



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Agenda Finance & Administration Council Committee

Tuesday, May 29, 2018

4:00 PM

Municipal Center

1. Call To Order

2. Roll Call by City Clerk Donna Jackson

3. Approval of minutes

[MIN-18:049](#) Minutes for the Finance Committee meeting on May 8, 2018

Attachments: [Minutes](#)

[MIN-18:050](#) Minutes for the Finance Committee Special Called Meeting on May 15, 2018

Attachments: [Minutes](#)

4. New Business

ORDINANCES TO BE INTRODUCED

[ORD-18:041](#) AN ORDINANCE TO AMEND THE 2018 BUDGET FOR ADDITIONAL PROFESSIONAL SERVICES IN THE MAYOR'S OFFICE DEPARTMENT

Sponsors: Mayor's Office and Finance

RESOLUTIONS TO BE INTRODUCED

[RES-18:081](#) A RESOLUTION TO CONTRACT WITH FIRST NATIONAL BANK FOR SPONSORSHIP OF PAVILION NUMBER 1 AT JOE MACK CAMPBELL SPORTS COMPLEX

Sponsors: Mayor's Office

Attachments: [FIRST NATIONAL BANK AGREEMENT.pdf](#)

[RES-18:084](#) A RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AN AGREEMENT WITH THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS ACTING ON BEHALF OF THE UNIVERSITY OF ARKANSAS COOPERATIVE EXTENSION SERVICE FOR THE INSTALLATION OF HYDRATION STATIONS THROUGHOUT CITY PARKS

5. Pending Items

RES-18:075 A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO APPROVE CHANGE ORDER NO. 1 FOR THE JMCP SHOP BUILDING

Sponsors: Parks & Recreation and Engineering

Attachments: [Change Order #1](#)

Legislative History

5/8/18	Finance & Administration Council Committee	Postponed Temporarily
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6. Other Business

7. Public Comments

8. Adjournment



Legislation Details (With Text)

File #: MIN-18:049 **Version:** 1 **Name:** Minutes for the Finance Committee meeting on May 8, 2018
Type: Minutes **Status:** To Be Introduced
File created: 5/10/2018 **In control:** Finance & Administration Council Committee
On agenda: **Final action:**
Title: Minutes for the Finance Committee meeting on May 8, 2018
Sponsors:
Indexes:
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Attachments: [Minutes](#)

Date	Ver.	Action By	Action	Result
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Minutes for the Finance Committee meeting on May 8, 2018



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, May 8, 2018

4:00 PM

Municipal Center

1. Call To Order

2. Roll Call by City Clerk Donna Jackson

Present 5 - Ann Williams; John Street; David McClain; LJ Bryant and Joe Hafner

Absent 1 - Charles Coleman

3. Approval of minutes

[MIN-18:044](#)

Minutes for the Finance Committee meeting on April 24, 2018

Attachments: [Minutes](#)

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Passed . The motion PASSED with the following vote.

Aye: 4 - Ann Williams; John Street; David McClain and LJ Bryant

Absent: 1 - Charles Coleman

4. New Business

ORDINANCES TO BE INTRODUCED

[ORD-18:033](#)

AN ORDINANCE AUTHORIZING THE CITY OF JONESBORO TO AMEND THE 2018 CAPITAL IMPROVEMENT FUND BUDGET AND FEDERAL FUNDS BUDGET FOR THE MEMORANDUM OF UNDERSTANDING AND SUBGRANT AGREEMENT WITH ARKANSAS STATE GAME AND FISH COMMISSION FOR THE JONESBORO SHOOTING SPORTS COMPLEX.

Chairmember Joe Hafner said I guess my two questions on this and I don't know if they're for Chief Financial Officer Bill Reznicek or Mayor Harold Perrin, but should this have been included in the budget that we did at the end of last year because I think it was known. Especially, the 25% match, the \$646,000, because that's a pretty significant hit to our budget this year. Mayor Perrin asked Mr. Reznicek if he wanted to answer Chairmember Hafner's question. If not, I'd be glad to answer it. Mr. Reznicek said go ahead. Mayor Perrin said to answer your question, if we had one million dollars in there probably to roll over, I guess we just didn't get it in there this year on this deal. We had one million dollars in the budget for two years in a row not knowing when we

were going to finally do this. With us back and forth with the Arkansas Game and Fish Commission, AGFC, we were really not sure if, in fact, we were going to be able to get it in in that year, but we did. So, to answer your question, yes. It could have been in the budget, but we didn't know for sure if we were going to be able to get it or not. Chairmember Hafner said get the funding this year, because the grant was approved last year, right? Mayor Perrin said that's right. No, no, it did not. It was approved this year. Chairmember Hafner said I thought that was last year. Mayor Perrin said that's why I'm saying it was back and forth so much because several things came up from pond berries to a back study to I don't know what all. All that stuff kept getting pushed and we kept telling you that we hoped we could get it done, but it never did do it through AGFC. So, finally in 2018, it was actually adopted, but we could have, for safety, went ahead and put the \$600,000 in the budget thinking it would be finalized, hopefully, in 2018. Does that make sense? Chairmember Hafner said yes, it makes sense. Councilmember John Street said United States Fish and Wildlife was the last hurdle and they went back and forth a few times. Mayor Perrin said if it hadn't been for one of the commissioners, who doesn't live too far from here, calling down to help me on this, you wouldn't have got it in. The hold-up was U.S. Wildlife. Finally, we had Stan Jones, one of our new commissioners, to help us. He made a few calls. It was just sitting there. That thing had been back and forth, just like with the Arkansas Highway and Transportation Department. When you send in plans, you're never going to get them approved the first time. If you do, you're lucky. Somebody is going to find something, and that's fine. Again, that's why it takes so long on highway funding and the highway getting things done. To give you an example, ArDOT said July and I said September 2018, hopefully, you're gonna bid out your overpass on Highland. We got that Tiger grant 2 ½ to 3 years ago – \$1.5 million to study this thing. When you get this bid out and ArDOT comes back in 30, 40 to 60 days on this and say it's \$24 million to \$28 million, when do you think you're gonna start construction? You're not going to start construction until all rights-of-way are acquired, all utilities are moved, and all that. I apologize Chairmember Hafner. We could have picked up the \$600,000 and just assumed that.

Chairmember Hafner said I thought in September 2017 or October 2017, the City Council voted on accepting the \$2 million. Councilmember David McClain said that was just an agreement if I'm not mistaken. Councilmember Street said we didn't do it until they actually approved it. We agreed to take it. Councilmember McClain said I was trying to figure out, too. Going back and looking, we had the Memorandum of Agreement to do the project. Isn't that correct? Mayor Perrin said the Memorandum of Understanding, but not the contract. There is a big difference between an MOU and a contract.

Chairmember Hafner said I know we do a good job and I also know that last year we had turn over later in the year not only in Grants, but also in the CFO position. So, I know there was some transition there. I just want to make sure we have checks and balances in place that we're not missing anything. Grants are great as long as they are supporting the direction you want to go. We don't want to live by grants, but when they're supporting what we're trying to do, then they are great. Community Development Director Tiffny Calloway did a great presentation a couple council meetings ago showing the different grants that were in action. I also mentioned how I would like to have a reference sheet showing the grants we have, here's how much they are for, here's our responsibility, here's what they're covering and here's when they're going to expire. Just a quick reference. I think it may be in process or it's been in discussion. Mayor Perrin said we get that each month in what is called a scorecard from each department and grants does what you're saying. We would be glad to give you that. I think what Mr. Reznicek has been doing is summarizing a lot of that, but we can give

you the full sheet. That is fine. To give you an example, one of the COPS grants just expired. I sent that to Mr. Reznicek last night and asked him if we budgeted for the balance of picking up this grant. Because now, it's expired and we are going to be picking up all that salary when before we were only picking up 25%. Chairmember Hafner said I am trying to avoid any surprises. Mayor Perrin said Mr. Reznicek is working on a system to where he will have a spreadsheet on every contract and everything we have so it will pop up at the end of the month. It will tell you every expenditure and what it is for, but it takes a while because we have to pull contracts and do all this to get it on there.

Chairmember Hafner said as we have talked about before, some of these grants require us to keep the contract active and, if we don't do that, then we have to pay all the money back. So, we just want to make sure we are aware of any financial requirements that we have, but we're also cognizant of any staffing requirements or other requirements of the grant. Mayor Perrin said while you're on grants, the City Council passed it to where we can apply for any grant that is 100% funded, but anything that requires a match will come to you all prior to us applying. In addition, Mr. Reznicek will be showing you a spreadsheet on what the dollar amount is going to be, how it will be paid and what year. We may apply for a grant today for \$2 million and we may have a 20% match, which is \$200,000, but we may not expense our \$200,000, you have to read the contract and the grant, until 2019. So, Mr. Reznicek has to pick this up. That goes back to what you said. He has to pick that up so that's why he is working on this spreadsheet.

Councilmember McClain asked Mr. Reznicek if there was an estimation on the amount of revenue the city will bring in from the shooting range. Mayor Perrin said Chief Rick Elliott is working on one and former Chief Financial Officer Suzanne Allen was working on one. I do not know the exact amount of where it was at because we were trying to contact some of the schools to see what they were paying when they go to practice. So, I have not seen the full amount of the projected revenue. It depends on the sales of ammunition and a lot of things. Chairmember Hafner said I think a lot of this is going to be paid for by private contributions is the plan. At first, when it opens, if it's bare bones, it may be only local people using it, but as we are able to improve it, then I agree there is going to be a lot of competitions and everything that can be held out there. Councilmember Street said it is going to generate a lot of income to the city when it is open and they have tournaments. I think the one held last year at Jacksonville, which was a six- or seven-day event, brought in about \$3 million to the city. Mayor Perrin said right, and I confirmed that with the Mayor of Jacksonville. You're right, and I hope we get the plans. We bid them Sunday for the road entering in the complex. We visited with Fisher & Arnold on Friday of last week. So, we're gonna be spending this money pretty quick. Once we get that and this dirt work, you can eat up \$2 million dollars real quick because there is also a berm that will have to be built. When we start buying the skeet and trap machines and electronics, that's where we will go and try to get a name for naming rights for every one of those. The inside of the building will be naming rights. We will probably keep the pro shop. We have people in town who want to lease it, but that's where they'll make a lot of profit, and where we should keep that because we would have the sale off the ammunition, the vests and all those things you forget when you leave home and all the things you will need when you get there. The other room over there, most of them have sold those to banks for big six figure deals for the conference room where you register for your district state tournaments and all of that. First Security Bank bought the one down in Jacksonville and they painted teal and First Security Bank. They paid a dear price for that room.

Councilmember McClain said so right now our portion is the \$646,682.98. Mayor Perrin

said that is correct. Councilmember McClain said more than likely they will come back and we will have to do more once we start building and all that. Mayor Perrin said absolutely. Chairmember Hafner said that goes back to the amount we get in private contributions and the pace of deal that we want to do. Councilmember McClain said okay.

A motion was made by Councilperson John Street, seconded by Councilperson LJ Bryant, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

[ORD-18:034](#)

AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE PURCHASE OF USED DUMP TRUCK FOR THE PARKS DEPARTMENT

Attachments: [DUMP TRUCK](#)

Chairmember Joe Hafner said I have questions for Parks and Recreation Director Danny Kapales, Chief Financial Officer Bill Reznicek or Mayor Harold Perrin. What is the reason for competitive bidding being waived, just so we are on record with that, and Section 4 confuses me a little bit? I guess I need more explanation on that. Does that mean it's an emergency clause or what? Mr. Kapales said the first one is the fact that it is a used vehicle. In our rules, we do not have to bid used vehicles, but with it being over the \$20,000 mark, we need to get approval of the City Council to continue with that purchase. With that piece of equipment, before we even decided on it, I had a few of them come into my office and looked at them. I took the ones that were best and talked to Street Director Steve Tippitt, since he uses these trucks on a regular basis. That truck was the one he picked out of the group. He felt it was the most appropriate cost wise and mileage wise. It has 18,000 miles for a 2012 model. We are looking at a vehicle that would roughly cost us close to \$100,000 if we were going to buy it new, right now. So, we're getting it at almost 50% off and the fact that it's an automatic transmission, which would put it in the line that any of my employees could drive. The other side of it is that it's right under the threshold of having to have a CDL license. Right now, I'm the only person in our department who has a CDL license. That would not make sense for me to be the one driving it. So, we got a truck that is just right at that limit so they can all operate and use as we need to. To try to clarify section 4, it's not an emergency that we purchase the truck, but we would like to go ahead and run it through City Council only one time and not have three readings is what they are trying to request along that line. It's not an emergency. The only reason we want to speed it up is because United Rental has it on hold for us and we don't want to lose that as it being on hold if we wait too long to purchase it.

Councilmember L.J. Bryant asked Mr. Kapales what Parks and Recreation would do with the truck. Mr. Kapales said the cemeteries would actually be using it. When we dig gravesites, we will bring the truck in, load that dirt into the truck and be able to pull it off. The truck we currently have right now will not carry the amount of dirt. It only holds ½ yard, and this truck we are getting will hold 5 yards. So, it's a big difference in the two vehicles. Now, we will be able to take any of the dirt we dig out for a funeral, put it in the truck, remove the truck and the dirt, drive the truck back in at the end of the funeral and dump it right back into place. Now, we're not piling all the dirt onto the gravesites. We will just have to do it every once and a while, but this will eliminate, I would say at least 60% of that.

Councilmember David McClain said just so we are clear, you do not need an

emergency clause. Mr. Kapales said no. I don't feel like it needs an emergency clause. What they are trying to say in there was just that we needed to speed up the process. Not through the sense of it being emergent, because it's not. We want to make sure that we don't lose this truck in the process of having to wait three readings and set on it for another couple of months. The quicker we can get it through, the better we are. Mayor Perrin asked Mr. Kapales if he drafted the ordinance. Mr. Kapales said I did not. Purchasing Agent Steve Kent did and I had Patsy Bishop, Parks and Recreation Office Manager, type it in. Mayor Perrin said okay. Many years ago, and I won't use the word requirement, you went to the City Attorney, filled out a check sheet to tell them what you wanted and they drafted the entire ordinance, and you would not be asking a lot of the questions you all are asking today. That's why I brought it up. Mr. Kapales said I did go before City Attorney Carol Duncan. Mayor Perrin said I talked to Ms. Duncan about that because she has an assistant city attorney. So, what I'm saying is a lot of the department heads and an assistant can knock these out and use an old ordinance one to go by. Mr. Kapales said yes sir.

Chairmember Hafner said on that point, sometimes some of these are worded kind of weird. Mayor Perrin said we can go back to that system. It will be slower in operation. Much slower. We will try to do that, but again time is money and all that. I'm certainly not trying to get anything through City Council, at all. It's just like he was saying there in section 4, it doesn't say emergency clause. It just simply says we would like to get this bought and to be effective as soon as it passed. Mr. Kent could have changed it a little bit different. Mr. Kapales said it went to Ms. Duncan and she actually asked about the emergency clause and wanted us to give her a reason why. I told her I didn't feel comfortable with that being an emergency clause, so that section was removed from section 4, which left it in a weird wording. Chairmember Hafner said sometimes the wording is weird. So, if we could clean that up, I'd appreciate it.

A motion was made by Councilperson John Street, seconded by Councilperson LJ Bryant, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

RESOLUTIONS TO BE INTRODUCED

[RES-18:069](#)

A RESOLUTION TO CONTRACT WITH FAMILIES, INC. FOR SPONSORSHIP OF ONE OUTFIELD SIGN AT THE MIRACLE LEAGUE PARK

Attachments: [FAMILIES INC SIGN](#)

A motion was made by Councilperson John Street, seconded by Councilperson David McClain, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

[RES-18:070](#)

A RESOLUTION TO CONTRACT WITH STEAK N SHAKE FOR SPONSORSHIP OF ONE OUTFIELD SIGN AT SOUTHSIDE SOFTBALL COMPLEX

Attachments: [STEAK N SHAKE](#)

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

[RES-18:071](#)

A RESOLUTION TO CONTRACT WITH SMOOTHIE KING FOR SPONSORSHIP OF ONE OUTFIELD SIGN AT THE SOUTHSIDE SOFTBALL COMPLEX

Attachments: [SMOOTHIE KING](#)

A motion was made by Councilperson David McClain, seconded by Councilperson LJ Bryant, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

[RES-18:072](#)

A RESOLUTION TO CONTRACT WITH DAIRY QUEEN FOR SPONSORSHIP OF ONE OUTFIELD SIGN AT THE SOUTHSIDE SOFTBALL COMPLEX

Attachments: [DAIRY QUEEN](#)

A motion was made by Councilperson Ann Williams, seconded by Councilperson David McClain, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

[RES-18:073](#)

A RESOLUTION TO CONTRACT WITH UNCLE MADDIO'S PIZZAFOR SPONSORSHIP OF ONE OUTFIELD SIGN AT THE SOUTHSIDE SOFTBALL COMPLEX

Attachments: [UNCLE MADDIOS PIZZA](#)

A motion was made by Councilperson John Street, seconded by Councilperson David McClain, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

[RES-18:074](#)

A RESOLUTION TO CONTRACT WITH BAYMONT INN SPONSORSHIP OF ONE OUTFIELD SIGN AT THE MIRACLE LEAGUE PARK

Attachments: [BAYMONT INN](#)

A motion was made by Councilperson Ann Williams, seconded by Councilperson David McClain, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

[RES-18:075](#)

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO APPROVE CHANGE ORDER NO. 1 FOR THE JMCP SHOP BUILDING

Attachments: [Change Order #1](#)

Mayor Harold Perrin said I would like to get a motion on RES-18:075 to table it until the next Finance Committee meeting. We need to do some work on the cost to make sure we are exactly right on that work with Bailey Construction Company. Councilmember John Street made a motion to temporarily postpone the resolution, seconded by Councilmember David McClain. All voted aye.

A motion was made by Councilperson John Street, seconded by Councilperson David McClain, that this matter be Postponed Temporarily . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

5. Pending Items

6. Other Business

Mayor Harold Perrin said if you get a chance go to the Southside Softball Complex. The parking lot that has been there for years has chat on it. I think once we get it paved and curbed and all that you are looking at probably 350 to 400 cars can park there, but thanks to City, Water and Light, all that is lit now with LED lights and you can see all the way to the houses. Women were scared to go to their car to get their purse or leave their purse. I know that is a big deal and I know Mr. Kapales is very pleased. I think Mr. Tippitt put the chat out there. Those are fiberglass poles until we get them actually paved next year and put the bollards there. We don't want anybody to back into those things. They are changing them out to aluminum on the bypass, so they gave us all the poles. All we had to do was by the headers. It wasn't that expensive at all. It's really going to make that park look nice. Also, the lights are up at the four senior fields at the end, and then Bailey Construction got the contract on the concession today. That will be started and he will be pouring the slab on the concession stand tomorrow at Joe Mack Campbell Park. We are pushing a little bit, but not to take out quality. When you get to Central Chevrolet and all the musco lighting is up, I think you will see the lighting at the park. When you get down there, it's going to look like the ones in Mississippi, Memphis and Shelby County. Then you pave that parking lot and curb it and then you will have a first class operation. Chairmember Joe Hafner said I think it was definitely needed.

Chairmember Hafner asked Mr. Kapales when the next big tournament would be held at Southside Softball Complex. Mr. Kapales said the Mother's Day Bash tournament is this weekend. Mayor Perrin said we could send you a copy of what Softball Coordinator Sharron Turman sent me. Chairmember Hafner said Ms. Turman sent us one. I just didn't remember right off hand when the next big tournament was scheduled. Mayor Perrin said I picked the ones, the big ones like the Mountain Dew, our big sponsors. I want to make sure I am out there and walk around and visit with the people.

Mayor Perrin said the other thing I wanted to bring back to you all was that we have

done so much at Joe Mack Campbell Park and the new cemetery building is there. Now, there's the old rural water service that has never been painted or anything out there where the Parks and Recreation office is and the shop building and all of that down through there. We are getting prices for that and if it is not going to be majorly expensive and if we can get those painted, then it will all be the same down through there by just simply painting them. They are so old now that you put your hand on them and you walk away with part of the paint. I was shocked to hear one of the first bids that came in earlier and it was real low. That is to pressure wash, prime them twice and put two coats of paint on them. That would be incredible and it would match the color of all the buildings down through there on Dan Avenue. Councilmember McClain asked do you want to do that this year. Mayor Perrin said I would like to do it this year.

Mayor Perrin asked Mr. Kapales how many teams were coming in for the tournament next weekend. Mr. Kapales said right now we are at 119 teams. Mayor Perrin said 119 teams from all over the state of Arkansas. Councilmember McClain asked if this was baseball. Mr. Kapales said yes, baseball. Mayor Perrin said yes, baseball. I'm telling you all with this turf field, we are going to push it out on Facebook and social media because you all were gracious enough to put that in there, but, again, we're not gonna lose games, hopefully, because of rain, unless it's lightning and they have to stop. We have to get a return on investment. We are going to push it hard to get that number of teams here much more often than we have in the past. Chairmember Hafner said just as a reminder, 33% of the investment will come from the city, but we will get a lot of the benefit from the sales tax and Advertising and Promotion taxes. Mayor Perrin said the Jonesboro Baseball Boosters committed \$500,000 on the turf. Chief Financial Officer Bill Reznicek and I talked about that yesterday. It is around \$130,000 they are giving us on that turf. Chairmember Hafner said it hurt the budget some this year because we wanted to get it done, but we will get it paid back over the next four years. Mayor Perrin said and there is a contract from the booster club with us. Mr. Reznicek is pulling every contract and looking at all the contracts that are outdated. Mr. Reznicek said this is the last year that is current. It has an automatic renewal for three years. At the end of each year, there will be a one-year escape clause for either party. It does have an escalation of 5%. Mayor Perrin said so we may have to talk to Jonesboro Baseball Boosters Director Randy Bearce. I want to be real gentle since he's giving me \$500,000, but if I can pick up my 5%. It is the same with the woman on the third floor. Her lease should have gone up, because we didn't have all this stuff on the spreadsheet. Mr. Reznicek has already talked to St. Louis and she might be willing to go downstairs in the basement. She doesn't need that space and doesn't need the walk-in traffic. We hope to keep that lease the same and move her downstairs. As you get off the elevator, it will give us that big office on the third floor. Mr. Reznicek has the Vehicle Identification Number (VIN), picture and everything on every vehicle we have. So, we can pull those things up. When it comes time to budget this year, it's going to be a whole lot easier than it's been in the past. Just like with the COPS grant, if any of the grants end in the middle of the year, we have to pick them up, or if they end in June of the next year, then we have to make sure we pick that up or we are going to be coming back. Chairmember Hafner said we shouldn't be coming back for known stuff. Mayor Perrin said exactly.

Chairmember Hafner said this weekend I was in Chattanooga, TN, for a bike ride and we always talk about investment and quality of life, but it seemed like they had done a lot over the years. This weekend they had 1,200 bike riders, 200 softball teams and a big soccer tournament going on. It was really neat in their downtown area with the green spaces and bike lanes and indoor children's museum and discovery park. It was really neat what they had done. I think we can get there one of these days with the right planning. It's something to look forward to.

Mayor Perrin said we are working on that with the master plan, and all of us coming back from Greenville, S.C., agreed with that. We will probably have nine or 10 people meet every month to look at that and start planning. What I learned and heard in Greenville and Charlotte, N.C., was don't deviate. So, when you put a plan into place, you stay with that plan. In Greenville, they had a five-lane road in the middle of town and it is now two-lane. They took all those lanes and gave it back to the people and tenants. They did all their green space and all the restaurants are on the outside, as well as on the inside. They planted trees and put an amphitheater downtown. All of the stuff you are talking about. We're looking at that and dreaming, but we have to place it in here and find the money. Chairmember Hafner said it's always plan your work and work your plan. I have heard bits and pieces about the Greenville trip as far as their land use plan and how stringent they are on sticking to it. Hopefully, we can get the plan together and work it.

Mayor Perrin said what I would like to do is have Communications Director Bill Campbell to come down here and give a presentation later on. Right now, they're doing the survey and getting everybody's input on what they thought they heard and seen and putting it together into one. Then they are going to take that and do an executive summary. Once that is done, I will certainly share that with you all on what we heard. It's amazing. These companies are putting millions of dollars in downtown. They are not buying a sign to go out at Southside, they are putting millions of dollars in that because they want to retain their people and they cannot go out and recruit people to come to a place that they need in their shop at BMW. You have thousands of engineers in that plant. It took us 30 minutes to drive around there. Chairmember Hafner said that's what Mike Downing, with Jonesboro Unlimited, said that people decide where they want to move, they move there and then find a job. Mayor Perrin that is exactly right and we saw that. Chairmember Hafner said it's totally different than how we grew up. Mayor Perrin said I saw a kindergarten class that was K-6 that is an engineering school. They were all in uniform in Greenville. Their curriculum is on that and all the stuff you saw through the school was what they built, robotics and all that stuff. We are talking about kindergarten through sixth grade. How are we going to compete with stuff like that? Chairmember Hafner said with a good plan and the resources. Mayor Perrin said we had Len Frey, Vice Chancellor for Finance and Administration at Arkansas State University, there and he's going to be looking at education and all that and then pushing all that stuff together to come in with what we actually saw down there.

Chairmember Hafner said I know everybody is probably ready to leave, but I'll say this. I think a lot of it comes back to that we have education here, we have industry and we have medical or whatever. A lot of this stuff is going to happen when we get everybody working together. Councilmember McClain said right. Chairmember Hafner said you need collaboration and working together. I think a lot of times great things go on behind closed doors among individual groups, but it's just getting everybody working together out in front to get all this stuff done.

Mayor Perrin said Community Development Director Tiffny Calloway and I are working on an MBA program and it will include the City of Jonesboro, Arkansas State University and Jonesboro Unlimited. It will be getting seed capital for people who fall into the low and moderate incomes. We would anticipate the three of us together through the Community Development Block Grant (CDBG) could possibly come up with \$25,000 to \$40,000 worth of seed money if they qualify through all these things. We're going to make a presentation to Arkansas State University Chancellor Kelly Damphousse, Dr. Frey and Jonesboro Unlimited. We won't bring it to the Finance

Committee until we get it all finalized. Chairmember Hafner said we just have to work together. Mayor Perrin said it goes back to what you said. It's the tier. One thing I did learn is make a plan and don't deviate.

Councilmember L.J. Bryant asked Mayor Harold Perrin if the council could possibly get an update on pending litigation. Mayor Perrin said I spoke with City Attorney Carol Duncan and she is going to try to get it to you all at the City Council meeting next Tuesday night.

7. Public Comments

8. Adjournment

A motion was made by Councilperson LJ Bryant, seconded by Councilperson John Street, that this meeting be Adjourned . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman



Legislation Details (With Text)

File #: MIN-18:050 **Version:** 1 **Name:** Minutes for the Finance Committee Special Called Meeting on May 15, 2018
Type: Minutes **Status:** To Be Introduced
File created: 5/16/2018 **In control:** Finance & Administration Council Committee
On agenda: **Final action:**
Title: Minutes for the Finance Committee Special Called Meeting on May 15, 2018
Sponsors:
Indexes:
Code sections:
Attachments: [Minutes](#)

Date	Ver.	Action By	Action	Result
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Minutes for the Finance Committee Special Called Meeting on May 15, 2018



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, May 15, 2018

4:45 PM

Municipal Center

Special Called Meeting

1. Call To Order

2. Roll Call by City Clerk Donna Jackson

Present 4 - Ann Williams; John Street; David McClain and Joe Hafner

Absent 2 - Charles Coleman and LJ Bryant

3. New Business

RESOLUTIONS TO BE INTRODUCED

[RES-18:080](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS FOR THE CITY OF JONESBORO TO ENTER INTO A CONTRACT WITH NORTHEAST ARKANSAS INDUSTRIAL DEVELOPMENT COMMISSION (NEAIDC) FOR FUNDING OF ECONOMIC DEVELOPMENT SERVICES.

Attachments: [NEAIDC Contract - 2018](#)

Councilmember John Street asked if this needed to be walked on to the City Council meeting tonight. Chairmember Joe Hafner said yes. I think they are requesting it to be walked on tonight. Councilmember Street made a motion to recommend to full council and walk on to tonight's City Council agenda, seconded by Ann Williams. All voted aye.

Mayor Harold Perrin said this is an annual contribution that we make. It is 75% from the city and 25% from the county. This money goes to the Northeast Arkansas Industrial Development Commission (NEAIDC). In turn, a part of this money goes for land payment back to City, Water and Light (CWL) and the balance of that goes for all the services that are in this contract. This was brought about around two years ago. If you remember, back in Sherwood, Arkansas, when someone made a deal that sales tax money could not be used for economic development. The case was lost, but we have to have a contract. That is why this is in here.

Chairmember Hafner said one thing Chief Financial Officer Bill Reznicek and I talked about was making sure we are provided with quarterly and annual reports, and my hope is that Mark Young or someone from the Jonesboro Chamber of Commerce will come and actually present to us. I think that would be good for either the Finance Committee or the City Council. I know some stuff is confidential, but what they can report on

would be great to do in a public setting.

Mayor Perrin said that is good. When we take the contract out for Mr. Al Heringer III to sign, we will tell them that we would like for them, if they could, to physically be here on a quarterly basis and, obviously, they could give us a full annual report. I think they print a full annual report, but I'm not for sure.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 3 - Ann Williams;John Street and David McClain

Absent: 2 - Charles Coleman and LJ Bryant

4. Adjournment

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this meeting be Adjourned . The motion PASSED with the following vote.

Aye: 3 - Ann Williams;John Street and David McClain

Absent: 2 - Charles Coleman and LJ Bryant



Legislation Details (With Text)

File #:	ORD-18:041	Version:	1	Name:	AMEND THE 2018 BUDGET FOR ADDITIONAL PROFESSIONAL SERVICES IN THE MAYOR'S OFFICE DEPARTMENT
Type:	Ordinance	Status:			To Be Introduced
File created:	5/15/2018	In control:			Finance & Administration Council Committee
On agenda:		Final action:			
Title:	AN ORDINANCE TO AMEND THE 2018 BUDGET FOR ADDITIONAL PROFESSIONAL SERVICES IN THE MAYOR'S OFFICE DEPARTMENT				
Sponsors:	Mayor's Office, Finance				
Indexes:	Budget amendment				
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result
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AN ORDINANCE TO AMEND THE 2018 BUDGET FOR ADDITIONAL PROFESSIONAL SERVICES IN THE MAYOR'S OFFICE DEPARTMENT

WHEREAS, the Mayor's Office has identified a need to increase their budget to allow for additional spending in the professional services account; and,

WHEREAS, the City of Jonesboro passed the 2018 Budget in Ordinance Number 17:087, which will need to be amended in order to effectuate said change in the General Fund Budget for the Mayor's Office department; and,

WHEREAS, the budgeted expenditure increase will consist of the following:

01-131-0217-00	Professional Services	\$50,000.00
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NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS THAT:

SECTION 1: The 2018 General Fund Budget is hereby amended to provide for additional spending in the Mayor's Office Professional Services account.



Legislation Details (With Text)

File #:	RES-18:081	Version:	1	Name:	CONTRACT WITH FIRST NATIONAL BANK FOR SPONSORSHIP OF PAVILION NUMBER 1 AT JOE MACK CAMPBELL SPORTS COMPLEX
Type:	Resolution	Status:			To Be Introduced
File created:	5/14/2018	In control:			Finance & Administration Council Committee
On agenda:		Final action:			
Title:	A RESOLUTION TO CONTRACT WITH FIRST NATIONAL BANK FOR SPONSORSHIP OF PAVILION NUMBER 1 AT JOE MACK CAMPBELL SPORTS COMPLEX				
Sponsors:	Mayor's Office				
Indexes:					
Code sections:					
Attachments:	FIRST NATIONAL BANK AGREEMENT.pdf				

Date	Ver.	Action By	Action	Result
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A RESOLUTION TO CONTRACT WITH FIRST NATIONAL BANK FOR SPONSORSHIP OF PAVILION NUMBER 1 AT JOE MACK CAMPBELL SPORTS COMPLEX

WHEREAS, the City of Jonesboro owns and maintains Joe Mack Campbell Sports Complex at 3021 Dan Avenue; and

WHEREAS, First National Bank is seeking sponsorship recognition at Pavilion Number 1 at Joe Mack Campbell Sports Complex; and

WHEREAS, First National Bank is sponsoring the pavilion for the sum of \$12,500 per sign for a period of 5-years; and

NOW, THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS

SECTION 1: That the City of Jonesboro, Arkansas shall contract with First National Bank for the sponsorship of Pavilion Number 1 at Joe Mack Campbell Sports Complex. A copy of said contract is attached as Exhibit A.

SECTION 2: The Mayor, Harold Perrin and City Clerk, Donna Jackson are hereby authorized by the City Council for the City of Jonesboro to execute all documents necessary to effectuate the agreement.

EXHIBIT A

SPONSORSHIP AGREEMENT FOR BASEBALL PAVILION 1 LOCATED AT JOE MACK CAMPBELL PARK

This Agreement is made by and between **First National Bank** (SPONSOR) and the CITY OF JONESBORO PARKS AND RECREATION DEPARTMENT ("CITY"), on this **1st** Day of **May 2018** (the "Effective Date").

WHEREAS, the CITY is the owner of that certain public park amenities known as the "Joe Mack Campbell Park", and hereafter referred to as the "Facilities"; and

WHEREAS, SPONSOR and the CITY desire to enter this agreement for the purpose of evidencing the agreement of the parties with regard to sponsorship of the Facilities by SPONSOR and the respective obligations of the parties regarding the sponsorship and maintenance of the Facilities;

NOW, THEREFORE in consideration of the promises and the reciprocated covenants and obligations contained herein, the parties agree as follows:

I. Term

- (a) The term of this Agreement is for a period of five (5) years commencing on the Effective Date and ending at midnight on the fifth (5th) anniversary thereof.

II. Sponsorship of Facilities

- 1) It is agreed between the parties hereto, in return for the covenants and conditions set forth herein that the SPONSOR'S name shall be put on a sign to be erected at Baseball Pavilion Number 1 at the FACILITY. The designated pavilion, once SPONSOR enters into the Agreement, shall be known thereafter by the name to be designated by the SPONSOR and said sign and name shall remain for a period of **five years**.
- 2) It is agreed between the parties that the SPONSOR shall pay over a period of **5** years for the erected sign and sponsorship the total sum of **\$12,500**.
 - A sum of **\$2,500** shall be paid on **June 1, 2018**.
 - A sum of **\$2,500** shall be paid on **June 1, 2019**.
 - A sum of **\$2,500** shall be paid on **June 1, 2020**.

A sum of \$2,500 shall be paid on June 1, 2021.

A sum of \$2,500 shall be paid on June 1, 2022.

- 3) It is agreed between the CITY and the SPONSOR that the SPONSOR shall have an option to renew this agreement for an additional five years.
- 4) It is agreed between the CITY and the SPONSOR that this sponsorship is non-assignable without prior written approval of the CITY. It is also agreed that the CITY reserves the right to remove SPONSOR'S sign and obtain a new sponsor for designated field in the event of failure of payment on the part of the SPONSOR.
- 5) It is agreed between the parties that the CITY will furnish a 6' x 12' sign to be erected for SPONSOR'S designated pavilion. However, it shall be the responsibility of SPONSOR to bear any expense made to said sign should changes be requested during the term of this agreement.
- 6) It is agreed by CITY and the SPONSOR that the SPONSOR shall not be responsible for the maintenance or upkeep on sponsored pavilion and SPONSOR shall not be responsible with regards to any liability actions, which may be brought against the CITY resulting from accidents which might occur on sponsored pavilion.

III. Assign ability and Exclusivity

This Agreement is a privilege for the benefit of SPONSOR only and may not be assigned in whole or in part by SPONSOR to any other person or entity.

X. Miscellaneous Provisions.

- 1) No modification of this Agreement shall be effective unless it is made in writing and is signed by the authorized representative's of the parties hereto.
- 2) This Agreement shall be construed under and in accordance with the laws of the State of Arkansas and venue for any litigation concerning this Agreement shall be in Craighead County, Jonesboro, AR.
- 3) Nothing in this Agreement shall be construed to make the CITY or its respective agents or representatives liable in situations it is otherwise immune from liability.
- 4) In case any one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal or unenforceable in any respect, such invalidity,

illegality, or unenforceability shall not affect any other provision thereof and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained herein.

- 5) Each party represents to the other that the individual signing this Agreement below has been duly authorized to do so by its respective governing body and that this Agreement is binding and enforceable as to each party.

IN WITNESS WHEREOF, the parties have executed this Agreement on the day and year set forth below.

By: First National Bank
Name: _____
Title: Jonesboro Market President
Date: 5-14-18

CITY OF JONESBORO

By: _____
Name: Harold Perrin
Title: Mayor
Date: _____

ATTEST

Donna Jackson, City Clerk, CMC



Legislation Details (With Text)

File #: RES-18:084 **Version:** 1 **Name:** AGREEMENT WITH THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS ACTING ON BEHALF OF THE UNIVERSITY OF ARKANSAS COOPERATIVE EXTENSION SERVICE FOR THE INSTALLATION OF HYDRATION STATIONS THROUGHOUT CITY PARKS

Type: Resolution **Status:** To Be Introduced

File created: 5/16/2018 **In control:** Finance & Administration Council Committee

On agenda: **Final action:**

Title: A RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AN AGREEMENT WITH THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS ACTING ON BEHALF OF THE UNIVERSITY OF ARKANSAS COOPERATIVE EXTENSION SERVICE FOR THE INSTALLATION OF HYDRATION STATIONS THROUGHOUT CITY PARKS

Sponsors:

Indexes:

Code sections: Chapter 22 - Community Development, Chapter 50 - Parks & Recreation

Attachments:

Date	Ver.	Action By	Action	Result
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A RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AN AGREEMENT WITH THE BOARD OF TRUSTEES OF THE UNIVERSITY OF ARKANSAS ACTING ON BEHALF OF THE UNIVERSITY OF ARKANSAS COOPERATIVE EXTENSION SERVICE FOR THE INSTALLATION OF HYDRATION STATIONS THROUGHOUT CITY PARKS

WHEREAS, the City of Jonesboro was awarded the U.S. Department of Health and Human Services Center for Disease Control and Prevention (CDC) sub-grant in the amount of \$19,071.28 of federal funds; and

WHEREAS, the City of Jonesboro will accept all conditions and reporting responsibilities as outlined in the said agreement; and

WHEREAS, the City of Jonesboro will use said funds for the purchase of five hydration stations, water bottles, and promotional signage to be placed in City parks; and

WHEREAS, this grant requires immediate approval, in order to receive funding for the grant period beginning July 1, 2018 through September 29, 2018.

Now therefore be it resolved by the City Council of the City of Jonesboro, Arkansas that:

SECTION 1: The City of Jonesboro will enter into agreement with the Board of Trustees of the University of Arkansas for the U.S. Department of Health and Human Services Center for Disease Control and Prevention (CDC) sub-grant in the amount of \$19,071.28 of federal funds for the purchase of five hydration stations, water bottles, and promotional signage to be placed in City parks.

SECTION 2: The Mayor and the City Clerk are hereby authorized by the City Council for the City of Jonesboro to execute all documents necessary to effectuate this agreement.



Legislation Details (With Text)

File #: RES-18:075 **Version:** 1 **Name:** CHANGE ORDER NO. 1 FOR THE JMCP SHOP BUILDING
Type: Resolution **Status:** In Committee
File created: 5/2/2018 **In control:** Finance & Administration Council Committee
On agenda: **Final action:**
Title: A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO APPROVE CHANGE ORDER NO. 1 FOR THE JMCP SHOP BUILDING
Sponsors: Parks & Recreation, Engineering
Indexes:
Code sections:
Attachments: [Change Order #1](#)

Date	Ver.	Action By	Action	Result
5/8/2018	1	Finance & Administration Council Committee		

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO APPROVE CHANGE ORDER NO. 1 FOR THE JMCP SHOP BUILDING

WHEREAS, the City of Jonesboro entered into a contract for the construction of the JMCP Shop Building with Bailey Contractors, Inc;

WHEREAS, the City of Jonesboro desires to change the project with Change Order No. 1 as attached increasing the contract amount \$124,157.90;

WHEREAS, funding for the execution of the change order shall come from the Capital Improvement budget and compensation shall be paid in accordance with the contract documents.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

Section 1: That the City of Jonesboro hereby accepts Change Order No. 1 in the amount of \$124,157.90 from Bailey Contractors, Inc.

Section 2. Funding for the execution of the change order shall come from the Capital Improvement budget and compensation shall be paid in accordance with the contract documents.

Section 3. The Mayor and City Clerk are hereby authorized by the City Council for the City of Jonesboro to accept this Change Order and direct the Purchasing Agent to increase the Purchase Order amount.



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Document G701[™] – 2017

Change Order

PROJECT: <i>(Name and address)</i> JMPC Shop Building	CONTRACT INFORMATION: Contract For: General Construction Date: February 8, 2018	CHANGE ORDER INFORMATION: Change Order Number: 001 Date: May 1, 2018
OWNER: <i>(Name and address)</i> City of Jonesboro 300 South Church Street Jonesboro, Arkansas 72401	ARCHITECT: <i>(Name and address)</i> Brackett-Krennerich & Associates P.A. 100 E. Huntington Ave. Suite D Jonesboro, AR 72401	CONTRACTOR: <i>(Name and address)</i> Bailey Contractors, Inc. 2307 Congress Cove Jonesboro, AR. 72401

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

1. Add temporary road..... ADD \$ 6,639.19
2. Add road, curb/gutter, and sidewalks.....ADD \$117,518.71


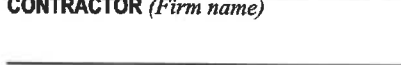
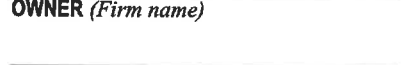
Total Change Order Number One.....ADD \$124,157.90
(see attached documentation for details/breakdown)

The original Contract Sum was	\$ 724,900.00
The net change by previously authorized Change Orders	\$ 0.00
The Contract Sum prior to this Change Order was	\$ 724,900.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 124,157.90
The new Contract Sum including this Change Order will be	\$ 849,057.90

The Contract Time will be unchanged by Zero (0) days.
The new date of Substantial Completion will be August 27, 2018

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Brackett-Krennerich & Associates P.A. ARCHITECT <i>(Firm name)</i>	Bailey Contractors, Inc. CONTRACTOR <i>(Firm name)</i>	City of Jonesboro OWNER <i>(Firm name)</i>
 SIGNATURE	 SIGNATURE	 SIGNATURE
Kyle Cook, President PRINTED NAME AND TITLE	Kevin Bailey, President PRINTED NAME AND TITLE	Mayor Harold Perrin, Mayor PRINTED NAME AND TITLE
1 MAY 2018 DATE	DATE	DATE



Kyle Cook <kylec@bkarchts.com>

FW: JMCP - Maintenance Shop

Kevin Bailey <kevin@baileygc.com>
To: Kyle Cook <kylec@bkarchts.com>
Cc: Kevin Bailey <Kevin@baileygc.com>, hunter@baileygc.com

Fri, Mar 16, 2018 at 2:48 PM

Kyle,

Listed below is the breakdown of cost from Gillis Inc. for the temporary road on the above referenced project.

As agreed upon, I am asking for this amount and a bond premium of \$114.19, for a total change order request of \$6639.19 to be added to the project. I did agree to waive any O H & P this one time.

Please let me know if you have any questions.

Thanks,

Kevin Bailey, President
Bailey Contractors Inc.
2307 Congress Cove
Jonesboro, Ar. 72401
870-933-9612 office
870-933-9618 fax
870-926-2608 cell
kevin@baileygc.com

From: Jason Branch [mailto:jason@gillisincorporated.com]
Sent: Monday, March 05, 2018 10:47 AM
To: 'Kevin Bailey'
Cc: Mitchell Fitts
Subject: JMCP - Maintenance Shop

Kevin,

5/1/2018

Brackett-Krennerich Architects Mail - FW: JMCP - Maintenance Shop

Haul Road to proposed building pad – (195' x 10' of 18" rip-rap and 6" SB-2 cap.)

To install only – \$6525.00

If there are any questions, just let me know.

Thank you,

Jason Branch, PS

1335 East Parker Road

Jonesboro, AR 72404

Office 870-931-4090

Cell 870-335-5771

Fax 870-931-4098



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