



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes Public Works Council Committee

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Tuesday, August 5, 2025

5:00 PM

Municipal Center, 300 S. Church

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### 1. CALL TO ORDER

### 2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

**Present** 7 - John Street; Charles Coleman; LJ Bryant; Ann Williams; Janice Porter; Anthony Coleman and Kevin Miller

**Absent** 1 - Chris Moore

### 3. APPROVAL OF MINUTES

[MIN-25:057](#)

Minutes for the Public Works Committee meeting on Tuesday, July 1, 2025

**Attachments:** [Minutes](#)

**A motion was made by Charles Coleman, seconded by Ann Williams, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman; LJ Bryant; Ann Williams; Janice Porter; Anthony Coleman and Kevin Miller

**Absent:** 1 - Chris Moore

### 4. NEW BUSINESS

*Chairman John Street said, there are several of these that are similar. I'm going to read one of the first ones, and if you don't care after that I'll just read them by title only.*

#### *RESOLUTIONS TO BE INTRODUCED*

[RES-25:081](#)

A RESOLUTION BY THE CITY COUNCIL OF JONESBORO, ARKANSAS AUTHORIZING THE OFFER AND ACCEPTANCE TO PURCHASE ADDITIONAL RIGHT-OF-WAY AT 3507 AGGIE ROAD FOR THE PURPOSE OF THE CONSTRUCTING AND MAINTAINING PEDESTRIAN AND BICYCLE INFRASTRUCTURE IMPROVEMENTS

**Sponsors:** Engineering

**Attachments:** [Offer and Acceptance - 3507 Aggie Road \(2\).pdf](#)

*Chairman John Street said, I will note that it has 1,155 square feet of area. Councilmember Dr. Charles Coleman said, I do have a question. Is it the same price for all those ones? Chairman John Street said, this one is \$3 a square foot. All of*

*them are \$3 a square foot with the exception of one that only has 57 square feet, and that one is \$8.77 a square foot. But that's a minimum purchase price, I think, of \$500. When you have a lot that small... the smaller the site the larger the price per square foot and conversely, but the rest of them all end up being \$3 a square foot. Councilmember Dr. Charles Coleman said, ok.*

**A motion was made by Charles Coleman, seconded by Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;LJ Bryant;Ann Williams;Janice Porter;Anthony Coleman and Kevin Miller

**Absent:** 1 - Chris Moore

[RES-25:082](#)

A RESOLUTION BY THE CITY COUNCIL OF JONESBORO, ARKANSAS AUTHORIZING THE OFFER AND ACCEPTANCE TO PURCHASE ADDITIONAL RIGHT-OF-WAY AT 3505 AGGIE ROAD FOR THE PURPOSE OF THE CONSTRUCTING AND MAINTAINING PEDESTRIAN AND BICYCLE INFRASTRUCTURE IMPROVEMENTS

**Sponsors:** Engineering

**Attachments:** [Offer and Acceptance - 3505 Aggie Road.pdf](#)

*Chairman John Street said, I will note this says 872 square feet. It's a purchase price of \$2,616. That is \$3 a square foot.*

**A motion was made by Charles Coleman, seconded by Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;LJ Bryant;Ann Williams;Janice Porter;Anthony Coleman and Kevin Miller

**Absent:** 1 - Chris Moore

[RES-25:083](#)

A RESOLUTION BY THE CITY COUNCIL OF JONESBORO, ARKANSAS AUTHORIZING THE OFFER AND ACCEPTANCE TO PURCHASE ADDITIONAL RIGHT-OF-WAY AT 3700 BLUERIDGE CIRCLE FOR THE PURPOSE OF THE CONSTRUCTING AND MAINTAINING PEDESTRIAN AND BICYCLE INFRASTRUCTURE IMPROVEMENTS

**Sponsors:** Engineering

**Attachments:** [Offer and Acceptance - 3700 Blueridge Circle.pdf](#)

*Chairman John Street said, that's the one I was talking about that has 57 square feet and purchase price of \$500 which makes it \$8.77 a square foot.*

**A motion was made by Charles Coleman, seconded by Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;LJ Bryant;Ann Williams;Janice Porter;Anthony Coleman and Kevin Miller

**Absent:** 1 - Chris Moore

[RES-25:084](#)

A RESOLUTION BY THE CITY COUNCIL OF JONESBORO, ARKANSAS AUTHORIZING THE OFFER AND ACCEPTANCE TO PURCHASE ADDITIONAL RIGHT-OF-WAY AT 3704 BLUERIDGE CIRCLE FOR THE PURPOSE OF THE

CONSTRUCTING AND MAINTAINING PEDESTRIAN AND BICYCLE  
INFRASTRUCTURE IMPROVEMENTS

**Sponsors:** Engineering

**Attachments:** [Offer and Acceptance - 3704 Blueridge Circle.pdf](#)

*Chairman John Street said, that one is 964 square feet and the purchase price is \$2,892 which is \$3 a square foot.*

**A motion was made by Charles Coleman, seconded by Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;LJ Bryant;Ann Williams;Janice Porter;Anthony Coleman and Kevin Miller

**Absent:** 1 - Chris Moore

[RES-25:085](#)

A RESOLUTION BY THE CITY COUNCIL OF JONESBORO, ARKANSAS  
AUTHORIZING THE OFFER AND ACCEPTANCE TO PURCHASE ADDITIONAL  
RIGHT-OF-WAY AT 103 MARK STREET FOR THE PURPOSE OF THE  
CONSTRUCTING AND MAINTAINING PEDESTRIAN AND BICYCLE  
INFRASTRUCTURE IMPROVEMENTS

**Sponsors:** Engineering

**Attachments:** [Offer and Acceptance - 103 Mark Street.pdf](#)

*Chairman John Street said, that parcel has 49 square feet and again a purchase price of \$500 and which makes it \$10.20 a square foot.*

**A motion was made by Charles Coleman, seconded by Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;LJ Bryant;Ann Williams;Janice Porter;Anthony Coleman and Kevin Miller

**Absent:** 1 - Chris Moore

[RES-25:086](#)

A RESOLUTION BY THE CITY COUNCIL OF JONESBORO, ARKANSAS  
AUTHORIZING THE OFFER AND ACCEPTANCE TO PURCHASE ADDITIONAL  
RIGHT-OF-WAY AT 3515 AGGIE ROAD FOR THE PURPOSE OF THE  
CONSTRUCTING AND MAINTAINING PEDESTRIAN AND BICYCLE  
INFRASTRUCTURE IMPROVEMENTS

**Attachments:** [Offer and Acceptance - 3515 Aggie Road.pdf](#)

*Chairman John Street said, that has 1,291 square feet. Purchase price of \$3,873 for \$3 a square foot.*

**A motion was made by Charles Coleman, seconded by Janice Porter, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman;LJ Bryant;Ann Williams;Janice Porter;Anthony Coleman and Kevin Miller

**Absent:** 1 - Chris Moore

[RES-25:092](#)

A RESOLUTION BY THE CITY COUNCIL OF JONESBORO, ARKANSAS

AUTHORIZING THE OFFER AND ACCEPTANCE TO PURCHASE ADDITIONAL RIGHT-OF-WAY AT 3509 AGGIE ROAD FOR THE PURPOSE OF THE CONSTRUCTING AND MAINTAINING PEDESTRIAN AND BICYCLE INFRASTRUCTURE IMPROVEMENTS

**Sponsors:** Engineering

**Attachments:** [Offer and Acceptance - 3509 Aggie Road.pdf](#)

*Chairman John Street said, that has 1,060 square feet. Purchase price of \$3,180 which is \$3 a square foot.*

*Councilmember Ann Williams said, I would like to note that Dr. Coleman had to leave to take a call.*

**A motion was made by Ann Williams, seconded by Janice Porter, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - LJ Bryant;Ann Williams;Janice Porter;Anthony Coleman and Kevin Miller

**Absent:** 2 - Chris Moore and Charles Coleman

[RES-25:096](#)

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO AUTHORIZE THE MAYOR AND CITY CLERK TO ACCEPT A DRAINAGE EASEMENT FROM PATSY SUE BROWN THE PURPOSE OF CONSTRUCTING AND MAINTAINING DRAINAGE IMPROVEMENTS

**Sponsors:** Engineering

**Attachments:** [Permanent Drainage Easement - 641 W Cherry.pdf](#)

**A motion was made by Ann Williams, seconded by Janice Porter, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - LJ Bryant;Ann Williams;Janice Porter;Anthony Coleman and Kevin Miller

**Absent:** 2 - Chris Moore and Charles Coleman

## **5. PENDING ITEMS**

## **6. OTHER BUSINESS**

*Just to note Councilmember Dr. Charles Coleman returned from the phone call.*

## **7. PUBLIC COMMENTS**

*Councilmember Ann Williams said, I think there were some questions about the trolley cars. I think that Lee Wells is here, and I think there are some members of the public had inquired about the number and... If any of y'all have a question. Chairman John Street said, it's more of an update. Councilmember Ann Williams said, an update. Because we did vote on an item in regard to Jets in the Finance Committee meeting last Tuesday as well.*

*Jets Department Director Lee Wells approached the podium and said, yes, then that item will be up on full Council today as well. So, we do have the five trolleys in stock. We are still getting some preparations on those for our software upgrade, but we do*

have most all of the equipment on them to be able to make them revenue ready. Which is one of the items that we've been waiting on in order to get them out into service. So, as you have seen, we have one trolley that is running on a regular route. We have the four routes... Councilmember Ann Williams said, I've seen it. Director Lee Wells said, it looks really good out there. Councilmember Ann Williams said, yeah, it looks great. Director Lee Wells said, yeah and lots of people have asked, you know, how do I ride and we just tell them, you know, it's just like any other transit. Now, that one specifically with the four routes is running on one route. We wanted to have some consistency with that, but also that route was a little more conducive to that trolley usage. So, it is currently running on Route 17. Route 17 does travel over to Johnson, and then also all the way over down to Caraway to the Walmart on Highland. That centralized area seemed to be kind of a fit for that trolley, so that's what we're utilizing it on now. We do have, like I said, everything that is needed for it to be revenue ready, but we will still be making some continuous progress on not only the trolleys but also our regular fleet as well for this upgrade that we're in the process of with Trip Spark to add some extra enhancements.

Councilmember Ann Williams said, so the purpose of that one that I've seen, that you're talking about that goes to Walmart, that's for like incoming students and international students, perhaps. And it goes from, to Caraway and then you said over to Walmart, is that correct? Director Lee Wells said, that is correct, yes. It goes down Marion Berry over to Johnson, over to the campus, back over to Marion Berry, to Caraway, all the way out to the Walmart on Highland, and then back to the transfer center. It actually, that route does more loops than some of the others. It does some multiple loops. It's kind of complicated the way that one works, but that one has more visibility and it's more kind of in the center of town compared to the other routes. So that's kind of where we wanted to try to put it, plus the navigation was just a little bit more fitting for that trolley as we get our drivers more custom to being in the driver's seat on those.

Chairman John Street said, Lee is that, and we talked about this the other day but I'd... Do you have any kind of estimated time when the software we have might make it available to purchase? Passes, monthly passes. Director Lee Wells said, so, we are currently working on that. The Trip Spark project is more of an informative process. Not really going to be for the pass process. We have made some slight tweaks to the way we are doing passes currently, as we get ready to transition to a new program from the program we were using. The cost of that program was just starting to get extremely high for just repairs in order to run them and a replacement cost was just exponential. It just was not a very feasible thing for us to do. We do currently have some information out now for industry individuals to bid on saying, hey we'd like to have the opportunity to provide that package for you. So hopefully we should be seeing something on that.

Councilmember Kevin Miller said, so we don't have a particular timeline right now on how long that may take? Director Lee Wells said, we don't have a timeline yet because we're still in the RFP process. We haven't actually gotten a vendor yet. Until we get that vendor then we'll have to see what time frame that vendor will have for the actual install of whatever's required to be installed and then connection to our system as it is. But we have the process moving forward to be able to define and pick that partnership.

Chairman John Street said, do you have any kind of update on the stops? The covers at the different stops. Director Lee Wells said, I believe that closes tomorrow. Craig, is that correct? That shelter bid closes tomorrow, so we should have some more information moving forward on that.

*Councilmember LJ Bryant said, Chairman. I'm just thinking aloud. How much money do we really, and this is somewhat theoretical and off the cuff but, how much money do we spend collecting money versus how much money we collect? I mean, how much money are we going to spend to collect revenue versus how much money it really is? Director Lee Wells said, that's one of the reasons we have moved away from the system that we were using. Because realistically we were spending more money on keeping that system available for individuals than what we were actually collecting. Now, of course, revenue, as we've talked about before, we're not a revenue generator, you know. We are federally funded, but that revenue stream is a nice way to be able to help with that cost share that we have. By switching over to the gravity feed, which is what we currently have in all of the vehicles, we have little to no cost involved in that. It's just the initial purchase process. There's no upkeep. It's... nothing on that is electronic. It is quite simply just a key lock and mechanical physically moving the cash box out. So that is a big big plus. What we're looking at and with this RFP and what we're hoping to find is a reasonable cost for allowing those individuals that are maybe coming from out of town, or those individuals that are only riding on occasion to be able to jump on and pay with a card or with their phone. As opposed to having to try to find where we sell our passes and or to have that exact change cash available, because we can't give any change on the bus. So, it's just a matter of making that ease for them. Now, just like I'm sure you're familiar, and most of you are with any card payment system, there is a fee that's involved in that. It usually comes off that whenever that fee is made, and that's what we're looking to get. But until we get that RFP back we won't really know exactly what we're looking at. That's why we've got that reaching out to find out more information on it.*

*Chairman John Street said, thank you very much. We look forward to having that come online.*

## **8. ADJOURNMENT**

**A motion was made by Ann Williams, seconded by LJ Bryant, that this meeting be Adjourned. The motion PASSED with the following vote.**

**Aye:** 6 - Charles Coleman; LJ Bryant; Ann Williams; Janice Porter; Anthony Coleman and Kevin Miller

**Absent:** 1 - Chris Moore