

**Jonesboro Land Bank Commission Minutes**  
**Tuesday, November 8, 2022**  
**City Council Chambers, 300 South Church Street, Jonesboro, AR**

**1. Roll Call**

Present: Jeffrey Herndon, Daisy Freeman, Corey Mills, Amanda Eaton, Drew Waddell, & Dr. Bob Warner

Absent: Jay McLeod, Dennis Zolper, & Gabe Roberts

**2. Finding of a quorum**

Affirmed there was a quorum.

**3. Approval of Minutes**

A. October 11, 2022 – no corrections or discussion

A motion was made by Amanda Eaton to approve the minutes. Jeffrey Herndon seconded. The motion PASSED unanimously.

**4. Old Business**

\*Election for Vice Chair:

Drew Waddell nominated Jeffrey Herndon for the position, seconded by Amanda Eaton. The motion PASSED unanimously.

A. 700 Cate

No update at this time.

**5. New Business**

A. 700 South Patrick

Monica Percy, Planning Staff, stated they still have not heard anything from the property owners since the offer was made. The owners have not accepted or denied the offer at this time, they asked to have time to discuss the offer with family members. She asked the Commission if they would like to put a deadline on hearing from the property owner.

The Commission decided placing a deadline would be beneficial, a decided to give the property owners until end of year (December 31<sup>st</sup>).

Drew Waddell made a motion to approve this deadline, seconded by Jeffery Herndon. The motion PASSED unanimously.

B. Property Book

Dr. Warner, Chair, stated he is working with Brian Richardson, Chief Administrative Officer, to put together a meeting to discuss creating a property book of City properties the Land Bank will manage in the future. He stated Monica Percy, Planning Staff, would send out an email with more information when a day and time is decided upon, all members would be encouraged to attend.

C. Donation of 3 Properties

Monica Percy, Planning Staff, stated they received a donation application for 3 properties. These properties are located in the floodway so the Land Bank most likely would not want to develop them, after discussion with Craig Light, City Engineer, it was decided it would be in the City's best interest to accept the donation and keep the properties as green space.

Derrel Smith, City Planner, stated acceptance of these properties and keeping them open would help with the City's flood rating.

Daisy Freeman made a motion to accept donation of properties, seconded by Drew Waddell.

The motion PASSED unanimously.

D. 105 Drake

Monica Percy, Planning Staff, reminded the Commission this is a property the Land Bank already owns, but the structure is in very bad condition. The property's yard has been picked up and mowed, the next step is to demo the structure and level the lot for easy maintenance in the future. She suggested this try to be done this year for the sake of budgeting. It was suggested that Code Enforcement carryout the bid process for the demo.

Jeffrey Herndon made a motion to have Code Enforcement take over the bidding process, seconded by Daisy Freeman.

The motion PASSED unanimously.

E. 808 Warren

Monica Percy, Planning Staff, stated the Land Bank has received permission from the Mayor to try to acquire the property at 808 Warren for the Parks Dept. Parks plans to use this property as a community garden and tie it in with the surrounding City owned property. A certified letter will be sent to the property owners asking if they are interested in donating the property.

**6. Public Comments (3 minutes per person)**

There were none.

**7. Staff Comments**

There were none.

**8. Adjournment**