



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes - Draft Public Works Council Committee

Tuesday, September 2, 2014

5:00 PM

Municipal Center

1. Call To Order

Mayor Perrin was also in attendance.

2. Roll Call by City Clerk Donna Jackson

Present 7 - Gene Vance;Chris Moore;John Street;Mitch Johnson;Darrel Dover;Charles Coleman and Ann Williams

3. Approval of minutes

MIN-14:093 Minutes for the Public Works Committee meeting on August 5, 2014

Attachments: [Minutes](#)

A motion was made by Councilman Gene Vance, seconded by Councilman Charles Coleman, that this matter be Passed . The motion PASSED with the following vote.

Aye: 6 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover;Charles Coleman and Ann Williams

4. New Business

Ordinances To Be Introduced

ORD-14:056 AN ORDINANCE TO AMEND CHAPTER 117, ARTICLE V. CONDITIONAL USES, SECTION 117-199, SECTION (3) C., OF THE CODE OF ORDINANCES OF THE CITY OF JONESBORO, ARKANSAS, TO CLARIFY THE APPEAL PROCESS FOR CONDITIONAL USE REVIEWS BY THE METROPOLITAN AREA PLANNING COMMISSION, AND DECLARING AN EMERGENCY TO UPDATE THE EXISTING ORDINANCES FOR THE PURPOSE OF PROMOTING AND ACCOMMODATE SOUND GROWTH WITHIN THE DEVELOPMENT COMMUNITY

Sponsors: Planning

Attachments: [MEMO_Conditonal Use Appeals MAPC Report](#)
[Proposed Ordinance_Conditional Use Appeals_Markup](#)
[Conditional Use Appeal Process_Memo of Research](#)

City Planner Otis Spriggs explained this was brought before MAPC and they proposed to revise the conditional use appeal process that include items that were approved by MAPC but had opposition. It would allow individuals who are within 300

feet of the property to appeal the issue with the City Council instead of going straight to the court system. He added the Planning Commission looked at this ordinance and the only issue was the 300 feet. He further explained since the notification requires someone who is within 200 feet of the property boundary to be notified that the number should be the same. They also require that signs be posted on the property stating it is being appealed. He also noted they recommended it to Council so the staff and legal counsel can have a say on the legal aspect of the 300 foot rule.

Councilman Dover asked if someone lives within the 300 feet if they are the only ones who can appeal and speak at the hearing or if someone who lives 350 feet away could speak at the hearing. Mr. Spriggs answered anyone has the right to speak. Councilman Dover then asked if the City is just limiting who can start the appeal process, but not who can speak. Mr. Spriggs answered yes. Councilman Moore stated he has no problem with that because the 300 feet was an arbitrary number.

Chairman Street asked if this needs to be placed on tonight's Council agenda. Councilman Moore answered he recommends it go to Council and be placed on the next agenda with the 200 foot clarification rule and the rule be reviewed by the City Attorney before being placed on the agenda.

Councilman Vance stated the City is setting their selves up as a judicial body instead of a legislative body and they need to make sure and think it through before doing it. He added this committee can go ahead and recommend this resolution to council, but the Council as a whole needs to really think it through.

A motion was made by Councilman Chris Moore, seconded by Councilman Darrel Dover, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 6 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover;Charles Coleman and Ann Williams

Resolutions To Be Introduced

RES-14:127

A RESOLUTION TO THE CITY OF JONESBORO TO ENTER INTO A MEMORANDUM OF AGREEMENT WITH THE MISSOURI HIGHWAY AND TRANSPORTATION COMMISSION (MHTC) REGARDING THE GLOBAL NAVIGATION SATELLITE SYSTEM REAL TIME NETWORK OF CONTINUOUSLY OPERATING REFERENCE STATIONS

Sponsors: Engineering

Attachments: [Agreement](#)

City Engineer Craig Light explained the City operates a base station for GPS for surveying equipment and the Missouri Highway Department also has a network system. He added this will allow the City to communicate with Missouri's base station and allow the Missouri Highway Department to communicate with our base station, which will improve the accuracy of our survey equipment.

A motion was made by Councilman Darrel Dover, seconded by Councilman Chris Moore, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 6 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover;Charles Coleman and Ann Williams

RES-14:131 A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE LOW BID AND ENTER INTO A CONTRACT WITH ALVIN CRABTREE DBA ALVIN CRABTREE & SON FOR THE CARAWAY ROAD SIDEWALK PROJECT (BID NO. 2014:24)

Sponsors: Engineering

Attachments: [Bid Tab](#)
[Contract Documents 2014 24](#)

Chairman Street asked if this project is for both sides of Caraway Road to Nettleton Avenue. Mayor Perrin answered it is only for the side where the Police Department is located. He noted this needs to be placed on tonight's Council agenda.

Councilwoman Williams questioned if the City is planning on doing both sides of the streets. Mayor Perrin answered yes. Mr. Light explained the City has bid out the west side because they were far enough along with it that it could be done fairly quickly, but the City is still looking at design plans on the east side of the street. He added as soon as those plans are done the City will put the project out for bid and it will probably be done in 2015.

A motion was made by Councilman Mitch Johnson, seconded by Councilman Chris Moore, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 6 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover;Charles Coleman and Ann Williams

5. Pending Items

6. Other Business

Roundabout on Airport Road

Councilman Dover asked for an update concerning the roundabouts on Airport Road. Mr. Light stated the City has received the preliminary plans that are being reviewed by the Arkansas Highway Department and when they are signed off on the City will begin the right-of-way acquisition.

Councilman Dover inquired what the time frame is for this project. Mr. Light answered he hopes to have all of the right-of-ways acquired by the end of the year and the utility relocation project started by the end of the year.

Mayor Perrin explained this project along with the Parker Road extension to Washington Avenue project are slow going. He added he is going to set up a meeting with Garver & Garver to discuss these projects.

Councilman Dover asked how the roundabout will affect school traffic when construction begins. Mr. Light answered when construction on the roundabout begins it will be obstructive and it may be better to do the project during the summer.

Discussion concerning sidewalks

Councilwoman Williams stated there is an area around Wood Street near Rosemond that needs sidewalks due to the safety of the kids in the area. She noted there is also an area on Culberhouse and Southwest Drive. She then asked if there is a plan to

prioritize the areas that need sidewalks.

Mayor Perrin answered the Street and Engineering Departments include projects like this in their budget and they have a prioritized list. He then stated if someone knows of areas that need sidewalks to please let them know so it can be included.

Mr. Light noted the City had \$120,000 budgeted for sidewalks in 2014 and it was spent by April. Mayor Perrin stated the City will be adding more funds for sidewalks and overlays in 2015 and the money will come from sales tax they receive from the State.

Road overlay

Councilman Moore asked when the spray on application will be done on the roads. Mayor Perrin answered on Thursday. Councilman Moore then inquired where the spray will be applied. Mr. Light answered it will be from Oak Street to Main Street and over to Bridge Street. He added a demonstration project was done on Huntington Avenue awhile back. Councilman Moore questioned if an analysis has been done on the demonstration project. Mr. Light answered it has held up well.

7. Public Comments

8. Adjournment

A motion was made by Councilman Darrel Dover, seconded by Councilman Mitch Johnson, that this meeting be Adjourned . The motion PASSED with the following vote.

Aye: 6 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover;Charles Coleman and Ann Williams