



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes City Council

Tuesday, December 17, 2013

5:30 PM

Municipal Center

NOMINATING & RULES COMMITTEE MEETING AT 4:50 P.M.

PUBLIC SAFETY COMMITTEE MEETING AT 5:00 P.M.

FINANCE COMMITTEE MEETING AT 5:15 P.M.

1. CALL TO ORDER BY MAYOR PERRIN AT 5:30 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. ROLL CALL BY CITY CLERK DONNA JACKSON

Present 10 - Darrel Dover; Ann Williams; Charles Frierson; Chris Moore; John Street; Mitch Johnson; Tim McCall; Gene Vance; Mikel Fears and Charles Coleman

Absent 2 - Chris Gibson and Rennell Woods

4. SPECIAL PRESENTATIONS

COM-13:105

Mayor's Citation Award, December, 2013

Sponsors: Mayor's Office

Mayor Perrin presented the award to Information Systems Director Erick Woodruff for his work during the move from the old City Hall to the new Municipal Center and the new digital center.

This item was Read.

COM-13:106

Proclamation honoring the retirement of Sanitation Supervisor Royce Leonard

Sponsors: Mayor's Office

Mayor Perrin presented a proclamation to Mr. Leonard for his 23 years of service to the City of Jonesboro and his dedication and commitment to the City. He proclaimed December 17, 2013, as Royce Leonard Day in the City to thank him for his service. He also gave Mr. Leonard a Key to the City. Mr. Leonard thanked the Sanitation employees for their work. He stated he has enjoyed the opportunity to work for the City, staff and mayors.

This item was Read.

COM-13:107

Vision 2030 presentation by Otis Spriggs (To review the draft visit the City of Jonesboro website and click on the Vision 2030 link)

Sponsors: Planning

Attachments: [Presentation](#)

The Council was presented with a narrative of the report. Mayor Perrin explained they will use this when they go to Washington D.C. and to also bring industry to the City. He stated he doesn't think there is any need to adopt Vision 2030 since it is just a working copy. The next booklet will show all of the building codes and narratives to provide the Council and builders with needed information.

This item was Read.

5. CONSENT AGENDA*Approval of the Consent Agenda*

A motion was made by Councilman Chris Moore, seconded by Councilman John Street, to Approve the Consent Agenda. The motioned PASSED

Aye: 10 - Darrel Dover; Ann Williams; Charles Frierson; Chris Moore; John Street; Mitch Johnson; Tim McCall; Gene Vance; Mikel Fears and Charles Coleman

Absent: 2 - Chris Gibson and Rennell Woods

MIN-13:112

Minutes for the City Council meeting on December 3, 2013

Attachments: [Minutes](#)

This item was PASSED on the consent agenda.

RES-13:196

A RESOLUTION TO ACCEPT A MAINTENANCE AGREEMENT FOR STORMWATER MANAGEMENT FACILITIES FOR LOT I-A BRYSON'S REPLAT (JB2013R-019760), A COMMERCIAL DEVELOPEMENT

Sponsors: Engineering

Attachments: [Maintenance Agreement.pdf](#)
[Permanent Drainage Easement.pdf](#)

This item was PASSED on the consent agenda.

Enactment No: R-EN-201-2013

RES-13:197

RESOLUTION TO APPOINT DEBORAH AGNEW TO THE JONESBORO URBAN RENEWAL AND HOUSING AUTHORITY WITH A TERM EXPIRATION DATE OF OCTOBER 31, 2018

Sponsors: Mayor's Office

Attachments: [JURHA information](#)

This item was PASSED on the consent agenda.

Enactment No: R-EN-202-2013

RES-13:200

A RESOLUTION TO ACCEPT A MAINTENANCE AGREEMENT FOR STORMWATER MANAGEMENT FACILITIES FOR LOT 1 OF MDR 1ST ADDITION (JB2013R-020164), A COMMERCIAL DEVELOPEMENT

Sponsors: Engineering

Attachments: [Maintenance Agreement.pdf](#)
[Permanent Drainage Easement.pdf](#)

This item was PASSED on the consent agenda.

Enactment No: R-EN-203-2013

RES-13:203

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO CONTINUE A JOINT FUNDING AGREEMENT WITH THE U.S. GEOLOGICAL SURVEY, UNITED STATES DEPARTMENT OF THE INTERIOR FOR THE OPERATION AND MAINTENANCE OF TWO STREAMGAGES IN JONESBORO

Sponsors: Engineering

Attachments: [Agreement.pdf](#)

This item was PASSED on the consent agenda.

Enactment No: R-EN-204-2013

6. NEW BUSINESS

ORDINANCES ON FIRST READING

ORD-13:063

AN ORDINANCE TO WAIVE COMPETITIVE BIDDING FOR THE COLLECTION OF DIGITAL AERIAL PHOTOGRAPHY FOR JONESBORO AND AUTHORIZING THE EXECUTION THE PROPOSAL WITH EFS GEOTECHNOLOGIES

Sponsors: Engineering

Attachments: [Proposal.pdf](#)

Councilman Street offered the ordinance for first reading by title only.

Councilman Moore asked if this is the information that will be shared with the county and City Water & Light. Mayor Perrin answered yes, the county and CWL will also be helping with the cost. He explained it will also help 911.

Councilman Moore motioned, seconded by Councilman Vance, to suspend the rules and waive the second and third readings. All voted aye.

A motion was made by Councilman John Street, seconded by Councilman Chris Moore, that this matter be Passed . The motion PASSED with the following vote:

Aye: 10 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Mikel Fears and Charles Coleman

Absent: 2 - Chris Gibson and Rennell Woods

Enactment No: O-EN-062-2013

ORD-13:070

AN ORDINANCE TO AMEND CHAPTER 117, ARTICLE III, KNOWN AS THE ZONING ORDINANCE OF THE CITY OF JONESBORO, ARKANSAS, PROVIDING FOR CHANGES IN ZONING BOUNDARIES FROM R-1 TO C-3 LUO FOR PROPERTY LOCATED ON THE NORTH SIDE OF THE INTERSECTION OF STADIUM BLVD AND JOHNSON AVENUE AS REQUESTED BY GREENSBORO INVESTMENTS, LLC

Attachments: [Plat](#)
[MAPC Report](#)

Councilman Dover offered the ordinance for first reading by title only.

Councilman Moore asked if there was any opposition to the rezoning. Mayor Perrin answered no.

A motion was made by Councilman Chris Moore, seconded by Councilman Charles Coleman, to Waive Second Reading . The motion PASSED with the following vote:

Aye: 10 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Mikel Fears and Charles Coleman

Absent: 2 - Chris Gibson and Rennell Woods

ORD-13:071

AN ORDINANCE TO AMEND CHAPTER 117, KNOWN AS THE ZONING ORDINANCE PROVIDING FOR CHANGES IN ZONING BOUNDARIES FROM R-1 TO C-3 LUO FOR PROPERTY LOCATED AT 3600 RIOS LANE AS REQUESTED BY AMY POTTINGER

Attachments: [Plat](#)
[MAPC Report](#)

Councilman Moore offered the ordinance for first reading by title only.

Councilman Moore asked if there was any opposition. Mayor Perrin answered no.

A motion was made by Councilman Chris Moore, seconded by Councilman Gene Vance, to Waive Second Reading . The motion PASSED with the following vote:

Aye: 10 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Mikel Fears and Charles Coleman

Absent: 2 - Chris Gibson and Rennell Woods

ORD-13:072

AN ORDINANCE TO AMEND CHAPTER 117, KNOWN AS THE ZONING ORDINANCE PROVIDING FOR CHANGES IN ZONING BOUNDARIES FROM R-1 TO C-3 LUO FOR PROPERTY LOCATED NORTH OF THE INTERSECTION OF EAST JOHNSON AND OLD GREENSBORO ROAD AS REQUESTED BY DAVID ONSTEAD

Attachments: [Plat](#)
[MAPC Report](#)

Councilman Street offered the ordinance for first reading by title only.

Councilman Moore questioned whether there was any opposition. Mayor Perrin answered no.

A motion was made by Councilman Chris Moore, seconded by Councilman John Street, to Waive Second Reading . The motion PASSED with the following vote:

Aye: 10 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Mikel Fears and Charles Coleman

Absent: 2 - Chris Gibson and Rennell Woods

RESOLUTIONS TO BE INTRODUCED

RES-13:168

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS to condemn property at 2032 N Church St. Owner: Patricia Hanks

Sponsors: Code Enforcement

Attachments: [CONDEMNATION CHECKLIST](#)
[Inspection Reoport](#)
[2032 N Church](#)

No one spoke in opposition to the condemnation.

A motion was made by Councilman John Street, seconded by Councilman Chris Moore, that this matter be Passed . The motion PASSED with the following vote:

Aye: 10 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Mikel Fears and Charles Coleman

Absent: 2 - Chris Gibson and Rennell Woods

Enactment No: R-EN-205-2013

RES-13:194

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS to condemn property at 831 West Huntington, owner Bryan Meredith.

Sponsors: Code Enforcement

Attachments: [CONDEMNATION CHECKLIST](#)
[Inspection Report119Inspection Report](#)
[831 W Huntington](#)

No one spoke in opposition to the condemnation.

Code Enforcement Officer Michael Tyner explained the property owner purchased a residential alterations permit on May 10, 2013, but there have been no improvements made. He has purchased another six month alterations permit. They explained to the property owner that they will be moving forward with the condemnation process. In the meantime, he can still make alterations to bring it up to code.

A motion was made by Councilman John Street, seconded by Councilman Gene Vance, that this matter be Passed . The motion PASSED with the following vote:

Aye: 10 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Mikel Fears and Charles Coleman

Absent: 2 - Chris Gibson and Rennell Woods

Enactment No: R-EN-206-2013

RES-13:195

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS to condemn property at 653 West Huntington, owner: Eric Ford.

Sponsors: Code Enforcement

Attachments: [653 W Huntington](#)
[CONDEMNATION CHECKLIST](#)
[Notice of Violation](#)

No one spoke in opposition to the condemnation.

A motion was made by Councilman John Street, seconded by Councilman Chris Moore, that this matter be Passed . The motion PASSED with the following vote:

Aye: 10 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Mikel Fears and Charles Coleman

Absent: 2 - Chris Gibson and Rennell Woods

Enactment No: R-EN-207-2013

7. UNFINISHED BUSINESS

ITEMS THAT HAVE BEEN HELD IN COUNCIL

RES-13:185

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO AMEND THE CITY'S SALARY & ADMINISTRATION POLICY TO ALLOW MERIT INCREASES FOR EXCEPTIONAL JOB PERFORMANCE AND/OR INCREASED JOB TRAINING OR CERTIFICATIONS

Sponsors: Finance

Attachments: [Appendix A](#)

Mr. Pat Alston spoke in opposition to the resolution. He asked the Council to suspend the public safety tax. He explained the City has made \$5.6 million on the tax. He asked what would stop the mayor from abusing the merit raises. He stated the Mayor indicated he represents the City employees, but who represents the taxpayers.

Councilman Fears asked about the process. He clarified the department head will make the recommendation, the Mayor will approve it and then it will go to the Finance Committee for approval. Mayor Perrin answered no, the merit increases will be approved in his office and will not be presented to a Council committee. The increase will then be sent to the Finance Department to be implemented. He explained employees will qualify for an increase based on outstanding job performance or for certifications. Department heads will submit the employee's last evaluation and the certification or training obtained. The certification or training has to be directly related

to the employee's job. He will also consider why the department head says the employee has done an exceptional job and should get a merit increase. Once that is finished, he will send it to the Finance Department. He further explained they have set aside \$75,000 for 2014. At any time, the City Council can amend or terminate the merit increases. Mayor Perrin also added there is a maximum increase of 25% of the base salary.

Councilman Street stated he has reservations about merit increases, but trusts the Mayor's judgment and leadership so he will approve it. He stated there is some room for abuse, but thinks the Mayor will be fair. Mayor Perrin added any merit increases that are given will be reported to the Council.

Councilman McCall explained he has struggled with this and has voiced his concerns with the Mayor, but the added information in the resolution made him feel better. He noted all of the employees will still receive cost of living increases. Mayor Perrin agreed, noting they amended the resolution to reflect that the cost of living increases will not be affected by the merit increases.

Councilman Fears questioned if the Mayor will inform the Council of any merit increases. Mayor Perrin answered yes, he will give the Council all of the documentation he received to make his determination as well as what was done with the merit increase.

Councilman Johnson also stated this has been a struggle for him because he thinks it will be one-sided. He added he will trust the Mayor to make the right decision.

Mayor Perrin thanked the Council for their trust in him. He explained they will be conservative with the merit increases. He added if, at any time, the Council does not agree with the decisions made they can amend or terminate the merit increase plan.

Councilman Fears stated the City has great employees and there are some who are probably underpaid and need more than a cost of living increase.

A motion was made by Councilman Chris Moore, seconded by Councilman Darrel Dover, that this matter be Passed . The motion PASSED with the following vote.

Aye: 10 - Darrel Dover; Ann Williams; Charles Frierson; Chris Moore; John Street; Mitch Johnson; Tim McCall; Gene Vance; Mikel Fears and Charles Coleman

Absent: 2 - Chris Gibson and Rennell Woods

Enactment No: R-EN-208-2013

8. MAYOR'S REPORTS

Mayor Perrin reported on the following items:

Bids for Fire Station #5 came in lower than expected. Construction Network received the bid.

At the last Highway Department meeting, they were able to get a minute order to study the Highway 351/Highway 41 project. They received another \$4.8 million in funds to do overlays starting at the overpass on Highway 49 and going for 2 miles. The bid was awarded to Asphalt Producers.

He commended the Street and Sanitation Departments for their work during the

recent ice storms. He thanked them for their hard work.

City Engineer Craig Light has set up a meeting with the Corps of Engineers for January 22, 2014, to discuss what the next step is.

Arkansas Fire Prevention Code changes will start on January 1.

City employee Lorenzo Baldaras will be calling each of the Council members to set up times to do new interviews for Channel 24.

The Highway Department approved the transfer of the leftover funds for the walking trail project from Allen Park to Main Street. The remaining funds will be used to build a new bike and walk trail in Craighead Forest. It won't be enough to go all the way around the lake, but they plan to ask for more funding to complete the trail in the future. This will make a 12-foot wide surface around the lake.

He wished everyone a happy holiday season. He thanked the staff for their hard work in 2013.

9. CITY COUNCIL REPORTS

Councilman Street motioned, seconded by Councilman Dover, to suspend the rules and place RES-13:220 on the agenda in order to set a public hearing for Tuesday, January 7, 2014, at 5:20 p.m. All voted aye.

RES-13:220

RESOLUTION TO SET A PUBLIC HEARING REGARDING THE ABANDONMENT OF A TWENTY FOOT WIDE DRAINAGE EASEMENT IN BLOCK D OF BRIDGER PLACE PHASE II SUBDIVISION AS REQUESTED BY PHILLIPS INVESTMENTS

A motion was made by Councilman Mitch Johnson, seconded by Councilman John Street, that this matter be Passed . The motion PASSED with the following vote:

Aye: 10 - Darrel Dover; Ann Williams; Charles Frierson; Chris Moore; John Street; Mitch Johnson; Tim McCall; Gene Vance; Mikel Fears and Charles Coleman

Absent: 2 - Chris Gibson and Rennell Woods

Enactment No: R-EN-209-2013

Councilman Street also commended the Street and Sanitation Departments for their work during the ice storm. He also thanked Sanitation Supervisor Royce Leonard for his work during his time at the City. He wished everyone a Merry Christmas.

Councilman Johnson wished everyone a Merry Christmas. He stated he is proud to serve the City of Jonesboro and its employees, Council and administration. He also thanked Mr. Leonard for his work.

Councilman Dover and Councilman McCall also thanked Mr. Leonard for his work. They wished everyone a Merry Christmas.

Councilman Fears thanked the Mayor for his work on the bike trail at Craighead Forest. He congratulated Mr. Leonard on his retirement. He wished everyone a Merry Christmas and Happy Holidays.

Councilwoman Williams motioned, seconded by Councilman Dover, to suspend the rules and place ORD-13:065, ORD-13:066, ORD-13:067, ORD-13:068, and ORD-13:069 on the agenda. All voted aye.

ORD-13:065

AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE A CONTRACT WITH ARKANSAS BLUE CROSS BLUE SHIELD TO PROVIDE INSURANCE COVERAGE FOR CITY EMPLOYEES FOR 2014

Sponsors: Finance

Attachments: [BCBS-Airport](#)
[BCBS-Jonesboro Housing](#)
[BCBS-City 2](#)
[BCBS-City](#)
[BCBS-Library](#)

Councilwoman Williams offered the ordinance for first reading by title only.

Councilwoman Williams motioned, seconded by Councilman Dover, to suspend the rules and waive the second and third readings. All voted aye, with the exception of Councilman McCall who abstained from voting.

A motion was made by Councilwoman Ann Williams, seconded by Councilman Darrel Dover, that this matter be Passed . The motion PASSED with the following vote:

Aye: 9 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Gene Vance;Mikel Fears and Charles Coleman

Absent: 2 - Chris Gibson and Rennell Woods

Abstain: 1 - Tim McCall

Enactment No: O-EN-063-2013

ORD-13:066

AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE A CONTRACT WITH DELTA DENTAL TO PROVIDE INSURANCE COVERAGE FOR CITY EMPLOYEES FOR 2014

Sponsors: Finance and Human Resources

Attachments: [City of Jonesboro Revised Renewal.pdf](#)

Councilwoman Williams offered the ordinance for first reading by title only.

Councilman Street motioned, seconded by Councilman Moore, to suspend the rules and waive the second and third readings. All voted aye.

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED with the following vote:

Aye: 10 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Mikel Fears and Charles Coleman

Absent: 2 - Chris Gibson and Rennell Woods

Enactment No: O-EN-064-2013

ORD-13:067

AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE A CONTRACT WITH USABLE TO PROVIDE INSURANCE COVERAGE FOR CITY EMPLOYEES FOR 2014

Sponsors: Finance and Human Resources

Councilwoman Williams offered the ordinance for first reading by title only.

Councilwoman Williams motioned, seconded by Councilman Fears, to suspend the rules and waive the second and third readings. All voted aye.

A motion was made by Councilwoman Ann Williams, seconded by Councilman Mikel Fears, that this matter be Passed . The motion PASSED with the following vote:

Aye: 10 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Mikel Fears and Charles Coleman

Absent: 2 - Chris Gibson and Rennell Woods

Enactment No: O-EN-065-2013

ORD-13:068

AN ORDINANCE FOR THE ADOPTION OF A BUDGET FOR THE CITY OF JONESBORO, ARKANSAS, FOR THE TWELVE (12) MONTHS BEGINNING JANUARY 1, 2014 AND ENDING DECEMBER 31, 2014, APPROPRIATING MONEY FOR EACH ITEM OF EXPENDITURE THEREIN PROVIDED FOR, ADOPTION OF THE EMERGENCY CLAUSE FOR THE EFFICIENT OPERATION OF CITY GOVERNMENT, AND FOR THE FINANCIAL CONTINUITY OF 2014, AND FOR OTHER PURPOSES.

Sponsors: Finance

Attachments: [2014 Proposed Budget](#)

Councilwoman Williams offered the ordinance for first reading by title only.

Councilwoman Williams motioned, seconded by Councilman Fears, to suspend the rules and waive the second and third readings. All voted aye.

Councilman Frierson motioned, seconded by Councilwoman Williams, to amend the budget to increase the Mayor's salary to \$115,000 plus the cost of living increase. All voted aye.

After passage of the ordinance, Councilwoman Williams motioned, seconded by Councilman Dover, to adopt the emergency clause. All voted aye.

A motion was made by Councilwoman Ann Williams, seconded by Councilman Darrel Dover, that this matter be Passed as Amended . The motion PASSED with the following vote:

Aye: 10 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Mikel Fears and Charles Coleman

Absent: 2 - Chris Gibson and Rennell Woods

Enactment No: O-EN-066-2013

ORD-13:069

AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND PURCHASE SERVICES FROM EMTEC (ENGINEERING MANAGEMENT CORPORATION) FOR ASBESTOS

ABATEMENT AT THE COMMUNITY CENTER BASKETBALL COURT AND
DECLARING AN EMERGENCY DUE TO SCHEDULED SPRING ACTIVITIES AT
THE EARL BELL COMMUNITY CENTER

Sponsors: Engineering and Parks & Recreation

Attachments: [Proposal.pdf](#)

Councilwoman Williams offered the ordinance for first reading by title only.

Councilwoman Williams stated there is an emergency with this ordinance due to the schedule of events in January. Mayor Perrin agreed, adding the court floor became unlevel and when they looked underneath the flooring they found asbestos. The entire floor will have to be pulled up, the asbestos cleaned and the floor laid back down before City Stars can start.

Councilwoman Williams motioned, seconded by Councilman Dover, to suspend the rules and waive the second and third readings. All voted aye.

After passage of the ordinance, Councilwoman Williams motioned, seconded by Councilman Coleman, to adopt the emergency clause. All voted aye.

A motion was made by Councilwoman Ann Williams, seconded by Councilman Gene Vance, that this matter be Passed . The motion PASSED with the following vote:

Aye: 10 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Mikel Fears and Charles Coleman

Absent: 2 - Chris Gibson and Rennell Woods

Enactment No: O-EN-067-2013

Councilman Moore, Councilman Coleman, Councilman Vance and Councilman Frierson also wished everyone a Merry Christmas and wished Mr. Leonard luck during his retirement.

10. PUBLIC COMMENTS

Mr. Pat Alston congratulated the Mayor on his raise.

City employee Doug Crews questioned whether the merit increases would be for all employees or just non-uniform. Mayor Perrin stated it is just for non-uniform employees.

11. ADJOURNMENT

A motion was made by Councilman Chris Moore, seconded by Councilman Charles Coleman, that this meeting be Adjourned . The motion PASSED with the following vote:

Aye: 10 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Mikel Fears and Charles Coleman

Absent: 2 - Chris Gibson and Rennell Woods

_____ **Date:** _____

Harold Perrin, Mayor

Attest:

_____ **Date:** _____

Donna Jackson, City Clerk