



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, October 27, 2020

4:00 PM

Municipal Center, 300 S. Church

1. Call To Order

2. Roll Call by City Clerk Donna Jackson

Present 6 - Charles Coleman; Ann Williams; John Street; David McClain; LJ Bryant and Joe Hafner

3. Approval of minutes

[MIN-20:099](#)

Minutes for the Finance Committee meeting on Tuesday, October 13, 2020.

Attachments: [MINUTES](#)

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Passed . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman; Ann Williams; John Street; David McClain and LJ Bryant

4. New Business

ORDINANCES TO BE INTRODUCED

[ORD-20:046](#)

AN ORDINANCE TO WAIVE BIDS AND PURCHASE TWO SANITATION TRUCKS FOR THE SANITATION DEPARTMENT

Sponsors: Finance and Sanitation

Attachments: [River City Purchase Agreement, 2 Rear Loading Sanitation Trucks](#)

Councilmember David McClain said, I know that we had talked about using a suction truck instead of this type of truck. Are we still considering a suction truck? Chairman Joe Hafner said, Chief of Staff Mike Downing is coming to the podium to speak, and I'll say a few things about this before he starts. The way that it was explained to me is that there are a few issues regarding the suction truck. One of those is being the number of trucks that would be needed for our city. I believe that North Little Rock has ten of those. Another issue is the way that those trucks work. Leaves get blown down to the curb, and if they are not picked up within a day or two they will be spread back out over the yards.

Chief of Staff Mike Downing explained that what Chairman Joe Hafner said was true.

We did look at those and considered it. The trucks cost about \$165,000 to \$200,000 each, and we would probably need at least ten or twelve of those trucks as well. Once you start, as you already know you would have to do them fairly quick. Once people rake them to the curb if you don't get them within a couple of days they are going to be all over the place, and that would be a bigger mess than what we have had. Based on other communities that we talked with, there is an issue of dust, it's a slower process than bag pick-up. You can only do about thirty-two houses a day with the vacuum trucks. There were also break down issues because of hidden bricks and other debris, and cars being parked on the curbs. It sounded good in theory there just was some problematic features. We looked at some different options, honestly this is not an easy decision. But, we think given all of the other alternatives this is probably the best option. Chairman Joe Hafner, asked if there was a way to tell how far behind the city was on yard waste materials. Chief of Staff Mike Downing said it is not too bad at this time. The purchase of these two trucks would double our capacity of pick-up on yard waste materials. I know that some of you all received calls like we did last year in our lack of response time picking up yard waste materials, again, this is not going to be perfect and we probably need more than two. But, we think that we can do pick-ups every two weeks, basically on the same scheduling as the re-cycling pick-ups so people will know when to put their bags out.

Councilmember Dr. Charles Coleman said I know this is going to go to the council. The issue I have, and I have talked with Chief Engineer Craig Light about some issues on the north side of the city. I know that we need these trucks but, we also need to up the trucks needed for cleaning out drainage ditches and stuff like that. When is there going to be a pro-rated work shop for the city that is going to help the engineering department unplug the drainage ditches. When the sun shines it's fine but, when it rains, especially on the north side of the city where the piping is so old the drains fill up fast, and then it causes flooding. We always do these comprehensive studies, but we don't go anywhere with them. Chief of Staff Mike Downing said, regarding that issue for a vacuum for the drains. Chief Engineer Craig Light has for the second year in a row made that request for budget for next year, and we certainly will take a closer look at that. We are just now receiving the request from all of the Department Heads. I have to tell you there is a lot more being requested than what we have money for. We are in the pairing down stage of those individual budget requests, and we will keep you all informed as we move along in the process.

Councilmember Dr. Charles Coleman said, I appreciate that, and I hope we just don't go to sleep on that. This is just not for me because I live in that area, it is for all the people that live in that area, across HWY 141. We need something done badly in that area. Chief of Staff Mike Downing said, I understand, and we will certainly take a look at it.

Councilmember LJ Bryant asked about staffing for the two new trucks that will be purchased. Chief of Staff Mike Downing said that there will be four additional staff added on a part-time basis. We have calculated for the two months left in the rest of this year, it would cost about \$6,400 which we have in the current budget. We think that the amount would be the same for next spring, during the heavy season from April to June. So, we will build that into next year's budget. One other thing, and I know that Councilmember Ann Williams asked about this. I have used paper bags for the last year to put my yard waste in, mostly just out of curiosity to see how they held up. It would be much better for the sanitation department because they would not have to cut the bags open and go through the process of dumping them out like they do have to for the plastic bags. However, I can tell you that if you leave them out in the rain it does effect the integrity of the bags. It is not feasible for a large number of bags to

get wet and have them picked up. So, if we get this process going and it is consistent on the days it will be picked up, then I think we can encourage people to use paper bags. But, I am not going to do that right now until we can be assured that it will be picked up on a consistent basis.

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant

RESOLUTIONS TO BE INTRODUCED

[RES-20:181](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 204 WOODROW, PARCEL 01-144073-23400, JONESBORO, ARKANSAS 72401, OWNED BY NEWEL COOTS

Sponsors: Code Enforcement and Finance

Attachments: [204 W. Woodrow](#)

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant

[RES-20:182](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 309 SECOND STREET, PARCEL 01-144182-17700, JONESBORO, ARKANSAS 72401, OWNED BY JOHNNY MEADOWS

Sponsors: Code Enforcement and Finance

Attachments: [309 Second](#)

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant

[RES-20:183](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 317 NORTH SECOND STREET, PARCEL 01-144182-17500, JONESBORO, ARKANSAS 72401, OWNED BY MARSHALL MOONEY

Sponsors: Code Enforcement and Finance

Attachments: [317 Second](#)

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant

[RES-20:184](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 319 N. ROGERS, PARCEL 01-144172-18000, JONESBORO, ARKANSAS 72401, OWNED BY ERIC GRIGGS

Sponsors: Code Enforcement and Finance

Attachments: [319 N. Rogers](#)

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant

[RES-20:185](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 409 NORTH FISHER, PARCEL 01-144181-10500, JONESBORO, ARKANSAS 72401, OWNED BY JOSHUA GAMBILL.

Sponsors: Code Enforcement and Finance

Attachments: [409 N. Fisher](#)

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant

[RES-20:186](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON VACANT PROPERTY LOCATED AT 129 N. BRIDGE, PARCEL 01-144181-55600, JONESBORO, ARKANSAS 72401, OWNED BY PATRICIA WILLIAMS

Sponsors: Code Enforcement and Finance

Attachments: [129 N. Bridge](#)

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant

[RES-20:187](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 200 S. ALLIS, PARCEL 01-144181-40800, JONESBORO, ARKANSAS 72401, OWNED BY MICHAEL DUANE DARLING

Sponsors: Code Enforcement and Finance

Attachments: [200 S. Allis](#)

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant

[RES-20:188](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1013 W. LAWSON, PARCEL 01-133121-05600, JONESBORO, ARKANSAS 72404, OWNED BY JAY PARNELL

Sponsors: Code Enforcement and Finance

Attachments: [1013 W. Lawson](#)

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant

[RES-20:189](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1100 E. WASHINGTON, PARCEL 01-144173-13000, JONESBORO, ARKANSAS 72401, OWNED BY DOROTHY HESTER

Sponsors: Code Enforcement and Finance

Attachments: [1100 E. Washington](#)

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant

[RES-20:190](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1313 PARDEW, PARCEL 01-144122-20200, JONESBORO, ARKANSAS 72401, OWNED BY MICHELLE NUTT

Sponsors: Code Enforcement and Finance

Attachments: [1313 Pardew](#)

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant

[RES-20:191](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 700 TAWN, PARCEL 01-144114-08800, JONESBORO, ARKANSAS 72401, OWNED BY T&B PROPERTIES LLC

Sponsors: Code Enforcement and Finance

Attachments: [700 Tawn](#)

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant

[RES-20:192](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON VACANT PROPERTY LOCATED ON BEACON, PARCEL 01-134033-00500, JONESBORO, ARKANSAS 72401, OWNED BY GREGG GRIFFIN

Sponsors: Code Enforcement and Finance

Attachments: [Beacon St](#)

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant

[RES-20:193](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1328 WEST HUNTINGTON, PARCEL 01-144133-18100, JONESBORO, ARKANSAS 72401, OWNED BY DKI LLC C/O RICHARD KNIGHT

Sponsors: Code Enforcement and Finance

Attachments: [1328 W. Huntington](#)

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant

[RES-20:194](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1602 TONYA, PARCEL 01-144082-00200, JONESBORO, ARKANSAS 72401, OWNED BY MARTISULL LLC

Sponsors: Code Enforcement and Finance

Attachments: [1602 Tonya](#)

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant

[RES-20:195](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1809 IRBY, PARCEL

01-144223-08700, JONESBORO, ARKANSAS 72401, OWNED BY HEIDY ARRIAZA

Sponsors: Code Enforcement and Finance

Attachments: [1809 Irby](#)

A motion was made by Councilperson John Street, seconded by Councilperson LJ Bryant, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant

[RES-20:196](#)

A RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS TO ENTER INTO A CHANGE ORDER NO. 3 WITH RAMSONS, INC. FOR THE JONESBORO SHOOTING SPORTS COMPLEX PHASE 1C (2020:07)

Sponsors: Engineering

Attachments: [Shooting Sports, Change Order #3](#)

Chairman Joe Hafner asked Chief Engineer Craig Light to please explain this change order. Chief Engineer Craig Light explained that the change order was for the installation of the shot curtain for the trap and skeet range area. When the project originally bid, the price for the shot curtain came in extremely high, and we cut that out of the original contract. We have had some contract savings throughout the construction period, and we found a different shot curtain that was purchased earlier through one of the other change orders. We had to have somebody to install it, and this change would pay RAMSONS Construction to install it. Basically we are adding this \$70,000 to the original contract amount to get the shot curtain installed so that we can begin using the trap and skeet range. Councilmember John Street said that there is a cost reduction savings going from sod to seed because of the lack of water out there. Chief Engineer Craig Light said it originally called for sod around the trap and skeet range. We decided to hydro seed, and the seed took root and looks good. So, we decided to pull that amount out. We have had other savings throughout the project, I can't quote an exact amount. It was close to \$300,000 that we pulled, and we have slowly started adding things back in. The shot curtain itself was around \$100,000 the total installation is \$190,000. We have also cut out the vegetation for the wetlands area earlier in the project, it came in at about \$170,000. We were able to re-work that, and find someone that could do it for about \$47,000.00. So, there has been some savings and changes go on throughout the project trying to get everything we originally planned for the money we had available, and we originally budgeted \$2.5 million and we are still well below that \$2.5 million that was originally budgeted for the 2021 project. We are not getting into the half-million allocation that was for the bathroom facilities, we are not spending any of that money this year.

Chairman Joe Hafner said the bathroom project got pushed back correct. Chief Engineer Craig Light said yes. At this point in the year we would be building the facilities in the mud. So, we are just going to wait until next year to get those facilities built. Councilmember Dr. Charles Coleman asked if everybody has been out to see that complex. Chairman Joe Hafner said that he had been by it, but not in a while. Councilmember Dr. Charles Coleman said that he has toured that whole complex and it is an awesome project. I think whatever monies has been put into it that we will triple that one of these days from all of the people that will come from different areas. Chief of Police Rick Elliott spoke and said for those of you that have not been able to go out and see the Shooting Range Complex, if you will go to the City of Jonesboro's web-site

there is a link for the Shooting Complex with a promo video showing the complex.

Patti Lack 4108 Forrest Hill Road. I was wondering if someone could give an update on how much money we have invested in the Shooting Range so far. I also noticed on the news that there has been a couple of partnerships developed can you share that information? Chief of Police Rick Elliott deferred the question of the total amount spent on the complex at this time. Chief Elliott said in regards to the partnerships, which are still private at this stage. But, I currently have \$275,000 in commitments. So, for the three trap fields that are complete, and the programs range we already have a sponsor on board. We have the contracts that will be going to them and will hopefully come to this Finance Committee in November. We also have two other businesses that are onboard to give \$125,000 for naming rights once construction starts on the other two fields. When we launched the video promo the first four fields were sold within a week. We have spoken to several other businesses and they are waiting to take it to their boards for approval. We feel pretty confident that all of the fields will be taken for naming rights. Councilmember John Street said that the promo video was done in-house by employees. Chief of Police Rick Elliott said yes. Rachel Carmack, and Sally Smith. We did not pay an outside company to do that. Bob Harris with Ad-Pro donated is speaking time to narrate the video. It has received national attention already. We have already received inquiries for a trap shoot tournament for next August.

Chairman Joe Hafner asked if they thought it would be next fall before the schools can actually have competition's out there. Chief of Police Rick Elliott said, we are at the mercy of Mother Nature in getting the poles set for the shot curtain when it arrives. Since that is a wetlands area, as we get into the rainy season then those big trucks will not be able to get in out there to set those polls until spring. By spring we hope to be using the trap facilities for sure. The pistol and rifle range is ready to go, we are just waiting on electricity. Once we get that and work out some staffing issues we are hoping to get that portion open to the public as soon as we can, which we hope will be the first of the year. Councilmember David McClain explained that he has been out to the facility, I think it is wonderful and will be a great asset for the city. Chief Engineer Craig Light explained that he did not know the exact figures. I think the last time we calculated we were somewhere around \$6,000,000 total, and \$2,000,000 of that was from the Arkansas Fish and Wildlife Management. I think the city has put in somewhere around \$4,000,000.

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant

[RES-20:197](#)

RESOLUTION APPROVING PERMISSION FOR THE CITY OF JONESBORO, ARKANSAS TO APPLY FOR THE FY 2020 BUILDING RESILIENT INFRASTRUCTURE AND COMMUNITIES (BRIC) GRANT THROUGH THE FEDERAL EMERGENCY MANAGEMENT AGENCY TO CONTROL FLOODING OF THE LITTLE BAY DITCH AREA.

Sponsors: Engineering and Grants

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant

[RES-20:198](#)

A RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO A TWO YEAR LEASE CONTRACT FOR THE PURCHASE OF TWO AUTOMATED SANITATION TRUCKS

Sponsors: Finance and Sanitation

Attachments: [10.30 invoice 1st truck](#)
[10.30 invoice 2nd truck](#)
[Documents - City of Jonesboro 10.30](#)

Chairman Joe Hafner explained that this is an item that we talked about late last year that was put into the budget. But, because of COVID and other reasons it has taken this long to get the trucks ready. This is just to initiate that lease that was approved in the budget. Councilmember David McClain asked if we were already using the trucks. Councilmember John Street said, we are not using them, and Chairman Joe Hafner stated they are on site, but not in use.

A motion was made by Councilperson John Street, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant

5. Pending Items

6. Other Business

7. Public Comments

8. Adjournment

A motion was made by Councilperson Charles Coleman, seconded by Councilperson LJ Bryant, that this meeting be Adjourned . The motion PASSED with the following vote.

Aye: 5 - Charles Coleman;Ann Williams;John Street;David McClain and LJ Bryant