



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, March 25, 2014

4:00 PM

Municipal Center

1. Call To Order

2. Roll Call by City Clerk Donna Jackson

Present 3 - Ann Williams; John Street and Darrel Dover

Absent 1 - Charles Coleman

3. Approval of minutes

MIN-14:018 Minutes for the Finance Committee meeting on February 26, 2014

Attachments: [Minutes](#)

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED with the following vote.

Aye: 3 - Ann Williams; John Street and Darrel Dover

Absent: 1 - Charles Coleman

4. New Business

Resolutions To Be Introduced

RES-14:016 A RESOLUTION TO AMEND THE CITY SALARY & ADMINISTRATION PLAN FOR THE CITY OF JONESBORO TO ADD TRAFFIC SIGNAL TECHNICIAN II POSITION IN THE ENGINEERING DEPARTMENT

Sponsors: Engineering

Attachments: [Traffic Signal Tech II](#)

Chief Financial Officer Ben Barylske explained this is a restructuring that has taken place due to moving the traffic crew from the Streets Department to Engineering. This will add one of the employees title. Chairman Dover clarified the employee is already in Engineering. Mr. Barylske answered yes.

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion

PASSED with the following vote:

Aye: 3 - Ann Williams; John Street and Darrel Dover

Absent: 1 - Charles Coleman

RES-14:023 RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE CITY OF JONESBORO TO PERFORM DIRT WORK ON ST. BERNARDS PROPERTY.

Sponsors: Finance

Mr. Barylske stated this is a project that will be taking place near the Marion Berry Overpass at ASU. The city will move the dirt from one location to another for St. Bernard's in exchange for St. Bernard's putting in a new sign for the city in the downtown area. Mayor Perrin explained the area St. Bernard's will be doing for the city will be a fountain with landscaping, including flowers.

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 3 - Ann Williams; John Street and Darrel Dover

Absent: 1 - Charles Coleman

RES-14:033 RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE DEPARTMENT OF PARKS AND TOURISM FOR THE FY 2013 OUTDOOR RECREATION GRANT PROGRAM

Sponsors: Grants

Attachments: [Grant Agreement.pdf](#)

Grants Administrator Heather Clements stated this funding is for the Miracle League Project. It was originally going to be used for playground equipment, but they are now using it for field and playground surfacing for the Miracle League field. She also noted they are using private donations and other grants to come up with the matching funds, so there is no cost to the city.

Chairman Dover asked for an update concerning the Miracle League Project. Mayor Perrin explained the total cost of the project increased from \$2.2 million to \$2.8 million. They have a little over \$300,000 in the bank. They would like to raise about \$600,000 to \$700,000 more. The target date to open the field is September. He and Softball Coordinator Sharon Turman are meeting with companies who have made commitments for donations to the project. A manufacturing firm also has indicated they will donate the equipment needed for the restrooms, such as the sinks. Councilman Street asked if they have sold the naming rights. Mayor Perrin answered no, they have two big areas left but they are talking to some people about that. Chairman Dover questioned if there is a contingency plan in case all of the money isn't raised. Mayor Perrin stated they will open the field in September. But, if all the money isn't raised they will make other adjustments, such as not playing during the night to cut out the cost of the lighting. Or, the video scoreboard may not be there. He further explained they meet weekly to discuss the project and decide what can be done based on the money that they have. He added he will give an update at the end of May.

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion

PASSED with the following vote:

Aye: 3 - Ann Williams; John Street and Darrel Dover

Absent: 1 - Charles Coleman

RES-14:034

A RESOLUTION AUTHORIZING THE CITY OF JONESBORO GRANTS AND COMMUNITY DEVELOPMENT DEPARTMENT TO SUBMIT THE FY 2014 CDBG ACTION PLAN TO THE DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

Sponsors: Grants

Attachments: [2014 Action Plan - 3.18.2014.pdf](#)

Ms. Clements explained they are devoting a lot of money to blight elimination and demolitions. There will be \$137,500 for demolitions and \$70,000 of that will be for asbestos removal and abatement for the Wolverine building. They have only allocated \$50,000 for public services. There were several good applications, but there were so many other needs in the city they had to limit the money they could spend in this area. Only the applications that scored high were awarded funding. Each award had a \$5,000 limit, except for the North Jonesboro Neighborhood Initiative which was awarded \$20,000. They will be doing more work on the sewer extension and are hoping the bid will come in lower than they expect so they can put the extra money towards another project. They will also be doing work at the CWL Park in the West End and homeowner rehabs as well.

Chairman Dover questioned what the federal government is indicating about the project. Ms. Clements stated the latest proposal saw an increase in the budget for CDBG. The Obama Administration is committed to CDBG, but she is unsure of what will happen with the next president since CDBG is an entitlement program.

Councilman Street asked if any money will be spent in North Jonesboro or other areas for sidewalks. Ms. Clements answered no.

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion

PASSED with the following vote:

Aye: 3 - Ann Williams; John Street and Darrel Dover

Absent: 1 - Charles Coleman

5. Pending Items

6. Other Business

Mr. Barylske informed the committee they will be trying out new purchasing cards for the department heads. Right now, the city uses Liberty Bank. But, they will be going with IberiaBank since the bank will pay a percentage of the money back to the city.

7. Public Comments

8. Adjournment

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Adjourned . The motion PASSED with the following vote.

Aye: 3 - Ann Williams; John Street and Darrel Dover

Absent: 1 - Charles Coleman