



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes Public Works Council Committee

---

Tuesday, September 6, 2016

5:00 PM

Municipal Center

---

### 1. Call To Order

### 2. Roll Call by City Clerk Donna Jackson

*Mayor Perrin was also in attendance.*

**Present** 6 - Gene Vance;Chris Moore;John Street;Mitch Johnson;Darrel Dover and Ann Williams

**Absent** 1 - Charles Coleman

### 3. Approval of minutes

**MIN-16:099**

Public Works Committee Meeting Minutes for August 2, 2016

**Attachments:** [Minutes](#)

**A motion was made by Councilman Mitch Johnson, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Ann Williams

**Absent:** 1 - Charles Coleman

### 4. New Business

#### *Ordinances To Be Introduced*

**ORD-16:058**

AN ORDINANCE AMENDING APPENDIX 7 OF THE STORMWATER DRAINAGE DESIGN MANUAL

**Sponsors:** Engineering

**Attachments:** [ARR50000 - 2021](#)

*Mayor Perrin explained the State made some changes through ADEQ. This ordinance will put the new language in the Stormwater Manual.*

**A motion was made by Councilman Mitch Johnson, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Ann Williams

**Absent:** 1 - Charles Coleman

**ORD-16:059**

AN ORDINANCE AMENDING CHAPTER 112 OF THE JONESBORO MUNICIPAL CODE

**Sponsors:** Engineering

*Chairman Street stated this is for a FEMA form that will certify the elevation of any structure in a FEMA-designated flood hazard area. The form will have to be filled out by an engineer or surveyor. Mayor Perrin added this is very important to homes that were built on the ground or one cinder block high. Those homes will be checked by a registered surveyor or engineer.*

**A motion was made by Councilman Darrel Dover, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Ann Williams

**Absent:** 1 - Charles Coleman

**ORD-16:062**

AN ORDINANCE ADOPTING BY REFERENCE THE REPETITIVE LOSS AREA ANALYSIS (RLAA), CONSISTENT WITH THE NATIONAL FLOOD INSURANCE PROGRAM (NFIP) COMMUNITY RATING SYSTEM (CRS) REQUIREMENTS

**Sponsors:** Engineering

*Mayor Perrin explained the city keeps repetitive loss on file. Citizens who buy a home may not know about any losses to the property. This will help inform the citizens as to whether or not the property has been flooded, when and to what degree. Chairman Street added this is also good for FEMA after a major event.*

*Councilman Moore asked who is responsible for supplying that information. Mayor Perrin stated on the city side that will be the Engineering Department. The person with the home who experiences the loss will have to inform the city.*

**A motion was made by Councilman Mitch Johnson, seconded by Councilman Darrel Dover, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Ann Williams

**Absent:** 1 - Charles Coleman

*Resolutions To Be Introduced*

**RES-16:113**

A RESOLUTION REQUESTING FREE UTILITY SERVICES FROM CITY WATER AND LIGHT FOR A WELCOME TO JONESBORO SIGN

**Sponsors:** Engineering

*Mayor Perrin stated this is for the property the city recently purchased on Highway 18. The new sign is up and has been painted. The only thing left is to get the power turned on.*

**A motion was made by Councilman Gene Vance, seconded by Councilman Darrel Dover, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Ann Williams

**Absent:** 1 - Charles Coleman

**RES-16:114**

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF JONESBORO TO MAINTAIN THE TRAFFIC SIGNAL INSTALLED IN THE FOLLOWING PROJECT: JOB 100822 HENSON RD. RR SIGNAL UPGRADE & TRAFFIC SIGNAL (JONESBORO) (S)

**Sponsors:** Engineering

*Mayor Perrin stated they got a 100% grant for this project through the Highway Department. For safety, the crossing needed gates and arms.*

**A motion was made by Councilman Mitch Johnson, seconded by Councilman Gene Vance, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Ann Williams

**Absent:** 1 - Charles Coleman

**RES-16:115**

A RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE LOW BID AND ENTER INTO A CONTRACT WITH ALL SCAPES IRRIGATION & LAWNCARE, LLC FOR THE BELT STREET/EAST WORD AVENUE SIDEWALKS (BID NO. 2016:29)

**Sponsors:** Engineering

**Attachments:** [Contract Documents 2016 29](#)  
[Bid Tab](#)

*Chairman Street noted All Scapes was the lowest bidder on the project. Mayor Perrin added this is a big project that will include a retaining wall. Councilman Moore asked if this will be on the north or south side of the street. Mayor Perrin answered he thinks it is going on the north side of the street.*

*Councilman Vance stated the resolution may need to be walked on to the Council meeting tonight in order to get the project started quickly since the end of the construction season is coming up.*

**A motion was made by Councilman Gene Vance, seconded by Councilman Darrel Dover, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Ann Williams

**Absent:** 1 - Charles Coleman

**RES-16:122**

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS REQUESTING FREE UTILITY SERVICES FROM CITY WATER AND LIGHT FOR A WELCOME TO JONESBORO SIGN

**Sponsors:** Mayor's Office

*Mayor Perrin explained this resolution is a copy of RES-16:113, which was approved by the committee earlier in the meeting. He's not sure how two copies were entered into Legistar, but he asked that this copy be suspend indefinitely since it's not needed.*

**A motion was made by Councilman Darrel Dover, seconded by Councilman Gene Vance, that this matter be Postponed Indefinitely . The motion PASSED**

with the following vote.

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Ann Williams

**Absent:** 1 - Charles Coleman

## 5. Pending Items

## 6. Other Business

*Mayor Perrin stated last week they met with the Corps of Engineers and several drainage districts to discuss funding and projects, particularly Big Bay Ditch. The Corps is going to try and help the city get more money for the Big Bay Ditch Project. Chairman Street asked if that will move the project along faster. Mayor Perrin stated he hopes it will. He will be meeting with FEMA and others during a trip to Washington D.C. in September. Hopefully he will be able to discuss that project funding with the legislators during his trip.*

*Chairman Street asked for an update concerning the roundabout. Mayor Perrin explained they moved dirt into the area on Friday, but other than that he has not seen any other movement on the project. Traffic Engineer Mark Nichols discussed the project and noted it is a working-day project. They recently questioned whether there is a final date on the project. The company has 70 working days to get the project complete with only 35 days used. It has been over a year since they have been onsite. Damages will come into effect after 75 days are up.*

*Councilman Moore asked how that works. He questioned if the company is required to be onsite when the weather is conducive to working. Mr. Nichols answered they are not required to be onsite, but they get charged. Councilman Moore then asked if that is a penalty that is charged at the end of the contract. Mr. Nichols explained they get charged for that day whether they are onsite or not and money is also allocated if they go over the 75 day period. The company is not charged for winter months and anything out of their control, such as a utility conflict that may arise. Mayor Perrin noted they did experience a utility conflict with Centerpoint in which a gas line had to be moved. There was another instance where a box was too close to something and the project had to be shut down while it was fixed. Councilman Moore asked how much the company is fined per day. Mr. Nichols stated he's not sure off hand how much the charge is, but it will be assessed by the Highway Department.*

*Mayor Perrin stated he does not agree with the process, but it is handled through the Highway Department since the contract for the project is between the Highway Department and the company. He will be meeting with them on September 14th and will discuss the project. He will then update the Council as to what he learns.*

*Councilwoman Williams asked about the work being done at the intersection of West Highland and Southwest Drive. She asked about a plan concerning pedestrian safety due to the amount of foot traffic in the area, especially from the school to some of the businesses being constructed at the intersection. Mayor Perrin explained they are taking a survey of vehicular and pedestrian traffic and will be working with the school concerning safety. Mr. Nichols added they are going to add sidewalks to the Bear State Bank property on the northwest corner of the intersection. They will also have pedestrian facilities around the lights and lining around the area. He noted the Walgreens corner will be the hardest to serve, but they will look into it with more detail. There have been questions concerning the cost of serving that corner without having to buy more property in their parking lot. Mayor Perrin stated that will be part of the engineering of the intersection.*

**7. Public Comments**

**8. Adjournment**

A motion was made by Councilman Darrel Dover, seconded by Councilman Gene Vance, that this meeting be Adjourned . The motion PASSED with the following vote.

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Ann Williams

**Absent:** 1 - Charles Coleman