



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, August 27, 2013

4:00 PM

Municipal Center

1. Call To Order

Mayor Perrin was not in attendance.

Present 5 - Ann Williams; John Street; Darrel Dover; Mikel Fears and Charles Coleman

2. Approval of minutes

MIN-13:060

Minutes for the Finance Committee meeting on July 23, 2013

Attachments: [Minutes](#)

A motion was made by Councilman John Street, seconded by Councilman Darrel Dover, that this matter be Passed . The motion PASSED with the following vote:

Aye: 3 - John Street; Darrel Dover and Mikel Fears

Absent: 1 - Charles Coleman

MIN-13:069

Minutes for the special called Finance Committee meeting on August 13, 2013

Attachments: [Minutes](#)

A motion was made by Councilman John Street, seconded by Councilman Darrel Dover, that this matter be Passed . The motion PASSED with the following vote:

Aye: 3 - John Street; Darrel Dover and Mikel Fears

Absent: 1 - Charles Coleman

3. New Business

Resolutions To Be Introduced

RES-13:129

RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE STATE OF ARKANSAS DEPARTMENT OF HUMAN SERVICES FOR THE FY 2013-14 AMERICORPS PROGRAM

Sponsors: Grants

Attachments: [30278 N00 DHS-9600](#)
 [30278 N00 ATT5 - Pre-Award Costs](#)
 [30278 N00 ATT4 - Lobbying Certification](#)
 [30278 N00 ATT3 - Program Budget](#)
 [30278 N00 ATT2 - Compliance Requirements](#)
 [30278 N00 ATT1 - Application](#)

Grants Administrator Heather Clements explained this is the second year for the project and this agreement will allow the City to receive the funds from the Department of Human Services. She further explained the City will not have to match any of the funds because the salaries will be the in-kind match. She added this project is for 18 part time AmeriCorps members for the North Jonesboro Initiative and the grant is for year one for \$105,800.

Discussion was held concerning the duties of the AmeriCorps members.

A motion was made by Councilman John Street, seconded by Councilman Darrel Dover, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 3 - John Street;Darrel Dover and Mikel Fears

Absent: 1 - Charles Coleman

RES-13:138

A RESOLUTION APPROVING THE YEAR 17 2013 COMMUNITY DEVELOPMENT BLOCK GRANT BUDGET AND AUTHORIZING THE SUBMISSION OF THE FY 2013 ACTION PLAN

Sponsors: Grants

Attachments: [2013 CDBG REQUEST FOR RELEASE OF FUNDS](#)
 [2013 CDBG HUD AWARD LETTER](#)
 [2013 CDBG Funding Approval&Agreement](#)
 [2013 CDBG AUTHORITY TO USE FUNDS NOTICE](#)
 [2013 CDBG PROJECT ACTIVITY-TABLE](#)

CDBG Coordinator Ann Barre stated the City received their HUD funding agreement and approval. She added all of the agreements on this agenda are for the public service recipients and the agreements have been approved.

A motion was made by Councilman John Street, seconded by Councilman Mikel Fears, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 3 - John Street;Darrel Dover and Mikel Fears

Absent: 1 - Charles Coleman

RES-13:139

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS RESOLUTION APPROVING THE IMPLEMENTATION OF 2013 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) HISPANIC SERVICES CENTER, INC. SUBRECIPIENT PROGRAM CONTRACT

Sponsors: Grants and Community Development

Attachments: [HISP 2013 Contract Agreement - land acq.](#)

A motion was made by Councilman John Street, seconded by Councilman Mikel Fears, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 3 - John Street;Darrel Dover and Mikel Fears

Absent: 1 - Charles Coleman

RES-13:149

A RESOLUTION APPROVING THE IMPLEMENTATION OF 2013 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) SECURITY AND LIGHTING PROGRAM CONTRACT WITH CITY YOUTH MINISTRIES.

Sponsors: Grants and Community Development

Attachments: [City Youth Min. 2013 Contract Agreement](#)

A motion was made by Councilman John Street, seconded by Councilman Mikel Fears, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 3 - John Street;Darrel Dover and Mikel Fears

Absent: 1 - Charles Coleman

RES-13:140

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE PROPOSAL AND ENTER INTO A CONTRACT WITH AQUA CONSTRUCTION INT'L INC., FOR THE PARKER PARK COMMUNITY CENTER - SPLASH PAD PROJECT

Sponsors: Grants

Attachments: [Contract](#)

A motion was made by Councilman John Street, seconded by Councilman Mikel Fears, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 3 - John Street;Darrel Dover and Mikel Fears

Absent: 1 - Charles Coleman

RES-13:141

A RESOLUTION APPROVING THE IMPLEMENTATION OF 2013 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PUBLIC SERVICE PROGRAM CONTRACT

Sponsors: Grants and Community Development

Attachments: [CYM 2013 Contract Agreement - Mentoring](#)

A motion was made by Councilman John Street, seconded by Councilman Mikel Fears, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 3 - John Street;Darrel Dover and Mikel Fears

Absent: 1 - Charles Coleman

RES-13:142

A RESOLUTION APPROVING THE IMPLEMENTATION OF 2013 COMMUNITY

DEVELOPMENT BLOCK GRANT (CDBG) HISPANIC SERVICES CENTER, INC.
PUBLIC SERVICE PROGRAM CONTRACT

Sponsors: Grants and Community Development

Attachments: [HISP 2013 Contract Agreement - Bridge Between Two Cultures](#)

A motion was made by Councilman John Street, seconded by Councilman Mikel Fears, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 3 - John Street;Darrel Dover and Mikel Fears

Absent: 1 - Charles Coleman

RES-13:143

A RESOLUTION APPROVING THE IMPLEMENTATION OF 2013 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) HABITAT FOR HUMANITY PUBLIC SERVICE PROGRAM CONTRACT

Sponsors: Grants and Community Development

Attachments: [2012 Habitat PS Contract - Basic Life Skills](#)

A motion was made by Councilman John Street, seconded by Councilman Mikel Fears, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 3 - John Street;Darrel Dover and Mikel Fears

Absent: 1 - Charles Coleman

RES-13:144

A RESOLUTION APPROVING THE IMPLEMENTATION OF 2013 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) LIFE SKILLS CENTER PUBLIC SERVICE PROGRAM CONTRACT

Sponsors: Grants and Community Development

Attachments: [2013 Life Skills Contract Agreement](#)

A motion was made by Councilman John Street, seconded by Councilman Mikel Fears, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 3 - John Street;Darrel Dover and Mikel Fears

Absent: 1 - Charles Coleman

RES-13:145

A RESOLUTION APPROVING THE IMPLEMENTATION OF 2013 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) OUT OF THE DARK PUBLIC SERVICE PROGRAM CONTRACT

Sponsors: Grants and Community Development

Attachments: [2013 Out of the Dark Contract Agreement](#)

A motion was made by Councilman John Street, seconded by Councilman Mikel Fears, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 3 - John Street;Darrel Dover and Mikel Fears

Absent: 1 - Charles Coleman

RES-13:146

A RESOLUTION APPROVING THE IMPLEMENTATION OF 2013 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) NORTHEAST ARKANSAS REGIONAL AIDS NETWORK PUBLIC SERVICE PROGRAM CONTRACT

Sponsors: Grants and Community Development

Attachments: [2013 NARAN Contract Agreement](#)

A motion was made by Councilman John Street, seconded by Councilman Mikel Fears, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 3 - John Street;Darrel Dover and Mikel Fears

Absent: 1 - Charles Coleman

RES-13:147

A RESOLUTION APPROVING THE IMPLEMENTATION OF 2013 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) WEST END NEIGHBORHOOD ASSOCIATION PUBLIC SERVICE PROGRAM CONTRACT

Sponsors: Grants and Community Development

Attachments: [2013 West End Assoc. Contract Agreement](#)

A motion was made by Councilman John Street, seconded by Councilman Mikel Fears, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 3 - John Street;Darrel Dover and Mikel Fears

Absent: 1 - Charles Coleman

RES-13:148

A RESOLUTION APPROVING THE IMPLEMENTATION OF 2013 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) NORTH JONESBORO NEIGHBORHOOD INITIATIVE PUBLIC SERVICE PROGRAM CONTRACT

Sponsors: Grants and Community Development

Attachments: [2013 NJNI Contract Agreement](#)

A motion was made by Councilman John Street, seconded by Councilman Mikel Fears, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 3 - John Street;Darrel Dover and Mikel Fears

Absent: 1 - Charles Coleman

RES-13:150

A RESOLUTION APPROVING THE IMPLEMENTATION OF 2013 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FOUNDATION OF THE ARTS PROGRAM CONTRACT

Sponsors: Grants and Community Development

Attachments: [FOA 2013 Contract Agreement - public art](#)

A motion was made by Councilman John Street, seconded by Councilman Mikel Fears, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 3 - John Street;Darrel Dover and Mikel Fears

Absent: 1 - Charles Coleman

RES-13:152

RESOLUTION AUTHORIZING THE CITY OF JONESBORO GRANTS DEPARTMENT TO APPLY FOR THE 2014 OUTDOOR RECREATION 50/50 MATCH GRANT PROGRAM FROM THE ARKANSAS DEPARTMENT OF PARKS AND TOURISM.

Sponsors: Grants

Councilman Dover motioned, seconded by Councilman Street, that this resolution be placed on tonight's Finance agenda. All voted aye.

Ms. Clements explained the funding agency likes to have the resolution approved before the application is submitted. She added if the City is awarded this project she will bring the resolution to the committee that will allow the City to enter into agreement.

She further explained this is for the Miracle League and is from the Parks and Tourism Grant. She added the City has raised \$1.5 million for the Miracle League, but they still have to raise \$800,000 for this project. She noted this resolution is for a new concession stand and a restroom, which will house an autistic room. She stated it will cost \$300,000 to build both facilities and the grant will be for \$150,000 with a \$150,000 match from the City. She noted the City has already received the in-kind match.

Councilman Fears asked if the City could apply for the full \$500,000. Ms. Clements answered yes, but the director told her the City will have a better chance at receiving the money if the City only applies for \$300,000 because the City received \$500,000 last year.

Councilman Fears stated the resolution needs to be amended to say up to \$500,000. Councilman Street motioned, seconded by Councilman Fears that this resolution be amended to say "up to \$500,000". All voted aye.

A motion was made by Councilman Darrel Dover, seconded by Councilman John Street, that this matter be Recommended to Council . The motion PASSED with the following vote:

Aye: 3 - John Street;Darrel Dover and Mikel Fears

Absent: 1 - Charles Coleman

4. Pending Items

5. Other Business

6. Public Comments

7. Adjournment

A motion was made by Councilman Mikel Fears, seconded by Councilman John Street, that this meeting be Adjourned. The motion CARRIED with the following vote:

Aye: 3 - John Street; Darrel Dover and Mikel Fears

Absent: 1 - Charles Coleman