



CITY OF JONESBORO

February 2, 2016

Mr. Emanuel Banks
Deputy Director and Chief Engineer
Arkansas State Highway and Transportation Department
P. O. Box 2261
Little Rock, AR 72203

Re: **Job #100856**
Craighead Forest Trail (Phase 2) (Jonesboro)
Craighead County

Dear Mr. Banks:

The full-time employee in responsible charge of the day to day oversight for the referenced project will be Wixson Huffstetler. This letter certifies that the employee is aware of the duties and functions they are in charge of as outlined in the Agreement of Understanding.

Sincerely,

Harold Perrin
Mayor

cc: Wixson Huffstetler, Director of Parks and Recreation
Craig Light P.E., City Engineer
Kimberly Marshall, Grants Administrator