



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, August 13, 2019

4:00 PM

Municipal Center

1. Call To Order

2. Roll Call by City Clerk Donna Jackson

Mayor Harold Perrin was in attendance.

Present 5 - Ann Williams; John Street; David McClain; LJ Bryant and Joe Hafner

Absent 1 - Charles Coleman

3. Approval of minutes

[MIN-19:076](#)

MINUTES FOR THE FINANCE AND ADMINISTRATION COMMITTEE MEETING ON JULY 30, 2019

Attachments: [FINANCE MINUTES 07302019.pdf](#)

A motion was made by Councilperson John Street, seconded by Councilperson David McClain, that this matter be Passed . The motion PASSED with the following vote.

Aye: 4 - Ann Williams; John Street; David McClain and LJ Bryant

Absent: 1 - Charles Coleman

4. New Business

ORDINANCES TO BE INTRODUCED

[ORD-19:047](#)

AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT FOR THE RENEWAL OF THE ROUTEMATCH SOFTWARE FOR JET BUS SERVICES IN THE CITY OF JONESBORO

Attachments: [Routematch Order form, JET.pdf](#)

Chairman Joe Hafner said, it looks like the purchase price on this piece of property is \$5,500. Councilmember David McClain said, I know we have a few of these here, purchasing property along this road, along north Allis. How many more, Mayor, do you anticipate us purchasing? And, Regina, you can answer this if you want, but how many more do you all anticipate purchasing along Allis or this area? Mayor Harold Perrin asked, for the Veteran's Village? Councilmember McClain said, yes. Is this all we need? Mayor Perrin said, this is all you need with the exception of one and that is two

lots that Burlington Northern own. I will get the documentation together for the next one and that is on Chalky Street at the very end. They have agreed to sell us that for \$2,000 plus \$2,500 in closing for a total of \$4,500. The \$4,500 plus all of this is what we will be taking from the grant. The first step that we will do is the closing. Then, we will start with the demolition.

Councilmember LJ Bryant said, it is kind of neither here nor there because when you are putting this together, I know sometimes we don't have much choice, but on 106 N. Allis, I noticed our purchase price was a little bit different than the appraisal. Community Development Director Regina Burkett said, yes, it was a little bit different because that is the only price he would take for the property. Councilmember Bryant said, you had to have it to put the package together. Ms. Burkett said, we had to have it to put the package together and I got a grant for some of it, for a marked majority of it. Anyway, to pay for it. Councilmember Bryant said, that is part of it when you start putting the block together, you don't have much choice. Ms. Burkett said, no, you don't.

Mayor Perrin said, it would be nice if you could just take the appraised value and take the average and go down to each house and say this is what I am going to give or not. That does not work. And, so, you are going to pay more for some than you are for others if they are on the corner or whatever. But, the good news is that while we were in Little Rock with ADFA, we were able to find another grant. We applied for this grant and we immediately got it after you all approved it. So, on that \$46,000 house, we picked up \$32,000 with another grant to offset that. In addition to that, Regina has additional funds in CDBG that can pay the balance. So, we come out in good shape. Once we get the construction started on this, from what I have seen, and we have met with the Veteran's Administration last week and had lunch with them, I think you are going to see a lot of donations on this project that we have in there as an expense, such as, the parking lot. If Atlas Asphalt and if Jim Fulkerson, who is retired Marine Corps, donates that parking lot, that would be great. So, there are a lot of things in here that we will be working with as we go along. Ms. Burkett said, I will be meeting with the VA next Tuesday in Memphis and I think that they really want to help. They really want to see this up and going for the rest of the state and the nation. So, I think, once I meet with them, it is really going to be a plus for us next week.

A motion was made by Councilperson John Street, seconded by Councilperson LJ Bryant, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

RESOLUTIONS TO BE INTRODUCED

[RES-19:107](#)

RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR AND CITY CLERK TO PURCHASE PROPERTY LOCATED AT 104 N. ALLIS, JONESBORO, ARKANSAS FOR THE PURPOSE OF THE ARKANSAS DEVELOPMENT FINANCE AUTHORITY (ADFA) GRANT AWARD FOR THE VETERANS VILLAGE OF JONESBORO

Attachments: [104 N Allis Appraisal.pdf](#)
[104 N. Allis Offer-Signed.jpg](#)

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

[RES-19:108](#)

RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR AND CITY CLERK TO PURCHASE PROPERTY LOCATED AT 106 N. ALLIS, JONESBORO, ARKANSAS FOR THE PURPOSE OF THE NEIGHBORHOOD STABILIZATION PROGRAM (NSP) GRANT AWARD FOR THE VETERANS VILLAGE OF JONESBORO

Attachments: [106 N Allis appraisal.pdf](#)
 [106 N Allis Purchase Agreement.pdf](#)
 [ADFA Agreement, 106 N. Allis.pdf](#)

Chairman Joe Hafner asked, Donna, do you need us to do anything for you to add documents to Section One? It looks like it was left out on at least the first two we looked at. Do you see where it says to execute all necessary "nothing" to complete this transaction? City Clerk Donna Jackson said, those are simple typos. We can add that verbiage before council. Chairman Hafner said, ok, thank you. This is for \$46,000.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

[RES-19:109](#)

RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR AND CITY CLERK TO PURCHASE PROPERTY LOCATED AT 108 N. ALLIS, JONESBORO, ARKANSAS FOR THE PURPOSE OF THE ARKANSAS DEPARTMENT OF FINANCE (ADFA) GRANT AWARD FOR THE VETERANS VILLAGE OF JONESBORO

Attachments: [108 N Allis Appraisal.pdf](#)
 [108 N Allis offer-signed.jpg](#)

Chairman Joe Hafner said, this is for \$34,500.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

[RES-19:110](#)

RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR AND CITY CLERK TO PURCHASE PROPERTY LOCATED AT 112 N. ALLIS, JONESBORO, ARKANSAS FOR THE PURPOSE OF THE ARKANSAS DEVELOPMENT FINANCE AUTHORITY (ADFA) GRANT AWARD FOR THE VETERANS VILLAGE OF JONESBORO

Attachments: [112 N Allis Appraisal.pdf](#)
 [112 N. Allis offer-Signed.jpg](#)

Chairman Joe Hafner said, this one is for \$30,000.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

[RES-19:111](#)

RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR AND CITY CLERK TO PURCHASE PROPERTY LOCATED AT 116 N. ALLIS, JONESBORO, ARKANSAS FOR THE PURPOSE OF THE ARKANSAS DEVELOPMENT FINANCE AUTHORITY (ADFA) GRANT AWARD FOR THE VETERANS VILLAGE OF JONESBORO

Attachments: [116 N Allis Appraisal.pdf](#)
 [116 N. Allis offer-Signed.jpg](#)

Chairman Joe Hafner said, the purchase price on this one is \$45,000. Councilmember David McClain asked, is this for 116 N. Allis? Chairman Hafner said, yes. Councilmember McClain said, ok.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

[RES-19:112](#)

RESOLUTION TO SUBMIT AN APPLICATION TO THE U.S. DEPARTMENT OF JUSTICE FOR THE 2019 JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FOR THE CITY OF JONESBORO

Attachments: [Edward Byrne Memorial Justice \(JAG\) FY19 Certification.pdf](#)
 [MOU - City and County, Edward Byrne Memorial Justice funding, 07292019.](#)

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

[RES-19:113](#)

RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AN AGREEMENT WITH THE ARKANSAS DEVELOPMENT FINANCE AUTHORITY FOR THE NATIONAL HOUSING TRUST FUND GRANT FOR THE VETERANS VILLAGE PROJECT

Attachments: [NHTF Veterans Village Agreement.pdf](#)

Chairman Joe Hafner said, in looking through the 15 pages, are there any obligations

or timelines that you all have any concern about meeting or being able to keep or anything like that? Community Development Director Regina Burkett said, no, I think it will be fine. In the beginning, I think when this grant was written that they had 18 months. Now, we have two years, 24 months, when they updated the agreement and sent it to us. So, I think we will be fine. I think we will be finished March 2021 or June 2021, somewhere around in there. Chairman Hafner said, ok. I just know it looks like there are different audits and we need to make sure that we keep up them. Ms. Burkett said, we will keep up. We will have meetings with ADFA throughout the whole program. Once this agreement is signed, we will be setting up a meeting with them probably in the next few weeks to move ahead. So, I don't think there will be a problem at all with keeping up with any of it. Chairman Hafner said, ok. You just have to watch out for the fine print on some of these.

Councilmember LJ Bryant said, a question along those lines. It hasn't been that long ago since we approved that project management software and this is a question for whoever. I know we are early on in that process, but have we gone farther along down the line for that to take effect and seeing any impact? We had that long discussion about that project management software here a while back. I know we approved it, but I didn't know if that had kind of came down the line and been implemented yet. Ms. Burkett said, I don't think we have implemented it yet, but we don't have this in there yet. We are using a program called Monday.com. Councilmember Bryant said, I am familiar with it. That is cool. Ms. Burkett said, we are using that presently with it. But, this is a new program for ADFA. They will be right beside us as we go through this project. So, the timeline, I think, will be fine. They will work very closely with us because this is going to be looked at throughout the whole state once we have it up and going. Councilmember Bryant said, thank you.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

[RES-19:114](#)

RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH ARKANSAS DEVELOPMENT FINANCE AUTHORITY FOR THE NEIGHBORHOOD STABILIZATION PROGRAM (NSP) GRANT FOR THE VETERANS VILLAGE HOUSING PROJECT

Attachments: [NSP- Agreement080819.pdf](#)

Councilmember John Street asked, is this the grant that you got for \$32,300 that will offset the amount on 106 N. Allis which will make a net of \$13,700 cost? Mayor Perrin said, the purchase price is \$46,000 and the \$32,300 comes off with the grant. Councilmember Street said, that leaves \$13,700 that we would actually be paying for 106 N. Allis. Mayor Perrin said, that is correct. Councilmember Street said, ok.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman

5. Pending Items

6. Other Business

7. Public Comments

Louis Lancaster, 2916 Dacus Lane, said, in order to make an informed decision on this tax increase coming up, I would like to ask a couple of questions. Are there any exemptions planned in this tax increase? Chairman Joe Hafner asked, what sort of exemptions are you referring to? Mr. Lancaster said, well, the state has exemptions on raw materials and manufacturing and machinery, medical devices, medical services, newspapers, transportation services, canned software, custom software, customization of canned software, food in certain instances and they have downgraded their taxes on food. One source says, 1.25% on groceries or 2% on groceries. Chairman Hafner said, any exemptions that the current sales tax applies to, if this new tax is approved, the same exemptions will apply. Mr. Lancaster asked, including the city tax or the current state tax? You said any exemptions that are applied for? Chairman Hafner said, yes, anything that is currently exempt from the general sales tax will be exempt from this sales tax. Mr. Lancaster said, ok. Chairman Hafner said, like prescription drugs, gasoline, and stuff like that. Mr. Lancaster said, ok. Thank you. Chairman Hafner said, thank you.

8. Adjournment

A motion was made by Councilperson LJ Bryant, seconded by Councilperson David McClain, that this meeting be Adjourned . The motion PASSED with the following vote.

Aye: 4 - Ann Williams;John Street;David McClain and LJ Bryant

Absent: 1 - Charles Coleman