



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Meeting Agenda Public Safety Council Committee

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Tuesday, March 18, 2014

5:00 PM

Municipal Center

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### 1. Call To Order

### 2. Roll Call by City Clerk Donna Jackson

### 3. Approval of minutes

[MIN-14:014](#) Minutes for the Public Safety Committee meeting on February 18, 2014

Attachments: [Minutes](#)

### 4. New Business

#### *Resolutions To Be Introduced*

[RES-14:024](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS to condemn property at 504 S Patrick St. Owner: Rena Turnage.

Sponsors: Code Enforcement

Attachments: [CONDEMNATION CHECKLIST](#)

[Inspection Report](#)

[504 S Patrick](#)

### 5. Pending Items

### 6. Other Business

### 7. Public Comments

### 8. Adjournment



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Legislation Details (With Text)

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**File #:** MIN-14:014    **Version:** 1    **Name:**  
**Type:** Minutes    **Status:** To Be Introduced  
**File created:** 2/19/2014    **In control:** Public Safety Council Committee  
**On agenda:**    **Final action:**  
**Title:** Minutes for the Public Safety Committee meeting on February 18, 2014  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Minutes](#)

Date	Ver.	Action By	Action	Result
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Minutes for the Public Safety Committee meeting on February 18, 2014



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes - Draft Public Safety Council Committee

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Tuesday, February 18, 2014

5:00 PM

Municipal Center

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### ELECTION OF A CHAIR

*Councilman Moore motioned, seconded by Councilman Vance, that Councilman Johnson be elected chair of the committee. All voted aye.*

### 1. Call To Order

*Mayor Perrin was also in attendance.*

### 2. Roll Call by City Clerk Donna Jackson

**Present** 3 - Gene Vance; Chris Moore and Mitch Johnson

**Absent** 1 - Chris Gibson

### 3. Approval of minutes

**MIN-13:114** Minutes for the Public Safety Committee meeting on December 17, 2013

**Attachments:** [Minutes](#)

**A motion was made by Councilman Chris Moore, seconded by Councilman Gene Vance, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 3 - Gene Vance; Chris Moore and Mitch Johnson

**Absent:** 1 - Chris Gibson

### 4. New Business

#### *Resolutions To Be Introduced*

**RES-14:006** RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS to condemn property at 414 N Second St. Owner: Jamie Hernandez.

**Sponsors:** Code Enforcement

**Attachments:** [CONDEMNATION CHECKLIST](#)  
[Inspection Report](#)  
[414 N Second St](#)

A motion was made by Councilman Chris Moore, seconded by Councilman Gene Vance, that this matter be Recommended Under New Business . The motion PASSED with the following vote.

**Aye:** 3 - Gene Vance;Chris Moore and Mitch Johnson

**Absent:** 1 - Chris Gibson

**RES-14:007** RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS to condemn property at 804 Chestnut St. Parcel # 01-143241-18900, Owner: Rick L Bradsher.

**Sponsors:** Code Enforcement

**Attachments:** [CONDEMNATION CHECKLIST](#)  
[Inspection Report](#)  
[804 Chestnut](#)

A motion was made by Councilman Chris Moore, seconded by Councilman Gene Vance, that this matter be Recommended Under New Business . The motion PASSED with the following vote.

**Aye:** 3 - Gene Vance;Chris Moore and Mitch Johnson

**Absent:** 1 - Chris Gibson

**5. Pending Items**

**6. Other Business**

Discussion concerning traffic signs at Church and Cherry Streets

*Councilman Moore asked if anyone from the City has reviewed the stop sign at Cherry and Church Streets to determine if the stop sign going north and south on Church Street needs to be removed because the afternoon traffic backs up and impedes traffic in that area. Mayor Perrin stated he would have someone check into it tomorrow.*

*Discussion was held concerning traffic signal/stop sign at Oak and Church Streets. Councilman Vance stated something needs to be done about the intersection . Mayor Perrin noted the City could put traffic cameras in the area and do a traffic study for this location.*

**7. Public Comments**

**8. Adjournment**

A motion was made by Councilman Gene Vance, seconded by Councilman Chris Moore, that this meeting be Adjourned . The motion PASSED with the following vote.

**Aye:** 3 - Gene Vance;Chris Moore and Mitch Johnson

**Absent:** 1 - Chris Gibson



## Legislation Details (With Text)

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<b>File #:</b>	RES-14:024	<b>Version:</b>	1	<b>Name:</b>	Condemnation at 504 S. Patrick
<b>Type:</b>	Resolution	<b>Status:</b>		<b>Status:</b>	To Be Introduced
<b>File created:</b>	3/11/2014	<b>In control:</b>		<b>In control:</b>	Public Safety Council Committee
<b>On agenda:</b>		<b>Final action:</b>		<b>Final action:</b>	
<b>Title:</b>	RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS to condemn property at 504 S Patrick St. Owner: Rena Turnage.				
<b>Sponsors:</b>	Code Enforcement				
<b>Indexes:</b>	Condemnation				
<b>Code sections:</b>					
<b>Attachments:</b>	<a href="#">CONDEMNATION CHECKLIST</a> <a href="#">Inspection Report</a> <a href="#">504 S Patrick</a>				

Date	Ver.	Action By	Action	Result
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RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS to condemn property at 504 S Patrick St. Owner: Rena Turnage.

WHEREAS, the above property has been inspected had has been determined unsuited for human habitation.

WHEREAS, all the stipulations have been met in the condemnation process to proceed with condemnation of this property.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT: the city should proceed with the condemnation of the property at: 504 S Patrick St.

## CONDEMNATION CHECKLIST

Property Address: 504 S Patrick Phone: \_\_\_\_\_

Property Owner: Rena Turnage (Deceased) / Emma Turnage Phone: \_\_\_\_\_

Owner's Address: 1135 Walker PL Apt 3 Fax: \_\_\_\_\_  
Jonesboro, AR 72401

BEGINNING DATE	ENDING DATE	ACTION
<input checked="" type="checkbox"/> <u>2/24/14</u>	<u>2/24/14</u>	1. Identify structure unfit for human habitation.
<input checked="" type="checkbox"/> <u>2/24/14</u>	<u>2/24/14</u>	2. Inspect Property. (Condemnation Officer & Building Inspector) <input checked="" type="checkbox"/> a. Prepare inspection report. <input checked="" type="checkbox"/> b. Photograph property.
<input checked="" type="checkbox"/> <u>2/24/14</u>	<u>2/24/14</u>	3. Determine ownership from county assessment & tax collection record.
<input checked="" type="checkbox"/> <u>2/24/14</u>	<u>2/24/14</u>	4. Obtain legal description.
<input checked="" type="checkbox"/> <u>2/26/14</u>	<u>2/24/14</u>	5. Send Notice of Violation & copy of inspection report to property owner(s) of record. Request written response from owner with 10 days from Notice of Violation indicating action the owner intends to take within the next 30 days to correct substandard conditions.
<input checked="" type="checkbox"/> <u>3/7/14</u>	<u>3/7/14</u>	6. Obtain or complete title report to verify ownership & other vested interests, such as mortgage holders, trustees, etc.
<input checked="" type="checkbox"/> <u>Emergency</u>	<u>Condemnation</u>	7. If response is not received or is not adequate, proceed as follows:
<input type="checkbox"/> _____	_____	8. Send 20-day pre-notification letter owner(s) & others with vested interest in property advising the date the property will be presented to City Council for consideration of condemnation.
<input type="checkbox"/> _____	_____	<input type="checkbox"/> a. Owner unknown or whereabouts not known or such owner is a nonresident of Arkansas. 1) Post affidavit in newspaper once a week for two consecutive weeks
<input type="checkbox"/> _____	_____	2) Attorney ad litem appointed to notify defendant.
<input type="checkbox"/> _____	_____	9. Post sign on the property advising date the City Council will consider condemnation of the structure.
<input type="checkbox"/> _____	_____	10. Photograph posted sign.
<input type="checkbox"/> _____	_____	11. Prepare information packet for each City Council member, plus one each for Mayor & City Attorney consisting of: <input type="checkbox"/> a. Location map <input type="checkbox"/> b. Photographs of the structure <input type="checkbox"/> c. Inspection report <input type="checkbox"/> d. Pre-condemnation notice <input type="checkbox"/> e. Condemnation resolution

BEGINNING DATE	ENDING DATE	ACTION
<input type="checkbox"/>	_____	12. Place condemnation action resolution & supporting documentation for placement on the City Council agenda.
<input type="checkbox"/>	_____	13. City Council adopts condemnation resolution.
<input type="checkbox"/>	_____	File certified copy of Condemnation Resolution with Circuit Clerk.
<input type="checkbox"/>	_____	14. Clerk.
<input type="checkbox"/>	_____	15. Send owner(s) & other vested interests the following:
		<input type="checkbox"/> a. Copy of the City Council resolution.
		<input type="checkbox"/> b. 30-day notice to cure through repair, demolition or with inspector's approval, board & secure for stated period of time.
<input type="checkbox"/>	_____	16. Post 30-day notice to cure on structure.
<input type="checkbox"/>	_____	17. Photograph posted notice.
<input type="checkbox"/>	_____	18. Evaluate status of owner's action on 31 <sup>st</sup> day after Notice to Cure was issued. If no action taken by owner, proceed with demolition.
<input type="checkbox"/>	_____	19. Determine presence of asbestos & dangerous mold. If present, prepare a removal plan.
<input type="checkbox"/>	_____	20. Obtain three demolition bids.
<input type="checkbox"/>	_____	21. Notice of Intent with ADEQ
<input type="checkbox"/>	_____	22. Notify utility companies to disconnect & remove service from structure for safe demolition.
<input type="checkbox"/>	_____	23. Issue Notice to Proceed to demolition contractor.
<input checked="" type="checkbox"/>	3/7/14	24. Prepare demolition cost statement consisting of:
	3/7/14	<input checked="" type="checkbox"/> a. Mailing fees
	6.49	<input type="checkbox"/> b. Publication fees
	1850.00	<input checked="" type="checkbox"/> c. Demolition costs
		<input type="checkbox"/> d. Asbestos and/or dangerous mold testing fee
		<input type="checkbox"/> e. Asbestos and/or dangerous mold removal fee
	100.00	<input checked="" type="checkbox"/> f. Title search fee
	853.44	<input checked="" type="checkbox"/> g. Landfill tipping fees(if not included with demolition contract)
		<input type="checkbox"/> h. Photograph costs
		<input type="checkbox"/> i. Attorney fees
		<input type="checkbox"/> j. Filing fees for Circuit Clerk
		<input type="checkbox"/> k. Any documentation miscellaneous costs
		<input type="checkbox"/> l. Send Total to City Collector for billing to owners
	<b>TOTALS=</b>	
	2809.93	
<input type="checkbox"/>	_____	25. Send a letter & cost statement to the City Attorney requesting a tax lien be placed on the property.





DEPARTMENT OF INSPECTION AND CODE ENFORCEMENT

**RESIDENTIAL BUILDING INSPECTION REPORT**

DATE OF INSPECTION:	2-24-2014					
PROPERTY ADDRESS:	504 S. Patrick					
PROPERTY OWNER:	Emma Turnage					
OCCUPIED:	<input type="checkbox"/> YES <input checked="" type="checkbox"/> NO					
BUILDING ELEMENT	1 thru 5 CONDITION					NOTES & COMMENTS
	VERY POOR				VERY GOOD	
Foundation Type: Piers Solid Slab	1					Completely Dilapidated and falling in
Front Porch Type: Wood Concrete	1					Completely Dilapidated and falling in
Exterior Doors and Windows Type: Wood Vinyl Aluminum	1					Completely Dilapidated and falling in
Roof Underlay Type: OSB 1x6 metal	1					Completely Dilapidated and falling in
Roof Surface Type: 3-Tab Shingles Dimensional Shingles	1					Completely Dilapidated and falling in
Chimney	1					Completely Dilapidated and falling in
Siding Type: Wood Lap Vinyl Masonite Aluminum	1					Completely Dilapidated and falling in
Fascia and Trim Type Wood Vinyl Coil	1					Completely Dilapidated and falling in
Interior Doors Type: Hollow Wood Solid Wood	1					Completely Dilapidated and falling in

Interior Walls Type Wood Frame Metal Frame Sheetrock Stucco	1					Completely Dilapidated and falling in
Ceilings Type: Sheetrock Stucco Ceiling Tile	1					Completely Dilapidated and falling in
Flooring Underlay Type: 1x6 center match OSB Plywood	1					Completely Dilapidated and falling in
Flooring Surfaces Type: Carpet Linoleum Hard Wood Vinyl	1					Completely Dilapidated and falling in
Electrical	1					Completely out of code
Heating	1					Completely out of code
Plumbing	1					Completely out of code

In my opinion, this structure	<input type="checkbox"/>	is	<input checked="" type="checkbox"/>	is not	Suitable for human habitation.
In my opinion this structure	<input type="checkbox"/>	is	<input checked="" type="checkbox"/>	is not	Physically feasible for rehabilitation.
In my opinion, this structure	<input type="checkbox"/>	is	<input checked="" type="checkbox"/>	is not	Economically feasible for rehabilitation.
In my opinion, this structure	<input checked="" type="checkbox"/>	is	<input type="checkbox"/>	is not	A public safety hazard and should be condemned immediately.

**Due to extent of damage structure should be removed immediately**

**EMERGENCY ACTION IS WARRANTED:  YES  NO**

<i>Terry Adams</i> 2-24-14 Terry Adams, Certified Building Inspector	<i>Craig Davenport</i> 2-24-14 Craig Davenport, Fire Marshal	Other Signature



## CE Case Details

[Print](#)

[Close](#)

### CE Case CE14-380

CE Case #: CE14-380	Status: Submitted to Public Safety
eFM Case #: N/A	Date Opened: 02/24/2014
Case assigned to: Shaver, Ronnie	Follow Up Date 04/15/2014
Priority: Low	Follow Up Action Send 20 day notice
Location 504 S Patrick Street Jonesboro, AR 72401 Property Type: Vacant Residential	Open Violations Unsafe Building

### Time Tracking

CE Officer	Date	Rate Type	Hours
Shaver, Ronnie	03/10/2014	Regular	0.50
Shaver, Ronnie	03/07/2014	Regular	0.25
Shaver, Ronnie	03/04/2014	Regular	0.17
Shaver, Ronnie	03/04/2014	Regular	0.33
Shaver, Ronnie	02/27/2014	Regular	0.17
Shaver, Ronnie	02/26/2014	Regular	0.50
Shaver, Ronnie	02/25/2014	Regular	1.00
<b>Total</b>			<b>2.92</b>

### Location

Address	APN	Additional Information	Census Tract	Block Group	LowModPct	CDBG Eligible	Property Type
504 S Patrick Street Jonesboro AR 72401						NO	Vacant Residential

### Violations

Date	Violation	Submitted By	Status	Disposition	Notes	CDBG Eligible
02/24/2014	Unsafe Building	Shaver, Ronnie	Open			No

#### History

Date	Entered By	Action/Note/Activity
02/24/2014 03:33:01 PM	Shaver, Ronnie	Added: Unsafe Building

### Contacts

Initiation: complaint

Contact Role	Name/Business	Address	Phone	Open Cases
Owner	Turnage, Emma J	1135 Walker Place 3 Jonesboro AR 72401		1

#### History

Entry Date	Employee	Description
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02/24/2014 03:33:01 pm Shaver, Ronnie Turnage, Emma J

### Status and Follow Up

Status	Follow Up Date	Follow Up Action
Submitted to Public Safety	04/15/2014	Send 20 day notice

### History

Entry Date	Employee	Description
03/10/2014 04:10:28 PM	Shaver, Ronnie	Added .50 case hours for Ronnie Shaver on 2014-03-10.
03/10/2014 04:07:51 PM	Shaver, Ronnie	Case Status changed to Submitted to Public Safety
03/10/2014 04:07:51 PM	Shaver, Ronnie	Followup Date edited from: 04/07/2014 to 04/15/2014.
03/10/2014 04:07:51 PM	Shaver, Ronnie	Followup Action edited from: Submitted to Public Safety to Send 20 day notice.
03/07/2014 08:05:54 AM	Shaver, Ronnie	Added .25 case hours for Ronnie Shaver on 2014-03-07.
03/07/2014 08:04:51 AM	Shaver, Ronnie	Case Status changed to Obtain Title Report
03/07/2014 08:04:51 AM	Shaver, Ronnie	Followup Action edited from: Obtain Title Report to Submitted to Public Safety.
03/04/2014 12:55:43 PM	Shaver, Ronnie	Added .33 case hours for Ronnie Shaver on 2014-03-04.
03/04/2014 10:59:46 AM	Shaver, Ronnie	Added .17 case hours for Ronnie Shaver on 2014-03-04.
02/27/2014 08:33:55 AM	Shaver, Ronnie	Added .17 case hours for Ronnie Shaver on 2014-02-27.
02/26/2014 10:07:58 AM	Shaver, Ronnie	Added .50 case hours for Ronnie Shaver on 2014-02-26.
02/26/2014 10:06:09 AM	Shaver, Ronnie	Case Status changed to Notice of Violation
02/26/2014 10:06:09 AM	Shaver, Ronnie	Followup Date edited from: 02/26/2014 to 04/07/2014.
02/26/2014 10:06:09 AM	Shaver, Ronnie	Followup Action edited from: Notice of Violation to Obtain Title Report.
02/26/2014 10:05:07 AM	Shaver, Ronnie	Case Status changed to Legal Description Obtained
02/26/2014 10:05:07 AM	Shaver, Ronnie	Followup Action edited from: Legal Description Obtained to Notice of Violation.
02/26/2014 09:55:43 AM	Shaver, Ronnie	Case Status changed to Owner of Record Identified
02/26/2014 09:55:43 AM	Shaver, Ronnie	Followup Action edited from: Owner of Record Identified to Legal Description Obtained.
02/26/2014 09:55:01 AM	Shaver, Ronnie	Case Status changed to Property Inspected
02/26/2014 09:55:01 AM	Shaver, Ronnie	Followup date added: 2014-02-26 00:00:00
02/26/2014 09:55:01 AM	Shaver, Ronnie	Followup action added: Owner of Record Identified
02/25/2014 07:03:51 AM	Shaver, Ronnie	Added 1.0 case hours for Ronnie Shaver on 2014-02-25.
02/24/2014 03:33:01 PM	Shaver, Ronnie	Initial Case Status Unsafe Structure

### Citation

### Notes

Entry Date	Entered By	Action Date	Note
03/10/2014 04:15:13 PM	Shaver, Ronnie	03/10/2014	The Management Co is not for this house added by mistake
03/10/2014 03:56:06 PM	Shaver, Ronnie	03/10/2014	Demolition has been paid in full by representative of the owner
03/07/2014 08:04:39 AM	Shaver, Ronnie	03/07/2014	Sent for Title Search of this property.
02/27/2014 08:33:04 AM	Shaver, Ronnie	02/27/2014	House was declared Emergency needs removed as soon as possible. Gas cut and utilities removed on 2 -26-14 Schedule for removal on 2/28/14
02/25/2014 07:02:32 AM	Shaver, Ronnie	02/25/2014	Property inspected by Terry Adams, Chief Building Official City of Jonesboro, Arkansas

### History

Entry Date	Employee	Description
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03/10/2014 04:05:41 PM Shaver, Ronnie Change case note from: Demolition has been paid in full by owner to: Demolition has been paid in full by representative of the owner

### Attachments

<u>Date</u>	<u>Title</u>	<u>Description</u>	<u>Uploaded By</u>	<u>Upload Date</u>	<u>Inactive</u>
03/04/2014	Certified_mail_receipt162Certified_mail_receipt.jpg		Shaver, Ronnie	03/04/2014 10:58:17 AM	
03/04/2014	Management_Co.jpg		Shaver, Ronnie	03/04/2014 12:54:35 PM	
02/27/2014	Notice_for_Demo_ADEQ.doc		Shaver, Ronnie	02/27/2014 08:29:42 AM	
02/25/2014	Inspection_Report_P.pdf		Shaver, Ronnie	02/25/2014 07:03:12 AM	
02/25/2014	100_4415.JPG		Shaver, Ronnie	02/25/2014 07:36:36 AM	
02/25/2014	100_4416.JPG		Shaver, Ronnie	02/25/2014 07:36:36 AM	
02/25/2014	100_4417.JPG		Shaver, Ronnie	02/25/2014 07:36:36 AM	
02/24/2014	County_Data_504_S_Patrick.xps		Shaver, Ronnie	02/24/2014 04:23:36 PM	

*Inactive photos are not included in Case Report*

### History

<u>Entry Date</u>	<u>Employee</u>	<u>Description</u>
03/04/2014 12:54:35 PM	Shaver, Ronnie	Case file titled " dated 2014-03-04 00:00:00 added.
03/04/2014 10:58:29 AM	Shaver, Ronnie	Case file titled " dated 2014-03-04 00:00:00 added.
02/27/2014 08:29:42 AM	Shaver, Ronnie	Case file titled " dated 2014-02-27 00:00:00 added.
02/25/2014 07:36:36 AM	Shaver, Ronnie	Case file titled '100_4415.JPG' dated 2014-02-25 00:00:00 added.
02/25/2014 07:36:36 AM	Shaver, Ronnie	Case file titled '100_4416.JPG' dated 2014-02-25 00:00:00 added.
02/25/2014 07:36:36 AM	Shaver, Ronnie	Case file titled '100_4417.JPG' dated 2014-02-25 00:00:00 added.
02/25/2014 07:03:12 AM	Shaver, Ronnie	Case file titled " dated 2014-02-25 00:00:00 added.
02/24/2014 04:23:36 PM	Shaver, Ronnie	Case file titled " dated 2014-02-24 00:00:00 added.

### Forms

#### History

<u>Name</u>	<u>Generation Date</u>	<u>Generated By</u>	<u>Link</u>
Notice of Violation(13498)	02/26/2014 10:06	Shaver, Ronnie	<a href="#">view</a>

### Inoperable Vehicle

### Outside Contractor

Action Taken: House Demo  
 Contractor: Bill Gilmer Construction

### Images

City of Jonesboro Code Enforcement File # 504 S Patrick Street



photo taken: 02/25/2014 - 100\_4415.JPG



photo taken: 02/25/2014 - 100\_4416.JPG



photo taken: 02/25/2014 - 100\_4417.JPG



photo taken: 03/04/2014 - Certified\_mail\_receipt162Certified\_mail\_receipt.jpg

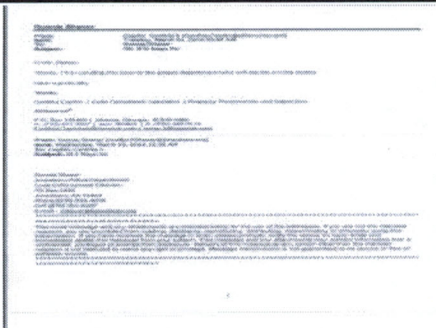


photo taken: 03/04/2014 - Management\_Co.jpg