



City of Jonesboro

900 West Monroe
Jonesboro, AR 72401

Meeting Minutes - Final Public Services Council Committee

Monday, April 11, 2011

4:00 PM

Huntington Building

1. Call To Order

Mayor Perrin was in attendance.

Present 5 - Charles Frierson; Ann Williams; Chris Gibson; Rennell Woods and Tim McCall

Election of a chair

This item was not discussed.

2. Approval of minutes

[MIN-11:021](#)

Minutes for the Public Services Committee meeting on March 14, 2011

Attachments: [Minutes](#)

A motion was made by Councilman Chris Gibson, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED by a unanimous vote

Aye: 4 - Ann Williams; Chris Gibson; Rennell Woods and Tim McCall

[MIN-11:026](#)

Minutes for the special called Public Services Committee meeting on March 29, 2011

Attachments: [Minutes](#)

A motion was made by Councilwoman Ann Williams, seconded by Councilman Rennell Woods, that this matter be Passed . The motion PASSED by a unanimous vote

Aye: 4 - Ann Williams; Chris Gibson; Rennell Woods and Tim McCall

3. New Business

Ordinances To Be Introduced

[ORD-11:035](#)

AN ORDINANCE TO CONTRACT WITH E.C. BARTON AND CO. FOR THE CONSTRUCTION OF A DECORATIVE ENTRANCE AT CITY CEMETERY

Sponsors: Parks & Recreation

Attachments: [Barton's Agreement](#)
 [Stuck & Associates drawing](#)

Parks Director Jeff Owens stated \$12,731.50 needs to be appropriated for the construction of one of the entrances. Mayor Perrin explained there are 3 entrances and the City has someone who is willing to pay half of the cost for the back entrance. He added the City has torn down the maintenance shed and all utility lines have been removed for the back entrance.

A motion was made by Councilman Chris Gibson, seconded by Councilman Rennell Woods, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Ann Williams;Chris Gibson;Rennell Woods and Tim McCall

ORD-11:036

AN ORDINANCE TO CONTRACT WITH ST. BERNARDS FOR THE CONSTRUCTION OF A DECORATIVE ENTRANCE AT CITY CEMETERY

Sponsors: Parks & Recreation

Attachments: [St. Bernards Agreement](#)

Mr. Owens noted the location of this entrance is on Matthews Avenue near St. Bernards Hospital. He added St. Bernards will pay \$12,731.50 for the construction of this entrance.

A motion was made by Councilman Tim McCall, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Ann Williams;Chris Gibson;Rennell Woods and Tim McCall

Resolutions To Be Introduced

RES-11:046

A RESOLUTION TO AMEND THE FACILITY USAGE AGREEMENT FOR ASSOCIATION USE OF JOE MACK CAMPBELL PARK BETWEEN JONESBORO BASEBALL BOOSTERS AND THE CITY OF JONESBORO PARKS AND RECREATION DEPARTMENT

Sponsors: Parks & Recreation

Attachments: [Exhibit A - Original JBB Agreement](#)
 [JBB Agreement Amendment 1](#)

Mr. Owens explained this resolution will amend the contract with Jonesboro Baseball Boosters.

Chairman Frierson asked if there was substantial changes in the contract. Mayor Perrin answered no. He added this will make clear what the City is to be doing and what JBB is suppose to be doing. He stated the City asked that more out-of-town tournaments be held at the park and JBB has concurred to that. He noted the City will give them some part-time workers to help with the tournaments. He added JBB has one more year left on their contract. Mr. Owens stated the contract expires on December 31, 2012.

A motion was made by Councilman Chris Gibson, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Ann Williams;Chris Gibson;Rennell Woods and Tim McCall

[RES-11:047](#)

A RESOLUTION TO CONTRACT WITH COMFORT SUITES FOR SPONSORSHIP OF A CONCESSION STAND SIGN AT JOE MACK CAMPBELL PARK

Sponsors: Parks & Recreation

Attachments: [Comfort Suites](#)

Mr. Owens explained the City will place advertisement signs on the baseball and soccer concession stands at Joe Mack Campbell Park. He noted the fee will be \$1,000 per concession stand per year. He added this is the first contract for the concession stand.

Mayor Perrin stated each concession stand will have four signs each. Mr. Owens agreed. Mayor Perrin noted each sign will cost \$600 to make.

Councilman Chris Gibson asked if all the contracts will be for one year. Mayor Perrin answered yes.

A motion was made by Councilman Tim McCall, seconded by Councilman Rennell Woods, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Ann Williams;Chris Gibson;Rennell Woods and Tim McCall

[RES-11:033](#)

A RESOLUTION TO CONTRACT WITH INTEGRITY FIRST BANK FOR SPONSORSHIP OF A CONCESSION STAND SIGN AT JOE MACK CAMPBELL PARK

Sponsors: Parks & Recreation

Attachments: [Integrity First Bank](#)

Mr. Owens noted this contract is the same as the contract in RES-11:047 and is for \$1,000 per concession stand and is for one year.

A motion was made by Councilman Tim McCall, seconded by Councilman Chris Gibson, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Ann Williams;Chris Gibson;Rennell Woods and Tim McCall

[RES-11:050](#)

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE LOW BID AND ENTER INTO A CONTRACT WITH BECKER FAB & ERECTION, INC. FOR THE DESIGN/BUILD - CRAIGHEAD FOREST PARK PAVILION BUILDING

Sponsors: Parks & Recreation

Attachments: [Project Manual for Pavilion mar 17 2011.pdf](#)
[Bid Tab.pdf](#)

Mr. Owens noted the low bid is for \$36,323. Mayor Perrin stated the City needs to move this quick. He added the City collected \$41,000 from APERMA last year, which will leave the City an extra \$6,800. He noted the City will have another bid for Pavilion 1 and the Kawanis Club would like to help with Pavilion 1. Mr. Owens added Pavilion 1 is located across from the beach. Mayor Perrin also added Pavilion 1 and Pavilion 5 produce the most revenue.

Chairman Frierson asked when the pavilion will be completed. Mr. Owens answered the contract is for 60 days. He added the bids for Pavilion 1 are scheduled to be opened on May 4 and is the same size and construction as Pavilion 5.

A motion was made by Councilman Chris Gibson, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Ann Williams;Chris Gibson;Rennell Woods and Tim McCall

4. Pending Items

5. Other Business

Discussion concerning Southside Ballpark

Councilman Chris Gibson welcomed Ms. Sharon Turman as the new Softball Coordinator.

Mayor Perrin noted the City has redone the concession stands and restroom facilities at the ballpark. He also stated he would like to overlay the asphalt.

Mr. Owens explained he met with the Chief Financial Officer for the Jonesboro Baseball Association last Friday and the City is hoping to have the transition completed by May 1. He noted he and Ms. Turman are meeting with the Jonesboro Softball Association Board at 7 p.m. on April 12, 2011.

Mayor Perrin explained the City's Chief Financial Officer Ben Barylske met with them concerning dual control on check writing and will set up a complete list.

Councilman Gibson stated it is his understanding that the Jonesboro Softball Association is debt free.

Mayor Perrin explained Jonesboro Softball Association has some long time employees who will continue to be employed at the ballpark after the City takes over. He noted he is working with CWL on getting the lights in the infield turned so someone would not get hurt.

6. Public Comments

7. Adjournment

With no further business, Chairman Frierson adjourned the meeting.