



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes - Draft Finance & Administration Council Committee

---

Tuesday, September 30, 2014

4:00 PM

Municipal Center

---

### 1. Call To Order

*Mayor Perrin was also in attendance.*

### 2. Roll Call by City Clerk Donna Jackson

**Present** 5 - Ann Williams; John Street; Darrel Dover; Charles Coleman and Todd Burton

### 3. Approval of minutes

#### [MIN-14:104](#)

Minutes for the Finance Committee meeting on August 26, 2014

**Attachments:** [Minutes](#)

**A motion was made by Councilman John Street, seconded by Councilman Charles Coleman, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams; John Street; Charles Coleman and Todd Burton

#### [MIN-14:116](#)

Minutes for the special called Finance Committee meeting on September 9, 2014

**Attachments:** [Minutes](#)

**A motion was made by Councilman John Street, seconded by Councilman Charles Coleman, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams; John Street; Charles Coleman and Todd Burton

### 4. New Business

*Councilman Street motioned, seconded by Councilwoman Williams, that this resolution be placed on tonight's Finance agenda. All voted aye.*

#### [RES-14:161](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO ENTER INTO A CONTRACT TO PURCHASE PROPERTY LOCATED ON LOTS 24 AND 25 OF PYLE 2ND ADDITION; COMMONLY KNOWN AS 1 NORTH ROGERS FROM COLDWELL BANKER, DENVER DUDLEY AGENT

**Sponsors:** Mayor's Office

**Attachments:**     [Building Facilities Meeting Minutes Sept. 15, 2014](#)

*Mayor Perrin explained the City owns property on Johnson that was supposed to be used for a police station, but now they also purchased a corner lot that contains approximately 4.25 acres behind the City's 4 acres on Johnson Avenue. He added the asking price was for \$89,000, but he presented this to the Building Facilities Committee and they agreed to allow the City to only make an offer of no more than \$60,000. He noted after some negotiation the owners agreed to the \$60,000.*

*Councilman Street states the property will add value to the city's property and will also allow the city to control what will happen with the property.*

**A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote:**

**Aye:** 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

*Ordinances To Be Introduced*

**ORD-14:058**

AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE AN AGREEMENT WITH VISIONAIRE LIGHTING TO PROVIDE SERVICES FOR THE MIRACLE LEAGUE PROJECT

**Sponsors:**     Finance

*Chief Financial Officer Ben Barylske explained the City is waiving competitive bidding for this ordinance and ORD-14:060 due to the companies donating so much to the City that another company would not be able to compete.*

**A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

**ORD-14:060**

AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE AN AGREEMENT WITH M & H ELECTRIC TO PROVIDE SERVICES FOR THE MIRACLE LEAGUE PROJECT

**Sponsors:**     Finance

**A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

*Resolutions To Be Introduced*

**RES-14:139**

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO AMEND THE CITY SALARY & ADMINISTRATION PLAN FOR THE CITY OF JONESBORO TO ADD A PUBLIC INFORMATION SPECIALIST IN THE POLICE DEPARTMENT

**Sponsors:**     Police Department and Finance

**Attachments:**     [Public Information Specialist](#)

*Mr. Barylske stated the City currently has a police officer in this position, but they want to hire a civilian who is more qualified for the job. He added they are not amending the budget because they are just adding the job title to the City's salary plan.*

*Councilman Street inquired who came up with the idea. Mayor Perrin answered Police Chief Elliott presented this idea. Councilman Street then stated the person they want to hire for this position is more qualified to handle the position than the police officers.*

**A motion was made by Councilman John Street, seconded by Councilman Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

**RES-14:142**

A RESOLUTION TO CONTRACT WITH VANCE CONSTRUCTION FOR SPONSORSHIP OF ONE FENCE SIGN AT MIRACLE LEAGUE COMPLEX

**Sponsors:**     Parks & Recreation

**Attachments:**     [Vance Construction](#)

*Parks Director Wixson Huffstetler explained the signs will be 4x8 and will be installed on the fence at the Miracle League. He noted the contract is \$300 for each year and the companies signed 3 year contracts.*

*Councilman Street asked if the funds are earmarked for the Miracle League. Mr. Huffstetler answered yes.*

*Councilman Burton inquired how many more spaces are available. Mr. Huffstetler answered a lot and he does not anticipate selling the spots out.*

**A motion was made by Councilman John Street, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

**RES-14:143**

A RESOLUTION TO CONTRACT WITH CURTIS CHIROPARTIC AND WELLNESS FOR SPONSORSHIP OF ONE FENCE SIGN AT MIRACLE LEAGUE COMPLEX

**Sponsors:**     Parks & Recreation

**Attachments:**     [Curtis Chiropractic and Wellness Center](#)

**A motion was made by Councilman John Street, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

**RES-14:144**

A RESOLUTION TO CONTRACT WITH CRAIGHEAD COUNTY JONESBORO PUBLIC LIBRARY FOR SPONSORSHIP OF ONE FENCE SIGN AT MIRACLE LEAGUE COMPLEX

**Sponsors:** Parks & Recreation

**Attachments:** [Craighead County Jonesboro Public Library](#)

**A motion was made by Councilman John Street, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

**RES-14:145**

A RESOLUTION TO CONTRACT WITH AIR EVAC FOR SPONSORSHIP OF ONE FENCE SIGN AT MIRACLE LEAGUE COMPLEX

**Sponsors:** Parks & Recreation

**Attachments:** [Air Evac](#)

**A motion was made by Councilman John Street, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

**RES-14:147**

A RESOLUTION TO CONTRACT WITH AMY LONG PHOTOGRAPHY FOR SPONSORSHIP OF ONE FENCE SIGN AT MIRACLE LEAGUE COMPLEX

**Sponsors:** Parks & Recreation

**Attachments:** [Amy Long Photography](#)

**A motion was made by Chair Darrel Dover, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

**RES-14:148**

A RESOLUTION TO CONTRACT WITH ACME PEST CONTROL FOR SPONSORSHIP OF ONE FENCE SIGN AT MIRACLE LEAGUE COMPLEX

**Sponsors:** Parks & Recreation

**Attachments:** [Acme Pest Control](#)

**A motion was made by Councilman John Street, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

**RES-14:149**

A RESOLUTION TO CONTRACT WITH JONESBORO OVERHEARD DOOR FOR SPONSORSHIP OF ONE FENCE SIGN AT MIRACLE LEAGUE COMPLEX

**Sponsors:** Parks & Recreation

**Attachments:** [Jonesboro Overhead Door](#)

**A motion was made by Councilman John Street, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

**RES-14:152**

A RESOLUTION TO CONTRACT WITH WADDELL, JONES, COLE PLLC FOR SPONSORSHIP OF ONE FENCE SIGN AT THE MIRACLE LEAGUE COMPLEX

**Sponsors:** Parks & Recreation

**Attachments:** [Waddell, Jones, Cole PLLC](#)

**A motion was made by Councilman John Street, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

**RES-14:146**

A RESOLUTION TO CONTRACT WITH CURTIS CHIROPRACTIC AND WELLNESS CENTER FOR SPONSORSHIP OF TWO SCOREBOARD SIGNS AT SOUTHSIDE SOFTBALL COMPLEX

**Sponsors:** Parks & Recreation

**Attachments:** [Curtis Chiropractic and Wellness Center \(2\)](#)

*Mr. Huffstetler noted the City has 10 fields at the Softball Complex, but these signs will be located at the youth end of the complex where the major tournaments are held.*

**A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

**RES-14:156**

A RESOLUTION TO CONTRACT WITH WADDELL, JONES, COLE PLLC FOR SPONSORSHIP OF ONE FENCE SIGN AT SOUTHSIDE SOFTBALL COMPLEX

**Sponsors:** Parks & Recreation

**Attachments:** [Contract](#)

**A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

**RES-14:153**

A RESOLUTION TO CONTRACT WITH MARIE WILLIS FOR SPONSORSHIP OF ONE FENCE SIGN AT SOUTHSIDE SOFTBALL COMPLEX

**Sponsors:** Parks & Recreation

**Attachments:** [Marie Willis](#)

**A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

**RES-14:150**

RESOLUTION OF THE CITY COUNCIL OF JONESBORO, ARKANSAS, CERTIFYING LOCAL GOVERNMENT ENDORSEMENT OF BUSINESS TO PARTICIPATE IN THE TAX BACK PROGRAM (AS AUTHORIZED BY SECTION 15-4-2706 (d) OF THE CONSOLIDATED INCENTIVE ACT OF 2003).

**Sponsors:** Mayor's Office

*Mayor Perrin noted this is for Trinity Rail and the Quorum Court has already completed their portion of this.*

**A motion was made by Councilman John Street, seconded by Councilman Todd Burton, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;Charles Coleman and Todd Burton

**RES-14:154**

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR AND CITY CLERK TO SELL PROPERTY LOCATED AT 5601 E. NETTLETON AVE., JONESBORO, ARKANSAS TO CITY WATER AND LIGHT

**Sponsors:** Mayor's Office

**Attachments:** [Building Facilities Minutes Sept. 15, 2014](#)  
[Agreement to Purchase and Sell Real Property](#)  
[Map Nettleton Ave](#)

*Mayor Perrin explained this is for the old Wolverine warehouse the City got when they received the property. He noted the building had a lot of damage to the building and CWL offered the appraised value of \$80,000.*

*Councilman Street abstained from voting since he is on the CWL Board.*

**A motion was made by Councilwoman Ann Williams that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 3 - Ann Williams;Charles Coleman and Todd Burton

**Abstain:** 1 - John Street

**5. Pending Items**

**6. Other Business**

Finance Committe meeting day change

*Chairman Dover asked if the Finance Committee meeting should be changed to the last Tuesday of every month.*

*Councilwoman Williams questioned if Chairman Dover wants the meeting to be held*

*on the very last Tuesday of every month because the Finance Committee meeting is currently held on the 4th Tuesday of every month. Chairman Dover answered yes, because it will prevent items from having to be walked onto the agenda. Mayor Perrin noted he has no objections to it.*

*Councilwoman Williams motioned, seconded by Councilman Burton, that the Finance Committee meeting be held on the very last Tuesday of the month. All voted aye.*

#### 2015 Budget process

*Chairman Dover asked for an update on the 2015 budget process. Mayor Perrin answered they have sent the forms out to the department heads. Mr. Barylske explained the department heads have turned in the forms and the budget will be handed out to Council by Thanksgiving. He added there will be challenges with the budget since the Public Safety sales tax is ending on December 31.*

*Mayor Perrin noted it will be a balanced budget.*

#### Miracle League opening day

*Mayor Perrin stated he is working with different TV stations concerning the opening of the Miracle League on October 25 at 10 a.m. He added dignitaries will also be in attendance.*

*Mr. Huffstetler noted the first game will be played that day and the statue will be revealed also. He added the statue will break a Guinness Book of World Records for the tallest welded statue.*

#### TeleTech grand opening

*Mayor Perrin explained Teletch had their grand opening today. He added they currently have hired 150 people, but will eventually employ a total of 600 people.*

#### National Night Out

*Mr. Huffstetler explained the City will be unveiling the new playground at CWL park on National Night Out.*

*Mayor Perrin inquired what night this event is on. Mr. Huffstetler answered it is on October 7. He added the playground equipment should arrive tomorrow and will be installed before National Night Out.*

*Mayor Perrin asked what time the event on the north side of town starts. Councilman Coleman answered it will be from 4 p.m. to 7 p.m.*

#### John 3:16 Ministries gift wrapping program

*Mr. Huffstetler explained John 3:16 will hold their gift wrapping event at the old Coldwater Creek building in the Turtle Creek Mall. He said they will have it set up where the husbands can watch football games while the spouses are shopping and then the spouses can bring the gifts to be wrapped. He noted all of the proceeds will be donated to the Miracle League this year. Mayor Perrin noted he will be helping to wrap the gifts.*

Chief Financial Officer award

*Mayor Perrin stated that Mr. Barylske has been nominated for the Chief Financial Officer award by Arkansas Business and the event will be held on November 5.*

**7. Public Comments**

**8. Adjournment**

**A motion was made by Councilman Todd Burton, seconded by Councilwoman Ann Williams, that this meeting be Adjourned . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;Charles Coleman and Todd Burton