



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Agenda Public Safety Council Committee

---

Tuesday, August 20, 2024

5:00 PM

Municipal Center, 300 S. Church

---

### 1. CALL TO ORDER

### 2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

### 3. APPROVAL OF MINUTES

[MIN-24:071](#) Minutes for the Public Safety Committee meeting on Tuesday, July 16, 2024

Attachments: [Minutes](#)

### 4. NEW BUSINESS

#### *ORDINANCES TO BE INTRODUCED*

[ORD-24:025](#) AN ORDINANCE TO REPEAL AND REPLACE ARTICLE VII - BUILDING NUMBERING SECTION 105-200 THROUGH 105-210 OF THE JONESBORO CODE OF ORDINANCES IN THE CITY OF JONESBORO

Sponsors: Planning

Attachments: [Jonesboro - Addressing & Street Naming Standard](#)

#### *RESOLUTIONS TO BE INTRODUCED*

[RES-24:091](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO CONDEMN PROPERTY LOCATED AT: 1104 Pratt Circle, Jonesboro, AR 72401: Parcel # 01-144082-12300

Sponsors: Code Enforcement

Attachments: [1104 Pratt B&S Returned Reg and Cert Letters](#)

[1104 Pratt Boarding and Securing Affidavit](#)

[1104 Pratt Inspection Report](#)

[1104 Pratt Map](#)

[1104 Pratt Pre-Condemnation Notice Affidavit](#)

[1104 Pratt Pre-Condemnation Notice Returned Cert Letter](#)

### 5. PENDING ITEMS

**6. OTHER BUSINESS**

**COM-24:036** VECTOR MOSQUITO CONTROL REPORT FOR JULY 2024

**Attachments:** [Jonesboro July, 2024](#)

**7. PUBLIC COMMENTS**

**8. ADJOURNMENT**



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: MIN-24:071

---

**Agenda Date:**

**Version:** 1

**Status:** To Be Introduced

**In Control:** Public Safety Council Committee

**File Type:** Minutes

Minutes for the Public Safety Committee meeting on Tuesday, July 16, 2024



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes Public Safety Council Committee

---

Tuesday, July 16, 2024

5:00 PM

Municipal Center, 300 S. Church

---

### 1. CALL TO ORDER

### 2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

**Present** 7 - Mitch Johnson;David McClain;Chris Moore;Brian Emison;Janice Porter;Chris Gibson and LJ Bryant

### 3. APPROVAL OF MINUTES

[MIN-24:061](#) Minutes for the Public Safety Committee meeting on Tuesday, June 18, 2024

**Attachments:** [Minutes](#)

**A motion was made by Chris Gibson, seconded by Brian Emison, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 6 - David McClain;Chris Moore;Brian Emison;Janice Porter;Chris Gibson and LJ Bryant

### 4. NEW BUSINESS

[ORD-24:023](#) AN ORDINANCE TO ESTABLISH RULES AND REGULATIONS FOR CITY TRAILS AND FOR OTHER PURPOSES

**Sponsors:** Parks & Recreation

**A motion was made by Chris Gibson, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - David McClain;Chris Moore;Brian Emison;Janice Porter;Chris Gibson and LJ Bryant

### 5. PENDING ITEMS

### 6. OTHER BUSINESS

*Chairman Mitch Johnson said, so our police reports came out today. Chief, have you got any news you could enlighten us with? Police Department Chief Rick Elliot approached the podium and said, yeah, I don't know if you had a chance to look at the monthly crime stat report that has come out. We did make a modification on report, about a month ago, and did a last year comparison. This time the previous year so*

you kind of have numbers to look at what it was a year ago the same day. As we look back and reflect back, the overall call volume is just down by a few hundred. The total calls that JPD was dispatched since this time last year is 5,188. Well, that's what we've answered so far this year, and this time last year we were 5,483. Typically, within a year's time we'll answer over 65,000 calls. So obviously there's a lot going on. We look at the, we call part one crimes, the felony crimes against persons. Last year we had 34 reported cases, and this year we've got 61. So, there's a double increase with that. The crimes against property or referred to as part two crimes. 403 last year at this time and 433 at this point of the year. So, not a whole lot of difference there. We did note, started adding on our monthly report, some success stories from the Real-time Crime Center. Just kind of a few highlights. We feel it's important that the council realizes that seeing what some of these success stories look like. Everyday there's many success stories using our camera system throughout the city. But the ones we've attached to your report are some of the bigger cases that were cleared through the camera system. So, camera system, overall, we're well over 700 cameras and license plate readers throughout the city. Every day it's being utilized to help on traffic accidents and help solve crimes in Jonesboro. We're proud of what we've got accomplished. We're moving the center to more of a real-time intelligence center, so all of our intelligence gathering is kind of being funneled into one place. Our crime analyst falls under this center now, so Claire is working closely with Lieutenant Waterworth and putting information together and distributing it out. We're just trying to be more uniform and concise in what we do day in and day out getting this information out to y'all and the rest of the public. That's kind of it in a nutshell. There's a lot to go over in this, but there's really not any significant changes overall. Chairman Mitch Johnson said, you know, it's always interesting to me, you brought up about the cameras, is several people I've talked to that's gone through the Citizens Academy, that's one of the biggest things that they talk about is how impressive that is. Chief Rick Elliot said, usually with CPA it's the cameras and the canines. People love the cameras, and they love the dogs. They love the dogs more than the cameras, but both are a huge asset to the city. As you can see, we've already used the dogs 97 times this year in either locating an article or individuals. So, we get more use out of the dogs for those kinds of searches and those things then we actually do with physically taking someone down with the dog. We did have a track the other night, two suspects involved in a breaking and entering of a vehicle, and the dog tracked 1.38 miles. Located two individuals. There were 64 turns made during this track on the north end of Jonesboro, so that's a pretty good track in this kind of weather, humidity with a dog and end up locating these two individuals that were trying to run from us and hide. Dogs are, like I said, a big success story for us. A good thing about most of our canines, they were all purchased by businesses around town and you're looking at expense around \$10,000 to \$13,000 a dog. Our last dog we just brought into service, is an explosive detection dog and he was donated by the Exchange Club here in Jonesboro. We just had one of our K-9 Units, Loki, he retired last week, so we're down to six. Currently always have a business always inquiring about making a purchase for us anytime we're in need of a canine. I think, once we get to that point, to bringing on another canine we should have a donor for it. Which is a huge expense. You look at that expense times six dogs and it adds up. That's money the taxpayers aren't having to fork out. That just kind of shows you the support that we have in the community. You know, businesses will step up and support the PD. So, we're doing pretty good. Councilmember Chris Gibson said, Chief, is six a sufficient number? I mean, what does that look like for the K-9 force? Chief Rick Elliot said, we actually run more dogs than most agencies in the state and the region. Bigger cities, they may have one for the city, two at best on a given shift. Sometimes we'll run two per shift or have two available. So, they're always kind of there. And then, we train our canines twice a month and K-9 Units from 100 miles around will come in and train with us

because we have some of the best, I think we have some of the best canine teams anywhere. I look for the dog to pay for itself in the amount of drugs they take off the streets and then the money that we take from these drug dealers and then file civil forfeiture on that money then we take that forfeiture money and put it back into the PD for training and buying equipment. Generally, a good dog will pay for himself, the handler, his expenses, within the first month or two that they are in service. It's outstanding. The explosive detection dog, probably not as much, but trying to stay proactive in today's climate, the way things are changing across the country. I feel the need of having a explosive detection dog, we had one in the past and that dog retired, but bringing one back on board, again, with the changing environment to have that asset available. The dog is dual purpose so he can not only do explosive detection working he also can do patrol work as far as tracking and article sniffing. So, we use that dog quite a bit on crime scenes for locating shell casings. It may be in the grass or in a field, the dog will go out and find them for us. All of our dogs are article search trained, so if somebody ditches a gun going down the interstate or whatever, if we've got a general location, we can generally take that dog and go find it. Just kind of reflect a little bit, it was one of our K-9 Units, several years ago, that located Sydney Sutherland's phone after her abduction over in Jackson County, and then the same dog located her the following day. We have a pretty remarkable K-9 Unit and proud of what they've accomplished.

Chairman Mitch Johnson said, Chief Hamrick we have a few minutes. Any updates for fire you would like to share? Fire Department Chief Marty Hamrick approached the podium and said, I guess the biggest thing to pass on as far as the Fire Department's concerned, we're still seeing an increase in call volume, obviously. We're probably on course to run over 10,000 calls this year. The majority of those are going to be medical calls. Probably 85 to 90 percent of all we do is medical anymore. The 22nd, this Monday, we're going to put on 15 new firefighters and that will bring us to our newly approved max of 136. So, it'll be about a two to three month training process, and hopefully by the end of the year we will see those guys and gals on the street and making a big difference in how we operate. Outside of that, is there anything y'all would like to know? Chairman Mitch Johnson said, that is some fantastic news there. Chief Marty Hamrick said, a couple of programs that we're running, I don't know if you're aware, our WMD team, we are the northeast region response team now through the state. This year, we've acquired over \$600,000 worth of equipment. We're on course to get another \$300,000 next year. So that will bring us up to right at a type 1 FEMA team and we'll be able to respond to any type of unknown weapon of mass destruction, anything like that, that happens in this region. And we're also deployable out into the surrounding states, if need be. That doesn't happen very often. We did have one of our members, that's a member of Arkansas Task Force 1, the USAR asset the state has, just recently returned from New Mexico. He was deployed out there for two weeks, helped with all the flooding and everything that was going on there. He learned a lot of lessons that was able to bring back and going to make our response here in Jonesboro even better. Outside of that, anything else y'all would like to know?

[COM-24:032](#)

VECTOR MOSQUITO CONTROL REPORT FOR JUNE 2024

**Attachments:** [Jonesboro VDCI June, 2024](#)

Chairman Mitch Johnson said, the June mosquito report came out. I don't know if you had time to look at that. Interesting stuff. The mosquitos collected was around 9,179 for the month of June, which is up tremendously from this time last year. City Attorney Carol Duncan said, ASU collected 222 in my backyard when I had them set up their

thing. Chairman Mitch Johnson said, is that right? City Attorney Carol Duncan said, yeah. I said, can you just leave that there all summer and keep collecting them? I'm good with that. It also draws them to your yard because it has carbon dioxide coming out of it, so maybe it wouldn't be a good thing.

Councilmember David McClain said, when do we think we'll see a new contract from Vector? I think they're up this year. Chief Administrative Officer Brian Richardson approached the podium and said, that will need to be let out to bid this fall. It's kind of an oddly structured contract and I think it was for two years and all of them are three years, but I believe it's every five years it has to be completely re-evaluated. Councilmember David McClain said, will they present something to us or are they going to just send that contract over or are they going to come in and do some type of presentation on what they plan to do? Chief Administrative Officer Brian Richardson said, well, we'll have to go through our normal procurement process on that. I'm sure there will be probably more companies that are also interested in proposing their services to the city, and then at that point we'll go through the normal procurement steps and bring a contract forward to the council.

Councilmember LJ Bryant said, I don't know if we've had it up since y'all've been in office or not, but do we typically have more than one person bid? Chief Administrative Officer Brian Richardson said, I don't believe that we've bid that since, I think, like the fall of 2018, was the last time it was bid. I stand to be corrected if anybody knows the history of that better than me. But I believe at the time, there was a second bidder on that. Or at least, at one point in time we went with a different company for a couple of years. City Attorney Carol Duncan said, we went with a different company for a couple of years and it was bad. Chairman Mitch Johnson said, I didn't think we went more than six months with them, did we? City Attorney Carol Duncan said, I mean maybe one summer. Councilmember Chris Moore said, we didn't finish the contract. We terminated their contract... City Attorney Carol Duncan said, yeah it was bad. Chairman Mitch Johnson said, then Vector came in and picked it up again. Councilmember Chris Moore said, it was a mistake to say the least. Councilmember David McClain said, what year was that? Chairman Mitch Johnson said, that was mid 2006 maybe. Chris, wasn't it? 2007, somewhere in there. Councilmember Chris Moore said, I know Vector's had two extensions on their original contract since the time we used the previous vendor. Chairman Mitch Johnson said, yes. I was pretty sure. I hadn't been on the council very long. It seems like it couldn't have been any earlier than 2005 for sure. City Attorney Carol Duncan said, I was here so it couldn't of been.... Councilmember Chris Moore said, before Vector we did it inhouse as a department and did it ourselves. Councilmember David McClain said, the only reason I asked that question is a lot has changed in 18 years. City Attorney Carol Duncan said, that's true. Councilmember David McClain said, so I think we should be open to looking at other companies that do this, and them, even Vector, lay out your plan of attack. Let us see what that looks like and compare the two. I understand, in government, we don't like to change a lot because something may be working ok, but I think we should be open to it, nonetheless. Chief Administrative Officer Brian Richardson said, yeah, I think we absolutely, you know it merits the due diligence not only by our procurement, but also understanding that it's a very hot topic this time of year and we want to make sure we do everything that we can to make sure that we have the best service possible. Chairman Mitch Johnson said, I tell you, from what we found was someone from another part of the country coming here to try and treat our areas no comparison to what they were used to in their area. So, it was a nightmare to say the least. Councilmember David McClain said, they came here from out of state. Chairman Mitch Johnson said, yeah, their headquarters was somewhere else. City Attorney Carol Duncan said, I don't know if we've ever had anybody else from our area.

*I mean, we might this time. It's been a minute. Councilmember Chris Moore said, we've had another vendor bid that was higher than Vector and they were from somewhere around Stuttgart, or somewhere in that area and they came up here and bid one year.*

**Filed**

**7. PUBLIC COMMENTS**

**8. ADJOURNMENT**

**A motion was made by Chris Gibson, seconded by Brian Emison, that this meeting be Adjourned. The motion PASSED with the following vote.**

**Aye:** 6 - David McClain;Chris Moore;Brian Emison;Janice Porter;Chris Gibson and LJ Bryant



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: ORD-24:025

**Agenda Date:**

**Version:** 1

**Status:** To Be Introduced

**In Control:** Public Safety Council Committee

**File Type:** Ordinance

AN ORDINANCE TO REPEAL AND REPLACE ARTICLE VII - BUILDING NUMBERING SECTION 105-200 THROUGH 105-210 OF THE JONESBORO CODE OF ORDINANCES IN THE CITY OF JONESBORO

WHEREAS, Article VII of the Jonesboro Code of Ordinances contains obsolete language and rules which need to be updated, and

WHEREAS, the City of Jonesboro desires to establish and clarify addressing requirements and guidelines to assist emergency services in locating residences and businesses within the City of Jonesboro, Arkansas.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS:

SECTION ONE: That the Jonesboro Code of Ordinances, Article VII, Section 105-200 through 105-210 shall be repealed and replaced according to Exhibit "A" hereto attached.

SECTION TWO: The requirements of said code shall be enforced by the City of Jonesboro Planning Department, Inspections Department, Engineering Department, Fire Department and/or other City Official. Violations of the code will be cited to Craighead County District Court as a violation of city ordinance, subject to fines and costs as prescribed in the Jonesboro City Code of Ordinances.

SECTION THREE: The provisions of this ordinance are hereby declared to be severable and if any section, phrase or provision shall be declared or held invalid, each invalidity shall not affect the remainder of the sections, phrases or provisions.

SECTION FOUR: It is found and declared by the City Council of the City of Jonesboro, Arkansas that this ordinance being necessary for the preservation of the public health and safety, shall take effect and be in full force from and after its' passage and approval.

# CITY OF JONESBORO

## Addressing and Street Naming Standard

### **SECTION 1: GENERAL PROVISIONS**

---

#### **TITLE:**

This standard shall be known and may be cited as the “Jonesboro Addressing and Street Naming Standard”.

#### **PURPOSE:**

- 1) The purpose of this standard is to establish a uniform method for naming roads and assigning addresses for real property and structures within the City of Jonesboro.
- 2) The goals of this standard are as follows:
  - a) Facilitate expedient emergency response by fire, law enforcement, medical, rescue, and other emergency services by providing GIS address point data to support the following public safety applications in accordance with the National Emergency Number Association (NENA) standards:
    - NG9-1-1 Location Validation
    - NG9-1-1 Call Routing
    - 9-1-1 Map Display
    - Computer Aided Dispatch (CAD)
    - Emergency Vehicle Routing
  - b) Provide property owners, the public, emergency responders, and government agencies and departments with an accurate and systematic means of identifying and locating property and/or structures.
  - c) Regulate the display of property address numbers and provide for accurate road name signage, installation, and maintenance thereof.
  - d) This document is designed as a reference and serves to provide the city departments and staff, developers, property owners, and the public the addressing standards for residential properties, commercial properties, and other situations in which an address is necessary for obtaining a permit or utility meter in the City of Jonesboro.
- 3) While this standard has been created to establish uniformity, past addressing, and street naming standards may have resulted in addresses or street names that do not follow the guidelines set forth herein. Therefore, inconsistencies to the rules in this policy may exist.

## **APPLICABILITY:**

- 1) This standard applies to all public and private roads, addresses for real property and structures situated within the City of Jonesboro, to include all new or existing buildings or properties and all new or existing roads.
- 2) The City of Jonesboro may name or rename roads and assign or reassign addresses as necessary to further the purpose of this standard, however, any road or street name changes will only occur with approval of the Jonesboro City Council.

## **ADDRESSING AUTHORITY:**

- 1) An Addressing Committee is hereby established, which will consist of the following nine (9) members:
  - a) 911 Addressing Coordinator of the City of Jonesboro
  - b) 911 Addressing Coordinator of Craighead County
  - c) City of Jonesboro GIS Coordinator
  - d) City of Jonesboro E-911 Director
  - e) A representative of the City of Jonesboro Planning Department
  - f) A representative of the Jonesboro Fire Department – Fire Marshall’s Office
  - g) A representative of the Jonesboro Police Department
  - h) A representative of the Jonesboro Street Department
  - i) A representative of Arkansas State University (ASU)
- 2) This committee shall serve as the Addressing Authority for the City of Jonesboro.

## **DEFINITIONS:**

**Address:** A property location identifier containing the following:  
(Address Number / Directional Prefix / Road Name / Building Designator / Secondary Address).  
The following elements are required: Address, Road Name and Road Type.  
The following elements are optional: Directional Prefix, Building Designator and Secondary Address.

**Address Block:** An address block is approximately 1/10<sup>th</sup> of a mile in the address grid. Blocks will generally start and end at major intersections but may cross minor intersections along road segments shorter than 1/10<sup>th</sup> of a mile. Road segments longer than 1/10<sup>th</sup> of a mile may include multiple blocks.

**Address Database:** The computerized format for tracking assigned addresses and road names within a jurisdiction.

**Address Grid:** An address grid is based upon the Public Land Survey System (PLSS) and divides the jurisdiction into blocks for the purpose of assigning addresses. The address grid should have an East-West baseline and a North-South baseline. There are ten (10) blocks per mile and 100 blocks per square mile. Each block should be approximately 1/10<sup>th</sup> of a mile or 528 feet in length.

**Address Interval:** The distance established by the Addressing Authority, to be used between address points.

**Address Number:** The numeric designation assigned for an addressable structure or property.

**Address Range:** A term used to identify a series of blocks or addresses on one street.

**Addressable Property:** A property required to be assigned an address under this standard, generally, the habitable or legally occupied structure on a lot, parcel, or tract, but may also include other structures or sites as determined necessary by the Addressing Authority.

**Alpha Addresses:** Alpha characters (letters) are typically not permitted in addresses, unless used as an address suffix, or as identifiers for floor levels that are below ground level in a building.

**Building Designator:** A numeric designator/identifier used for a single building within a multiple unit complex.

**Directional Prefix:** A one (1) letter descriptor within a road name designating the cardinal direction the road runs away from an address grid baseline. The cardinal direction will be abbreviated as follows:

N	=	North
S	=	South
E	=	East
W	=	West

A directional prefix is typically only allowed for road/streets that cross an address grid baseline.

**Multiple Unit Complex:** An apartment, condominium, or business complex where there exist multiple addressable buildings on a single site.

**Multiple Unit Structure:** A single structure which contains two or more addressable units.

**Road:** Any public and/or private thoroughfare or road type listed in this document.

**Road Types:** An abbreviated word used in conjunction with a road name to describe the character of the road and will be in accordance with current USPS Published Standards.

**Secondary Address:** An additional address number that is used to identify a separate unit on a single lot, parcel, tract of land, or within a multiple unit complex. A secondary address at a minimum shall consist of a unit designator and a numeric identifier. A secondary address within a multiple unit complex shall consist of a building designator, a unit designator, and a numeric identifier. Unit and numeric identifiers shall increase in value as the street range increases in value.

**Staggered Addresses:** Staggered addressing is the method of forcing the address from one side of the street to match or nearly match with the other side of the street. It often occurs in a new subdivision with curvilinear streets that have more lots on one side of the street than the other. When this occurs, addresses on the short side of the block are eliminated, or staggered, to keep facing addresses more closely aligned with each other. It is desirable for public safety services to know that the address across the street is at or near the same physical address, and it is desirable to have a strong association with beginning and ending address sequences at intersections or address break points.

**Unit Designator:** An abbreviated word used in conjunction with a secondary address to describe the character of the unit and will be in accordance with current USPS Published Standards.

**Utility Site:** A parcel containing any type of utility service, located on a legal parcel of land with no association to a building and requiring periodic maintenance or readings by utility company personnel.

## **SECTION 2: ADDRESSING STANDARD**

---

### **Addressing Requirements:**

- 1) Any property owner who has an addressable property, that has not been assigned an address, shall be responsible for obtaining a physical address.
- 2) An address is to be assigned for all structures being constructed, prior to the issuance of a building permit. It shall be the property owner's responsibility to submit a site plan, showing any structures and driveways located on the property to the Addressing Authority for the purpose of assigning an address point.

### **Address Changes:**

A change of address may be initiated by a property owner or by the Addressing Authority.

A City-initiated address change occurs when an address poses an emergency service response delay for the property owner or surrounding neighbors. If the existing address meets one or more of the following criteria, and it is determined that the existing address poses a response delay for emergency services, an address change may be initiated by the Addressing Authority.

- Out-of-sequence with the neighboring addresses.
- An odd address on the even side of the street.
- An even address on the odd side of the street.
- A duplicate address.
- Property is incorrectly using an address assigned to another property.
- Property is accessed from a different street than the address in use.
- There is no space between house numbers for forthcoming development.
- The street name has changed, or an easement has been named.

All City-initiated address changes are reviewed by the Addressing Committee prior to authorizing the address change. The Addressing Committee is composed of representatives from departments and agencies who have experience and a vested interest in maintaining accurate addressing information.

Property owners may request a change of address to their existing address, if the new address meets the addressing standards outlined in this document. The Addressing Authority can deny a request to change an address for the following reasons:

- The request conflicts with the City of Jonesboro – Addressing and Street Naming Standard.
- There is no space between the house numbers to accommodate the request.

All customer-initiated address changes are to be reviewed by the Addressing Authority prior to approval and processing of the request.

## Address Components:

Addressing components shall consist of an address number, a directional prefix (if applicable), a primary road/street name, a road/street type, building identifier (if applicable), and a secondary address (if applicable). The order of these address components shall be as indicated in the following example:

- 1) Address Number - 300
- 2) Directional Prefix - S
- 3) Primary Street Name - Church
- 4) Road Type - St
- 5) Building Identifier - (If Applicable)
- 6) Secondary Address - STE 305

## Address Numbers:

- Address numbers will be comprised of a numerical identifier followed by the combined street identifier.
- Address numbers should be uniform, consecutive, allow for expansion and be comparable to parallel roads.
- Addresses shall be staggered when necessary to keep them more aligned with addresses on the opposite side of the street.
- Primary address numbers will be assigned off the street the front entrance door faces, or from the street providing the main access point to the front door of the structure.  
Example: Structure where the front door of the structure faces a parking lot on the side of the building.
- Primary address numbers shall be a minimum of three (3) digits in length.
- **Address Point Intervals:** Address numbers will be assigned by a standardized system, using an address interval of 26.4 feet. The established interval of 26.4 feet is to be measured from the starting point of each road centerline, after determining the appropriate block number. This allows an address point to be assigned every 26.4 feet to allow for future expansion and growth. There are one hundred numbers available to be used in each block. Private numbering systems that do not follow the methods set forth in this Policy are not to be accepted.
- **Address Point Placement:** The address point placement for a parcel, site, or structure on the map will be in the visual center of the addressed structure polygon showing on the site plan or aerial imagery.
- **Address Suffixes:** An address suffix is typically assigned to properties that are unoccupied and require a permit, (e.g., utility boxes or meters), or for emergency service location purposes. If a suffix is required, a letter (A, B, C, etc.) is to be used. Some common structures that are most often assigned an address suffix are billboards, utility boxes or meters, cell towers, fire hydrants, lift stations, traffic signals, etc.

- **Arabic Numerals:** Address numbers will be comprised of Arabic numerals (1, 2, 3, 4, 5, 6, 7, 8, 9 and 0). All ten numerals will be applied in accordance with an assigned location using the appropriate block number and the following address interval of 26.4 feet. Address numbers will never include leading zeros or non-numeric characters.
- **Block Numbers:** The numbering of blocks along a road shall begin at an established N, S, E, & W point of origin and be numbered sequentially as they proceed outward from that point. No address should be out of sequence in relation to the adjacent addresses. Blocks are approximately 528 feet (1/10<sup>th</sup> of a mile) in length, with the first block being designated as the 100 block. The hundred series shall change every 528 feet, or upon crossing a major intersecting road, or in best possible alignment with the established address grid. Each block along a road may have up to one hundred address numbers. The N, S, E, & W starting point in Jonesboro is located at the intersection of Main St and the BNSF railroad. Therefore, the East-West baseline will be Main St, and the North-South baseline will be the BNSF railroad.
- **Even House Numbers:** Main address numbers ending in an even number (0, 2, 4, 6, and 8) are to be used on the north and east sides of roads/streets.
- **Odd House Numbers:** Main address numbers ending in an odd number (1, 3, 5, 7, and 9) are to be used on the south and west sides of roads/streets.
- **Corner Lots:** The intersection of two or more streets may receive an address assigned to each street for undeveloped parcels or subdivisions. The final address shall be determined when the site plan is submitted for the issuance of a building permit. The final address will be verified by the city building inspector prior to the issuance of a Certificate of Occupancy. The structure will be addressed based on the road/street that the main entrance of the structure faces.
- **Fractional Addresses:** Fractional (1/2) addresses shall not be used.

**Directional Prefixes:**

- Directional prefixes and suffixes are not permitted, unless the street crosses the base lines established by the Addressing Authority.
- The following cardinal directions are to be used for directional prefixes:
 

N	=	North
S	=	South
E	=	East
W	=	West
- Compound directional prefixes (NE, NW, SE, & SW) are not to be used.

**Building and Unit Standards:**

The City of Jonesboro uses a standardized Building and Unit identifying system for the following:

- Apartment Complexes
- Condominium Complexes
- Office Buildings & Office Parks
- High-Rise Buildings (Commercial and Residential)
- Shopping Centers & Strip Malls

This Building and Unit identifying standard prevents the duplication of unit numbering on a property and helps to clearly determine the building identifier, unit type and number, and floor number in a Multi-Unit Structure or Multi-Unit Complex.

Buildings and Units, for the structure types listed above, will be represented using numeric designators only. No stand-alone letter designators (A, B, C, etc.) are to be used as building identifiers or unit identifiers for these structures.

Building designations are used when there are multiple structures on a parcel, lot, or site. Unit designations are used when there are multiple addressable spaces within a building.

### **Building Unit Identifier:**

- Multi-Unit Complexes shall be assigned one address for the property based upon the road from which vehicular access to the structures is obtained.
- Structures within a multi-unit complex shall be assigned a building designator for each structure as opposed to a unique address unless an exception is granted by the Addressing Authority.
- Numeric identifiers shall be used as building identifiers.
- Building identifiers in a secondary address shall be labeled, in the master address database, using “BLDG” along with the number assigned as the building identifier, (e.g., BLDG 3)
- The building identifier shall be clearly posted on the front and sides of the building that are visible from the access road the building is located on. These identifiers are to be a minimum of 8” tall and contrast to the background they are mounted on.

### **Secondary Address Guidelines:**

- Structures with multiple units residing within the same building shall have one primary address assigned for the building, with unit-level addressing assigned to the individual units. The primary address will be assigned on the dedicated street on which the main entrance faces. The unit level addressing will be referred to as a secondary address.
- Secondary addresses shall be comprised of Arabic numerals (1, 2, 3, 4, 5, 6, 7, 8, 9, and 0).
- Secondary addresses shall increase in value as the street range increases in value.
- Secondary addresses are not to be alpha characters (letters).
- Secondary addresses shall be established by the Addressing Authority prior to the issuance of a building permit. When a building slated for new construction or remodeling has units that will require a secondary address, floorplans showing the location of those units within the structure shall be submitted to the Addressing Authority prior to the issuance of a building permit.
- Should a remodel of a multi-unit structure alter the number or configuration of units, the addresses of units within said structure shall be updated to remain in compliance with this section.
- Should a remodel of a single-unit structure create a multiple-unit structure, the addresses of units within said structure shall be updated to remain in compliance with this section.
- When secondary addresses are assigned to multiple structures with individual building designations, the secondary address shall include the building identifier.

- All above-ground units shall be assigned a three-digit number (or higher) where the beginning number(s) shall represent the floor level upon which the unit is located, and the last two digits shall represent the unit number (e.g., first floor units would be assigned three-digit numbers beginning with the number “1”, and fifteenth floor units would be assigned four-digit numbers beginning with the number “15”). (e.g., 300 S Church St, STE 304).
- Units with basements will use secondary addresses that include the alpha character “B” to indicate “Basement”. All below-ground units shall be assigned a unit number that begins with the letter “B” followed by a three-digit number, where the beginning number shall represent the floor level of the unit below ground and the last two digits shall represent the unit number. (e.g., 300 S Church St, STE B112).
- When secondary addresses are assigned to individual multi-occupied structures, such as residential apartments or commercial office suites, or non-occupied secondary address points, the following unit types shall be used as appropriate for the unit designator in the master address database.
  - a) APT (Apartment) - Used for individual residential dwelling spaces.
  - b) FIELD (Field) - Used for sports fields at schools and city parks.
  - c) GAR (Garage) - Used for stand-alone parking garages.
  - d) GATE (Gate) - Used for access gates and gate houses.
  - e) LOT (Lot) - Used for mobile home parks.
  - f) POOL (Pools) - Used for swimming pools.
  - g) ROOM (Room) - Used for hotels, motels, and college dorms.
  - h) SITE (Site) - Used for campgrounds, campsites, RV parks and food truck sites.
  - i) STE (Suite) - Used for individual commercial office spaces.
  - j) TWR (Tower) - Used for cellular, radio and television tower sites.
  - k) UNIT (Unit) - Used for occupied secondary residences, and areas, spaces and units not described above.

**Special Considerations:**

1. Condominiums:

The addressing schema for Residential Condominium Complexes will be reviewed on a case-by-cases basis by the Addressing Authority. Depending on the design and layout of the complex, addresses could be assigned using one of the following methods:

- Standard building and unit numbering schema, where the site has similar layout as an apartment complex.
- A primary address is assigned to each structure based on the front door access along the street range.
- If private driveways are named, units will be assigned house numbers from the named private drive, instead of using a single address for the entire complex with unit numbers.

2. Courtyard & Parking Lot Facing Structures:  
When the buildings main entrance faces a parking lot or courtyard located on the side of the building, the address shall be assigned at the access point to the parking lot providing access to the main entrance.
3. Cul-de-sacs:  
The cul-de-sac and the street it intersects should have opposing address ranges, when possible, to prevent duplicate and often confusing primary addresses on the corner lots of both streets.
4. Duplexes, Triplexes and Fourplexes:  
A primary address will be assigned with numeric identifiers being used for the secondary addresses, starting with the number "1".
5. Flag Lots:  
Flag lots will be assigned an address based on the access to the lots or structures, paying close attention to neighboring address crowding. The primary address will be assigned based on the point of access to the property from the road or street.
6. Food Trucks or Trailers:  
Food trucks or trailers, with a permanent utility connection, will be assigned a secondary address off the property they reside on. "SITE" shall be used as the unit type in the database.
7. Freeways and Service Roads:  
If the property's access opens onto the service road, the address will be assigned from the service road, based on the structure's location along the road/street range.
8. Mobile Home Parks:  
Mobile Home Parks which contain dwelling units fronting on a public road shall be assigned one address for each dwelling unit. Mobile Home Parks which contain dwelling units fronting on a private access road shall be assigned one primary address for the entire property, and individual lots will be assigned secondary addresses.
9. Parking Lots:  
Parking lots will only be assigned an address at the discretion of the Addressing Authority.
10. Rural Addressing:  
Rural address points shall be assigned based on the access location along the road/street range, using the 26.4 feet interval. Multiple primary addresses can exist on one large parcel if there are separate entrances, along the road/street, for each structure. To obtain a building permit in the city, the lot must be a recorded plat.
11. RV Parks:  
RV Parks shall be assigned one primary address for the entire property, and individual sites will be assigned secondary addresses.
12. Secondary Residence (Attached or Detached):  
Secondary residences, that are occupied dwellings, will be assigned as a separate unit, using a numeric identifier as the secondary address. This does not apply to separate accessory structures that are unoccupied, such as detached garages, shops, and storage buildings. These will be addressed on a case-by-case basis by the Addressing Authority.

### 13. Shopping Centers and Strip Malls:

Shopping Centers and Strip Malls will be assigned a single primary address with secondary addresses for each business.

Recommendations:

- Unit numbers shall increase in value as the street range increases in value.
- Leave numerical space between unit numbers to allow for future expansion, using a unit number increase for every 10 ft. of frontage.
- Strip Malls may also be assigned a primary address for each structure based on the front door access along the road/street range as determined by the Addressing Committee.

### 14. Shopping Mall (Enclosed):

A primary address, with secondary unit numbers designated for each business, will be assigned based on structure access along the street range. If the mall has multiple access points from various streets, one street will be chosen to host the primary address.

### 15. Through Lots:

A through lot can have a drive on either side providing access from two streets.

*One structure on a through lot:* Primary address is to be assigned off the street the front door faces.

*Multiple structures on a through lot:* These will be addressed on a case-by-case basis by the Addressing Authority.

### 16. Townhomes and Single Family Attached:

An address is assigned on the street with front door access. Each residential space will be assigned a primary address based on the location of entry along the street range.

## **Address Display:**

Address markers play a key role in both emergency services and the public being able to locate a structure or property. Therefore, on structures now existing or hereafter erected, the owner of the structure or property shall conspicuously place the correct address on their structure or property as required in this standard as follows:

- Primary addresses, and secondary addresses, as necessary, shall be displayed on all new and existing structures. Letters, numbers, and symbols shall meet the following standards:
  - a) The posted address shall be metal or other durable material.
  - b) The numbering/lettering shall be at least four inches in height, with a one-half inch stroke width minimum on residential structures.
  - c) The numbering/lettering shall be at least six inches in height, with a one-half inch stroke width minimum on non-residential structures.
  - d) The numbering/lettering shall be at least eight inches in height, with a one-inch stroke width minimum on building identifiers.
  - e) The marker shall contrast with its background and be reflective in nature to be observed by emergency services at night.

- f) Primary address markers shall be placed in a conspicuous location on the front of the structure and shall be clearly legible and visible from the street or road fronting the property.
  - g) On multi-structure complexes, the Building Unit Identifiers shall be placed in a conspicuous location on all sides of the structure that are visible from the street or road providing access to the structure.
  - h) On multi-unit structures, the secondary address marker shall clearly indicate the point of ingress and egress to the designated unit(s).
  - i) If there is more than one (1) point of ingress and egress to the unit, each point of ingress and egress shall display the appropriate primary or secondary address marker.
  - j) Commercial structures that have a road frontage sign for the business shall display the primary address on the frontage sign. This display shall be clearly legible and visible on all sides of the frontage sign from which emergency responders may approach the location. All primary addresses associated with the signage shall be displayed on the frontage sign. In addition to being displayed on the frontage sign, primary and secondary addresses shall be displayed on the business itself, as indicated above. This same standard will apply to residential properties that use a frontage sign, such as apartment complexes, assisted living facilities, etc. Existing frontage signs are exempt from this requirement, unless more than fifty percent of the sign is being replaced.
  - k) Residential structures more than 100 feet from the road fronting the property, shall display the address on a sign, monument, or post not less than three (3) feet, nor more than six (6) feet above the ground and located at the entrance to the property from the road. In addition, the structure shall have an address displayed on the structure as specified herein.
  - l) Addresses painted and/or stenciled on a curb will not be considered a sufficient secondary display.
- A temporary address shall be displayed at any construction site until a permanent display can be posted.
  - A certificate of occupancy shall not be issued until a permanent address marker, complying with the requirements herein, is posted on a structure.
  - The cost of address markers specified herein, new or replacement, will be the responsibility of the property owner.

**Feature Type:**

The feature type defines the primary use for a building(s) at a physical address point. Following are the feature types recognized by the State of Arkansas GIS Office and approved to be used for address points in the City of Jonesboro master address database:

<b>Feature Type</b>	<b>Definition</b>
---------------------	-------------------

<b>Agricultural:</b>	Buildings, sites, and structures related to agricultural activity. Barns, sheds, grain silos, irrigation well heads, etc., fall into this category. These sites are uninhabited and mail is typically not delivered to these locations.
----------------------	---

<b>Commercial:</b>	Buildings sites and structures related to commercial activity. A location where money is exchanged for goods or services.
<b>Educational:</b>	Buildings, sites, and structures related to educational activity. Public and private schools, colleges, universities, bus shops, gymnasiums, sports fields etc., are included. Exceptions include educational dormitories, which are residential feature types.
<b>Governmental:</b>	Buildings, sites, and structures related to governmental activities. Includes municipal, county, state, or federal locations.
<b>Inactive:</b>	Preconstruction locations or buildings, sites and structures that are no longer in use. Examples may include locations which have been platted and recorded as lots or subdivision tracts where addresses are assigned but no construction has begun. Other examples may include locations that are closed, vacant, or dilapidated structures that are no longer in use. May include locations where a structure previously existed, and the structure has been demolished and removed. These addresses are retained in perpetuity in the event of future development.
<b>Industrial:</b>	Buildings, sites, and structures related to industrial activity. Industrial activity can be any location where commodities, goods, or utilities are processed, prepared, or produced. Examples include factories, warehouses, transportation terminals, various forms of energy utility sites such as water storage tanks, bulk propane storage tanks, natural gas compression stations, oil rigs, oil pipeline sites, cellular sites, telecommunication towers and switching stations, electric power substations, and railroad switching terminals.
<b>Landmark:</b>	Used for known landmarks. Examples include local, state, or national structures or features that are symbolically recognized for navigation. Examples include mile marker posts, cemeteries, statues, or memorials. These sites are uninhabited, and mail is not delivered to these locations.
<b>Medical:</b>	Buildings, sites, and structures related to providing primary medical or healthcare services. Examples include hospitals, family practice clinics, pediatricians, specialty clinics, dentist, eye doctors, etc.
<b>Recreational:</b>	Buildings, sites, and structures related to recreational activity. Examples include skate or bike parks, baseball or soccer fields, tennis courts, fairgrounds, camp sites, boat ramps, scenic overlooks, parks, trail heads, etc.
<b>Religious:</b>	Buildings, sites, and structures related to religious activity.
<b>Residential:</b>	Buildings, sites, and structures that are residential in nature, such as homes, duplexes, apartments, condominiums, dormitories, group quarters, long term care facilities, etc.
<b>Exception:</b>	This value is reserved for address feature types that are determined to be exceptions to the list above.

### **SECTION 3: ROAD & STREET NAMING STANDARD**

---

The naming of any new street or the renaming of any existing street within the City of Jonesboro, must comply with the street naming standards described below. The standards presented combine requirements from the National Emergency Number Association (NENA), the Arkansas Fire Prevention Code (2021 Edition), and the United States Postal Service Publication 28.

#### **Road Naming Standards:**

- All proposed street names (public and private) shall be approved by the Addressing Authority for the City of Jonesboro.
- All new or unnamed existing roads providing access to addressable parcels, structures, or units shall be named.
- Each street name in the City of Jonesboro must consist of at least two (2) parts:
  - 1) Primary Name
  - 2) Street Type

EXAMPLE: BERKSHIRE CV

- BERKSHIRE (Primary Name)
- CV (Street Type)
- The character limit for a street name, including the primary name, street type, word spaces, and a directional prefix (if applicable), shall not exceed twenty-five (25) characters. It is recommended that the primary name itself be less than fifteen (15) characters.
- Street names shall be comprised only of characters using the standard English alphabet.
- No special characters (dashes, apostrophes, periods, slashes, etc.) shall be used.
- Street names that are frivolous, contain complicated words, and unconventional spellings or pronunciations will not be used.
- Street names that contain derogatory, offensive, or obscene terms will not be allowed.
- Street names shall not include abbreviations (e.g., “St Charles” vs “Saint Charles”), except for numbered streets, which may be written in their abbreviated format (e.g., “1<sup>st</sup> for “First”, 2<sup>nd</sup> for “Second”, etc.).
- Articles (e.g., “The”, “A”, or “An”) shall not be used to begin street names.
- Street names not forming words (e.g., A, B, C, etc.) are not permitted.
- Directional prefixes may be required when a street crosses over a baseline, to avoid assignment of duplicate addresses. The street name and type may be followed by post-directional indicators, which indicate the route of traffic for certain types of highways or access roads.
- Cardinal directions are not to be spelled out, and no punctuation is to be used. The use of the four letters, N, S, E or W will be used for directional prefixes.
- Cardinal direction words, NORTH, SOUTH, EAST, and WEST will not be used as part of a street name.

- Roads which meander or change from one predominant direction to another shall be assigned a directional prefix, if required, according to the general direction of travel of such road.
- Duplicate and/or homonym street names will not be allowed.
- Road names shall not include words used as road types (e.g., “Circle St” or “Avenue Way”).
- Private driveways and/or easements serving three (3) or more addressable parcels, structures, or units shall be named as a private road. Named private driveways will be assigned an address range and structures along the private driveway will be assigned house numbers consistent with the address range assigned to the private drive. Only access easements may be named; utility easements will not be named.
- Any new street that aligns with an existing street will assume the name of the existing thoroughfare. Existing street names shall continue across intersections and roundabouts.
- Proposed streets may be offset by no more than 200 feet in any direction and receive the name of the nearest aligned street. Any street more than 200 feet out of alignment will receive a unique name.
- Another street name shall never be situated between offset streets with the same name.
- A parking lot aisle will not be given a street name, due to parking lots not being considered thoroughfares.

### **Thoroughfare Types:**

Street and Thoroughfare Types are used to describe the characteristics of a street. The following definitions will be applied to new streets and thoroughfares; however, these definitions may not have been applied when existing streets were established and named. These definitions serve as a guide; however, the Addressing Authority may approve deviations when needed to prevent confusion and maintain consistency.

**Avenue (AVE)** – A thoroughfare that is greater than 1,500 feet in length and runs east-west, usually terminating at a north-south street.

**Boulevard (BLVD)** – A street with a median that has a right-of-way greater than 90 feet in width. Usually located in residential areas with shade trees or shrubbery in the center.

**Circle (CIR)** – A street that begins and circles back to terminate on the same road, that does not have 90 degree turns.

**Court (CT)** – Permanently closed street, like a cul-de-sac, less than 500 feet in length.

**Cove (CV)** – A short road with a dead end or cul-de-sac.

**Drive (DR)** – A curvilinear street that is longer than 1000 feet in length.

**Highway (HWY)** – Typically designated by state or federal highway departments. Can run north-south or east-west.

**Interstate** – Roads of the highest order, having limited access.

Lane (LN) – An uninterrupted curving street ending in a cul-de-sac, that is less than 1000 feet in length.

Parkway (PKWY) – A thoroughfare designated as a collector or arterial, with a median reflecting the parkway character implied in the name.

Place (PL) – A short, permanently dead-end street, terminating in a cul-de-sac, or a short through street, not longer than 600 feet in length.

Road (RD) – A designated thoroughfare that can run in any direction, usually with heavy traffic volume.

Street (ST) A thoroughfare that runs north-south and usually terminates at an east-west avenue.

Trail (TRL) – A local street, that may sometimes be a curvilinear street.

Way (WAY) – A dead-end less than 1000 feet in length that does not run perpendicular to the base street.

### **Alleys:**

Alleys are unnamed accesses and will not be assigned a street name. Structures only accessible by an alley will be reviewed on a case-by-case basis. Possible address assignments include:

- An address off the closest intersecting street.
- A unit identifier off the primary property address.
- A unit identifier off an address on the closest intersecting street.

### **Dedicated Right of Way (ROW):**

These are streets which have been either dedicated by a recorded subdivision plat or which have been accepted for maintenance and upkeep by the city, or by the county, if located outside a city jurisdiction. Dedicated Rights of Way make up most named streets.

### **Road Name Signs:**

#### Road Name Signs Required:

All private and public roads shall have approved road name signs posted at every intersection in compliance with federal, state, and local laws and regulations. Road name signs shall be installed pursuant to this section.

1. Prior to the filing of a final plat, the developer shall install proper road name signs to be located per the City of Jonesboro – Street Department standards and in accordance with the specifications and requirements of this chapter.

### Standards for Signage of Streets and Roads:

1. All public and private roads, and streets, shall be designated by street names on signs that are clearly visible and legible from the roadway. All road signs shall be constructed, located, and installed in accordance with standards adopted by the City of Jonesboro – Street Department.
2. Road and street signs shall be located at intersections and be legible from all directions of vehicle travel for not less than one hundred feet.
  - (a) All letters and numbers shall be a minimum of four inches in height, with a one-half inch stroke, and shall be reflectorized and contrasting with the background color of the sign.
  - (b) Signs shall be mounted a minimum of six feet above the surface of the road.
  - (c) On other than through-traffic roads, signs identifying pertinent information shall be placed at the entrance to such roads.
  - (d) Signs shall be installed in a horizontal orientation.
  - (e) Signs shall be installed prior to final acceptance of road improvements.
3. Block numbers are to be included in the lower left or right corner of the sign.

### **Fire Apparatus Access Roads:**

Where required, fire apparatus access roads shall be provided and maintained in accordance with SECTION 503: FIRE APPARATUS ACCESS ROADS of the Arkansas Fire Prevention Code (2021 Edition).

### **Information Provisions:**

1. The Addressee, E-911 Director, GIS Coordinator, City Water & Light, and United States Postal Service will be notified in a timely manner of all new address assignments and/or road/street names.
2. The City of Jonesboro will provide an updated list of all public and registered private road names. This list can be found on the City of Jonesboro GIS website.



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: RES-24:091

---

**Agenda Date:**

**Version:** 1

**Status:** To Be Introduced

**In Control:** Public Safety Council Committee

**File Type:** Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS  
TO CONDEMN PROPERTY LOCATED AT: 1104 Pratt Circle, Jonesboro, AR 72401: Parcel  
# 01-144082-12300

OWNER: The Heirs at Law of Claude McDaniel, deceased.

LEGAL DESCRIPTION: Lot Eight (8) of Block "C" of Pratt's Subdivision of Part of the Southwest Quarter of the Northwest Quarter of Section 8, Township 14 North, Range 4 East, as shown by Plat in Deed Record 158 Page 20 at Jonesboro, Arkansas and being subject to easements as shown on said Plat.

WHEREAS, the above property has been inspected and has been determined unsuited for human habitation.

WHEREAS, all of the stipulations have been met in the condemnation process to proceed with the condemnation of this property.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS THAT: The city should proceed with the condemnation of the property located at: 1104 Pratt Circle, Jonesboro, AR 72401.

SENDER: COMPLETE THIS SECTION	COMPLETE THIS SECTION ON DELIVERY
<ul style="list-style-type: none"> <li>■ Complete items 1, 2, and 3.</li> <li>■ Print your name and address on the reverse so that we can return the card to you.</li> <li>■ Attach this card to the back of the mailpiece, or on the front if space permits.</li> </ul>	<p>A. Signature <b>X</b></p> <p><input type="checkbox"/> Agent <input type="checkbox"/> Addressee</p> <p>B. Received by (<i>Printed Name</i>)</p> <p>C. Date of Delivery</p>
<p>1. Article Addressed to:</p>	<p>D. Is delivery address different from item 1? <input type="checkbox"/> Yes or delivery address below: <input type="checkbox"/> No</p>
<p><b>CLAUDE MCDANIEL</b> <b>1104 PRATT CIRCLE</b> <b>JONESBORO AR 72401</b></p>	
 <p>9590 9402 7013 1225 9299 86</p>	<ul style="list-style-type: none"> <li><input type="checkbox"/> Adult Signature</li> <li><input type="checkbox"/> Adult Signature Restricted Delivery</li> <li><input checked="" type="checkbox"/> Certified Mail®</li> <li><input type="checkbox"/> Certified Mail Restricted Delivery</li> <li><input type="checkbox"/> Collect on Delivery</li> <li><input type="checkbox"/> Collect on Delivery Restricted Delivery</li> <li><input type="checkbox"/> Priority Mail Express®</li> <li><input type="checkbox"/> Registered Mail™</li> <li><input type="checkbox"/> Registered Mail Restricted Delivery</li> <li><input type="checkbox"/> Signature Confirmation™</li> <li><input type="checkbox"/> Signature Confirmation Restricted Delivery</li> </ul>
<p>2. Article Number (<i>Transfer from service label</i>)</p> <p>7022 2410 0002 7004 3200</p>	<p><input type="checkbox"/> Restricted Delivery</p>
<p>PS Form 3811, July 2020 PSN 7530-02-000-9053 <span style="margin-left: 100px;">231928</span> <span style="float: right;">Domestic Return Receipt</span></p>	





**City of Jonesboro**  
 Office of Code Enforcement  
 P.O. Box 1845  
 Jonesboro, AR 72403

**CERTIFIED MAIL®**



7022 2410 0002 7004 3200

*220/11/2  
 JTF  
 5/14/23*

**CLAUDE MCDANIEL**

-R-T-S- 72405-RFS-1N

05/17/23

RETURN TO SENDER  
 UNABLE TO FORWARD  
 UNABLE TO FORWARD  
 RETURN TO SENDER



**\*RFS\***



**City of Jonesboro**  
 Office of Code Enforcement  
 P.O. Box 1845  
 Jonesboro, AR 72403

*220/11/2  
 JTF  
 5/14/23*

**CLAUDE MCDANIEL**  
**1104 PRATT CIRCLE**  
**JONESBORO AR 72401**

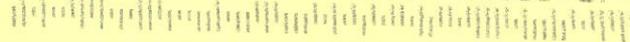


NIXIE 881 DE 1 0005/17/23

RETURN TO SENDER  
 NO MAIL REQUIRED  
 UNABLE TO FORWARD

NMR  
 72403 1845

BC: 72403184545 #1247-00682-17-27







**Notice to Board and Secure**

05/15/2023

CLAUDE MCDANIEL  
1104 PRATT CIRCLE  
JONESBORO AR 72401

Case #: 231928

In regards to property located at 1104 PRATT CIRCLE, JONESBORO, AR 72401

Dear CLAUDE MCDANIEL ,

It has been observed that the building listed above is unsecured, damaged, and/or vacant. **You are hereby directed to board and secure the building within seven (7) days of the receipt of this notice.** The building is to remain secured at all times until the repairs are complete or until such time as the structure is razed and removed.

If you decide to abate this nuisance, you must obtain any necessary permits. All damaged or missing doors and/or windows must be repaired, replaced, or boarded up to prevent entry. All boarding material shall be cut to fit the opening to be secured, weatherproofed, and painted and maintained to blend with the exterior color of the building. Damaged roofs shall be tarped to prevent further weather damage to the interior of the building. **All repairs are to be made and all boarding materials and tarps are to be removed within six (6) months.**

In the event you have not commenced work to secure the building within seven (7) days from the receipt of this notice, the City will take actions required to abate the nuisance. All costs of abatement will be billed to you as owner of the property. Payment of this bill will be actively pursued. A tax lien will be placed on the property until payment is received in full. **A fine of not less than \$100 shall be imposed and an additional fine of \$100 for each day thereafter. (Ord. 19:061)**

Boarding and securing the structure does not relieve the owner of the requirement to diligently repair, rehabilitate or demolish and remove the structure.

Should you have any questions about this process, please call the City's Code Enforcement Office at 870-933-4658.

Cell 870-926-1404

Sincerely,

David Cooley  
Code Enforcement Officer

U.S. Postal Service™  
**CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

**OFFICIAL USE**

Certified Mail Fee

\$

Extra Services & Fees (check box, add fee as appropriate)

- |  |          |
|--|----------|
| <input type="checkbox"/> Return Receipt (hardcopy)           | \$ _____ |
| <input type="checkbox"/> Return Receipt (electronic)         | \$ _____ |
| <input type="checkbox"/> Certified Mail Restricted Delivery  | \$ _____ |
| <input type="checkbox"/> Adult Signature Required            | \$ _____ |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$ _____ |

Postage

\$

Total Postage and Fees

\$

Sent To

Claude McDaniel

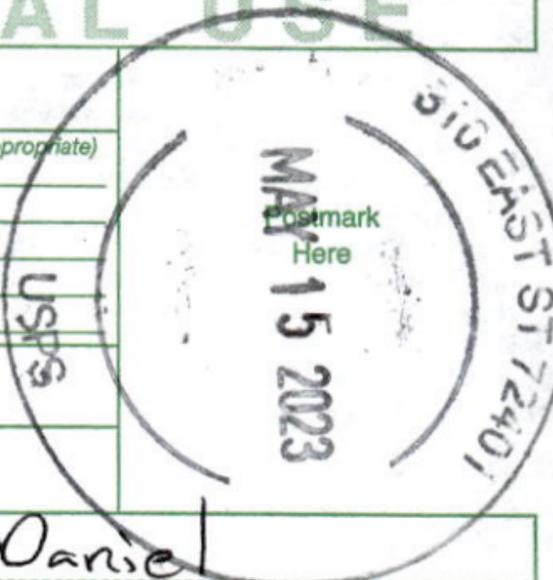
Street and Apt. No., or PO Box No.

1104 Pratt Circle

City, State, ZIP+4®

Jonesboro, AR 72401

31



7022 2410 0002 7004 3200



DEPARTMENT OF INSPECTION AND CODE ENFORCEMENT

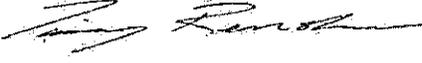
RESIDENTIAL BUILDING INSPECTION REPORT

DATE OF INSPECTION:	July 24, 2024	CASE NUMBER: 231928
PROPERTY ADDRESS:	1104 PRATT Cir.	
PROPERTY OWNER:	CLAUDE McDANIEL (DECEASED)	

The home has been boarded for longer than the maximum allowable time of 6 months. The home must be either repaired or removed. The home is on a pier foundation. All electrical in the home must be brought up to current code and pass an inspection by the City of Jonesboro Inspections Department prior to service being reconnected. Some of the windows are broken and must be repaired or replaced. There roof has damaged shingles. All shingles must be replaced. The soffit area has some damage and rot. Some of the damage appears to be from wildlife. Any damaged soffit must be repaired or replaced. The property is secure, so the interior conditions are not fully known. From what can be seen through the windows the interior appears to have been gone through and home goods are thrown about. The shed behind the home is rotten and on the verge of falling down.

**THE HOME IS A HAZARD TO THE HEALTH, WELFARE, AND SAFETY OF THE PUBLIC. THE HOME SHOULD BE RAZED IMMEDIATELY TO ENSURE THE SAFETY OF LOCAL CHILDREN AND OTHER CITIZENS, NOT TO MENTION THE BLIGHT TO THE COMMUNITY. PROPERTY WAS SECURED AT THE TIME OF INSPECTION.**

In my opinion, this structure		Is	XX	Is not	Suitable for human habitation.
In my opinion, this structure	XX	Is		Is not	Physically feasible for rehabilitation.
In my opinion, this structure		Is	XX	Is not	Economically feasible for rehabilitation.
In my opinion, this structure	XX	Is		Is not	A public safety hazard and should be condemned immediately.
<b>EMERGENCY ACTION IS WARRANTED: YES NO XX</b>					

<b>Tim Renshaw, Chief Building Inspector</b> 	<b>David Cooley, Code Enforcement</b> 
---	---

Municipal Building, 300 South Church Jonesboro, AR/ Phone 870-336-7194/Fax 870-336-1358





Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

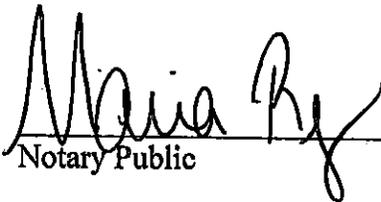
Claude McDaniel  
1104 Pratt Circle  
Jonesboro AR 72401

RE: 1104 Pratt Circle

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 24th day of July, 2024.

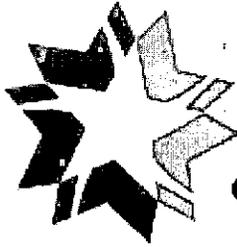
  
Michael McQuay  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 24th day of July, 2024.

  
Notary Public



My commission expires: 10 March 2034



# JONESBORO

ARKANSAS

## *Notice of Violation*

07/24/2024

CLAUDE MCDANIEL  
1104 PRATT CIRCLE  
JONESBORO AR 72401

Case #: 231928  
Subject: 1104 PRATT CIRCLE, JONESBORO, AR 72401

Dear Property Owner:

According to county records you are the owner of the subject property. Please be advised that the structure on this property has been inspected by the City Building and Code Enforcement inspectors and, has been found to be unfit for human habitation by virtue of its dilapidated and unsanitary condition. This property poses a hazard to the public and is a nuisance against public health.

Within 10 (ten) calendar days from the date of this letter you are required to respond to this notice in writing, indicating you intention to either repair, re-inhabit, or raze and remove this structure. Should you choose to repair or rehab the structure, you will have to obtain a building permit and start work within 40 calendar days from the date of this notice. The building permit will be issued for a total of 45 calendar days at which time the repair or rehab work must be complete and able to pass all building, electrical, plumbing, and mechanical inspections.

If you decide to raze and remove this structure, removal and clean-up activities must be completed within 40 days of this notice.

If you decide not to repair or remove this structure, it will be necessary for the City Council to consider condemning the structure to ensure the repair, rehab, securing, and/or razing and removal of this nuisance. All costs involved in the condemnation process would be charged to you. Collection would be actively pursued.

We look forward to your cooperation in this matter. If you have any questions, call our office at (870)933-4658.

Cell: 870-926-1404 Email: [dcooley@jonesboro.org](mailto:dcooley@jonesboro.org)

Sincerely,

David Cooley  
Code Enforcement Officer  
P.O. Box 1845  
Jonesboro, AR 72403



DEPARTMENT OF INSPECTION AND CODE ENFORCEMENT

RESIDENTIAL BUILDING INSPECTION REPORT

DATE OF INSPECTION:	July 24, 2024	CASE NUMBER: 231928
PROPERTY ADDRESS:	1104 PRATT Cir.	
PROPERTY OWNER:	CLAUDE McDANIEL (DECEASED)	

The home has been boarded for longer than the maximum allowable time of 6 months. The home must be either repaired or removed. The home is on a pier foundation. All electrical in the home must be brought up to current code and pass an inspection by the City of Jonesboro Inspections Department prior to service being reconnected. Some of the windows are broken and must be repaired or replaced. There roof has damaged shingles. All shingles must be replaced. The soffit area has some damage and rot. Some of the damage appears to be from wildlife. Any damaged soffit must be repaired or replaced. The property is secure, so the interior conditions are not fully known. From what can be seen through the windows the interior appears to have been gone through and home goods are thrown about. The shed behind the home is rotten and on the verge of falling down.

**THE HOME IS A HAZARD TO THE HEALTH, WELFARE, AND SAFETY OF THE PUBLIC. THE HOME SHOULD BE RAZED IMMEDIATELY TO ENSURE THE SAFETY OF LOCAL CHILDREN AND OTHER CITIZENS, NOT TO MENTION THE BLIGHT TO THE COMMUNITY. PROPERTY WAS SECURED AT THE TIME OF INSPECTION.**

In my opinion, this structure	<input type="checkbox"/>	Is	<input checked="" type="checkbox"/>	Is not	Suitable for human habitation.
In my opinion, this structure	<input checked="" type="checkbox"/>	Is	<input type="checkbox"/>	Is not	Physically feasible for rehabilitation.
In my opinion, this structure	<input type="checkbox"/>	Is	<input checked="" type="checkbox"/>	Is not	Economically feasible for rehabilitation.
In my opinion, this structure	<input checked="" type="checkbox"/>	Is	<input type="checkbox"/>	Is not	A public safety hazard and should be condemned immediately.
<b>EMERGENCY ACTION IS WARRANTED: YES NO XX</b>					

<b>Tim Renshaw, Chief Building Inspector</b> 	<b>David Cooley, Code Enforcement</b> 
---	---

Municipal Building, 300 South Church Jonesboro, AR/ Phone 870-336-7194/Fax 870-336-1358

U.S. Postal Service™  
**CERTIFIED MAIL® RECEIPT**  
Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)®.

OFFICIAL USE

Certified Mail Fee

\$

Extra Services & Fees (check box, add fee as appropriate)

- Return Receipt (hardcopy) \$ \_\_\_\_\_  
 Return Receipt (electronic) \$ \_\_\_\_\_  
 Certified Mail Restricted Delivery \$ \_\_\_\_\_  
 Adult Signature Required \$ \_\_\_\_\_  
 Adult Signature Restricted Delivery \$ \_\_\_\_\_

Postage

\$

Total Postage and Fees

\$

Sent To

Street and Apt. No., or PO Box No.

City, State, ZIP+4

Claude McDaniel  
1104 Pratt Circle  
Jonesboro AR 72401

37



9589 0710 5270 0336 9416 47  
47 9416 0225 0720 07856

PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT  
OF THE RETURN ADDRESS, FOLD AT DOTTED LINE

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

CLAUDE MCDANIEL  
 1104 PRATT CIRCLE  
 JONESBORO AR 72401



9590 9402 8970 4064 2772 59

2. Article Number (Transfer from service label)

9589 0710 5270 0336 9416 47

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature

X

- Agent
- Addressee

B. Received by (Printed Name)

C. Date of Delivery

D. Is delivery address different from item 1?  Yes  
 No  
 If Yes, print delivery address below:

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail®
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Signature Confirmation™
- Signature Confirmation Restricted Delivery

23928 DC



**City of Jonesboro**  
Office of Code Enforcement  
P.O. Box 1845  
Jonesboro, AR 72403

*NMR  
2/20/24  
VAC  
7/29/24*

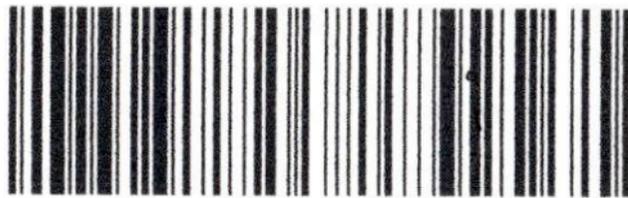
**CLAUDE MCDANIEL**

-R-T-S- 72401-RFS-1N \*95 08/01/24P

RETURN TO SENDER  
NO MAIL RECEPTACLE  
UNABLE TO FORWARD  
RETURN TO SENDER



**CERTIFIED MAIL**



9589 0710 5270 0336 9416 47



39



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: COM-24:036

---

**Agenda Date:** 8/20/2024

**Version:** 1

**Status:** To Be Introduced

**In Control:** Public Safety Council Committee

**File Type:** Other  
Communications

VECTOR MOSQUITO CONTROL REPORT FOR JULY 2024



# Vector Disease Control, Inc.

## Mosquito Surveillance and Control Report

for the

# City of Walnut Ridge

## September–October 2022

Year to Date

2221 N. Church St. Jonesboro, AR 72401

T-870.933.6939 F- 870.933.0122

[www.vdci.net](http://www.vdci.net)





## ***City of Walnut Ridge Activity Report***

**September-October 2022**

Vector Disease Control, Inc. (VDCI) provides a proven, scientific approach to mosquito control for the City of Walnut Ridge. VDCI's operations include larval and adult mosquito surveillance followed by the application of larvicides and adulticides. In addition, our office responds to 0 service requests from the public.

### **Mosquito Surveillance**

VDCI has utilized a total of 4 New Jersey light traps placed in residential and recreational areas throughout Walnut Ridge. These traps collected an average of 60.75 mosquitos per trap night (195 total mosquitoes) during this time.

### **Larval Control Activity**

Permanent water, flood water, artificial containers, and drainage system sites are inspected for larval mosquito breeding on a regular basis. In total, 0 sites inspected with 0 sites having mosquito larvae present. As a result of these inspections, 0 of granular BTI (Aquabac 200g) was applied to these mosquito breeding sites. Additionally, VDCI is continuing to eliminate breeding habitat for artificial container mosquitoes by targeting bird baths, buckets, tires etc.

### **Adult Mosquito Control Activity**



In response to community events and mosquito surveillance data, VDCI applied the adulticide on 14 truck night for this reporting period. All adulticide ULV applications were made with truck-mounted ULV units equipped with GPS-enabled monitors. During this report period, a total of 578.40 spray miles (21,030.30 acres) were treated with a total of 120.00 gallons of adulticide in residential and recreational areas. In addition to routine truck spraying, VDCI has responded to 0 service request and adulticided all parks, and any special events during the month.

### **Summary**

Throughout this reporting period, VDCI has continued to provide exceptional control of larval and adult mosquito populations. VDCI will remain diligent in our surveillance and control activities to prevent a significant increase in the mosquito population. If VDCI detects a significant rise in the mosquito population we will increase larval and adult control. As always, VDCI welcomes residents with any mosquito-related questions or concerns to contact VDCI's Jonesboro office directly at 870.335.2095.

### **Adult Mosquito Control Activity**

**Adulciding:**

Total chemical sprayed: 521 gallons

Total nights sprayed: 62

Total miles treated: 2,539.10

Total acres treated: 92,318.80

**Service Request Total:** 0

**Larviciding:**

Total larvicide used: 0 ounces

Total inspection sites treated: 12

**Light Trap Surveillance:**

Total mosquitoes collected: 1513

Total mosquitoes: 322.875 averages

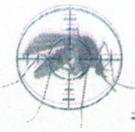
Total species collected: 3

**Aerials:**

Aerial Sprays:5

Total Gallons: 217

Total Acres: 28,290





# Ground Adulticide Applications

Start Date: 09/01/2022    End Date: 10/31/2022

## Walnut Ridge

Month	Date	Municipality	Chemical	Mix Ratio	Trip Miles	Spray Miles	Spray Acres	Gallons Sprayed
September 2022	09/02/2022	Walnut Ridge	Permanone 30-30 (General Use) (432-1235)	1:3	101.7	47.8	1,738.4	10.0
	09/07/2022	Walnut Ridge	Permanone 30-30 (General Use) (432-1235)	1:3	109.6	43.1	1,565.7	9.0
	09/15/2022	Walnut Ridge	Permanone 30-30 (General Use) (432-1235)	1:3	104.1	50.0	1,818.0	10.0
	09/21/2022	Walnut Ridge	Permanone 30-30 (General Use) (432-1235)	1:3	103.4	49.2	1,787.5	10.0
	10/03/2022	Walnut Ridge	Permanone 30-30 (General Use) (432-1235)	1:5	102.5	46.9	1,704.2	11.0

Total Permanone 30-30 (General Use) Applied: 50.0

Walnut Ridge Zone 1 Totals: 521.3    236.9    8,613.7    50.0

## Walnut Ridge Zone 2 Applications

Month	Date	Municipality	Chemical	Mix Ratio	Trip Miles	Spray Miles	Spray Acres	Gallons Sprayed
September 2022	09/01/2022	Walnut Ridge	Permanone 30-30 (General Use) (432-1235)	1:3	101.9	45.3	1,647.1	9.0
	09/06/2022	Walnut Ridge	Permanone 30-30 (General Use) (432-1235)	1:3	105.3	46.8	1,703.1	10.0
	09/07/2022	Walnut Ridge	Permanone 30-30 (General Use) (432-1235)	1:3	114.8	43.2	1,571.8	7.0
	09/13/2022	Walnut Ridge	Permanone 30-30 (General Use) (432-1235)	1:3	88.1	39.3	1,427.5	6.0
	09/16/2022	Walnut Ridge	Permanone 30-30 (General Use) (432-1235)	1:3	101.0	42.8	1,557.3	10.0

Vector Disease Control International  
2221 N Church St  
Jonesboro, AR 72401

Month	Date	Municipality	Chemical	Mix Ratio	Trip Miles	Spray Miles	Spray Acres	Gallons Sprayed
	09/17/2022	Walnut Ridge	Permanone 30-30 (General Use) (432-1235)	1:3	66.4	11.4	414.1	2.0
	09/23/2022	Walnut Ridge	Permanone 30-30 (General Use) (432-1235)	1:3	98.9	42.1	1,529.7	8.0
	09/28/2022	Walnut Ridge	Permanone 30-30 (General Use) (432-1235)	1:5	57.9	27.5	999.5	8.0
	09/30/2022	Walnut Ridge	Permanone 30-30 (General Use) (432-1235)	1:3	99.4	43.1	1,566.4	10.0
<b>Total Permanone 30-30 (General Use) Applied: 70.0</b>								
<b>Walnut Ridge Zone 2 Totals: 833.6 341.5 12,416.6 70.0</b>								
<b>Grand Totals: 1,354.9 578.4 21,030.3 120.0</b>								