



City of Jonesboro

900 West Monroe
Jonesboro, AR 72401

Meeting Minutes - Draft Public Works Council Committee

Tuesday, May 4, 2010

5:30 PM

Huntington Building

1. Call To Order

Mayor Perrin was also in attendance.

Present 6 - Gene Vance; Jim Hargis; Chris Moore; John Street; Mitch Johnson and Darrel Dover

2. Approval of minutes

MIN-10:033 Minutes for the Public Works Committee meeting on April 6, 2010.

Attachments: [Minutes 4/6/2010](#)

A motion was made by Councilman Chris Moore, seconded by Councilman Jim Hargis, that this matter be Passed . The motion PASSED by a unanimous vote

Aye: 5 - Gene Vance; Jim Hargis; Chris Moore; Mitch Johnson and Darrel Dover

MIN-10:035 Minutes for the special called Public Works Committee meeting on April 20, 2010

Attachments: [Minutes 4/20/2010](#)

A motion was made by Councilman Chris Moore, seconded by Councilman Jim Hargis, that this matter be Passed . The motion PASSED by a unanimous vote

Aye: 5 - Gene Vance; Jim Hargis; Chris Moore; Mitch Johnson and Darrel Dover

3. New Business

Ordinances To Be Introduced

ORD-10:028 AN ORDINANCE WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE MAYOR OF JONESBORO TO ENTER INTO A MOWING CONTRACT ALONG U.S. HIGHWAY 63.

Sponsors: Engineering

Attachments: [Contract for highway mowing](#)

Mayor Perrin explained it is the same company that mowed last year, but the price did go up. Councilman Hargis asked how much the cost went up. Mayor Perrin explained it was raised from \$18,000 to \$22,000 for this year.

Councilman Dover questioned if last year's contract was only from June and not the whole year. Mayor Perrin answered yes.

Councilman Vance inquired if the grass will be mowed the same amount of times as last year. Mayor Perrin answered yes.

Councilman Hargis explained the City waived the competitive bidding due to the equipment and posture being more favorable right now. Mayor Perrin stated the contractor's work is done primarily with the Arkansas State Highway Department and he is on their bid list.

A motion was made by Councilman Darrel Dover, seconded by Councilman Chris Moore, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 5 - Gene Vance;Jim Hargis;Chris Moore;Mitch Johnson and Darrel Dover

ORD-10:029

AN ORDINANCE TO AMEND SECTION 117-32 OF CHAPTER 117 OF THE JONESBORO CODE OF ORDINANCES OF THE CITY OF JONESBORO, ARKANSAS FOR THE PURPOSE OF CLARIFICATION ON THE PERMIT DRAWING REQUIREMENTS AS IT RELATES TO MULTI-FAMILY AND COMMERCIAL APPLICATIONS

Sponsors: Planning and Inspections

Attachments: [Staff MAPC Memo Architectural Seal Requirements](#)
[ExistingCode of Ordinances Chpt 117, Section 32 Zoning&BuildingPermits](#)

Councilman Vance explained getting a permit will be more cost effective and user friendly by amending the ordinance. He added the State does not require an architect for a permit that is under \$100,000, unless the City requires one.

Councilman Moore asked what the rationale is between a \$75,000 and \$100,000 permit. Chief Building Inspector Terry Adams explained the City needs to be more stringent than the State because the State will not question what the City is doing. He added the City will require an engineer/architect for a permit above \$75,000.

A motion was made by Councilman Chris Moore, seconded by Councilman Darrel Dover, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 5 - Gene Vance;Jim Hargis;Chris Moore;Mitch Johnson and Darrel Dover

ORD-10:030

AN ORDINANCE TO WAIVING COMPETITIVE BIDDING AND AUTHORIZING THE PURCHASE OF TWO USED RENTAL RADAR RECORDER KITS

Sponsors: Engineering

Attachments: [JAMAR Quote](#)

City Engineer Craig Light explained there has been some question on how speed limits are set in the City. He added the Uniform Traffic Control Device manual states how the City can set the speed limit, which requires the City to record the average daily traffic speed on a street before setting the speed limit. He noted the two recorders will be bought from the City of Little Rock for the price of one.

A motion was made by Councilman Darrel Dover, seconded by Councilman Jim Hargis, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 5 - Gene Vance;Jim Hargis;Chris Moore;Mitch Johnson and Darrel Dover

Resolutions To Be Introduced

RES-10:045 A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO AUTHORIZE THE MAYOR AND CITY CLERK TO ACCEPT A PERMANENT DRAINAGE EASEMENT FROM MICHAEL HAMILTON FOR THE MAINTENANCE OF DRAINAGE IMPROVEMENTS

Sponsors: Engineering

Attachments: [Michael Hamilton](#)

A motion was made by Councilman Darrel Dover, seconded by Councilman Mitch Johnson, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 5 - Gene Vance;Jim Hargis;Chris Moore;Mitch Johnson and Darrel Dover

RES-10:046 A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO AUTHORIZE THE MAYOR AND CITY CLERK TO ACCEPT A PERMANENT DRAINAGE EASEMENT FROM STEVE STROUD FOR THE MAINTENANCE OF DRAINAGE IMPROVEMENTS

Sponsors: Engineering

Attachments: [Steve Stroud](#)

A motion was made by Councilman Gene Vance, seconded by Councilman Chris Moore, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 5 - Gene Vance;Jim Hargis;Chris Moore;Mitch Johnson and Darrel Dover

RES-10:048 A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO APPROVE A CHANGE ORDER WITH CAMERON CONSTRUCTION COMPANY, INC. FOR NETTLETON AVENUE DRAINAGE IMPROVEMENTS - 2009:30

Sponsors: Engineering

Attachments: [Change Order #1](#)

Mr. Light explained the change order is for digging the ditch on the Gerdis' property located on East Thompson. He added the cost of the change order is \$28,396.

Councilman Moore asked if this will finish the project. Mayor Perrin answered yes.

Councilman Hargis asked for a status update concerning the detention pond on Nettleton Avenue. Mr. Light stated the three original detention ponds are still under construction and the contractor cut some bleeder ditches, which will allow the water to drain. He added as soon as the weather is better they will dry the ditch and put fill material in it so it does not hold water.

A motion was made by Councilman Gene Vance, seconded by Councilman Chris Moore, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 5 - Gene Vance; Jim Hargis; Chris Moore; Mitch Johnson and Darrel Dover

ORD-10:031

AN ORDINANCE ADOPTING THE CREATION OF THE TRANSPORTATION MANAGEMENT BOARD

Sponsors: Engineering

Chairman Street asked if this item needs to be placed on tonight's City Council agenda. Mayor Perrin answered no.

A motion was made by Councilman Darrel Dover, seconded by Councilman Chris Moore, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 5 - Gene Vance; Jim Hargis; Chris Moore; Mitch Johnson and Darrel Dover

RES-10:050

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO APPROVE SUPPLEMENTAL AGREEMENT NO. 2 FOR SURVEY OF PIPE INVENTORY THROUGHOUT THE CITY OF JONESBORO - JOB NO. 100614

Sponsors: Engineering

Attachments: [Supplemental Agreement #2](#)

Chairman Street asked if this would complete the pipe inventory project. Mr. Light answered the pipe inventory is complete, but this resolution will expand the agreement to include the Benchmark Network throughout the City. He added the surveying community requested the City participate in setting new benchmarks that are tied to the elevation levels and the City receives points that go towards the floodplain management program for doing this. He noted this project is paid through the Arkansas State Highway Department Grant. He stated permanent concrete monuments with medallions will be set to first order elevation that will monitor the water levels.

Discussion was held concerning the monuments.

Councilman Moore inquired if the monuments would be located on public property. Mr. Light explained they have not pinpointed exact locations, but a map has been created to show where the monuments could be placed and they will be located on public property.

Councilman Hargis asked if there is a requirement for line of site. Mr. Light answered no; they will have a traverse between them.

Councilman Hargis then asked how many monuments there are. Mr. Light answered 56 within an 80 mile radius, plus the 12 that are already located on the railroad tracks.

Councilman Hargis then questioned if this would prevent construction in areas that are prone to flooding. Mr. Light answered this will add more reliability to the elevation certificates and the benchmarks will have an elevation that everyone can tie into within the City concerning construction and design.

Mr. Light explained for the City to receive the CRS credit for the flood maps the monuments have to be located within a half-mile of a flood plain. He added points were added in the Valley View area due to the ongoing construction.

A motion was made by Councilman Darrel Dover, seconded by Councilman

Chris Moore, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 5 - Gene Vance;Jim Hargis;Chris Moore;Mitch Johnson and Darrel Dover

RES-10:051

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO APPROVE A CHANGE ORDER WITH TRIDANT BUILDERS, INC. FOR TURTLE CREEK GREENWAY PHASE 1 - PEDESTRIAN BRIDGE - 2009:33

Sponsors: Engineering and Parks & Recreation

Attachments: [Change Order #1](#)
[Letter to AHTD 042010](#)
[Tridant Builders Cost](#)

Mr. Light explained the plans the contractor bid on for the pedestrian bridge encroaches the floodway, which increases the flood depths and in turn will not allow the construction to be permitted. He added the City presented a plan to the Highway Department that would remove the dirt from the pond, which offsets the increased flood depths and then would allow for the construction to be permitted. He noted the Highway Department will pay for the change.

Mr. Light asked if the resolution could be placed on tonight's Council agenda due to the contractors being under contract.

City Clerk Donna Jackson stated since a motion has already been made it will need to be amended.

Councilman Dover motioned, seconded by Councilman Vance, to amend the original motion and place the resolution on tonight's City Council agenda. All voted aye.

A motion was made by Councilman Darrel Dover, seconded by Councilman Gene Vance, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 5 - Gene Vance;Jim Hargis;Chris Moore;Mitch Johnson and Darrel Dover

4. Pending Items

Long-range facilities update

Councilman Vance explained the construction is coming along and the City should have the completed plans for the mechanic shop by next week. He added they hope to be accepting bids within the next 30 days.

He further explained the Building Committee voted to take bids on the Huntington Building.

Councilman Vance asked if additional property has been identified. Mayor Perrin answered yes and he hopes to advertise the additional property on Sunday.

Councilman Vance stated the City is writing into the specs of the Huntington Building bid a provision that would allow the City to stay in the building for up to 36 months and use the building as they are now.

5. Other Business

Incinerator

Mr. Light explained the incinerator has been delivered and is 60% installed. He added the City is looking at mid-May before it is up and running. He noted the City is having issues with getting electricity to the site, but CWL is loaning one of their generators to run the incinerator.

Mayor Perrin stated the City will need to fence and secure the site.

Discussion concerning property between Loberg and Rosemond

Councilman Moore asked if the City owns a section of property between Loberg and Rosemond. Mr. Light answered yes.

Councilman Moore stated the section was overlaid and did not know if the sign was going to stay. Mr. Light explained the street was overlaid and the sign was not removed due to the belief the church was opposed to the removal of the sign. He added the pastor asked for the sign to be removed. Councilman Moore stated the City should look at removing the sign since the church is in agreement.

Mayor Perrin stated the City can remove the sign if they receive a letter from the pastor.

Councilman Moore asked if the City is responsible for adding the lighting. Mr. Light stated CWL should be responsible for the lighting, but he would check in it. He added he is not opposed to removing the sign.

6. Public Comments**7. Adjournment**

A motion was made by Councilman Chris Moore, seconded by Councilman Gene Vance, that this meeting be Adjourned. The motion CARRIED by a Voice Vote.

Aye: 5 - Gene Vance; Jim Hargis; Chris Moore; Mitch Johnson and Darrel Dover