



# City of Jonesboro

900 West Monroe  
Jonesboro, AR 72401

## Meeting Minutes - Draft Public Works Council Committee

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Thursday, January 3, 2013

5:30 PM

Huntington Building

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### 1. Call To Order

*Mayor Perrin was in attendance.*

**Present** 6 - Gene Vance;Chris Moore;John Street;Mitch Johnson;Darrel Dover and Charles Coleman

### 2. Approval of minutes

**MIN-12:096** Minutes for the Public Works Committee meeting on December 4, 2012

**Attachments:** [Minutes](#)

**A motion was made by Councilman Chris Moore, seconded by Councilman Gene Vance, that this matter be Passed . The motion PASSED by a unanimous vote**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Charles Coleman

**MIN-12:100** Minutes for the special called Public Works Committee meeting on December 12, 2012

**Attachments:** [Minutes](#)

**A motion was made by Councilman Chris Moore, seconded by Councilman Gene Vance, that this matter be Passed . The motion PASSED by a unanimous vote**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Charles Coleman

### Election of a chair

*Councilman Moore motioned, seconded by Councilman Vance, to nominate Councilman Street as chair of the committee for 2013. All voted aye.*

### 3. New Business

#### *Resolutions To Be Introduced*

**RES-12:218** A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO CONTINUE A JOINT FUNDING AGREEMENT WITH THE U.S. GEOLOGICAL SURVEY, UNITED STATES DEPARTMENT OF THE INTERIOR FOR THE OPERATION AND MAINTENANCE OF TWO STREAMGAGES IN JONESBORO

**Sponsors:** Engineering

**Attachments:** [Agreement.pdf](#)

*Councilman Dover asked if this is for the two gauges the City already has. Chairman Street answered yes.*

**A motion was made by Councilman Darrel Dover, seconded by Councilman Chris Moore, that this matter be Recommended to Council . The motion PASSED by a unanimous vote**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Charles Coleman

**RES-12:223**

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE LOW BID AND ENTER INTO A CONTRACT WITH PREWETT ENTERPRISES, INC. dba B & P ENTERPRISES FOR THE INDUSTRIAL RAIL LEAD MAINTENANCE CONTRACT - JOB NO. 2012:44

**Sponsors:** Engineering

**Attachments:** [Contract Documents 2012 44.pdf](#)  
[Bid Tab.pdf](#)

*Councilman Moore asked if any work is actually performed or is it just for the inspection of the track. City Engineer Craig Light answered it is for the inspection of the crossing arms and the tracks because they have to be inspected on a monthly basis. He noted the inspection keeps the City in compliance with the Federal Railroad Administration requirements.*

*Councilman Moore then asked if the City is giving an inspection report. Mr. Light answered yes.*

**A motion was made by Councilman Chris Moore, seconded by Councilman Gene Vance, that this matter be Recommended to Council . The motion PASSED by a unanimous vote**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Charles Coleman

**RES-12:229**

A RESOLUTION REQUESTING FREE UTILITY SERVICE FROM CITY WATER AND LIGHT FOR A TRAFFIC SIGNAL

**Sponsors:** Engineering

*Chairman Street asked if this is for the light in front of the new NEA Hospital . Mayor Perrin answered yes.*

**A motion was made by Councilman Darrel Dover, seconded by Councilman Chris Moore, that this matter be Recommended to Council . The motion PASSED by a unanimous vote**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Charles Coleman

**RES-12:231**

A RESOLUTION TO ACCEPT A MAINTENANCE AGREEMENT FOR STORMWATER MANAGEMENT FACILITIES FOR SOUTHBEND SUBDIVISION PHASE III, A RESIDENTIAL SUBDIVISION

**Sponsors:** Engineering

**Attachments:**     [Maintenance Agreement.pdf](#)

*Chairman Street stated this is a standard agreement.*

**A motion was made by Councilman Mitch Johnson, seconded by Councilman Chris Moore, that this matter be Recommended to Council . The motion PASSED by a unanimous vote**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Charles Coleman

**RES-12:233**

A RESOLUTION TO ACCEPT A MAINTENANCE AGREEMENT FOR STORMWATER MANAGEMENT FACILITIES FOR BAXLEY'S SECOND MINOR PLAT, A RESIDENTIAL PLAT

**Sponsors:**        Engineering

**Attachments:**     [Maintenance Agreement.pdf](#)

**A motion was made by Councilman Charles Coleman, seconded by Councilman Mitch Johnson, that this matter be Recommended to Council . The motion PASSED by a unanimous vote**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Charles Coleman

#### **4. Pending Items**

**COM-13:004**

Presenation by Attorney Skip Mooney concerning property on Highway 18 in the Industrail Park

**Attachments:**     [Map of the property](#)

*Attorney Skip Mooney explained his client Mr. Don Latourette is the owner of the property and he is unable to sell the property due to the subdivision not being completed. He noted he is asking that the City pave the road leading up to this property.*

*Discussion was held concerning the building.*

*Councilman Dover asked how long the building was rented for. Mr. Don Latourette answered 10 years. He added he is unable to rent the building due to the gravel road.*

*Councilman Moore asked if Mr. Latourette developed the whole property. Mr. Latourette answered no, but Mr. Jay Harmon developed it.*

*Discussion was held concerning what the City's current process is for developing property. Mr. Light noted he is not sure what the process was when this property was developed.*

*Councilman Moore asked if the street this property is on is a city street or a private drive. Mr. Light answered it is a platted development in a public right-of-way.*

*Councilman Moore asked if the City accepted it as a city street. Mr. Light answered the street belongs to the public.*

*Councilman Moore then stated he is has trouble understanding why the City should*

pay \$100,000 to pave a street that has no benefit to the public. Mr. Latourette noted the property has all the features such as city utilities and water.

Councilman Moore asked if the City is obligated to pave the street since it was platted, developed and the City was given a right-of-way to it. Mr. Latourette stated before a building permit can be issued, a street has to be there or a bond has to be issued. Mr. Light stated that is true under the current process. Councilman Street explained the City used to accept a Letter of Credit when property was developed, but since they were worthless the City now requires a bond to be issued.

Discussion was held concerning the cost of paving the street. Mr. Latourette noted he received an estimate of \$96,500 to pave the whole street.

Councilman Moore explained he would recommend Mr. Latourette contacting Jay Harmon concerning this issue. Mr. Latourette stated Mr. Harmon no longer owns any of the property surrounding his property.

Discussion was held concerning what is done for residential property.

Discussion was then held concerning when a permit is issued and how a street is developed.

Councilman Moore recommended getting a legal opinion concerning if the City is obligated to pave the street since a permit was issued.

Mr. Latourette explained he is willing to pay \$30,000 towards the paving of the street. Mayor Perrin stated he will get a legal opinion from the City Attorney.

Councilman Moore explained he wants to know if accepting a Letter of Credit that may or may not expire obligates the City to finish a project. He added he also wants to know if the City issues a building permit does that require the City to finish the project if the developer goes bankrupt. He also added he wants to know when the subdivision was developed.

Councilman Street asked that this item be put on the next Public Works agenda.

Councilman Moore asked if Mr. Latourette has any documentation concerning the subdivision. Mr. Latourette answered no, because he was not involved in the development of the subdivision.

Mayor Perrin noted he will set up a meeting with City Attorney Phillip Crego and City Planner Otis Spriggs for Monday concerning this.

**This item was Read.**

## **5. Other Business**

## **6. Public Comments**

## **7. Adjournment**

**A motion was made by Councilman Chris Moore, seconded by Councilman Darrel Dover, that this meeting be Adjourned. The motion CARRIED by a Voice Vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Charles Coleman