



City of Jonesboro

900 West Monroe
Jonesboro, AR 72401

Meeting Minutes Public Works Council Committee

Tuesday, July 7, 2009

5:30 PM

Huntington Building

1. Call To Order

Mayor Perrin was also in attendance.

Present 5 - Gene Vance; Jim Hargis; John Street; Mitch Johnson and Darrel Dover

Absent 1 - Chris Moore

2. Approval of minutes

MIN-09:060 Minutes for the Public Works Committee meeting on June 2, 2009.

Attachments: [Minutes](#)

A motion was made by Councilman Mitch Johnson, seconded by Councilman Gene Vance, that this Minutes be Passed. The motion CARRIED by a Voice Vote.

Aye: 4 - Gene Vance; Jim Hargis; Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore

MIN-09:061 Minutes for the special called Public Works Committee meeting on June 30, 2009.

Attachments: [Minutes](#)

A motion was made by Councilman Mitch Johnson, seconded by Councilman Gene Vance, that this Minutes be Passed. The motion CARRIED by a Voice Vote.

Aye: 4 - Gene Vance; Jim Hargis; Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore

3. New Business

Resolutions To Be Introduced

RES-09:096 RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS RENAMING COOK ROAD TO NORDEX DRIVE REQUESTED BY CARTER JUSTICE ON BEHALF OF NORDEX USA, INC.

Sponsors: Planning

Attachments: [Resolution 05-402](#)
 [Cook Road Vicinity Map](#)

Planning Director Otis Spriggs explained the City has policies and procedures for naming streets. He added they did not feel the street affected any residents. He noted they had no opposition to renaming the street.

Councilman Vance asked how many residents live on Cook Road. Mr. Spriggs stated no residents live on that segment of road.

A motion was made by Councilman Darrel Dover, seconded by Councilman Jim Hargis, that this matter be Recommended to Council . The motion PASSED by an unanimous vote

Aye: 4 - Gene Vance;Jim Hargis;Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore

RES-09:098 A RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ACCEPT THE DONATION OF GIS SERVICES FROM ASSOCIATED ENGINEERING

Sponsors: Engineering and Mayor's Office

A motion was made by Councilman Darrel Dover, seconded by Councilman Jim Hargis, that this matter be Recommended to Council . The motion PASSED by an unanimous vote

Aye: 4 - Gene Vance;Jim Hargis;Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore

RES-09:105 A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ADOPT PERMANENT LAND USE RESTRICTION FOR THE FORMER STRAWFLOOR ROAD CLASS 4 LANDFILL

Sponsors: Engineering

Attachments: [Permanent Land Use Restriction](#)

Mayor Perrin explained the letter is the final item being sent to FTN explaining the old landfill will be closed. He added FTN will send the letter to ADEQ. He noted the closure is for the dump site and not the buildings.

A motion was made by Councilman Darrel Dover, seconded by Councilman Mitch Johnson, that this matter be Recommended to Council . The motion PASSED by an unanimous vote

Aye: 4 - Gene Vance;Jim Hargis;Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore

RES-09:106 A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO APPROVE SUPPLEMENTAL AGREEMENT NO. 1 FOR SURVEY OF PIPE INVENTORY THROUGHOUT THE CITY OF JONESBORO - JOB NO. 100614

Sponsors: Engineering

Attachments: [Supplemental Agreement No. 1](#)

Chairman Street asked if this resolution is time sensitive. City Engineer Craig Light

answered he would like for the pipe inventory to be completed as soon as possible.

Mayor Perrin stated the pipe inventory is being paid for by a grant from the Arkansas Highway and Transportation Department. He noted he will be meeting with the Corps of Engineers next Thursday.

A motion was made by Councilman Gene Vance, seconded by Councilman Darrel Dover, that this matter be Recommended to Council . The motion PASSED by an unanimous vote

Aye: 4 - Gene Vance;Jim Hargis;Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore

RES-09:108

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO SUPPORT THE PRELIMINARY BUDGET FOR THE DESIGN AND CONSTRUCTION OF A NEW CITY STREET, SANITATION, JETS, AND FLEET MAINTENANCE FACILITY

Sponsors: Engineering

Attachments: [Preliminary Budget](#)

Mr. Light explained this is the preliminary estimate for the maintenance facility. He stated he would like direction from the Public Works and Council Committees. Councilman Vance explained he and Mr. Light came up with the figures. He added they do not have elaborate numbers yet. He noted the fuel center is a rough estimate, which could change due to the fact he received the estimate from some convenience stores. He stated they are not looking at cutting anything short, but they are not looking at putting air conditioning in the warehouse.

Chairman Street asked if the Mayor would be able to work with the figures when making the budget. Mayor Perrin answered yes. He noted they cut some of the square footage of the maintenance facility.

Councilman Vance explained the City could receive \$788,000 in grant money for the JETS portion of the maintenance facility. He noted the City is bidding the JETS portion of the building separately due their portion being paid for by a federal grant.

Mayor Perrin explained the funding of the maintenance facility will be discussed with the Finance Committee.

Councilman Hargis suggested the City sell some of its properties to help with the funding of this project. Mayor Perrin stated the City is looking at and identifying property that can be sold to offset the cost of the maintenance facility.

A motion was made by Councilman Darrel Dover, seconded by Councilman Mitch Johnson, that this matter be Recommended to Council . The motion PASSED by an unanimous vote

Aye: 4 - Gene Vance;Jim Hargis;Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore

RES-09:109

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO EXECUTE THE RELEASE FOR JAMESTOWN MANOR SUBDIVISION PHASE II

Sponsors: Engineering

Attachments: [19-01EmployersMutualCasualtySCSDevelopment_sht](#)

Mr. Light noted this is his recommendation. He explained the Jamestown Manor Phase II developer has gone bankrupt and the City has filed on the performance bond. He noted the bond company is going to pay the City \$22,800 to complete the subdivision.

Councilman Dover asked if the \$22,800 will complete the subdivision. Mr. Light stated finishing the subdivision will cause the City to lose \$8,000. He added City Attorney Phillip Crego has reviewed the agreement and he recommended taking the \$22,800 to finish the subdivision. Mayor Perrin recommended receiving the \$22,800 and then try to recuperate the additional \$8,000 from the bond company. Councilman Vance explained the bond company will not be liable for the \$8,000 if this resolution is passed.

Councilman Vance asked if the bond company made this offer. Mr. Light answered yes. Councilman Hargis asked how many houses and lots are in the Jamestown Manor Phase II. Mr. Light answered there are 3 house and 20 plus lots.

Mayor Perrin noted if the City chose to, they could reject this offer and ask for something else to help recuperate some of the \$8,000 cost to the City.

Councilman Dover recommended placing the resolution on the agenda for the July 21 City Council meeting. He explained over the next two weeks the Mayor, Mr. Light and City Attorney Crego could come up with a more firm recommendation and present that to the Council on July 21.

A motion was made by Councilman Darrel Dover, seconded by Councilman Mitch Johnson, that this matter be Recommended to Council for July 21 and that the Mayor be given the authorization to revise the resolution if he's able to negotiate a different amount with the bonding company. The motion PASSED by an unanimous vote

Aye: 4 - Gene Vance; Jim Hargis; Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore

RES-09:111

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE LOW BID AND ENTER INTO A CONTRACT WITH CAMERON CONSTRUCTION CO., INC. FOR THE PUBLIC WORKS FACILITY GRADING PROJECT

Sponsors: Engineering

Attachments: [Bid 2009-26 PW Grading Specifications 1](#)

A motion was made by Councilman Darrel Dover, seconded by Councilman Gene Vance, that this matter be Recommended to Council . The motion PASSED by an unanimous vote

Aye: 4 - Gene Vance; Jim Hargis; Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore

4. Pending Items

Long-range facilities update

Councilman Vance asked what the status is of the City owned property search. Mr. Light stated it should be finished by the end of July. Councilman Vance explained once the property deeds are finished being researched they will make a recommendation on what property can be sold.

5. Other Business

COM-09:078 Initial Council Committee discussion of Policy and Procedures for new Sidewalks on all new large Multi-family and Commercial Developments, within certain areas of the City of Jonesboro. Article/Section 14.36.07 of the Zoning Code currently covers this topic: Sidewalks required on Multi-family and Commercial Developments.

Sponsors: Planning

Attachments: [Sidewalk Requirement Policy For Discussion\[1\]](#)

Mr. Spriggs explained he is hoping to either enforce the current code or amend the code. He stated they have reviewed Fayetteville and Conway's sidewalk plans. He recommended the City add a waiver policy, which will address the issue when adding a sidewalk is not feasible due to the terrain or an overall connection issue. He also added Conway has an "in lieu of contribution", which is where the developer can pay \$15 per linear foot to add the sidewalk in areas where the City has priority in adding sidewalks.

He stated he will be working with Mr. Light, MPO and Community Development to refine the policy.

Councilman Hargis asked if \$15 per linear foot is feasible. Mr. Spriggs stated he wants to follow the current market.

Mayor Perrin stated this issue needs to be reviewed. He noted the sidewalks around the schools will be complete by the time school starts. He added CDBG received extra funds, which will allow sidewalks to be added in north Jonesboro and on Caraway Road. He noted if the City could do the engineering on the sidewalks the City could receive an additional \$100,000 to \$150,000 this year.

This item was Read.

COM-09:079 USGS Streamgauging - Recommended by Stormwater Management Board

Sponsors: Engineering

Attachments: [Jonesboro Streamgauges USGS Executive Summary](#)

Mr. Light stated the City has been wanting to put gauges in the ditches for some time to measure the water flow.

Mr. Light explained the USGS presented the City with a proposal on installation of the gauges and annual maintenance. He added the USGS is willing to install two river gauge stations for \$1,000 each. He noted USGS would like for the City to pay for the annual operation and maintenance fee, which is approximately \$12,500 for each gauge station.

Discussion was held concerning cleaning ditches.

Mr. Light noted the estimate to clean out a ditch is approximately \$25,000 per mile,

per ditch. Councilman Dover noted the information from the gauges could help the City plan detention ponds.

Councilman Dover asked if the City has the funds in the budget to pay for the purchase and maintenance of the gauges. Mr. Light answered yes.

Councilman Darrel Dover motioned, seconded by Councilman Gene Vance, that the City Engineer propose an ordinance to present to the Finance Committee. All voted aye.

This item was READ.

COM-09:080 Traffic Signal - Highway 63 South Bound Off Ramp @ Highway 49

Sponsors: Engineering

Attachments: [RES 08 044](#)
[AHTD Letter](#)

Chairman Street recommended not putting a light at the intersection due to having traffic signals at each end of the bypass on Highway 49. He also recommended seeing if the City could use the light at another location and if that is not possible then return the light to the Arkansas Highway & Transportation Department.

Councilman Street stated the Arkansas Highway & Transportation Department recommended having traffic routed to flow off of Parker Road near Wood Street.

Mayor Perrin explained the Council approved the resolution for this item in 2007. He added he will discuss moving the traffic signal to another location at the meeting with Arkansas Highway & Transportation Department tomorrow.

This item was Read.

COM-09:081 Traffic Signal - Highway 351 and Highway 463

Sponsors: Engineering

Attachments: [Resolution](#)
[AHTD Letter](#)

Mr. Light explained the traffic signal will be located at Nettleton Avenue and Industrial Drive. He added the Arkansas Highway & Transportation Department designed this traffic signal and the City's cost will be a minimum of \$100,000, maybe more if anything has to be set in the railroad's right-of-way. He noted construction for the traffic signal is approximately 1-½ years away. He stated the Arkansas Highway & Transportation Department will not be contributing any of their funds due to the traffic signal not being warranted. He noted the City has already spent \$30,000 and to withdraw from the project the City will have to pay back the \$30,000 to the Arkansas Highway & Transportation Department.

Councilman Vance asked if a traffic count had been done at the intersection. Mr. Light answered yes, and the Arkansas Highway & Transportation Department stated no traffic signal is warranted.

Mayor Perrin stated he would discuss this with the Arkansas Highway & Transportation Department at their meeting tomorrow.

This item was Read.

6. Public Comments

7. Adjournment

A motion was made by Councilman Jim Hargis, seconded by Councilman Gene Vance, that this meeting be Adjourned. The motion CARRIED by a Voice Vote.

Aye: 4 - Gene Vance; Jim Hargis; Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore