



December 06, 2006

City of Jonesboro
Attn: Tony Thomas

Dear Tony,

The Board of Directors of Hispanic Community Services, Inc. (HCSI) thanks The City of Jonesboro for selecting HCSI as one of the agencies awarded with the rental and utility assistance grant. Through this letter we are accepting the responsibility to receive these funds and to distribute these funds according to the City of Jonesboro specifications.

Hispanic Community Services, Inc, warrants that funds will only be used for activities designed to provide one-time or short-term (no more than three months) emergency grant payments on behalf of an individual or family for the purpose of preventing homelessness. This includes use of funds to prevent eviction. Hispanic Community Services, Inc. understands that no security deposits can be paid with these funds. Hispanic Community Services, Inc. understands that all recipients of these funds must be residents of the City of Jonesboro. Hispanic Community Services, Inc. will make its best efforts to utilize these funds by March 31, 2007 and will provide a report detailing distribution of the funds at that time. A final report with accompanying documentation will be submitted no later than June 30, 2007. Documentation verifying uses of this grant will include a QuickBooks report, cancelled checks, or similar documentation.

Again, we thank you for the opportunity to participate in this city wide effort to prevent homelessness. We will do our best to continue to make Jonesboro a better place to live.

If I, or the board of directors of Hispanic Community Services Inc, can assist you by answering any questions or providing you with additional information, please feel free to contact us.

Sincerely,

Henry G. Torres
President HCSI Board of Directors



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