



City of Jonesboro

900 West Monroe
Jonesboro, AR 72401

Meeting Minutes Public Works Council Committee

Tuesday, August 5, 2008

5:15 PM

Huntington Building

1. Call To Order

Present 4 - John Street; Cecil Province; Chris Moore and Mitch Johnson

Absent 1 - Darrel Dover

2. Approval of minutes

MIN-08:162 Minutes for the Public Works meeting on July 1, 2008.

Attachments: [Minutes](#)

A motion was made by Councilman Chris Moore, seconded by Councilman Cecil Province, that this Minutes be Passed. The motion CARRIED by a Voice Vote.

Aye: 3 - Cecil Province; Chris Moore and Mitch Johnson

Absent: 1 - Darrel Dover

3. New Business

Ordinances To Be Introduced

ORD-08:053 AN ORDINANCE TO AMEND 2008 BUDGET WITH APPROPRIATIONS FOR PAYMENT OF FINAL MATA BILLING FROM CITY WATER AND LIGHT OF JONESBORO, ARKANSAS

Sponsors: Public Works, Mayor's Office and Engineering

Attachments: [CWL Mata Bill Fox Meadow](#)
[CWL Mata Bill Matthews](#)
[CWL Mata Bill Nettleton](#)

A motion was made by Councilman Mitch Johnson, seconded by Councilman Chris Moore, that this matter be Recommended to Council . The motion PASSED by an unanimous vote

Aye: 3 - Cecil Province; Chris Moore and Mitch Johnson

Absent: 1 - Darrel Dover

ORD-08:055 AN ORDINANCE TO APPROPRIATE MONEY FROM THE UNALLOCATED CAPITAL IMPROVEMENTS FUND FOR THE PURPOSE OF ENGINEERING DESIGN FOR DRAINAGE IMPROVEMENTS AT WILKINS /NETTLETON EAST OF FRANKLIN IN THE 2008 BUDGET

Sponsors: Engineering

A motion was made by Councilman Chris Moore, seconded by Councilman Cecil Province, that this matter be Recommended to Council . The motion PASSED by an unanimous vote

Aye: 3 - Cecil Province;Chris Moore and Mitch Johnson

Absent: 1 - Darrel Dover

ORD-08:064 AN ORDINANCE TO WAIVE BIDDING REQUIREMENTS FOR THE PURCHASE OF A 2007 CATERPILLAR TRACK TYPE TRACTOR (DOZER)

Sponsors: Streets

Attachments: [Scan-25-Jul-2008:02:47:50](#)

It was noted the money is already in the budget.

A motion was made by Councilman Chris Moore, seconded by Councilman Cecil Province, that this matter be Recommended to Council . The motion PASSED by an unanimous vote

Aye: 3 - Cecil Province;Chris Moore and Mitch Johnson

Absent: 1 - Darrel Dover

ORD-08:066 AN ORDINANCE FOR THE CITY OF JONESBORO TO AMEND THE BUDGET AND APPROPRIATE FUNDS FOR REPAYMENT OF FEMA GRANT FUNDING

Sponsors: Mayor's Office

Councilman Chris Moore motioned, seconded by Councilman Cecil Province, to send the ordinance to APERMA. All voted aye.

Resolutions To Be Introduced

RES-08:089 A RESOLUTION TO THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR AND CITY CLERK TO PURCHASE PROPERTY LOCATED AT 101 S. FLOYD ST., JONESBORO, ARKANSAS FOR THE PURPOSE OF CREATING A DETENTION POND.

Sponsors: Mayor's Office and Public Works

Attachments: [Appraisal Report.pdf](#)
[Mayor's Letter.pdf](#)
[Offer and Acceptance.pdf](#)

A motion was made by Councilman Chris Moore, seconded by Councilman Cecil Province, that this matter be Recommended to Council . The motion PASSED by an unanimous vote

Aye: 3 - Cecil Province;Chris Moore and Mitch Johnson

Absent: 1 - Darrel Dover

RES-08:105 A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ENTER INTO A CONTRACT WITH RSA, INC. d/b/a NRS CONSULTING ENGINEERS TO PROVIDE THE HYDROLOGIC AND HYDRAULIC STUDY FOR THE WILKINS

DRIVE DRAINAGE IMPROVEMENTS PROJECT;

Sponsors: Engineering

Attachments: [NRS Agreement](#)

A motion was made by Councilman Chris Moore, seconded by Councilman Mitch Johnson, that this matter be Recommended to Council . The motion PASSED by an unanimous vote

Aye: 3 - Cecil Province;Chris Moore and Mitch Johnson

Absent: 1 - Darrel Dover

RES-08:110

A RESOLUTION TO THE CITY COUNCIL OF THE CITY OF JONESBORO AUTHORIZING THE MAYOR AND CITY CLERK TO PURCHASE PROPERTY LOCATED AT 204 FLOYD STREET, JONESBORO, ARKANSAS FOR THE PURPOSE OF CREATING A DETENTION POND.

Sponsors: Mayor's Office and Public Works

Attachments: [Resolution.pdf](#)

A motion was made by Councilman Chris Moore, seconded by Councilman Mitch Johnson, that this matter be Recommended to Council . The motion PASSED by an unanimous vote

Aye: 3 - Cecil Province;Chris Moore and Mitch Johnson

Absent: 1 - Darrel Dover

RES-08:126

RESOLUTION SETTING FORTH THE POLICY FOR WITHDRAWALS OF ZONING AMENDMENT APPLICATIONS FOR THE CHANGE OF THE BOUNDARY OF A ZONING DISTRICT, ANNEXATIONS AND CONDITIONAL USES BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS

Sponsors: Metropolitan Area Planning Commission and Planning

Attachments: [Resolution Cover Memo](#) [Withdrawal Policy](#)

A motion was made by Councilman Chris Moore, seconded by Councilman Mitch Johnson, that this matter be Recommended to Council . The motion PASSED by an unanimous vote

Aye: 3 - Cecil Province;Chris Moore and Mitch Johnson

Absent: 1 - Darrel Dover

RES-08:129

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE LEASE NO. DTFASW-09-L-00001 WITH THE FEDERAL AVIATION ADMINISTRATION (FAA)

Sponsors: Mayor's Office and Municipal Airport Commission

Attachments: [FAA Letter](#)
[FAA Lease 2008](#)

A motion was made by Councilman Chris Moore, seconded by Councilman Cecil Province, that this matter be Recommended to Council . The motion

PASSED by an unanimous vote

Aye: 3 - Cecil Province; Chris Moore and Mitch Johnson

Absent: 1 - Darrel Dover

4. Pending Items

Buildings - Mayor Formon

Long range facilities plan update: Public Works Director Erick Woodruff stated they are looking for the Deed to the Fire Station on Highway 16.

City Engineer Craig Light stated there is a possibility of moving the Street and Sanitation Departments to the Landfill. He also stated that he did not know if it would be feasible or not. Councilman Chris Moore asked if the Committee thinks there is a need for a Municipal Building to house all the administrative offices and a separate building for the Street and Sanitation Departments. Mr. Light stated they have been looking at the short term for the Best Building because the lease is up in October.

Commercial Sanitation - Councilman Chris Moore

Councilman Moore indicated they had already discussed commercial sanitation so no further discussion was needed.

Public Works - Erick Woodruff

Lutheran Church update: It was noted this item needs to be tabled till September. It was also noted that the City is in the process of buying 2 acres of land.

COM-08:068 Standard operating procedures for the Public Works Departments

Sponsors: Engineering, Sanitation, Streets, Planning and Inspections

Attachments: [Engineering SOP](#)
[Inspections SOP](#)
[Planning SOP](#)
[Sanitation SOP](#)
[Street SOP - Amended](#)

It was noted that Councilman Moore will meet with Mr. Woodruff next week. It was noted that input from the City Council was requested. It was also noted the City should get rid of the City Code and go with the National Code.

This item was Read.

5. Other Business

Road Work update

It was noted the road work was delayed due to the rain and snow but within 3 months more road work will be completed.

City's Website

It was noted that Arkansas State University will update the City's website.

6. Public Comments

7. Adjournment

A motion was made by Councilman Chris Moore, seconded by Councilman Cecil Province, that this meeting be Adjourned. The motion CARRIED by a Voice Vote.

Aye: 3 - Cecil Province;Chris Moore and Mitch Johnson

Absent: 1 - Darrel Dover