



# City of Jonesboro

## Meeting Minutes

### Public Services Council Committee

900 West Monroe  
Jonesboro, AR 72401

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Monday, November 12, 2007

4:00 PM

Huntington Building

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**1. Call To Order**

*Mr. Tony Thomas from the Mayor's Office was also in attendance.*

**Present** 5 - Ann Williams; Charles Frierson; Jim Hargis; Tim McCall and Cecil Province

**Absent** 1 - Faye McCall

**2. Approval of minutes**

**MIN-07:1887** Minutes for the Public Services meeting on October 8, 2007.

**Attachments:** [100807](#)

**A motion was made by Councilperson Jim Hargis, seconded by Councilperson Charles Frierson, that these Minutes be Passed. The motion CARRIED by a Voice Vote.**

**Aye:** 4 - Charles Frierson; Jim Hargis; Tim McCall and Cecil Province

**Absent:** 1 - Faye McCall

**3. New Business**

*Resolutions To Be Introduced*

**RES-07:2540** A RESOLUTION TO REQUEST FREE UTILITY SERVICES FROM THE CITY WATER AND LIGHT PLANT OF JONESBORO FOR 327 S. MAIN STREET

**Sponsors:** Parks & Recreation

**A motion was made by Councilperson Tim McCall, seconded by Councilperson Jim Hargis, that this matter be Recommended to Council . The motion PASSED by an unanimous vote**

**Aye:** 4 - Charles Frierson; Jim Hargis; Tim McCall and Cecil Province

**Absent:** 1 - Faye McCall

**RES-07:2542** A RESOLUTION TO APPROVE AN AGREEMENT OF UNDERSTANDING WITH THE AHTD SAFE ROUTES TO SCHOOL PROGRAM

**Sponsors:** Parks & Recreation

**Attachments:** [AGREEMENT OF UNDERSTANDING For Safe Routes to School](#)

*Mr. Wilkie explained they will have \$250,000 in grant monies for the Safe Routes to School program with Nettleton Schools for the greenway project. He noted it is a 100%*

*funded grant.*

**A motion was made by Councilperson Charles Frierson, seconded by Councilperson Jim Hargis, that this matter be Recommended to Council . The motion PASSED by an unanimous vote**

**Aye:** 4 - Charles Frierson; Jim Hargis; Tim McCall and Cecil Province

**Absent:** 1 - Faye McCall

**RES-07:2538** A RESOLUTION TO CONTRACT WITH BRACKETT AND KRENNERICH ARCHITECTS, P.A TO CONDUCT AN AQUATICS FEASIBILITY STUDY

**Attachments:** [Contract](#)

*Councilman Frierson motioned, seconded by Councilman Hargis, to add the item to the agenda. All voted aye.*

*Mr. Wilkie discussed the study. Councilman McCall questioned whether the facility will be handicapped accessible. Mr. Wilkie stated yes, it will be handicapped accessible. He added they are also looking into putting in a therapeutic pool for senior adults. Councilman Frierson questioned how Mr. Wilkie chose Brackett Krennerich. Mr. Wilkie explained he looked at the qualifications of several companies and chose the top three to interview. He further explained they were hoping to go with a local company. Chairwoman Williams questioned whether the study will specify locations for the facility. Mr. Wilkie stated yes, it will suggest locations. He added it might specify several locations if that's what they find. Councilman Province asked how long the study will take. Mr. Wilkie explained he hopes to have something back in mid-spring. He further explained they would like to have the resolution considered during the 2008 budget meetings and, if approved for the budget, then the resolution would be adopted at the first meeting in January.*

**A motion was made by Councilperson Charles Frierson, seconded by Councilperson Tim McCall, that this matter be Recommended to Council . The motion PASSED by an unanimous vote**

**Aye:** 4 - Charles Frierson; Jim Hargis; Tim McCall and Cecil Province

**Absent:** 1 - Faye McCall

**RES-07:2520** A RESOLUTION FOR THE PURPOSE OF ADDING TWO TRANSIT CLERK POSITIONS TO THE JONESBORO ECONOMICAL TRANSPORTATION SYSTEM

**Sponsors:** JETS

*JETS Director Joel Gardner explained the office is understaffed. He noted they have been putting in a lot of overtime in order to get the day-to-day work done before leaving for the day. He added the 2008 budget has already been approved by the FTA and the positions are included.*

**A motion was made by Councilperson Tim McCall, seconded by Councilperson Cecil Province, that this Resolution be Recommended to Council. The motion CARRIED by a Voice Vote.**

**Aye:** 4 - Charles Frierson; Jim Hargis; Tim McCall and Cecil Province

**Absent:** 1 - Faye McCall

**RES-07:2521** A RESOLUTION FOR THE PURPOSE OF ADDING SIX FULL TIME TRANSPORTATION

## CAPTAIN POSITIONS TO THE JONESBORO ECONOMICAL TRANSPORTATION SYSTEM

**Sponsors:** JETS

*Mr. Gardner explained the positions are for the new buses. He stated there will be two persons per bus. He noted the positions will be filled from within the department with hopes to promote part-timer drivers to full-time status. Councilman Hargis asked for an organizational chart for the JETS Department. Mr. Gardner stated he will get that to the committee members by Wednesday.*

**A motion was made by Councilperson Tim McCall, seconded by Councilperson Jim Hargis, that this Resolution be Recommended to Council. The motion CARRIED by a Voice Vote.**

**Aye:** 4 - Charles Frierson; Jim Hargis; Tim McCall and Cecil Province

**Absent:** 1 - Faye McCall

**RES-07:2522** A RESOLUTION TO ACCEPT BID NUMBER 2007:47 AND APPROVING THE CONVERSION OF THE JETS FUEL DEPOT

**Sponsors:** JETS

**Attachments:** [Bid 2007-47 Fuel System Refurbish Tab Fuel Bid](#)

*Mr. Gardner explained by purchasing the fuel themselves, they can save 47 to 57 cents per gallon. He further explained the project was bid out twice and there was only one company who responded.*

**A motion was made by Councilperson Charles Frierson, seconded by Councilperson Cecil Province, that this Resolution be Recommended to Council. The motion CARRIED by a Voice Vote.**

**Aye:** 4 - Charles Frierson; Jim Hargis; Tim McCall and Cecil Province

**Absent:** 1 - Faye McCall

**RES-07:2524** A RESOLUTION OF THE CITY COUNCIL FOR THE CITY OF JONESBORO TO CONTRACT WITH JIM MADDOX A.I.A. FOR ARCHITECTURAL SERVICES RELATED TO THE JONESBORO ECONOMICAL TRANSPORTATION SYSTEM.

**Sponsors:** JETS

**Attachments:** [Maddox Architect Information](#)

*Mr. Gardner explained they would like to convert some of the area to office space. He stated the reason he chose Jim Maddox was because he was the only one who indicated they could start the project quickly.*

**A motion was made by Councilperson Cecil Province, seconded by Councilperson Tim McCall, that this matter be Recommended to Council . The motion PASSED by an unanimous vote**

**Aye:** 4 - Charles Frierson; Jim Hargis; Tim McCall and Cecil Province

**Absent:** 1 - Faye McCall

**RES-07:2523** A RESOLUTION FOR THE PURPOSE OF CREATING ONE ADDITIONAL TRANSPORTATION SUPERVISOR FOR THE JONESBORO ECONOMICAL

## TRANSPORTATION SYSTEM

**Sponsors:** JETS

*Councilman Frierson motioned, seconded by Councilman McCall, to add the item to the agenda. All voted aye.*

*Mr. Gardner explained the position will be an administrative supervisor.*

**A motion was made by Councilperson Cecil Province, seconded by Councilperson Charles Frierson, that this matter be Recommended to Council . The motion PASSED by an unanimous vote**

**Aye:** 4 - Charles Frierson; Jim Hargis; Tim McCall and Cecil Province

**Absent:** 1 - Faye McCall

**4. Pending Items**

**5. Other Business**

**6. Public Comments**

**7. Adjournment**

**A motion was made by Councilperson Tim McCall, seconded by Councilperson Cecil Province, that this meeting be Adjourned. The motion CARRIED by a Voice Vote.**

**Aye:** 4 - Charles Frierson; Jim Hargis; Tim McCall and Cecil Province

**Absent:** 1 - Faye McCall