



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, May 28, 2024

4:00 PM

Municipal Center, 300 S. Church

1. CALL TO ORDER

2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

Present 6 - Charles Coleman; Ann Williams; John Street; David McClain; Brian Emison and Anthony Coleman

Absent 1 - Joe Hafner

3. APPROVAL OF MINUTES

[MIN-24:048](#)

FINANCE & ADMINISTRATION COUNCIL COMMITTEE MEETING MINUTES FOR MAY 14, 2024

Attachments: [Finance Minutes 05142024](#)

A motion was made by John Street, seconded by Charles Coleman, that this matter be Passed. The motion PASSED with the following vote.

Aye: 5 - Charles Coleman; Ann Williams; John Street; David McClain and Anthony Coleman

Absent: 1 - Joe Hafner

4. NEW BUSINESS

RESOLUTIONS TO BE INTRODUCED

[RES-24:051](#)

A RESOLUTION AUTHORIZING THE CITY OF JONESBORO GRANTS AND COMMUNITY DEVELOPMENT DEPARTMENT TO APPLY FOR THE FY2025 SELECTIVE TRAFFIC ENFORCEMENT PROGRAM (STEP) FROM THE ARKANSAS STATE POLICE

Chairman Brian Emison said, are there any comments or any questions by anybody on the committee? Councilmember David McClain said, Chairman, I had just one for Chief on this one. Do we apply for this every year? I think we apply for this just about every year, don't we? Chief of Police Rick Elliot approached the podium and said, yes sir. This is probably 20 plus years of receiving this grant. And it's just that time of year that it's up. But over the history of this grant cycle, we've steadily increased the amount of funding. Of course, the department and city has both grown. But we've been successful in this grant every year for 20 plus years. Councilmember David McClain said, thank you. Chief Elliot said, yes sir.

A motion was made by John Street, seconded by Charles Coleman, that this matter be Recommended to Council. The motion PASSED with the following vote.

Aye: 5 - Charles Coleman; Ann Williams; John Street; David McClain and Anthony Coleman

Absent: 1 - Joe Hafner

[RES-24:056](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, FOR THE CITY OF JONESBORO TO PROVIDE FUNDING FOR THE NORTHEAST ARKANSAS INDUSTRIAL DEVELOPMENT COMMISSION (NEAIDC) FOR FUNDING OF ECONOMIC DEVELOPMENT SERVICES

A motion was made by John Street, seconded by Anthony Coleman, that this matter be Postponed Indefinitely. The motion PASSED with the following vote.

Aye: 5 - Charles Coleman; Ann Williams; John Street; David McClain and Anthony Coleman

Absent: 1 - Joe Hafner

[RES-24:057](#)

A RESOLUTION BY THE CITY OF JONESBORO, ARKANSAS TO APPROVE CHANGE ORDER NO. 3 FOR THE JONESBORO DOWNTOWN TO ASU CONNECTION JOB 100971 (2023:01)

Attachments: [Change Order No.3](#)

Chairman Brian Emison said, regarding this, I noticed that we have Mr. Craig Light in attendance today. Craig, would you like to approach the microphone and tell us a little bit about this change order? Engineering Director Craig Light approached the podium and said, when the original project was designed, it was back when we still used asphalt surfacing adjacent to the roadway for their trails and sidewalks. We've since changed, and we are doing most of those in concrete. After the job was bid and we started construction, it was brought to our attention that this plan still has asphalt instead of concrete. And so this would change it from asphalt into concrete for that side path for \$57,000. Talking to the mayor's staff, that was something that we wanted to do. So that will basically make it into a concrete sidewalk ten foot side path, but it will be a concrete material rather than asphalt. Much easier to keep grade control and just an overall better finish and look for the trail when it's done. So that is what this is about.

Councilmember David McClain said, Mr. Chairman, I have a couple of questions to follow that up, Craig. One, why did we change from asphalt? Is it more expensive now to go from asphalt to concrete? I'll let you answer that first, and then I have a couple more. Mr. Light said, concrete is a little bit more expensive material to do. As you can tell, it's going to cost us more to use concrete, but concrete is going to be a longer lasting material for us for overall longevity of the trail system. You know that if you don't maintain an asphalt roadway over time, it will deteriorate pretty quickly. Concrete will last a lot longer for us, so it's definitely an upgrade material wise. Really, most of our jobs are small, and it's hard to get a small quantity laid for us asphalt wise. We've done most of the new stuff in concrete because it's an easier material to get and get installed by local contractors. Because the specialty equipment that you need to lay asphalt, not a lot of the vendors have that. You know, an asphalt laydown machine is pretty expensive. And so we've started using that for most of it, because it's adjacent to roadways, and it's just a much better material and it looks a lot better when it's a finished product.

Councilmember David McClain said, where are we in terms of completion on that

project? Mr. Light said, there have been no extensions of time given on the project to date, so we're still anticipating it being done by August 10th, I think is the substantial completion date set by the contract. So mid-August is when it is supposed to be done. I don't know. The contractor hasn't been saying that there's been any delays. We've had a lot of weather that could potentially delay things, but he's not asked for any time delays yet on the project. So we're still shooting at mid-August. Councilmember David McClain said, okay.

Chairman Brian Emison said, Dr. Coleman? Councilmember Dr. Anthony Coleman said, yes sir, Mr. Chairman. Thank you. Thanks for asking that question, Mr. McClain. That was one of my questions as far as the timeline. But the other one was the \$57,000. And I was looking at that seeing the request for this, this money from TAP and then, of course, capital budget. So do we know what we're asking? How much we're asking from TAP and versus how much we have to pay? Mr. Light said, I mean, yeah, all of it would be coming out of the capital portion of it. The entire project was out of TAP and out of capital. But it's an 80/20 match. But we're completely capped on the TAP portion of it, so anything over their stated allotment is 100% by the city. And this would fall into the 100%.

Councilmember Dr. Anthony Coleman said, so why does the proposal ask for or state TAP and capital? Is it just logistic? Mr. Light said, because the project itself is funded through that mechanism. Councilmember Dr. Anthony Coleman said, I understand that, but this particular request is saying that it's going to be paid from TAP and capital budget. I'm asking, and I don't know who to ask, but this is a legitimate question when you're asking for \$57,000 plus; but in the proposal it's saying from TAP and capital funding and you're saying it's coming all from capital. Mr. Light said, the entire project itself is going through the grants process; and we have maxed out the amount of grant. And so the entire project is still through the TAP and the capital improvements. But for all intents and purposes, it will be in addition to our end of the project.

Councilmember Dr. Anthony Coleman said, so I guess I am apt to give more context and clarity. What I am saying is the proposal for logistic purposes, should we just say in the resolution, should it just say this is coming from capital funding or capital budget versus TAP. I don't know if that is a Carol question or what. Because, I mean, I asked a legitimate question. It says from both.

After conferring inaudibly with someone off screen, Mr. Light said, I mean, it could be changed. I don't know that it makes a bit of difference. We pay the fees to the contractor. We request reimbursement for the total amount from ARDOT for everything we've spent, and they send us back 80% up to a cap on the project.

Councilmember Dr. Anthony Coleman said, so with that information, Chairman, can I make a statement or (I don't know how to do this) maybe an amendment to this before sending it up that we can approve with the amendment that we change that from being paid from TAP and capital budget to just coming from capital? Chairman Brian Emison said, sure. We can entertain that amendment. I don't see any reason to not, because Craig, help me remember here. TAP funding, it does cap out at roughly \$200,000 or \$250,000? Is that right? Mr. Light said, there are three TAP grants all in this project. I think two of them were three hundred, just shy of \$400,000 each, and the other one was maybe a little less than that. But there are three different TAP grants and then our portion of it. The total project was a little over 2 million. So this is less than 5%.

Chairman Brian Emison said, gotcha. So it's safe to say that everything for this change order is going to come out of the general fund. Gotcha. I'd say if you want to

make a motion then we can entertain that. Councilmember Dr. Anthony Coleman said, yes sir. So moved that we change that particular portion of the resolution to stipulate that it's coming from the capital budget or capital fund. Councilmember David McClain said, I will second that. All voted aye.

A motion was made by Ann Williams, seconded by Anthony Coleman, that this matter be Recommended to Council as Amended. The motion PASSED with the following vote.

Aye: 5 - Charles Coleman; Ann Williams; John Street; David McClain and Anthony Coleman

Absent: 1 - Joe Hafner

5. PENDING ITEMS

6. OTHER BUSINESS

7. PUBLIC COMMENTS

8. ADJOURNMENT

A motion was made by Ann Williams, seconded by David McClain, that this meeting be Adjourned. The motion PASSED with the following vote.

Aye: 5 - Charles Coleman; Ann Williams; John Street; David McClain and Anthony Coleman

Absent: 1 - Joe Hafner