



City of Jonesboro  
**Invitation to Bid - Not an Order**

P.O. Box 1845  
 515 West Washington Ave.

**Purchasing Office**

Bid No. 2003:16

**Jonesboro, Arkansas 72403**

Date February 17, 2003

Sealed bids, subject to the conditions on the reverse hereof, and as may be attached hereto, will be received at this office until **2:00pm Wed, March 12, 2003** and then publicly opened, for furnishing the supplies, materials and/or services as described below and tabulated for presentation to the City Council on n/a.

F.O.B. Jonesboro City Shop  
 Maximum Delivery or completion time after issuance of Purchase Order or work ordered by the City n/a days.

By: **Steve A. Kent**  
 Purchasing Agent  
 (870)932-0740

Item #	Description	Quantity	Unit	Unit Price	Amount
1.	<p><b>SCOPE:</b></p> <p>It is the intent of the City to update the sound system located at 900 West Monroe (City Council Chambers). Bidder shall become familiar with the current system already located on the premises and make recommendations to upgrade for better performance for both the audience and the Council.</p> <p>The sound system shall be of high quality audio equipment, professional wiring &amp; installation, all equipment levels set &amp; labeled for best sound, and operation/maintenance training will be given after completion of installation.</p> <p>The quality the bidder is proposing shall be in full warranty and stated on the a list to be attached by the bidder.</p> <p>Payment will be made in full within 10 (ten) working days to the successful bidder after testing and acceptance by the City of Jonesboro</p> <p>The following components are for a suggestion purpose only. Each bidder shall list on a separate paper all parts and labor that he/she feels is needed to complete the system as required to reach the optimum performance, pricing each line listed:</p> <p>Power amplifier, microphones, Automatic mixer, Equalizer, feedback eliminator, acoustical panels.</p> <p>Cost of updates including all equipment, labor, taxes (invoice price) as per recommendations stated on attached sheet -----</p> <p>For an appointment to survey the current equipment, please call the purchasing office at (870) 932-0740.</p> <p>The City of Jonesboro reserves the right to accept or reject any and all bids received.</p> <p>Bid must be signed or bid will be rejected.</p> <p>Bid number (2003:16) must be annotated on the outside of bidder's envelope.</p> <p>Email address: _____</p>				Attached \$ TO
	Cash Discounts	%	Days		

**Execution of Bid**

Date 3/10/03

We, the undersigned, have read all the requirements set forth in this bid proposal including specification, instructions, conditions and pertinent information regarding the articles being bid on, and we agree to furnish articles at the prices stated.

Arkansas Use Tax Register No. \_\_\_\_\_ Phone # (870) 972-6158  
 Bidder Professional Audio of Arkansas, Inc. Address 1519 Dinsdale Place Denver  
 By Mark Lylye President City Jonesboro, AR 72401  
 (Person Authorized to Sign Bids) (Title)

**Unsigned Bids Will Be Rejected**

**Bids number MUST be annotated on Bidder's envelope.**  
**Bids are subject to rejection unless submitted on this form.**  
**Notice to bidders: See reverse side for instructions and conditions.**

**CITY OF JONESBORO, ARKANSAS**

**CONDITIONS OF BIDDING**

COMPLIANCE WITH THE FOLLOWING CONDITIONS IS NECESSARY FOR CONSIDERATION OF THIS BID:

1. **SIGNATURE** - This bid must be signed with the firm name and by an authorized officer, employee, or agent.
2. **SALES OR USE TAX** - is not to be shown in the bid price (unless otherwise stated) but is to be added by the vendor to the invoice billing to the City. The City is not exempt from Arkansas State Sales & Use Tax. Although Use Tax is not included in this bid, vendors are to register and pay tax direct to the Arkansas State Revenue Department.
3. **FREIGHT & OTHER DELIVERY CHARGES** - to designated City facility in Jonesboro must be included in bid. Charges may not be added after the bid is opened.
4. **DISCOUNTS** - Show rate, total amount, and latest day any discounts will be allowed after receipt of article and invoice, otherwise City will deduct allowed discount when payment is made.
5. **FIRM PRICE** - All prices quoted will remain firm for at least 30 days from date of bid, unless otherwise specified by the City or bidder.
6. **IDENTICAL BIDS** - In the event of two or more identical low bids, the contract may be awarded arbitrarily or for any reason to any of such bidders or split in any proportion between the said two or more bidders at the discretion of City.
7. **LIQUIDATED DAMAGES** - Liquidated damages shall be assessed beginning on the first day following the maximum delivery or completion time entered on this bid form and/or provided for by the plans and specifications.
8. **AMBIGUITY IN BID** - Any ambiguity in any bid as the result of omission, error, lack of clarity or non-compliance by the bidder with specifications, instructions, and all conditions of bidding shall be construed in the light most favorable to the City.
9. **CONSTRUCTION** -
  - A. When noted, the Contractor is to supply the City with evidence of having and maintaining proper and complete insurance, specifically Workman's Compensation Insurance in accordance with the laws of the State of Arkansas, Public Liability and Property Damage. All premiums and cost shall be paid by the Contractor. In no way will the City be responsible in case of accident.
  - B. When noted, a Certified check or bid bond in the amount of 5% of total bid shall accompany bid.
  - C. A performance Bond equaling the total amount of any bid exceeding \$3,000.00 must be provided for any contract for the repair, alteration or erection of any public building, public structure or public improvement (pursuant to Ark. Stat. SS51-632.SS51-565 as amended.)
10. The City reserves the right to reject any and all bids, to accept in whole or in part, to waive any informalities in bids received, to accept bids on materials or equipment with variations from specifications in those cases where efficiency of operation will not be impaired, and unless otherwise specified by the bidder, to accept any item in the bid. If unit prices and extensions thereof do not coincide, the City may accept the bid for the lesser amount whether reflected by the extension or by the correct multiple of the unit price.
11. **Minority Business Policy** - It is the policy of the City of Jonesboro that minority business enterprises shall have the maximum opportunity to participate in the city purchasing process. Therefore, the City of Jonesboro encourages all minority businesses to compete for, win and receive contracts for goods, services, and construction. The city also encourages all companies to subcontract portions of any city contract to minority business enterprises.

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**INSTRUCTIONS TO BIDDERS**

(PLEASE READ CAREFULLY)

1. Submit bid on bid form on reverse side of this sheet. NO Facsimiles will be accepted.
2. Address all bids to: Purchasing Agent, P.O. Box 1845, Jonesboro, Arkansas 72403-1845 and make certain to indicate identifying bid number on the outside of bidder's envelope.
3. **DO NOT** include Federal Excise Tax in bid. City will furnish exemption certificate.
4. State Manufacturer, Brand Name, Model, etc for each item bid on.
5. Samples of items, when required, must be furnished free, and, if not called for within 30 days from date of bid opening, will be disposed of by City
6. Bids received after stated time will not be considered.
7. Be sure and read all conditions and verify amounts before submitting bids. No changes or additions will be allowed after submission.
8. Guarantees and warranties should be attached as a part of the bid as they may be a consideration in awarding a contract.
9. Delivery or contract completion time is to be shown, as this date may, where time is of the essence, determine the contract award.
10. Additional information may be obtained from the Purchasing Office.

**THE CITY RESERVES THE RIGHT TO ACCEPT PART OR ALL OF ANY SPECIFIC BID OR BIDS AND TO ACCEPT ANY BID WITH OR WITHOUT TRADE-IN. THE CITY FURTHER RESERVES THE RIGHT TO REJECT ALL BIDS, OR PART OR ALL OF ANY SPECIFIC BID OR BIDS.**

Click on Purchasing at [www.jonesboro.org](http://www.jonesboro.org) for any additional information.

OF **A**RKANSAS **I**NC.

1519 Market Place Dr.

Jonesboro, AR 72401

(870) 972-6158 Fax (870) 802-4421

3/10/2003

5820

City of Jonesboro  
515 West Washington Ave.  
Jonesboro, AR 72401  
Steve Kent  
932-0740

Sound System Recommendations For City Council Chambers.

1. A better speaker system to provide quality sound, even dispersion in listening area and councilmen platform, and most intelligibility of speech possible.
2. Sound System processors needed: Equalizers to provide best fidelity of sound but control feedback. Automatic smart mixers to control mic channel levels by opening when someone speaks into a mic and quickly closes after speech stops. This will eliminate feedback when there is a need many microphones to be used at one time as this venue demands it. The system needs a limiter to limit peaks of operation and protect system from any volume overload.
3. Add six more duplicate microphones to provide all members to have each individual's mic. All microphones need a better mic shockmount base to isolate & eliminate rumble/noise produced by panel's wooden ledge. These shockmount bases will be equipped with lighted- push to mute button.
4. Sound system training of operation, maintenance & security; to provide a good knowledge of system to authorized personnel.

**WE PROPOSE** to furnish labor and material—complete in accordance with above specifications in this proposal.

*Payment is to be made as follows: One half upon acceptance of this proposal. The balance is to be paid upon completion of work. Professional Audio maintains one million dollars liability insurance and all equipment is guaranteed to be as specified. Professional Audio Of Arkansas warrants all equipment and installation to be free from defects for a period of one year following completion. Equipment manufacturers may offer additional warranties. (This proposal is withdrawn if not accepted within 30 days.)*

**ACCEPTED.** The above prices, specifications, and conditions are satisfactory and are hereby accepted. Professional Audio of Arkansas is authorized to do the work as specified. Payment to be made as outlined above.

Date of Acceptance \_\_\_\_\_

Respectfully Submitted,

by \_\_\_\_\_

**PROFESSIONAL AUDIO**

Page 1

by \_\_\_\_\_

by \_\_\_\_\_

**OF ARKANSAS INC.**

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*Jonesboro, AR 72401*

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5. The Chamber room has poor acoustics. Sound cannot be controlled well if acoustics are poor. The quality characteristics of sound diminishes as a sound wave travels thru an area; if that area has poor acoustics. This recommendation suggests for room acoustics to be better from existing poor condition: 16- 4' X4' 1" acoustical need to be installed along walls & balcony face.

6. All members of Council, Mayor, Clerk, and City Attorney need better knowlege of sound system, their questions & concerns answered, and a quick in-service training to provide understanding of microphone techniques needed to ensure best sound pickup.

7. Better security for equipment in balcony. Steel locking equipment rack cabinet is recommended.

8. All Media (Cable, TV/Radio personel ) shall be provided audio outputs to record Council sessions. But they shall not conduct or demand where or how their audio interface into Council's sound system should be made. The most importance and first priorty is best sound upgraded in Council Chamber, which will allow better media recordings too.

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Date of Acceptance \_\_\_\_\_

by \_\_\_\_\_

by \_\_\_\_\_

*Respectfully Submitted,*

**PROFESSIONAL AUDIO**

Page 2

by \_\_\_\_\_

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9. An wireless assisted listening system to comply with Federal ADA recommendations. This system would interfaced with sound system. Assisted listen system would include one transmitter base, and receivers with earbuds(headphones). Add a microphone transmitter to system and it could be effectively used for a language interpreter.

0.00

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Date of Acceptance \_\_\_\_\_

Respectfully Submitted,

by \_\_\_\_\_

**PROFESSIONAL AUDIO**

\$0.00

by \_\_\_\_\_ by \_\_\_\_\_

OF **A**RKANSAS **I**NC.

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Jonesboro, AR 72401

(870) 972-6158 Fax (870) 802-4421

3/10/2003

5821

City of Jonesboro  
515 West Washington Ave.  
Jonesboro, AR 72401  
Attn: Mr. Steve Kent  
932-0740

New Sound System Proposal For City Council Chamber. This "proposal" will comply with recommendations 1, 2, 3, 4, 6, and 8.

This sound system proposal shall be of high quality audio equipment, professional wiring & installation, all equipment levels set & labeled for best sound, and operation/maintenance training will be given after completion of installation.

This proposal recommends two white small speakers on each side wall facing seating in Chamber. These speakers will be powered by a new proposed power amplifier, installed in existing wooden equipment cabinet in balcony. There shall be two small white speakers facing Council platform so all members can monitor what is being said. These speakers for council platform will be powered by chambers existing best amplifier.

This proposal provides for six more duplicate microphones, and new shockmount bases for all mics. There will be a mic for every person on platform and a mic on the lecturn. The platform will be wired for four new mic line channels to provide enough mic/lines for all members.

**WE PROPOSE** to furnish labor and material—complete in accordance with above specifications in this proposal.

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Date of Acceptance \_\_\_\_\_

Respectfully Submitted,

by \_\_\_\_\_

**PROFESSIONAL AUDIO**  
Page 1

by \_\_\_\_\_ by \_\_\_\_\_

**OF ARKANSAS INC.**

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3/10/2003

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Attn: Mr. Steve Kent  
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This proposed sound system will be controlled by four automatic-smart mixers to accommodate all 16 mic channels. A equalizer/feedback eliminator, limiter, and a room time delay unit is proposed provide the clarity & quality of sound; and to limit & eliminate feedback. This time delay unit will provide and allow the same clear sound quality in the front and rear of seating/isting area. The chambers existing mixer in balcony, will be used to provide signal & output for cable & media recording interface.

C CPL27W	Community array loudspeaker system (white) with mounting brackets	6		
S PL1402	Soundtech power amplifier 2X620 @ 4	1		
AU ADX118	Audix condenser microphone (18" mini gooseneck)	6		
O 40112DXS	XLR Shockmount Base w/lite and switch (40-117)	15		
Misc	AudioTechnica AT MX-351 Automatic "Smart" four channel mixer	4		
Misc	DBX DriveRack- PA Equalizer, feedback eliminator, and limiter	1		
Installation	Installation, wiring, add. cable and accessories, and system training.	1		
A AT8646QM	Mic. XLR shock mount made to work with lectern	1		
Misc	Sabine SM820 Room time delay unit	1		
<b>Total</b>	<b>Recommended City Council Chambers Sound System Total</b>		<b>13,414.21</b>	<b>13,414.21</b>

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Date of Acceptance \_\_\_\_\_

Respectfully submitted,

by \_\_\_\_\_

**PROFESSIONAL AUDIO**  
Page 2

by \_\_\_\_\_ by \_\_\_\_\_



# PROFESSIONAL AUDIO

OF ARKANSAS INC.

1519 Market Place Dr.

Jonesboro, AR 72401

(870)972-6158 Fax(870)802-4421

# PROPOSAL

3/10/2003

5821

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515 West Washington Ave.  
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Attn: Mr. Steve Kent  
932-0740

Sound system recommendation number 5:  
To improve the chambers' acoustics to promote best sound reproduction, 16 1-inch 4X4 Foot acoustic panel are recommended to be installed on each side walls and balcony front facing.

Misc	Conwed 1 inch acoustical panel Guilford FR 7-1 (fabric)		4,585.20	4,585.20
Installation	Installation of 16 panels on side walls and face of balcony	1	910.78	910.78

Sound system recommendation number 7:  
Better security for sound system equipment is recommended.

Misc	Raxxess SWR18/17 steel locking cabinet and dorr.		695.24	695.24
Installation	Installation of equipment cabinet in balcony	1	137.50	137.50

Sound system recommendation number 9:  
Assisted listening system added to sound system to comply with ADA requirements for impaired hearing individuals.

Misc	Telex SM-1 wireless impaired hearing system. One transmitter and four receivers with earbuds/headphones.	1	1,027.33	1,027.33
Installation	Installation of wireless impaired hearing system..	1	58.92	58.92
				0.00

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Date of Acceptance \_\_\_\_\_

Respectfully submitted,

y \_\_\_\_\_

PROFESSIONAL AUDIO

\$20,829.18

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y \_\_\_\_\_ by \_\_\_\_\_