



City of Jonesboro

Meeting Minutes

Public Works Council Committee

900 West Monroe
Jonesboro, AR 72401

Tuesday, May 1, 2007

4:30 PM

Huntington Building

1. Call To Order

Mayor Formon and Mr. Tony Thomas from the Mayor's Office were also in attendance.

2. Approval of minutes

MIN-07:011 Public Works Committee Minutes
Tuesday, April 3, 2007
4:30 p.m.

A motion was made by Councilperson Charles Frierson, seconded by Councilperson Cecil Province, that this matter be Passed. The motion CARRIED

3. New Business

RES-07:52 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR AND CITY CLERK TO PURCHASE PROPERTY LOCATED AT 410 PARKVIEW ST., JONESBORO, ARKANSAS FOR THE PURPOSE OF ESTABLISHING A DETENTION POND

Sponsors: Mayor's Office

Attachments: [410 Parkview St.](#)

Chairman Street noted the resolutions are for the May 15th Council agenda. Councilman Moore questioned the reasoning for the amounts paid out above the appraisals. Mr. Harry Hardwick explained the amounts for the three properties were due to closing costs and/or moving expenses.

A motion was made by Councilperson Darrel Dover, seconded by Councilperson Cecil Province, that this matter be Recommended to the City Council. The motion CARRIED.

RES-07:53 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR AND CITY CLERK TO PURCHASE PROPERTY LOCATED AT 504 SHADOW LANE, JONESBORO, ARKANSAS FOR THE PURPOSE OF ESTABLISHING A DETENTION POND

Sponsors: Mayor's Office

Attachments: [504 Shadow Lane](#)

A motion was made by Councilperson Darrel Dover, seconded by Councilperson Cecil Province, that this matter be Recommended to the City Council. The motion CARRIED.

RES-07:54 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JONESBORO,

ARKANSAS AUTHORIZING THE MAYOR AND CITY CLERK TO PURCHASE PROPERTY LOCATED AT 1308 OAKHURST ST., JONESBORO, ARKANSAS FOR THE PURPOSE OF ESTABLISHING A DETENTION POND.

Sponsors: Mayor's Office

Attachments: [1308 Oakhurst St.](#)

Chairman Street recommended placing acquisition of properties for drainage projects that have already been approved by the Public Works Committee and the City Council on the Council agenda upon verification of compliance after being passed by Council and signed off on by Public Works Director Erick Woodruff. He stated that would expedite the situation if the acquisitions don't have to go back to Public Works before going to Council. Councilman Moore stated he is okay with doing that as long as the receipts for expenses are all taken to the Council. Councilman Moore motioned, seconded by Councilman Frierson, to proceed with Chairman Street's recommendation. All voted aye, with the exception of Councilman Dover who abstained from voting.

A motion was made by Councilperson Darrel Dover, seconded by Councilperson Cecil Province, that this matter be Recommended to the City Council. The motion CARRIED.

RES-07:60

A RESOLUTION TO ACCEPT THE LOW BID AND ENTER INTO A CONTRACT WITH RICHARD BAUGHN CONSTRUCTION, INC. FOR THE CONSTRUCTION OF THE LAWSON ROAD EXTENDED PROJECT;

Sponsors: Mayor's Office

Attachments: [Contract Document.pdf](#)

City Engineer Kelly Panneck stated the bid came in lower than what has been budgeted for the project. Mayor Formon questioned why Richard Baughn was so much lower than some of the other bidders. Mr. Panneck stated Richard Baughn was lower across the board and did provide references and will be bonded.

A motion was made by Councilperson Darrel Dover, seconded by Councilperson Mitch Johnson, that this matter be Recommended to the City Council. The motion CARRIED.

Ordinance to amend the 2007 budget by upgrading one full-time position

City Planner Otis Spriggs explained he would like to upgrade one of his employees to an administrative assistant due to the duties she has. He discussed the position. He also stated he does not have a job description yet, but is working with Human Resources Director Suzanne Hackney to come up with one. Mr. Spriggs noted Mayor Formon and City Attorney Phillip Crego have not approved the ordinance yet. A motion was made by Councilperson Chris Moore, seconded by Councilperson Charles Frierson, that this matter be Recommended to Finance Committee. The motion CARRIED. It was asked for Mr. Spriggs to take the job description and other details to the Finance meeting.

4. Pending Items

BUILDINGS - MAYOR FORMON AND TONY THOMAS

Long range planning facilities plan: Mayor Formon stated they are working on getting Mr. Woodruff up to speed on the plan. He added Mr. Woodruff is working on some issues with the DSA building. PENDING

Valley View Fire Department building: Mayor Formon explained they will be receiving a survey on the building and then they will run an ad for it in the paper. Mr. Tony Thomas added they have already had some commercial interest in the property. PENDING

PLANNING - OTIS SPRIGGS

Off-premise and on-premise signage: Mr. Spriggs stated the re-write is in good condition and they will be continuing their work session later this week. PENDING

Revised Planned Development District: Mr. Spriggs stated the code is on the City Council agenda for approval.

Land Use Plan update: Mr. Spriggs explained they are currently looking at the industrial sector. PENDING

CITY ENGINEER - KELLY PANNECK

Sidewalks update: Mr. Panneck stated they no longer have a concrete provider. He explained Van Horn informed the department they can no longer fulfill their contractual obligations, so he will be going to the second bidder which was Morris and Kid. Mr. Thomas questioned whether they would need to go before Council to approve the bid. Councilman Dover stated he doesn't see the need to go to Council if the second bidder sticks with his original bid.

Wofford Street property: Mr. Panneck stated the City could proceed with purchasing the property since the plans are almost finalized. It was asked for Mr. Hardwick to get an appraisal on the property.

STREETS - TEDDY HOOTON

FEMA letter concerning Butler Creek: Street Superintendent Teddy Hooton stated the plans are under review, but they haven't heard anything from FEMA yet.

Three-way stop at Union and Matthews: Mayor Formon stated he spoke with Police Chief Michael Yates and he indicated the intersection was working well and they had not received any complaints. He recommended leaving the intersection as a three-way stop and monitoring it for a while longer. Mr. Hooton stated the Traffic Control Review Committee recommended turning the stop light back on due to complaints they had received. It was suggested the intersection should be monitored longer.

Purchase of tornado sirens update: Mr. Hooton stated he spoke with a siren company and they will be evaluating the City and giving their recommendation concerning coverage. Mayor Formon added 911 Director Bob Andrews is looking into the cost of reverse-911 and will be presenting a report to the Public Safety Committee.

Ditch cleaning project: Mr. Hooton explained the company is going to be finishing the section in the Mardis area. Councilman Moore asked for the Lost Creek ditch north of Johnson Ave. to be taken care of because it is overgrown with vegetation. Discussion was held regarding the current crew that takes care of the ditches. Mr. Hooton stated with the number of ditches the City has the current crew of three people cannot keep up with everything. It was asked for Mr. Hooton to come up with a recommendation as to what the City should do to keep up with the ditch cleaning. PENDING

PUBLIC WORKS - ERICK WOODRUFF

GIS, Fisher and Arnold - Public Works Director Erick Woodruff stated he was just given access to the files today. Mayor Formon suggested Fisher and Arnold should attend a meeting to give a status report on the project. It was questioned whether the information was ready to be put online. Internal Auditor Misty Micenhamer stated she was told the information was not ready to be put online due to the Information Systems Department, not Fisher and Arnold. Councilman Moore questioned whether the City has received everything from Fisher and Arnold. Ms. Micenhamer stated all of the GIS-related material has been received. Mr. Mike Cameron questioned whether the flood and zoning maps are accessible. Ms. Micenhamer stated the City has the information, but she is not sure the information is accessible yet. Mr. Thomas stated they are still deciding what should and should not be made public. Mayor Formon explained City Water and Light didn't want some information made public concerning the water systems. Ms. Micenhamer stated CWL had concerns over water access points due to possible terrorist activity. Mr. Thomas stated they are not sure when the information will be online so the public can access it. Mr. Cameron questioned how the City will be working with the Assessor's Office to put their information on the maps. Mayor Formon stated the Assessor's Office will upload the information to the City. PENDING

Standard operating procedures: Mr. Woodruff stated they should have an outline in two weeks. It was asked for Mr. Woodruff to bring whatever information he has to the next meeting. PENDING

SANITATION - ROYCE LEONARD

Landfill closure and gas mitigation bids: Sanitation Director Royce Leonard stated the resolution to accept the bids will be on the next Council agenda. He added Attorney Andy Adams indicated the clay cap closure plan should be okay, but they haven't heard anything yet.

Chairman Street questioned what carbon credits are. Councilman Moore stated they are credits that can be sold by cities to polluting companies to offset their extra pollution. Discussion was held regarding how they are used. Councilman Moore noted starting with 2008 credits will no longer be able to be sold.

5. Other Business

Purchase of a rubber tire excavator

Mr. Hooton recommended purchasing the Gradall XL3300 excavator. He noted it would be a new purchase, but it is in the budget. He explained the excavator is a telescopic boom machine and Gradall is the only company who makes telescopic boom machines. Councilman Dover questioned whether the bid specified telescopic booms. Mr. Hooton stated the bid was for rubber tire excavators, but Scott Construction submitted a bid for the telescopic boom. Discussion was held concerning the bid. Mr. Hooton stated he did not want to bid the excavator out as a telescopic boom because Gradall is the only company who makes them. He further explained he did not want to only receive one bid and possibly be accused of specing other companies out of the bid. Councilman Moore stated specifying a telescopic boom would not have been an abuse of power, so he recommended re-bidding the excavator to specify telescopic boom. It was asked for Mr. Hooton to re-bid the excavator as a telescopic boom and bring back his information at the next meeting.

Purchase of a replacement excavator

Mr. Hooton informed the committee the insurance totaled out the damaged excavator and

paid \$115,000. He stated they received three quotes to replace the damaged excavator. He recommended the 2006 Volvo EC330 because it has a full warranty, is newer and has less hours on it. Councilman Frierson motioned, seconded by Councilman Dover, to recommend purchasing the 2006 Volvo EC3300 to the Finance Committee. All voted aye.

6. Adjournment

A motion was made by Councilperson Chris Moore, seconded by Councilperson Mitch Johnson, that this meeting be Adjourned. The motion CARRIED.