



Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Conyers Rawleigh & Charles Craig  
4304 Race St  
Jonesboro, AR 72401

RE: 4304 Race St Jonesboro, AR 72401

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 7<sup>th</sup> day of April, 2023.

Michael McQuay  
Michael McQuay  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 7<sup>th</sup> day of April, 2023.

Sharon McIntosh  
Notary Public



My commission expires: May 20, 2032



## ***Notice of Violation***

04/07/2023

CONYERS RAWLEIGH & CHARLES CRAIG  
4304 RACE ST  
JONESBORO AR 72401

Case #: 231132

In regards to property located at: 4304 RACE ST, JONESBORO, 72401 72401

Our records show that you own the property listed above. We have observed that the property needs mowed and trimmed. We are sending this letter and are allowing you the opportunity to correct the violation(s) mentioned below by the end of the day on 04/17/2023. If the issue is not corrected by the date listed, the City will mow and trim, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of [www.jonesboro.org](http://www.jonesboro.org)

Additionally, any owner/occupant shall be presumed to have notice for the violation of overgrown grass or weeds if the owner/occupant has received notice of the same violation within the same calendar year.

Section:

**30-5 Overgrown Grass, Weeds, Vines, or Low hanging Limbs**

**30-5 Unsightly or Unsanitary Conditions**

Call me direct at 870-273-2129 as soon as you receive this letter.

Sincerely,

Blake Nichols  
Code Enforcement Officer  
P.O. Box 1845  
Jonesboro, AR 72403

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Extra Services & Fees (check box, add fee as appropriate)

- |  |          |
|--|----------|
| <input type="checkbox"/> Return Receipt (hardcopy)           | \$ _____ |
| <input type="checkbox"/> Return Receipt (electronic)         | \$ _____ |
| <input type="checkbox"/> Certified Mail Restricted Delivery  | \$ _____ |
| <input type="checkbox"/> Adult Signature Required            | \$ _____ |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$ _____ |

Postage

\$

Total Postage and Fees

\$

Sent To

Conyers Rantigh & Charles Craig  
Street and Apt. No., or PO Box No.  
4304 Race St.  
City, State, ZIP+4®  
Jonesboro, AR 72401

Postmark  
Here  
APR 07 2023

7022 2410 0003 0083 7991



## CITY OF JONESBORO

### Code Enforcement

Request For Invoice

Date: 6-19-23

To: Tosha Moss

Case #: 232658

Property Address: 4304 Race St. APN# 01-144271-19900  
Jonesboro, AR 72401

Comply by Date: 4-17-23 (2<sup>nd</sup> Mowing)

Need to send the following charges to this person.

Property Owner: CONYERS CHARLES CRAIG  
4304 RACE ST  
JONESBORO, AR 72401

<u>ITEMS</u>	<u>AMOUNTS</u>
Mowing and Trim	\$ 60.00
Admin Fees	\$ 200.00
Filing Fees	\$ 15.00
<hr/>	
Total	\$ 275.00

Thank you,

Mike McQuay  
Jonesboro Police Department  
Code Enforcement Division  
PO Box 1845  
Jonesboro, AR 72403



DATE	INVOICE NO
6/19/2023	0067001

<b>BILL TO</b>
Charles Craig Conyers 4304 Race St Jonesboro, AR 72401

DUE DATE
8/7/2023

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
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PREVIOUS OUTSTANDING BALANCE 350.00

Code Enforcement Charges:

Filing Fee - 4304 Race St	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee - 4304 Race St	1.00	200.00	200.00	0.00	0.00	200.00
Mowing and Trim - 4304 Race St	1.00	60.00	60.00	0.00	0.00	60.00

INVOICE TOTAL: 275.00 0.00 0.00 275.00

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Charles Craig Conyers  
Customer No: 021440  
Account No: 0035225 - Code Enforcement Charges

DUE DATE	INVOICE NO
8/7/2023	0067001

Please remit payment by the due date to:

City of Jonesboro  
300 South Church Street  
PO Box 1845  
Jonesboro, AR 72403

If payment is not made within (30) days,  
the lien may be certified to Craighead  
County for collection on real estate  
taxes or City may pursue a  
judicial foreclosure in accordance  
with Ark. Code Ann. § 14-54-904.

Invoice Total: 275.00  
Discounts: 0.00  
Credit Applied: 0.00  
Ending Balance: 625.00

INVOICE BALANCE: \$275.00  
AMOUNT PAID: \_\_\_\_\_



Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Charles Craig Conyers  
4304 Race St  
Jonesboro, AR 72401

RE: 4304 Race St. Jonesboro, AR 72401

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Michael McQuay  
Michael McQuay  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 5th day of July, 2023.

Sharon McIntosh  
Notary Public



My commission expires: May 20, 2032



DATE	INVOICE NO
6/19/2023	0067001

BILL TO
Charles Craig Conyers 4304 Race St Jonesboro, AR 72401

DUE DATE
8/7/2023
BALANCE

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
PREVIOUS OUTSTANDING BALANCE						350.00
Code Enforcement Charges:						
Filing Fee - 4304 Race St	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee - 4304 Race St	1.00	200.00	200.00	0.00	0.00	200.00
Mowing and Trim - 4304 Race St	1.00	60.00	60.00	0.00	0.00	60.00
INVOICE TOTAL:			275.00	0.00	0.00	275.00

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

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INVOICE BALANCE: \$275.00  
AMOUNT PAID: \_\_\_\_\_

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|--|----|-------|
| <input type="checkbox"/> Return Receipt (hardcopy)           | \$ | _____ |
| <input type="checkbox"/> Return Receipt (electronic)         | \$ | _____ |
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| <input type="checkbox"/> Adult Signature Restricted Delivery | \$ | _____ |

Postage

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Total Postage and Fees

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Sent To

Street and Apt. No., or PO Box No.

City, State, ZIP+4®

Conyers, Charles Craig  
4304 Race St  
Jonesboro Ark 72401



2022 2410 0003 0084 2391





Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

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Charles Craig Conyers  
4304 Race St  
Jonesboro, AR 72401

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Michael McQuay  
Michael McQuay  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 6<sup>th</sup> day of September, 2023.

Sharon McIntosh  
Notary Public



My commission expires: May 20, 2032



Invoice# : 0067001
Case# : 232658

**Notice Mailed Prior to 9/17/2023**

Charles Craig Conyers  
4304 Race St  
Jonesboro, AR 72401

Subject: 4304 Race St., Jonesborn, AR 72401 Parcel# 01-144271-19900

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 10/17/2023.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

A handwritten signature in black ink, appearing to read "S. Roper", is written over the printed name "Scott Roper".

Scott Roper  
Director of Code Enforcement  
City of Jonesboro  
300 S. Church Street  
Jonesboro, AR 72401  
Phone: 870-933-4658

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Charles Craig Conyers  
4304 Race St  
Jonesboro, AR 72401

9589 0710 5270 1328 0375 46