



CITY OF JONESBORO
CONDITIONAL USE APPLICATION

Case Number CU12-10 MAPC Deadline 9/17
Date Submitted 9/18/12 MAPC Meeting Date 10/09/12

OWNER/APPLICANT INFORMATION

Property Owner Central Baptist Church Applicant Robin Nix on behalf of
Address 3707 Harrisburg Rd Address Arkansas Baptist Children's Home
Phone 870-935-1950 Phone and Family Ministries
Signature Dr. Archi Mason Signature Robin Nix

PARCEL INFORMATION

Address/Location 3600 Forest Hill Road
Current Zoning R-1 Existing Land Use Vacant
Adjacent Zoning North R1, R-3 East I-2 South R-1 West R-1

REQUESTED CONDITIONAL USE

Describe the proposed use, explain why it is appropriate for this location, and describe any precautions to be taken to minimize adverse impacts on neighboring properties.

A home for homeless mothers with children. Male children must be 12 or under and female children must be 17 or under. Home will provide living quarters for full-time Case Management Coordinator and for up to 7 mothers. Will not be used for abused women and children. See attached sheet for guidelines.

Property is being donated by Central Baptist Church and building is being built in memory of Dr. Buck Rusher with funds provided by Dr. Rusher's family. Home will be of a residential design. Arkansas Baptist Children's Home and Family Ministries joining with Central Baptist Church in this project should make this ministry a great opportunity for Jonesboro.

GENERAL SUBMITTAL INFORMATION

- Submit a narrative letter explaining your request along with ten (10) copies of an accurate site plan drawn at a scale that clearly illustrates the requested use, the subject property, and surrounding properties, streets and easements, etc.
- Provide confirmation receipts to our office that adjoining owners of all properties within 200' of subject property have been notified.
- Pay fees.

Arkansas Baptist Children's Homes & Family Ministries

Family Care

Procedure Planning

- Intake/Referral
 - Administrative assistant screens calls
 - Case management coordinator gathers information from phone call with applicant
 - Decision will be made to begin application to family care or assist with community service
- Application
 - Case management coordinator meets with applicant to review application which includes contacting references criminal background checks on mother and children 14 and older
- Intake interview
 - Treatment team interviews client and children
 - At conclusion of interview the applicant will be scheduled for an intake date
- Admission assessment
 - A written assessment will include all documents and information addressing physical, educational, financial, medical, spiritual and emotional needs of client
 - Client goals toward living independently may include paying off debts, finding permanent housing, completing a level of education
- Discharge planning
 - Client's discharge plan will begin at point of admission
 - Reasons a client might be discharged
 - Non-compliance with program guidelines/goals
 - Display of behavior deemed inappropriate for group living
 - No attempt to seek employment
 - Neglectful supervision of children
 - Unapproved visitors or persons of opposite sex into the cottage
 - Abuse of drugs or alcohol
 - Danger to self or others
- Aftercare resources
 - Limited after services can include monthly visits to food pantry or clothing closet
 - Assistance in relocations resources, obtaining school supplies, budgeting, counseling
- Plan of service – developed by client and treatment team. POS stipulates goals to stay in program and will be reevaluated every three months.
 - Client employment guidelines
 - If unemployed, client is to actively search for employment on a weekly basis
 - Clients will submit a weekly log listing employment search activity
 - If employment not obtained in first month client will work on campus ten hours a week to be applied to monthly program fee

- Housing guidelines
 - Within first thirty days of admission client will apply for local housing
- Monetary arrangements
 - Money management agreement
 - Monthly program fee
 - Provides a copy of pay stay to case manager
 - Deposits a minimum of 10% of all income into a family care savings account
 - Completes a budget sheet for each pay period
- Client agreements
 - Residential agreement
 - Follows rules
 - Assists with household maintenance and chores
 - Attends bi-weekly meetings with case manager
 - Participates in Monday night support group
 - Individual therapy
- Request for extension
 - Can be requested every three months
 - Extension can be given based on clients ability to comply with program expectations and showing motivation to work on goals