



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes - Draft Public Works Council Committee

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Tuesday, August 5, 2014

5:00 PM

Municipal Center

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### 1. Call To Order

*Mayor Perrin was also in attendance.*

### 2. Roll Call by City Clerk Donna Jackson

**Present** 6 - Gene Vance;Chris Moore;John Street;Darrel Dover;Charles Coleman and Ann Williams

**Absent** 1 - Mitch Johnson

### 3. Approval of minutes

**MIN-14:075** Minutes for the Public Works Committee meeting on July 1, 2014

Attachments: [Minutes](#)

**A motion was made by Councilman Darrel Dover, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Darrel Dover;Charles Coleman and Ann Williams

**Absent:** 1 - Mitch Johnson

**MIN-14:079** Minutes for the special called Public Works Committee meeting on July 9, 2014

Attachments: [Minutes](#)

**A motion was made by Councilman Darrel Dover, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Darrel Dover;Charles Coleman and Ann Williams

**Absent:** 1 - Mitch Johnson

### 4. New Business

*Resolutions To Be Introduced*

**RES-14:109** A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR AND THE CITY CLERK TO ACCEPT THE PROPERTY DONATED BY THE DOWNTOWN JONESBORO IMPROVEMENT DISTRICT #1 (ALSO KNOWN AS JONESBORO CENTRAL BUSINESS IMPROVEMENT DISTRICT #1)

**Sponsors:** Engineering

**Attachments:** [Quitclaim Deed](#)

*Mayor Perrin explained some of this property had been deeded to the organizations and there are only two members left on these committees. He added having this property deeded to the City will allow the City to build more parking if it is needed.*

**A motion was made by Councilman Chris Moore, seconded by Councilman Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Darrel Dover;Charles Coleman and Ann Williams

**Absent:** 1 - Mitch Johnson

**RES-14:110** A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR AND CITY CLERK TO PURCHASE PROPERTY LOCATED AT 914 EAST WASHINGTON, JONESBORO, ARKANSAS FOR THE PURPOSE OF STREET IMPROVEMENTS

**Sponsors:** Engineering

**Attachments:** [Offer and Acceptance](#)

*Mayor Perrin noted this property is for the Patrick Street improvements.*

*Councilman Moore inquired how many more properties will need to be purchased. Mayor Perrin answered there are two more properties on Patrick Street and the prices are currently being negotiated.*

*Councilman Moore then asked what the City plans to do when they reach Kenwood Flower Shop. Chief Operations Officer LM Duncan answered the City will stop when they reach that point. Councilman Moore then questioned which side of the street the City is going to widen and if there is a house that needs to be removed. Mayor Perrin answered the City has already purchased the house.*

*Mayor Perrin explained the Engineering Department is currently looking at whether or not the City wants to go from Matthews Avenue to Washington Avenue. He added that project will be expensive due to drainage restructuring and utilities will need to be relocated.*

**A motion was made by Councilman Chris Moore, seconded by Councilman Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Darrel Dover;Charles Coleman and Ann Williams

**Absent:** 1 - Mitch Johnson

**RES-14:112** A RESOLUTION TO ACCEPT A MAINTENANCE AGREEMENT FOR

STORMWATER MANAGEMENT FACILITIES FOR JAMESTOWN MANOR PH-IV,  
A RESIDENTIAL SUBDIVISION

**Sponsors:** Engineering

**Attachments:** [Maintenance Agreement](#)  
[Plat](#)

**A motion was made by Councilman Darrel Dover, seconded by Councilman Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Darrel Dover;Charles Coleman and Ann Williams

**Absent:** 1 - Mitch Johnson

**RES-14:113** A RESOLUTION TO ACCEPT A MAINTENANCE AGREEMENT FOR  
STORMWATER MANAGEMENT FACILITIES FOR PARKER PLACE PH-II, A  
COMMERCIAL SUBDIVISION

**Sponsors:** Engineering

**Attachments:** [Maintenance Agreement](#)  
[Plat](#)

**A motion was made by Councilman Darrel Dover, seconded by Councilman Gene Vance, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Darrel Dover;Charles Coleman and Ann Williams

**Absent:** 1 - Mitch Johnson

**RES-14:114** A RESOLUTION TO ACCEPT A MAINTENANCE AGREEMENT FOR  
STORMWATER MANAGEMENT FACILITIES FOR MADISON ESTATES  
SUBDIVISION PHASE III, A RESIDENTIAL SUBDIVISION

**Sponsors:** Engineering

**Attachments:** [Plat](#)  
[Maintenance Agreement](#)

**A motion was made by Councilman Gene Vance, seconded by Councilman Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Darrel Dover;Charles Coleman and Ann Williams

**Absent:** 1 - Mitch Johnson

**RES-14:116** A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE  
BID AND ISSUE A PURCHASE ORDER TO TEMPLE, INC. FOR FURNISHING  
GPS PREEMPTION EQUIPMENT AND MANAGEMENT SOFTWARE - BID NO.  
2014:22

**Sponsors:** Engineering

**Attachments:**    [GPS Preemption](#)  
                              [Bid 2014 22](#)  
                              [Bid Tab](#)

*Mayor Perrin noted this company was not the lowest bidder meeting specifications.*

*Traffic Engineer Mark Nichols explained the City received two bids for this project. The first bid was from Emtrac Systems for \$79,000 and Temple was for \$84,000, but they are not the same system. The main difference was the system with Emtrac communicated through the fire trucks and EMS units, so when the City needed to do work they would have to go on the property of EMS units.*

*Mayor Perrin explained this is based on the vehicle instead of the signal and if the City would have used the other company it would have cost more money in the long run. Mr. Nichols agreed.*

*Chairman Street asked if this needs to be placed on tonight's Council agenda. Mayor Perrin answered no.*

**A motion was made by Councilman Darrel Dover, seconded by Councilman Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Darrel Dover;Charles Coleman and Ann Williams

**Absent:** 1 - Mitch Johnson

**RES-14:117**            A RESOLUTION TO ACCEPT A MAINTENANCE AGREEMENT FOR STORMWATER MANAGEMENT FACILITIES FOR ARNOLD'S FOREST MINOR PLAT, A RESIDENTIAL SUBDIVISION

**Sponsors:**        Engineering

**Attachments:**    [Maintenance Agreement](#)  
                              [Plat](#)

**A motion was made by Councilman Gene Vance, seconded by Councilman Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Darrel Dover;Charles Coleman and Ann Williams

**Absent:** 1 - Mitch Johnson

**RES-14:118**            A RESOLUTION TO ACCEPT A MAINTENANCE AGREEMENT FOR STORMWATER MANAGEMENT FACILITIES FOR GABRIEL CROSSING, A RESIDENTIAL SUBDIVISION

**Sponsors:**        Engineering

**Attachments:**    [Maintenance Agreement](#)

**A motion was made by Councilman Darrel Dover, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Darrel Dover;Charles Coleman and Ann Williams

**Absent:** 1 - Mitch Johnson

**RES-14:119** A RESOLUTION TO ACCEPT A MAINTENANCE AGREEMENT FOR STORMWATER MANAGEMENT FACILITIES FOR REPLAT OF LOTS 1-10 AND LOTS 27-50 SAGE MEADOWS, PHASE II-C, A RESIDENTAL SUBDIVISION

**Sponsors:** Engineering

**Attachments:** [Maintenance Agreement](#)  
[Plat](#)

**A motion was made by Councilman Gene Vance, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Darrel Dover;Charles Coleman and Ann Williams

**Absent:** 1 - Mitch Johnson

**RES-14:120** A RESOLUTION TO ACCEPT A MAINTENANCE AGREEMENT FOR STORMWATER MANAGEMENT FACILITIES FOR THE VILLAS AT SAGE MEADOWS, PHASE II, A RESIDENTAL SUBDIVISION

**Sponsors:** Engineering

**Attachments:** [Maintenance Agreement](#)  
[Plat](#)

**A motion was made by Councilman Gene Vance, seconded by Councilman Darrel Dover, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Darrel Dover;Charles Coleman and Ann Williams

**Absent:** 1 - Mitch Johnson

**RES-14:124** A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO APPROVE A SUPPLEMENTAL AGREEMENT FOR THE CROWLEY’S RIDGE PARKWAY: JONESBORO MULTI-USE TRAIL (JOB NO. 100728)

**Sponsors:** Mayor's Office and Engineering

**Attachments:** [Supplemental Agreement](#)

*Mayor Perrin stated the City had an outside firm do the engineering for this project. He added the cost is approximately \$97,000 and will come out of Capital Improvements. He noted the City will need to get into contact with the Highway Department to complete the walking trail around Craighead Forest and he is meeting with Ms. Lorie Tudor on August 15th.*

**A motion was made by Councilman Gene Vance, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Darrel Dover;Charles Coleman and Ann Williams

**Absent:** 1 - Mitch Johnson

## **5. Pending Items**

## **6. Other Business**

### Update on the Race Street Improvements and roundabout on Aggie Road

*Councilman Dover asked for an update on the Race Street improvements and the roundabout on Aggie & Airport Road.*

*City Engineer Craig Light explained the City laid pipe across Mary Jane yesterday and he estimates it will be another 1 to a 1 ½ weeks with the pipe installation and cleanup. He added the intent is to have the road opened by the time school starts.*

*Mr. Light stated the 60% plans dealing with the roundabout has to be submitted to the Highway Department during the week of August 18th.*

### Discussion concerning maintaining the stormwater facilities

*Councilman Moore inquired how many of the stormwater management facilities the City will be responsible for mowing. Councilman Vance answered the maintenance agreement removes the mowing responsibility from the City. Mr. Light stated the maintenance agreement allows for the City to maintain the pipes.*

*Councilman Moore then asked what the long term obligation is for the City. Councilman Vance answered it is strictly for the drainage structure. Mr. Light noted the maintenance agreement informs the property owner and future property owners of their responsibility to maintain the mowing and easement.*

*Councilman Moore questioned if the City is responsible for removing the silt. Mr. Light answered yes, and he believes the City has always been responsible for that. He added the City is responsible for the long term maintenance that deals with silting and any structure failures.*

## **7. Public Comments**

## **8. Adjournment**

**A motion was made by Councilman Darrel Dover, seconded by Councilwoman Ann Williams, that this meeting be Adjourned . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Darrel Dover;Charles Coleman and Ann Williams

**Absent:** 1 - Mitch Johnson