



City of Jonesboro

900 West Monroe
Jonesboro, AR 72401

Meeting Minutes - Draft Public Works Council Committee

Tuesday, April 6, 2010

5:30 PM

Huntington Building

1. Call To Order

Mayor Perrin was also in attendance.

Present 5 - Gene Vance; Jim Hargis; Chris Moore; John Street and Darrel Dover

Absent 1 - Mitch Johnson

2. Approval of minutes

MIN-10:028 Minutes for the Public Works Committee meeting on March 4, 2010.

Attachments: [Minutes 3/4/10](#)

A motion was made by Councilman Chris Moore, seconded by Councilman Darrel Dover, that this matter be Passed . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance; Jim Hargis; Chris Moore and Darrel Dover

Absent: 1 - Mitch Johnson

MIN-10:029 Minutes for the special called Public Works Committee meeting on March 16, 2010

Attachments: [Minutes 3/16/10](#)

A motion was made by Councilman Chris Moore, seconded by Councilman Darrel Dover, that this matter be Passed . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance; Jim Hargis; Chris Moore and Darrel Dover

Absent: 1 - Mitch Johnson

3. New Business

Ordinances To Be Introduced

ORD-10:019 AN ORDINANCE AMENDING THE MEMBERSHIP OF THE STORMWATER MANAGEMENT BOARD AS CREATED BY FILE NUMBER ORD-07:50

Sponsors: Public Works Council Committee

Chairman Street explained this item needs to be placed on tonight's City Council

agenda.

Councilman Hargis asked if this would make Councilman Dover the drainage sub-chair. Chairman Street answered yes. He added the Public Works Committee has a drainage sub-chair and that is who should serve on the committee. Councilman Vance noted this ordinance will help align these positions.

Councilman Vance explained this will not automatically make Councilman Dover a member of that committee, but will allow him to be a voting member. He added he will be eligible for the position, but the whole body elects the sub-chair. He noted his term is up so his position will need to be replaced, but Councilman Dover will replace Chairman Street.

A motion was made by Councilman Jim Hargis, seconded by Councilman Chris Moore, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance;Jim Hargis;Chris Moore and Darrel Dover

Absent: 1 - Mitch Johnson

Resolutions To Be Introduced

RES-10:032 A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF JONESBORO, CRAIGHEAD COUNTY TO UTILIZE FEDERAL-AID MONIES FOR THE INSTALLATION OF TRAFFIC SIGNAL - HIGHWAY 91 AT UNIVERSITY LOOP

Sponsors: Engineering

Attachments: [Hwy 91 and University Loop 030310](#)

Mayor Perrin explained this grant is for an 80/10/10 match. He added the City would have to pay approximately \$13,000 for the City's part of the grant and possibly additional money for a right-of-way acquisition. He added he believes ASU will probably donate the right-of-way. He noted the total cost of the project is \$130,000.

A motion was made by Councilman Darrel Dover, seconded by Councilman Chris Moore, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance;Jim Hargis;Chris Moore and Darrel Dover

Absent: 1 - Mitch Johnson

RES-10:035 A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO AUTHORIZE THE MAYOR AND CITY CLERK TO ACCEPT 0.65 ACRES DONATED BY IBERIABANK fsb AND A 30 FOOT PERMANENT DRAINAGE EASEMENT FROM JIM AND LOUISE MEAD AND A 10 FOOT TEMPORARY CONSTRUCTION EASEMENT FROM CRAIG MCDANIEL AND CINDY MCDANIEL FOR THE CONSTRUCTION AND MAINTENANCE OF DRAINAGE IMPROVEMENTS

Sponsors: Engineering

Attachments: [Quitclaim Deed Iberiabank fsb](#)
[Permanent Drainage Easement](#)
[Real Estate Transfer Agreement](#)
[Temporary Construction Easement](#)

Chairman Street explained these properties are located behind Fazoli's and Iberia Bank on Highland Drive.

Councilman Hargis asked what would be the continuing maintenance obligation for this project. Chairman Street answered it would be the same as the detention ponds.

Councilman Moore questioned if a detention pond is going to be built or if the ditch on Wilkins Street is going to be realigned. Mayor Perrin answered the City will do both.

Councilman Hargis explained the basin at Nettleton Avenue & Kitchen Street sits below the drain and the neighborhood thinks they will have varmit problem. Councilman Vance stated that drainage project is not complete and the contractor will finish this project once it dries out.

A motion was made by Councilman Darrel Dover, seconded by Councilman Chris Moore, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance; Jim Hargis; Chris Moore and Darrel Dover

Absent: 1 - Mitch Johnson

RES-10:036 A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR AND THE CITY CLERK TO ACCEPT THE PROPERTY DONATED BY THE JONESBORO PARKING AUTHORITY (ALSO KNOWN AS MUNICIPAL PARKING AUTHORITY OR DOWNTOWN PARKING AUTHORITY)

Sponsors: Engineering

Attachments: [Jonesboro Parking Authority Quitclaim Deed](#)
[Map](#)

Chairman Street asked if this is cleanup for joint ownership of the lots. Mayor Perrin answered yes, and the property will be in the City's name only since the Municipal Parking Authority does not exist anymore.

Councilman Hargis asked if this is for parking. Mayor Perrin answered yes.

A motion was made by Councilman Darrel Dover, seconded by Councilman Chris Moore, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance; Jim Hargis; Chris Moore and Darrel Dover

Absent: 1 - Mitch Johnson

RES-10:038 A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF JONESBORO TO UTILIZE FEDERAL-AID NATIONAL SCENIC BYWAYS FUNDING FOR CROWLEYS RIDGE PARKWAY: JONESBORO MULTI-USE TRAIL

Sponsors: Engineering

Mayor Perrin explained this is for the trail at Crowley's Ridge and the City can utilize some of the funds for the design work. He added the Arkansas State Highway Commission has to approve everything concerning the trail. He stated they recommended the City apply for the funding, which will be a cost to the City, but the City does not have to use the funding. He added he informed them due to the City's economic conditions the City will apply for this, but the City will look into it and do the project at the City's discretion.

A motion was made by Councilman Darrel Dover, seconded by Councilman Chris Moore, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance; Jim Hargis; Chris Moore and Darrel Dover

Absent: 1 - Mitch Johnson

4. Pending Items

Long-range facilities update

Councilman Vance asked if the study for the Old Fire Station #2 on West Washington would be brought before the Public Works Committee. Mayor Perrin answered it would go before the Finance Committee because it requires the expensing of funds.

Councilman Vance explained the concrete slab has been poured and the metal building should be delivered within the next few weeks. He added the design plans are 90% complete and should go out to bid within the next couple of weeks. He noted the plans are for the maintenance and storage building that will hold the tires and oil, which cannot be stored in the other building due to a code issue. He noted the code issue has been worked out.

5. Other Business

Discussion concerning the incinerator

Councilman Moore asked for an update on the incinerator site. City Engineer Craig Light explained the pad is 95% complete and is ready for the installation of the incinerator. He added he called the manufacturer to let them know the City is ready for the incinerator and he hopes to have it delivered within the next week.

Councilman Dover asked how long it would take before it is in operation. Mr. Light answered the contract states 90 days, but he does not think it will take that long. He added it will take 30 days for the concrete work to be done.

Councilman Moore asked if the City has started on the concrete pad. Mr. Light answered that is in company's contract. Councilman Moore asked if the 90 days includes the concrete work. Mr. Light answered the contract states the work should be completed within 120 days. He added getting power, right-of-way and easement acquisitions to the incinerator site could cause a hold up, but CWL is currently working on that.

Old Fire Station #2 on West Washington

Councilman Vance explained the Building Facilities Committee requested an architect do a study on the Old City Hall, which is also referred to as Old Fire Station #2 on West Washington, as to how feasible it would be to use the building for existing City services. He added they hope to take this to the Finance Committee next Tuesday and hopefully approve a contract at the next City Council meeting. He noted if it is feasible then the City will start studying what it will cost and bring a recommendation back to the Public Works Committee. He noted they would take all the offices in the Huntington Building including Council Chambers and put them in the Old City Hall.

Councilman Moore inquired how many square feet the Old City Hall has. Councilman Vance answered approximately 14,000 square feet.

Councilman Hargis asked if the flooding in that area would be handled. Councilman Vance stated the flooding issue would be addressed.

Councilman Moore asked if the Building Facilities Committee is looking at the City's current property inventory in terms of what the City might or might not need. Councilman Vance answered yes.

Councilman Moore asked if there is a timeline when the City might know what they will or will not need in terms of property. Councilman Vance answered the Mayor asked for the Council's approval on the certain property. He added they bid out 3 pieces of property, but did not receive proper bids so now the City is currently working to put those out to bid again.

Discussion was held concerning various property.

Mayor Perrin stated the State statute does not elude to the City having to bid out property. He added the City can sell property for any price, but they still have to have the Council's approval to accept and dispose of property. He stated it is very prudent that the property is put out to bid, but once the bids are out, the City can sell the property for any price they feel reasonable. He added the City received an appraisal for \$440,000 for the old fire station property located at Matthews & Caraway.

Councilman Moore stated the City should come up with a fair price for the land instead of trying to sell it for the appraisal amount.

He also inquired about the property on Main Street where Winter Wonderland is located. Mayor Perrin answered the City has not done anything with that property, but believes the City could sell the property very easily. He added someone inquired if the City would trade another piece of property for the Winter Wonderland property. He noted in the best interest of the children, the City would need to find a place to put Winter Wonderland.

Mayor Perrin stated he would like guidelines from this committee on what he should do considering how the selling price is set on some of the property the City owns.

Councilman Vance explained the City may need to hold onto some of the property due to the economic conditions.

Councilman Moore suggested the price for property be set at a range based on the appraisal. Mayor Perrin stated if the property price is not within that range then he would not bring anything to Council.

Parking downtown

Councilman Hargis recommended having a map show where all the parking is located for the downtown area. Mayor Perrin stated the City can do that. Mr. Light stated the City has a Downtown Parking Authority and if directed they could move forward with that.

Councilman Hargis asked if the Downtown Parking Authority is all volunteers. Mr. Light answered all members are appointed by the Mayor. Councilman Street stated Mr. Kent Arnold already has a list showing where all the parking spaces are located.

Mayor Perrin stated he will have the Engineering Department and GIS put the map on the City's website.

Councilman Dover recommended having signs showing where all the parking for downtown is located. Mr. Light stated there are already signs showing where parking is located.

Kitchen Street drainage

Mr. Light explained the Kitchen Street drainage project is still under construction and the contractor started working on the Wofford Street detention pond during the early winter, but the rains hampered the work. He added the contractor stated they were going to start work again this week, but they haven't. He noted the Wofford Street project is 25% done.

He stated the City is aware of the water in the Nettleton detention pond, which will have to be dug out and a solid material will need to be laid before the City can finalize the payout to the company.

Councilman Hargis asked if the topography or construction is different with the detention pond around Sam's Club due to the water not standing in the pond. Mr. Light answered the Nettleton and Kitchen detention pond was constructed during the winter and the City received 76 inches of rain throughout the year. He added once the detention pond is finished water should not puddle in it.

6. Public Comments

7. Adjournment

A motion was made by Councilman Gene Vance, seconded by Councilman Chris Moore, that this meeting be Adjourned. The motion CARRIED by a Voice Vote.

Aye: 4 - Gene Vance; Jim Hargis; Chris Moore and Darrel Dover

Absent: 1 - Mitch Johnson