



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, June 26, 2018

4:00 PM

Municipal Center

1. Call To Order

Councilmember David McClain said Chairmember Joe Hafner let me know that he would not be here today so I will be the presiding chair.

2. Roll Call by City Clerk Donna Jackson

Present 4 - Ann Williams; John Street; David McClain and LJ Bryant

Absent 2 - Charles Coleman and Joe Hafner

3. Approval of minutes

[MIN-18:056](#)

Minutes for the Finance Committee meeting on May 29, 2018

Attachments: [Minutes](#)

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Passed . The motion PASSED with the following vote.

Aye: 3 - Ann Williams; John Street and LJ Bryant

Absent: 2 - Charles Coleman and Joe Hafner

4. New Business

ORDINANCES TO BE INTRODUCED

[ORD-18:045](#)

AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE A CONTRACT WITH HANGAR 14 SOLUTIONS, LLC FOR THE USE OF STREETWISE CADLINK SOFTWARE AND STREETWISE SMARTBOARD SOFTWARE BY THE FIRE DEPARTMENT, AMENDING THE 2018 BUDGET, AND DECLARING AN EMERGENCY

Attachments: [Jonesboro, AR- StreetWise CADlink Service Agreement \(2\).pdf](#)
[Integration for Relativity and Streetwise](#)
[Turn-Key Mobile Proposal](#)
[iPad Cost](#)
[Display Cost](#)

Chairmember David McClain said do we have any discussion. I have a couple questions myself. Does anybody else on the committee have any questions? Councilmember L.J. Bryant asked, Fire Chief Kevin Miller, do you just want to give us a run down on this because I know there's a lot of particulars to it. Chief Miller said without getting too complicated because I'm not the technical guy. We've been using a mapping program for several years. The mapping program has become very antiquated, outdated and difficult to update. The current company that we contract with to provide that information had recently done an update. The update they did for the mapping program, while an okay system, was predominantly geared for the police department. I understand why. It's just sheer numbers. The police department has roughly 150 users and I have 12 users. The update was geared towards the police department, and built with them in mind. Subsequently, we were that square peg, round hole they were trying to pound us in and it didn't work. So, subsequently, since they have upgraded this in the last couple of months, the fire department does not have an adequate working, mapping program. We are truly relying on paper maps. As we're driving down the road, we are looking up to see where the address is and where the fire hydrant is located. We used that same system when I started in the 80s. So, we were trying to see about upgrading. We found this software program that is specifically designed for fire departments to be able to help us with addressing, mapping and inspections. That's what we are trying to move forward with.

Chairmember McClain asked is this something we didn't plan for or was this something we just all of a sudden needed? Chief Miller said we were hopeful the upgrade with the current software plan with Relativity would work for us, and it didn't. Chairmember McClain said okay. Chief Miller said there were a lot of assumptions on some people's part on Relativity that this would be able to work for us, but it just doesn't work. Now, if it's working for the police department, that's fine. It's covering their needs and their aspects, from what I understand, but it doesn't meet our needs. Chairmember McClain asked if there was any more discussion from anybody on the committee or the public. You have an emergency clause. Chief Miller said we would like to move this forward. Like I said, we are operating on a system with paper maps from the 1980s. Chairmember McClain asked, once this passes, how soon are they saying we can get this implemented. Chief Miller said they have only given us a temporary timeline, but we are talking about anywhere from six to eight weeks from the time they say go. They have been doing a few things for us such as preliminary integration to see if it would work. We weren't going to commit to this until we knew if it would work. They are to the point now where they are not going to do anymore work until we write them a check. That's what we are waiting on now.

Chairmember McClain said I have a motion and second to forward to full council and to adopt the emergency clause.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 3 - Ann Williams; John Street and LJ Bryant

Absent: 2 - Charles Coleman and Joe Hafner

RESOLUTIONS TO BE INTRODUCED

[RES-18:098](#)

A RESOLUTION TO CONTRACT WITH JONESBORO JETS, INC.

Attachments: [JONEBORO JETS EXHIBIT A](#)

Councilmember John Street said this is a standard agreement that we have done every year for a long time to enable them to utilize the city facilities for the swim team at certain times. There is nothing new that I can see. It's just a standard agreement.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 3 - Ann Williams;John Street and LJ Bryant

Absent: 2 - Charles Coleman and Joe Hafner

[RES-18:099](#)

RESOLUTION FOR THE ADOPTION OF AN AMENDED REGULATED PRIVILEGE LICENSE FEE SCHEDULE FOR THE COLLECTIONS DEPARTMENT

Attachments: [Privilege License Fees June 2018](#)

Councilmember L.J. Bryant said I have questions. I know that Chief Financial Officer Bill Reznicek or Human Resources Director Dewayne Douglas could maybe weigh in on this. What is our change here? Are we increasing anything? Are we organizing? Finance Manager Trever Harvey said no, there's no increase. What we have done, is that late last year we passed this new fee schedule. Since then, we have identified some of the business types that had been consolidated into not classified accounts. They were set at \$100 and \$175 for the fee. We identified the need to actually pull those out so that we can show those separately on the schedule. That's all that this is. Councilmember Bryant asked, was there any change like on banks. I was thinking that before with banks it mattered how much their deposits were. Was there a change there? Mr. Harvey said we didn't change any of that. Councilmember Bryant said okay. Mr. Harvey said the new business types that are on this actually have the same rate they paid this year, which is \$100 or \$175.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 3 - Ann Williams;John Street and LJ Bryant

Absent: 2 - Charles Coleman and Joe Hafner

[RES-18:101](#)

A RESOLUTION FOR THE CITY OF JONESBORO TO APPROVE THE 2018 ANNUAL ACTION PLAN THAT INCLUDES THE 2018 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS AND BUDGET

Attachments: [2018 Action Plan DRAFT](#)

Chairmember McClain asked Chief Financial Officer Bill Reznicek if this was the only list of projects the city was submitting. Mr. Reznicek said yes, these are the only projects that would be committed under the Community Development Block Grant (CDBG) money.

A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 3 - Ann Williams;John Street and LJ Bryant

Absent: 2 - Charles Coleman and Joe Hafner

5. Pending Items

6. Other Business

[COM-18:037](#)

Presentation on cost savings and projects by Chief Financial Officer Bill Reznicek

The presentation was postponed due to the absence of Finance & Administration Committee Chair Joe Hafner and Mayor Harold Perrin.

Chief Financial Officer Bill Reznicek said I guess Chairmember Joe Hafner did not tell you, but based upon the fact that Mayor Harold Perrin and Chairmember Hafner were not in attendance today, we discussed earlier that I would postpone the presentation. Chairmember Hafner requested the presentation, so Mayor Perrin and I felt like it would be appropriate to hold off and give the presentation at the next meeting.

7. Public Comments

8. Adjournment

A motion was made by Councilperson John Street, seconded by Councilperson LJ Bryant, that this meeting be Adjourned . The motion PASSED with the following vote.

Aye: 3 - Ann Williams;John Street and LJ Bryant

Absent: 2 - Charles Coleman and Joe Hafner