



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Signature Copy

Resolution: R-EN-055-2025

File Number: RES-25:044

Enactment Number: R-EN-055-2025

A RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE LOW BID AND ENTER INTO A CONTRACT WITH WILKINS ELECTRIC, LLC. FOR THE INSTALLATION OF STREETLIGHTS ON CREATH AVENUE (Bid 2025:15)

WHEREAS, the City of Jonesboro desires to accept the low bid and enter a contract for the installation of Streetlights on Creath Avenue (Bid 2025:15);

WHEREAS, the low bidder and the firm selected for the project is Wilkins Electric, LLC.; and,

WHEREAS, the funding for the execution of the contract shall come from the 2025 Capital Improvement budget and compensation shall be paid in accordance with the contract documents.

NOW, THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS;

Section 1. That the City of Jonesboro shall accept the low bid and enter a contract with Wilkins Electric, LLC. for the installation of Streetlights on Creath Avenue.

Section 2. Funding for the execution of the contract shall come from the 2025 Capital Improvement budget and compensation shall be paid in accordance with the contract documents.

Section 3. The Mayor and the City Clerk are hereby authorized by the City Council for the City of Jonesboro to execute all documents necessary to effectuate this contract.

PASSED AND APPROVED THIS 6TH DAY OF MAY 2025.



  
\_\_\_\_\_  
Harold Copennaver, Mayor

Date

5-7-25

ATTEST:

  
\_\_\_\_\_  
April Leggett, City Clerk

Date

5-7-25

City of Jonesboro  
**Invitation to Bid - Not an Order**  
 P.O. Box 1845  
 300 South Church St. Room 421 (72401)

Purchasing Office  
 Bid No. 2025.15

Jonesboro, Arkansas 72403  
 Date March 13, 2025

Sealed bids, subject to the conditions on the reverse hereof, and as may be attached hereto, will be received at this office until 2:00pm Wed April 2, 2025 and then publicly opened. For furnishing the supplies, materials and/or services as described below and tabulated for presentation to the City Council on n/a.

F.O.B. Creath Avenue Lighting  
 Maximum Delivery or completion time after issuance of Purchase Order or work ordered by the City see below

By: **Steve A. Kent**  
 Purchasing Agent  
 (870) 932-0740

Item #	Description	Quantity	Unit	Unit Price	Amount
1.	<p>SCOPE: Install complete lighting system along Creath Avenue according to the plans and specifications</p> <p>Install complete lighting system in accordance with plans -----</p> <p>Bid price should include all labor, material (unless provided by the City as stated in specifications), supervision) tools, equipment, freight and taxes - Invoice price</p> <p>Complete lighting system shall include installation of all service points, conduits, conductors, bases, poles and lights and all required equipment in accordance with plans.</p> <p>A bid bond is required with this bid. See Page 2, 9B</p> <p>A performance bond will be required by successful bidder before job has begun. See Page 2, 9C</p> <p>Successful bidder will supply proof of liability insurance and workers' comp insurance if applicable</p> <p>The bidder agrees to begin work within thirty (30) calendar days after the issuance by the City of a purchase order and completed within 90 working days.</p> <p>The Contractor shall be responsible for the payment of any and all sub-contractors, supplies, and equipment. Under no circumstances shall the City be liable for these costs.</p> <p>The Contractor shall be responsible for any and all damages made by the Contractor. Under no conditions will the City be responsible once the scope of the job is given.</p> <p>There are 6 (six) pages to this bid. All pages must be returned to make a complete bid.</p> <p>During and after completion of each project covered by this bid, the bidder will be responsible for cleaning and hauling any and all debris to clean the work site.</p> <p>The City of Jonesboro reserves the right to accept or reject, split any and/or all or any part of any bids received.                      Bid number (2025:15) <u>must</u> be annotated on the outside of the bidder's envelope.                      Bid <u>must</u> be signed or bid will be rejected.                      Any addendums to this bid will be posted on the purchasing page of the City's web site no later than 1 week before opening. See page 2 for web address</p> <p>Email Address: <u>Cory@wilkinselectrical.com</u></p> <p>Fax Number: <u>(870) 215-5325</u></p> <p>Bid opening will be in the 3<sup>rd</sup> floor conference room if bidder is attending.</p> <p>NOTE: To receive more bid opportunities like this when they become available, vendors can sign up by going to the Jonesboro web site, click on Doing Business, and sign up for bid notices.</p> <p>Cash Discount <u>n/a.</u> % _____ Days</p>	1	ea.	\$330,000. <sup>00</sup>	\$30,000. <sup>00</sup>

**Execution of Bid**

Date 4/2/25

We, the undersigned, have read all the requirements set forth in this bid proposal including specifications, instructions, conditions and pertinent information regarding the articles being bid on, and we agree to furnish articles at the prices stated.

Arkansas Use Tax Register No. 27-1066361

Phone # (870) 239-5009

Bidder Wilkins Electric, LLC

Address 310 E. Kingshighway

By Cory Wilkins

Manager

City Paragould, AR 72450

(Person Authorized to Sign Bids)

(Title)

**Unsigned Bids Will Be Rejected**

Bids number **MUST** be annotated on Bidder's Envelope.  
 Bids are subject to rejection unless submitted on this form.  
 Notice to Bidders: See reverse side for instructions and conditions.



AIA Document A310

# Bid Bond

**KNOW ALL MEN BY THESE PRESENTS**, that **Wilkins Electric, LLC, 310 E. Kingshighway, Paragould, AR 72450**

as Principal, hereinafter called the Principal, and **SureTec Insurance Company**

a corporation duly organized under the laws of the State of **Texas**

as Surety, hereinafter called the Surety, are held and firmly bound unto **City of Jonesboro, 300 South Church Street, Jonesboro, AR 72403**

as Obligee, hereinafter called the Obligee, in the sum of **Five Percent of Amount Bid**

**Dollars(\$ 5% )**,  
for the payment of which sum well and truly to be made, the said Principal and the said Surety, bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally, firmly by these presents.

WHEREAS, the Principal has submitted a bid for **Creath Avenue Lighting**.

NOW, THEREFORE, if the Obligee shall accept the bid of the Principal and the Principal shall enter into a Contract with the Obligee in accordance with the terms of such bid, and give such bond or bonds as may be specified in the bidding or Contract Documents with good and sufficient surety for the faithful performance of such Contract and for the prompt payment of labor and material furnished in the prosecution thereof, or in the event of the failure of the Principal to enter such Contract and give such bond or bonds, if the Principal shall pay to the Obligee the difference not to exceed the penalty hereof between the amount specified in said bid and such larger amount for which the Obligee may in good faith contract with another party to perform the Work covered by said bid, then this obligation shall be null and void, otherwise to remain in full force and effect.

Signed and sealed this **2nd** day of **April, 2025**.

*Kassie Wilkins*  
(Witness)



*Hannah Glover*  
(Witness)

Hannah Glover

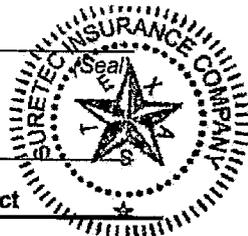
Wilkins Electric, LLC

*Barbara Kluck*  
(Principal) (Seal)  
*Member*  
(Title)

SureTec Insurance Company

*Michael A. McDaniel*  
(Surety)  
*Michael A. McDaniel*  
(Title)

Michael A. McDaniel, Attorney-in-fact



# JOINT LIMITED POWER OF ATTORNEY

KNOW ALL MEN BY THESE PRESENTS: That SureTec Insurance Company, a Corporation duly organized and existing under the laws of the State of Texas and having its principal office in the County of Harris, Texas and Markel Insurance Company (the "Company"), a corporation duly organized and existing under the laws of the state of Illinois, and having its principal administrative office in Glen Allen, Virginia, does by these presents make, constitute and appoint:

Michael A. McDaniel, Richard H. Whitley, James S. Brown

Their true and lawful agent(s) and attorney(s)-in-fact, each in their separate capacity if more than one is named above, to make, execute, seal and deliver for and on their own behalf, individually as a surety or jointly, as co-sureties, and as their act and deed any and all bonds and other undertaking in suretyship provided, however, that the penal sum of any one such instrument executed hereunder shall not exceed the sum of:

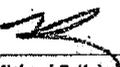
In Unlimited Amounts

This Power of Attorney is granted and is signed and sealed under and by the authority of the following Resolutions adopted by the Board of Directors of SureTec Insurance Company and Markel Insurance Company:

"RESOLVED, That the President, any Senior Vice President, Vice President, Assistant Vice President, Secretary, Assistant Secretary, Treasurer or Assistant Treasurer and each of them hereby is authorized to execute powers of attorney, and such authority can be executed by use of facsimile signature, which may be attested or acknowledged by any officer or attorney, of the company, qualifying the attorney or attorneys named in the given power of attorney, to execute in behalf of, and acknowledge as the act and deed of the SureTec Insurance Company and Markel Insurance Company, as the case may be, all bond undertakings and contracts of suretyship, and to affix the corporate seal thereto."

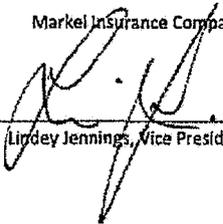
IN WITNESS WHEREOF, Markel Insurance Company and SureTec Insurance Company have caused their official seal to be hereunto affixed and these presents to be signed by their duly authorized officers on the 21st day of August, 2024.

SureTec Insurance Company

By:   
Michael C. Keimig, President



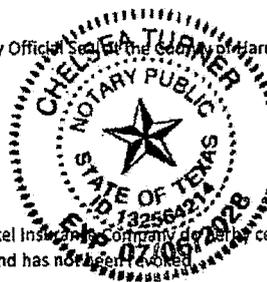
Markel Insurance Company

By:   
Lindsey Jennings, Vice President

State of Texas  
County of Harris:

On this 21st day of August, 2024 A. D., before me, a Notary Public of the State of Texas, in and for the County of Harris, duly commissioned and qualified, came THE ABOVE OFFICERS OF THE COMPANIES, to me personally known to be the individuals and officers described in, who executed the preceding instrument, and they acknowledged the execution of same, and being by me duly sworn, disposed and said that they are the officers of the said companies aforesaid, and that the seals affixed to the preceding instrument are the Corporate Seals of said Companies, and the said Corporate Seals and their signatures as officers were duly affixed and subscribed to the said instrument by the authority and direction of the said companies, and that Resolutions adopted by the Board of Directors of said Companies referred to in the preceding instrument is now in force.

IN TESTIMONY WHEREOF, I have hereunto set my hand, and affixed my Official Seal for the County of Harris, the day and year first above written.

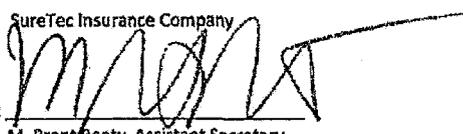


By:   
Chelsea Turner, Notary Public  
My commission expires 7/6/2028

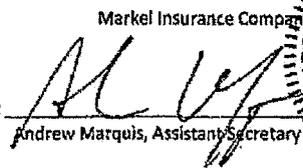
We, the undersigned Officers of SureTec Insurance Company and Markel Insurance Company do hereby certify that the original POWER OF ATTORNEY of which the foregoing is a full, true and correct copy is still in full force and effect and has not been revoked.

IN WITNESS WHEREOF, we have hereunto set our hands, and affixed the Seals of said Companies, on the 2nd day of April, 2025.

SureTec Insurance Company

By:   
M. Brent Beaty, Assistant Secretary

Markel Insurance Company

By:   
Andrew Matquis, Assistant Secretary





Budgeted Amount

\$0.00

Opened by  
Tabulated by

S A Kent  
T Cooper

Bid #:  
Date:

2025:15  
04/02/25

Item	Quan	Description	Unit	Amount	Unit	Amount	Unit	Amount	Unit	Amount
DIVISIONS/DEPARTEMENT: Engineering/Parks Dept										
NOTE: No award will be made at bid opening - all bids will be evaluated in the coming days.										
1		1 GFP Lighting Project Invoice Price		390,000.00		330,000.00				
		Is bid bond attached ( Y or N )		Yes		Yes				