

ARKANSAS STATE HIGHWAY
AND
TRANSPORTATION DEPARTMENT

Dan Flowers
Director
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November 15, 2004

The Honorable Hubert Brodell
Mayor of Jonesboro
P. O. Box 1845
Jonesboro, AR 72403

Re: Jonesboro Transportation
and Drainage Planning Project

Dear Mayor Brodell:

As discussed at the October 26 project meeting in Little Rock, your City Council must adopt a resolution for the referenced project (sample enclosed) and then the enclosed Agreement of Understanding should be signed. Upon receipt of a signed and sealed copy of the resolution and the signed Agreement, a copy of the executed Agreement of Understanding will be returned to you.

Please do not begin work on the project at this time. You will receive a formal notice to proceed after the agreement has been executed. No reimbursement will be made for any work done prior to the date of the notice to proceed.

If you have any questions, please contact Steve Morgan in our Programs and Contracts Division at (501) 569-2261.

Yours truly,

Robert L. Walters
Chief Engineer

Enclosures

c: Commissioner J.W. "Buddy" Benafield
Director