



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Agenda Public Works Council Committee

Tuesday, January 7, 2020

5:00 PM

Municipal Center

ELECTION OF A CHAIR

1. Call To Order

2. Roll Call by City Clerk Donna Jackson

3. Approval of minutes

[MIN-19:116](#) MINUTES FOR THE SPECIAL CALLED PUBLIC WORKS COMMITTEE MEETING ON DECEMBER 2, 2019

Attachments: [Public Works Committee Minutes 12022019](#)

4. New Business

ORDINANCES TO BE INTRODUCED

[ORD-19:083](#) AN ORDINANCE AMENDING THE JONESBORO CODE OF ORDINANCES §54-43, KNOWN AS YARD WASTE COLLECTION

Sponsors: Mayor's Office and Sanitation

RESOLUTIONS TO BE INTRODUCED

[RES-19:216](#) A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO APPROVE CHANGE ORDER NO. 3 FOR THE BOWLING LANE/HILL DRIVE STREET IMPROVEMENTS

Sponsors: Engineering

Attachments: [Change Order 3 - Bowling Lane and Hill Drive Street Improvements](#)

[RES-19:218](#) A RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS APPROVING A CONTRACT FOR PROFESSIONAL SERVICES WITH TCHERNESHOFF CONSULTING, INC. FOR ADA EVALUATION SERVICES AND THE DEVELOPMENT OF A PLAN FOR IMPROVEMENTS AS NEEDED

Sponsors: Engineering

Attachments: [Tcherneshoff Contract](#)

5. Pending Items

6. Other Business

7. Public Comments

8. Adjournment



City of Jonesboro

300 S. Church Street
Jonesboro, AR 72401

Legislation Details (With Text)

File #: MIN-19:116 **Version:** 1 **Name:** MINUTES FOR THE SPECIAL CALLED PUBLIC WORKS COMMITTEE MEETING ON DECEMBER 2, 2019

Type: Minutes **Status:** To Be Introduced

File created: 12/3/2019 **In control:** Public Works Council Committee

On agenda: **Final action:**

Title: MINUTES FOR THE SPECIAL CALLED PUBLIC WORKS COMMITTEE MEETING ON DECEMBER 2, 2019

Sponsors:

Indexes:

Code sections:

Attachments: [Public Works Committee Minutes 12022019](#)

Date	Ver.	Action By	Action	Result
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MINUTES FOR THE SPECIAL CALLED PUBLIC WORKS COMMITTEE MEETING ON DECEMBER 2, 2019



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Public Works Council Committee

Monday, December 2, 2019

5:00 PM

Municipal Center

SPECIAL CALLED MEETING

1. Call To Order

2. Roll Call by City Clerk Donna Jackson

Present 7 - Gene Vance; Mitch Johnson; John Street; Chris Moore; Charles Coleman; LJ Bryant and Ann Williams

3. Approval of minutes

[MIN-19:111](#) Minutes for the Public Works Council Committee on November 5, 2019.

Attachments: [MeetingMinutes12-Nov-2019-02-43-38](#)

A motion was made by Councilperson Chris Moore, seconded by Councilperson Gene Vance, that this matter be Passed . The motion PASSED with the following vote.

Aye: 6 - Gene Vance; Mitch Johnson; Chris Moore; Charles Coleman; LJ Bryant and Ann Williams

4. New Business

RESOLUTIONS TO BE INTRODUCED

[RES-19:208](#) A RESOLUTION BY THE CITY OF JONESBORO, ARKANSAS TO CONTINUE A JOINT FUNDING AGREEMENT WITH THE U.S. GEOLOGICAL SURVEY, UNITED STATES DEPARTMENT OF THE INTERIOR, FOR THE OPERATION AND MAINTENANCE OF TWO STREAMGAGES IN JONESBORO

Attachments: [2020 USGS Agreement](#)

Councilmember Chris Moore asked, is that the same agreement that we have had for the last several years? Chairman John Street said, yes sir, that is standard.

A motion was made by Councilperson Chris Moore, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 6 - Gene Vance; Mitch Johnson; Chris Moore; Charles Coleman; LJ Bryant and Ann Williams

[RES-19:209](#)

A RESOLUTION BY THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE WARRANTY DEED RESTRICTION FOR 1904 DEERWOOD DRIVE, JONESBORO, ARKANSAS ACQUIRED WITH FLOOD MITIGATION ASSISTANCE GRANT FUNDS

Attachments: [Deed Restriction - 1904 Deerwood](#)

A motion was made by Councilperson Mitch Johnson, seconded by Councilperson Gene Vance, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 6 - Gene Vance; Mitch Johnson; Chris Moore; Charles Coleman; LJ Bryant and Ann Williams

5. Pending Items

6. Other Business

7. Public Comments

8. Adjournment

A motion was made by Councilperson LJ Bryant, seconded by Councilperson Mitch Johnson, that this meeting be Adjourned . The motion PASSED with the following vote.

Aye: 6 - Gene Vance; Mitch Johnson; Chris Moore; Charles Coleman; LJ Bryant and Ann Williams



Legislation Details (With Text)

File #:	ORD-19:083	Version:	1	Name:	AN ORDINANCE AMENDING THE JONESBORO CODE OF ORDINANCES §54-43, KNOWN AS YARD WASTE COLLECTION
Type:	Ordinance	Status:			To Be Introduced
File created:	12/30/2019	In control:			Public Works Council Committee
On agenda:		Final action:			
Title:	AN ORDINANCE AMENDING THE JONESBORO CODE OF ORDINANCES §54-43, KNOWN AS YARD WASTE COLLECTION				
Sponsors:	Mayor's Office, Sanitation				
Indexes:					
Code sections:					
Attachments:					

Date	Ver.	Action By	Action	Result
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AN ORDINANCE AMENDING THE JONESBORO CODE OF ORDINANCES §54-43, KNOWN AS YARD WASTE COLLECTION

WHEREAS, the City of Jonesboro, Arkansas provides for the collection of residential yard waste; and,

WHEREAS, yard waste placed in paper bags will provide for expedited collection and lower costs to the City; and,

WHEREAS, requiring paper bags instead of plastic bags will reduce the amount of material sent to the landfill and the handling of said material.

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS

Section 1: That the following section be added to §54-43 of the Jonesboro Code of Ordinances.

(g) Beginning on April 1, 2020, residential yard waste collected by the City of Jonesboro shall only be in paper bags, and must be sealed at the top of the bag.

(h) Commercial businesses, lawn care and tree service companies, and contractors may not place any type of yard waste for collection by the city, and must dispose of such yard waste at their cost according to state and local requirements. Any bags containing yard waste or other similar waste vegetation that is within view from the street must be disposed of within 30 days.

(i) Any residential yard waste placed in a plastic bag in view from the street must be disposed under the same requirements as Section (h).



Legislation Details (With Text)

File #:	RES-19:216	Version:	1	Name:	APPROVE CHANGE ORDER NO. 3 FOR THE BOWLING LANE/HILL DRIVE STREET IMPROVEMENTS
Type:	Resolution	Status:			To Be Introduced
File created:	12/30/2019	In control:			Public Works Council Committee
On agenda:		Final action:			
Title:	A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO APPROVE CHANGE ORDER NO. 3 FOR THE BOWLING LANE/HILL DRIVE STREET IMPROVEMENTS				
Sponsors:	Engineering				
Indexes:	Change Order				
Code sections:					
Attachments:	Change Order 3 - Bowling Lane and Hill Drive Street Improvements				

Date	Ver.	Action By	Action	Result
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A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO APPROVE CHANGE ORDER NO. 3 FOR THE BOWLING LANE/HILL DRIVE STREET IMPROVEMENTS

WHEREAS, the City of Jonesboro entered into a contract for the construction of the Bowling Lane/Hill Drive Street Improvements with Gillis, Inc.; and,

WHEREAS, the City of Jonesboro desires to change the project with Change Order No. 3 as attached increasing the contract amount \$18,485.89; and,

WHEREAS, funding for the execution of the change order shall come from the Capital Improvement budget and compensation shall be paid in accordance with the contract documents.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

Section 1. That the City of Jonesboro hereby accepts Change Order No. 3 in the amount of \$18,485.89 from Gillis, Inc.

Section 2. Funding for the execution of the change order shall come from the Capital Improvement budget and compensation shall be paid in accordance with the contract documents.

Section 3. The Mayor and City Clerk are hereby authorized by the City Council for the City of Jonesboro to accept this Change Order and direct the Purchasing Agent to increase the Purchase Order amount.

CITY OF JONESBORO	P.O. BOX 1845 JONESBORO, AR 72403	CHANGE ORDER NO.	3
PO NUMBER 47273	DATE PREPARED 12/5/2019	PROJECT NAME	Bowling Lane/Hill Drive Street Improvements

NAME AND ADDRESS OF CONTRACTOR
 Gillis, Inc.
 1335 E Parker Road, Jonesboro, AR 72404

DESCRIPTION OF WORK INCLUDED IN CONTRACT
 A - T Adjustment in quantities

CHANGES ORDERED AND REASON ORDERED (List Individual Changes as A, B, C, D, etc.)
 A - T Actual field measurements necessitated adjustments of the estimated plan quantities

	Bid Item No.	Unit	Current Estimated Quantity	Contract Unit Price	Revised Estimated Quantity	Negotiated C.O. Unit Price	Current Estimated Cost	Revised Estimated Cost
A	6	SY	39	\$ 10.00	93.4	\$ 10.00	\$ 390.00	\$ 934.00
B	9	Each	5	\$ 200.00	0	\$ 200.00	\$ 1,000.00	\$ -
C	12	Ton	646	\$ 86.00	610.57	\$ 86.00	\$ 55,556.00	\$ 52,509.02
D	13	Ton	1038	\$ 25.00	2851.41	\$ 25.00	\$ 25,950.00	\$ 71,285.25
E	15	SY	640	\$ 40.50	382.89	\$ 40.50	\$ 25,920.00	\$ 15,507.05
F	17	LS	1	\$ 3,000.00	0.33	\$ 3,000.00	\$ 3,000.00	\$ 990.00
G	19	Each	40	\$ 75.00	20	\$ 75.00	\$ 3,000.00	\$ 1,500.00
H	20	Each	4	\$ 125.00	0	\$ 125.00	\$ 500.00	\$ -
I	30	LF	3446	\$ 3.00	2584.5	\$ 3.00	\$ 10,338.00	\$ 7,753.50
J	31	SY	2240	\$ 4.25	4020	\$ 4.25	\$ 9,520.00	\$ 17,085.00
K	32	SY	1994	\$ 36.00	1951.3	\$ 36.00	\$ 71,784.00	\$ 70,246.80
L	33	LF	533.2	\$ 25.00	222	\$ 25.00	\$ 13,330.00	\$ 5,550.00
M	34	LF	3600	\$ 15.00	3588	\$ 15.00	\$ 54,000.00	\$ 53,820.00
N	35	LS	10500	\$ 1.00	5500	\$ 1.00	\$ 10,500.00	\$ 5,500.00
O	37	SY	76	\$ 38.25	130.7	\$ 38.25	\$ 2,907.00	\$ 4,999.28
P	38	LF	3374	\$ 1.00	0	\$ 1.00	\$ 3,374.00	\$ -
Q	39	LF	380	\$ 6.00	175	\$ 6.00	\$ 2,280.00	\$ 1,050.00
R	40	LF	65	\$ 6.00	30	\$ 6.00	\$ 390.00	\$ 180.00
S	43	LS	1	\$ 3,500.00	0.69	\$ 3,500.00	\$ 3,500.00	\$ 2,415.00
T	SP	Load	0	\$ 400.00	11	\$ 400.00	\$ -	\$ 4,400.00


TOTAL \$ 297,239.00 \$ 315,724.89

Original Contract Amount	\$ 517,976.00	
Previously Approved Change Orders	\$ 9,012.50	
This Change Order	\$ 18,485.89	Overrun
New Contract Amount	\$ 545,474.39	

Contract time increased by _____ days. New contract _____ days.

THIS AGREEMENT SUBJECT TO ALL ORIGINAL CONTRACT PROVISIONS

ISSUED FOR REASONS INDICATED ABOVE



 Signature

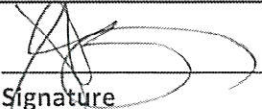
CITY ENGINEER

 Title

12/13/19

 Date

ACCEPTED BY CONTRACTOR



 Signature

C.M.

 Title

12-13-19

 Date

ACCEPTED BY OWNER

 Signature

 Title

 Date



Legislation Details (With Text)

File #:	RES-19:218	Version:	1	Name:	CONTRACT FOR PROFESSIONAL SERVICES WITH TCHERNESHOFF CONSULTING, INC. FOR ADA EVALUATION SERVICES AND THE DEVELOPMENT OF A PLAN FOR IMPROVEMENTS AS NEEDED
Type:	Resolution	Status:		Status:	To Be Introduced
File created:	12/31/2019	In control:		In control:	Public Works Council Committee
On agenda:		Final action:		Final action:	
Title:	A RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS APPROVING A CONTRACT FOR PROFESSIONAL SERVICES WITH TCHERNESHOFF CONSULTING, INC. FOR ADA EVALUATION SERVICES AND THE DEVELOPMENT OF A PLAN FOR IMPROVEMENTS AS NEEDED				
Sponsors:	Engineering				
Indexes:	Contract				
Code sections:					
Attachments:	Tcherneshoff Contract				

Date	Ver.	Action By	Action	Result
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A RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS APPROVING A CONTRACT FOR PROFESSIONAL SERVICES WITH TCHERNESHOFF CONSULTING, INC. FOR ADA EVALUATION SERVICES AND THE DEVELOPMENT OF A PLAN FOR IMPROVEMENTS AS NEEDED
WHEREAS, the City of Jonesboro, Arkansas settled an Americans with Disabilities Act lawsuit involving sidewalks in 2019; and,

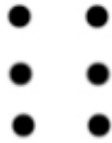
WHEREAS, a part of that court settlement agreement, the City agreed to hire Tcherneshoff Consulting, Inc. to review and inspect all City properties, sidewalks, and programs to ensure compliance with the Americans with Disabilities Act and to make recommendations for improvements as needed; and,

WHEREAS, the City desires to enter into this agreement with Tcherneshoff Consulting, Inc., for the first year of what is expected to be a multi-year project.

THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

Section 1: The City of Jonesboro approved the contract for services with Tcherneshoff Consulting, Inc. to review, inspect, and made recommendations for improvements, as needed, to ensure compliance with the Americans with Disabilities Act.

Section 2: The Mayor, Harold Perrin, and City Clerk, Donna Jackson, are hereby authorized by the City Council for the City of Jonesboro to execute all documents necessary to effectuate this agreement.



TCHERNESHOFF CONSULTING, INC.

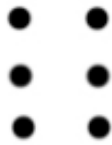
Your ADA partner for creating results

Contract for Services

This contract shall be between Tcherneshoff Consulting Inc. and the City of Jonesboro, Arkansas. Tcherneshoff Consulting, Inc. will be providing ADA (Americans with Disabilities Act) consultation services for the City of Jonesboro, Arkansas. The purpose of this contract is to outline the responsibilities and obligations of each party throughout this process.

Tcherneshoff Consulting Inc. shall provide the following services:

1. Conduct a self-evaluation working with all program directors throughout the city to determine all programs and services offered and where those programs and services are offered.
2. Review any existing policies and procedures that are in place to ensure that any discriminatory practices towards people with disabilities are eliminated and also to add policies and procedures that provide appropriate accommodations in each program for citizens with disabilities.
3. Survey all properties that are open to the public where programs and services are held to identify physical barriers and make recommendations for removal of such barriers. Attached as Exhibit A, which is the current anticipated list of properties to be surveyed and the anticipated hours associated with surveying each property and preparing a report for same. Also the estimated costs for completing the transition plan are given in Exhibit A including travel and administrative costs. Once all properties have been surveyed and reports are completed, this will become the transition plan. It is anticipated that the full survey of all properties and reports for same will take between 5 and 7 years depending on the budget for the City of Jonesboro.
4. Once the self evaluation is completed it will be placed on display on the City website and other locations for public comment.
5. Work closely with all relative personnel at the City of Jonesboro throughout the process to ensure that full compliance with the ADA is realized over a several year period.



TCHERNESHOFF CONSULTING, INC.

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6. It is anticipated that during year one there will be several teleconferences and email exchanges to determine who the appropriate players are and to establish a clear outline as to the course of direction throughout the process and what milestones will be set to accomplish during each year. Also during year one the highest priority physical barriers (which may be some of the sidewalks, the municipal Center, or other) will be identified by a site visit with a full survey and recommendations for removing barriers.

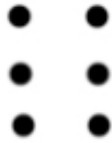
In subsequent years depending on budget the continued audits of each property will continue until all properties have been surveyed. It is anticipated that the self-evaluation can be completed no later than the end of year 2, with the full self-evaluation being put on display for public comment for a three-year period. At the end of this time Tcherneshoff Consulting, Inc. will work closely with the city of Jonesboro to consider all comments from the public and make any necessary changes to the final self-evaluation. It is anticipated that the self evaluation will not exceed a grand total of \$75,000. This includes working with all the program directors, developing new policies and procedures, and assisting with implementing public comments to include in the final self evaluation.

7. The cost of services provided to the City of Jonesboro By Tcherneshoff Consulting, Inc. in year one, shall not exceed \$50,000 unless otherwise directed by the City of Jonesboro.

Fee schedule*

In exchange for the above services, the City of Jonesboro, Arkansas will compensate Tcherneshoff Consulting, Inc. a fee of \$225 per hour for survey and report preparation, \$300 per hour if deposition is taken or court appearances are necessary, plus travel time of \$100 per hour and travel expenses directly related to Tcherneshoff Consulting, Inc's consultative services contemplated by this contract for services. The City of Jonesboro, Arkansas agrees to reimburse Tcherneshoff Consulting, Inc. up to a total of \$65 dollars per day for meals. Rental car and hotel will be reimbursed dollar for dollar. A retainer fee of \$10,000 will be due before work commences and will be taken off the final bill.

All payments are to be made to Tcherneshoff Consulting Inc. within 30 days of receipt of invoice. Tcherneshoff Consulting, Inc. agrees to provide an itemized invoice of services rendered and expenses incurred. All invoices not paid within 30 days shall incur a 1.5% interest rate per month. The total amount of the unpaid invoice will be compounded monthly until paid in full. Tcherneshoff Consulting, Inc. further agrees to provide receipts of expenses upon request. The City of Jonesboro, Arkansas can terminate the contract at any time, with or without cause. If the contract is terminated prior to the completion of the consulting services, the City of Jonesboro, Arkansas agrees to pay Tcherneshoff Consulting for any and all work performed up to the date of termination of



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the contract.

*Fees provided above are subject to change with inflation over time. Tcherneshoff Consulting, Inc. shall obtain approval for increased rates by the City of Jonesboro prior to invoicing for increased rates.

All information regarding this project including emails, photographs, reports generated, and other items relevant to this project shall be treated as confidential information to be shared only between Tcherneshoff Consulting Inc. and the City of Jonesboro, Arkansas.

By signing this contract, both parties agree to the above responsibilities and obligations.

Kirk Tcherneshoff

Representative for Tcherneshoff Consulting, Inc.

12/11/2019

Date

Representative for the City of Jonesboro, Arkansas

Date