



City of Jonesboro

900 West Monroe
Jonesboro, AR 72401

Meeting Minutes Public Works Council Committee

Tuesday, April 7, 2009

5:30 PM

Huntington Building

1. Call To Order

Mayor Perrin was also in attendance.

Present 6 - Gene Vance; Jim Hargis; Chris Moore; John Street; Mitch Johnson and Darrel Dover

2. Approval of minutes

[MIN-09:031](#)

Minutes for the Public Works Committee meeting on March 5, 2009.

Attachments: [Minutes](#)

A motion was made by Councilman Chris Moore, seconded by Councilman Darrel Dover, that this Minutes be Passed. The motion CARRIED by a Voice Vote.

Aye: 5 - Gene Vance; Jim Hargis; Chris Moore; Mitch Johnson and Darrel Dover

[MIN-09:030](#)

Minutes for the special called Public Works Committee meeting on March 11, 2009.

Attachments: [Minutes](#)

A motion was made by Councilman Chris Moore, seconded by Councilman Darrel Dover, that this Minutes be Passed. The motion CARRIED by a Voice Vote.

Aye: 5 - Gene Vance; Jim Hargis; Chris Moore; Mitch Johnson and Darrel Dover

3. New Business

Resolutions To Be Introduced

[RES-09:033](#)

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF JONESBORO, CRAIGHEAD COUNTY TO UTILIZE FEDERAL-AID MONIES FOR THE INSTALLATION OF A TRAFFIC SIGNAL AT HIGHWAY 91 (DAN AVENUE) AND GEE STREET

Sponsors: Public Works and Mayor's Office

Attachments: [Background Info](#)
[GEE AND DAN ORIGINAL RESOLUTION](#)
[GEE AND DAN ORIGINAL RESOLUTION - PDF](#)

A motion was made by Councilman Darrel Dover, seconded by Councilman Chris Moore, that this matter be Recommended to Council . The motion PASSED by an unanimous vote

Aye: 5 - Gene Vance;Jim Hargis;Chris Moore;Mitch Johnson and Darrel Dover

RES-09:049

A RESOLUTION TO CONTRACT WITH A TO Z LAWN CARE FOR MOWING OF CITY OFFICES

Sponsors: Building Maintenance

Attachments: [A to Z Lawn Care contract](#)

Chairman John Street explained A to Z Lawn Care withdrew their bid.

A motion was made by Councilman Mitch Johnson, seconded by Councilman Gene Vance, that this resolution be withdrawn from the agenda. The motion PASSED by an unanimous vote

Aye: 5 - Gene Vance;Jim Hargis;Chris Moore;Mitch Johnson and Darrel Dover

RES-09:063

A RESOLUTION TO CONTRACT WITH COLBERT LAWN SERVICE FOR MOWING OF CITY OFFICES

Sponsors: Building Maintenance

Attachments: [Contract](#)
[Bid Information](#)

Councilman Mitch Johnson motioned, seconded by Councilman Jim Hargis, that this resolution be added to the Public Works agenda. All voted aye.

Councilman Chris Moore asked if the Mayor had reviewed the bid. Mayor Perrin stated yes. Councilman Moore then asked the Mayor if he recommends using Colbert Lawn Service. Mayor Perrin answered yes.

A motion was made by Councilman Chris Moore, seconded by Councilman Darrel Dover, that the second to lowest bidder bid be accepted and that this matter be Recommended to Council . The motion PASSED by an unanimous vote

Aye: 5 - Gene Vance;Jim Hargis;Chris Moore;Mitch Johnson and Darrel Dover

RES-09:052

A RESOLUTION TO CONTRACT WITH ORLAN'S LAWN SERVICE FOR MOWING OF VACANT LOTS

Sponsors: Building Maintenance

Attachments: [Orlan's Lawn Service contract](#)

A motion was made by Councilman Chris Moore, seconded by Councilman Mitch Johnson, that this matter be Recommended to Council . The motion PASSED by an unanimous vote

Aye: 5 - Gene Vance;Jim Hargis;Chris Moore;Mitch Johnson and Darrel Dover

4. Pending Items

Long-range facilities update

Councilman Gene Vance explained at a prior Building Committee meeting the committee prioritized the submitted properties. He added the committee chose the property located at Dan Avenue and Lacy Drive for the location of the new Street and Sanitation building.

Councilman Vance stated Mayor Perrin worked out a deal to trade four (4) City owned properties with City Water and Light for the Dan Avenue and Lacy Drive property. He added the four (4) properties are identified in the resolution. He explained if the Finance and City Council approves this resolution tonight, then City Water and Light Board would meet at 2 p.m. tomorrow to approve the transfer.

Chairman Street asked the Mayor if this was his recommendation. Mayor Perrin answered yes.

Councilman Darrel Dover motioned, seconded by Councilman Chris Moore, that the rules be suspended and this resolution be placed on the Public Works agenda. All voted aye.

RES-09:067

A RESOLUTION AUTHORIZING THE TRANSFER OF REAL PROPERTY TO AND ACCEPTANCE OF REAL PROPERTY FROM JONESBORO CITY WATER AND LIGHT FOR THE PURPOSE OF PROVIDING A SITE FOR AND SANITARY SEWER, POTABLE WATER AND ELECTRICAL SERVICES TO THE NEW STREET, SANITATION AND FLEET MAINTENANCE FACILITY

Sponsors: Mayor's Office

Attachments: [Aerial photographs of property](#)
[CW Post & Cook Road property appraisal](#)
[Moore Road property appraisal](#)

Chairman Street commended everyone that worked on the project.

Councilman Vance explained once the property trade is approved, then they could start on the dirt work and on the architectural plans by the end of this week or next week.

A motion was made by Councilman Darrel Dover, seconded by Councilman Chris Moore, that this Resolution be Recommended to the Finance & Administration Council Committee. The motion CARRIED by a Voice Vote.

Aye: 5 - Gene Vance; Jim Hargis; Chris Moore; Mitch Johnson and Darrel Dover

5. Other Business

COM-09:039

Maintenance responsibilities of the Street Department

Sponsors: Engineering

Attachments: [Chapter 9.36](#)
[ORD 79-1921](#)

City Engineer Craig Light explained they receive numerous calls concerning drainage, curb and gutters and sidewalks problems. He added the municipal code ordinance Chapter 9.36 does not allow the City to fix those problems. He added the

code allows for emergencies where the City could ask the City Council for permission to correct a problem. Councilman Moore stated he does not think Mr. Light should have to ask the Council's permission to correct a problem every time one arose.

Mr. Light explained he would like to draft new guidelines on what the City is allow to do. Chairman Street stated the City needs a set of guidelines so everyone is treated the same. Mr. Light stated he believes the standard operating procedures were submitted a year ago, but he is not sure if any action was taken. He added the current procedures are difficult to operate under.

Mr. Light stated he will prepare a new ordinance and bring it back to the committee. Mayor Perrin stated they will meet with City Attorney Phillip Crego on this matter.

This item was Read.

RES-09:065

A RESOLUTION TO AMEND ORDINANCE 09:012, AN ORDINANCE TO ENTER INTO A CONTRACT FOR DEBRIS REMOVAL AND DISPOSAL RELATED TO THE WINTER ICE STORM

Sponsors: Public Works

Councilman Moore motioned, seconded by Councilman Darrel Dover, that this matter be added to the Public Works agenda. All voted aye.

Mayor Perrin stated 98.7% of the debris has been removed. He added D & J Enterprises will need to be present during the burning process and that is the reason the contract needs to be extended an additional 30 days.

Councilman Jim Hargis questioned how much the extension would cost. Mayor Perrin explained the contract has already been established at \$4.54 a cubic yard and that includes hauling the debris and overseeing the burning. He added he and Mr. Tony Thomas met with FEMA and the State and they believe the cubic yards of debris are less than what they are seeing. He added the debris amount removed as of April 6, 2009, is approximately 361,000 cubic yards.

Councilman Dover asked if the City is going to pay their amount of the cost after they receive the funds from FEMA. Mayor Perrin said the City tried, but FEMA did not approve. He added the City has 60 days to pay from the date of the invoice. He noted the City has already received 3 invoices and he anticipates paying those invoices tomorrow.

Councilman Hargis questioned if the Monday's route had been picked up. Mr. Woodruff explained everything had been picked up, except for the Monday route and some other streets. He added they should be finished picking up the debris tomorrow. He stated a subcontractor had left town and D&J took over that route.

A motion was made by Councilman Darrel Dover, seconded by Councilman Chris Moore, that this Resolution be Recommended to Council and placed on the agenda tonight. The motion CARRIED by a Voice Vote.

Aye: 5 - Gene Vance; Jim Hargis; Chris Moore; Mitch Johnson and Darrel Dover

East Craighead Forest Road

Councilman Dover explained he had received some letters from citizens concerning putting barriers up on East Craighead Forest Road due to some citizens tearing up the property located in that area. He stated he would meet with Public Works Director Erick Woodruff concerning the matter.

6. Public Comments

7. Adjournment

A motion was made by Councilman Chris Moore, seconded by Councilman Darrel Dover, that this meeting be Adjourned. The motion CARRIED by a Voice Vote.

Aye: 5 - Gene Vance; Jim Hargis; Chris Moore; Mitch Johnson and Darrel Dover