



# City of Jonesboro

900 West Monroe  
Jonesboro, AR 72401

## Meeting Minutes - Draft Public Works Council Committee

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Tuesday, January 4, 2011

5:30 PM

Huntington Building

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### 1. Call To Order

*Mayor Perrin was also in attendance.*

**Present** 6 - Gene Vance; Chris Moore; John Street; Mitch Johnson; Darrel Dover and Charles Coleman

### 2. Approval of minutes

**MIN-10:110** Minutes for the Public Works Committee meeting on December 7, 2010

**Attachments:** [Minutes](#)

**A motion was made by Councilman Gene Vance, seconded by Councilman Chris Moore, that this matter be Passed . The motion PASSED by a unanimous vote**

**Aye:** 5 - Gene Vance; Chris Moore; Mitch Johnson; Darrel Dover and Charles Coleman

**MIN-10:118** Minutes for the Special Called Public Works Committee meeting on December 21, 2010

**Attachments:** [Minutes](#)

**A motion was made by Councilman Gene Vance, seconded by Councilman Chris Moore, that this matter be Passed . The motion PASSED by a unanimous vote**

**Aye:** 5 - Gene Vance; Chris Moore; Mitch Johnson; Darrel Dover and Charles Coleman

### 3. New Business

#### Election of a Chairman

*Councilman Gene Vance motioned, seconded by Councilman Darrel Dover, that John Street be the Chairman of the Public Works Committee. All voted aye.*

#### Election of subcommittee chairs

*Councilman Vance motioned, seconded by Councilman Moore, to assign subcommittee chairs. All voted aye. The subcommittee chairs are as follows:*

*General property, Building & Parking – Councilman Vance*

*Streets & Sidewalks – Councilman Johnson  
Planning & MPO – Councilman Street  
Sanitation – Councilman Moore  
Drainage – Councilman Dover  
Landfill – Councilman Coleman*

### *Ordinances To Be Introduced*

**ORD-10:099** AN ORDINANCE AMENDING SECTION 9.0 OF THE STORMWATER DRAINAGE DESIGN MANUAL

**Sponsors:** Stormwater Management Board and Engineering

*City Engineer Craig Light explained the current Stormwater ordinance requires buildings in the floodplain be elevated 1 foot above the base flood elevation. He added this ordinance will amend that ordinance and it will also require utility services be elevated at least 1 foot above the base flood elevation. He stated the Stormwater Board recommended that this ordinance be brought to the Public Works Committee and if it is forwarded on to Council, that it be read on 3 separate readings at 3 separate Council meetings so the building community will have time to voice their concerns.*

*Councilman Dover noted this ordinance will help alleviate the problem of outside air conditioner units from being flooded.*

*Chairman Street inquired if this ordinance has been presented to the Homebuilders Association. Mr. Light answered the president of the Homebuilders Association is on the Stormwater Management Board. He added Chief Building Inspector Terry Adams has scheduled a meeting with the president and other members of the association next week, but this ordinance has not be presented in whole to their general meeting.*

*Mr. Light stated this ordinance will allow the City to receive a few extra points on their ISO rating by codifying it, which will help lower the flood insurance ratings within the City. He noted the City is up for accreditation again this year.*

*Councilman Vance explained in his opinion the City will get better participation from the public if the Council will hold true public comments at the Council meeting instead of at the Public Works Committee meeting.*

**A motion was made by Councilman Chris Moore, seconded by Councilman Gene Vance, that this matter be Recommended to Council and be read on three separate readings. The motion PASSED by a unanimous vote**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Charles Coleman

**ORD-10:098** AN ORDINANCE AMENDING THE STORMWATER MANAGEMENT REGULATIONS TO INCLUDE ADDITIONAL DEFINITIONS

**Sponsors:** Stormwater Management Board and Engineering

*Mr. Light explained this ordinance is a clean-up ordinance. He added FEMA has given the City a model ordinance that the City is suppose to adopt. He stated the City has adopted most of the ordinance, but is missing a few definitions and once the City adopts those definitions they will be able to adopt the maps when they are presented to the City.*

**A motion was made by Councilman Chris Moore, seconded by Councilman Darrel Dover, that this matter be Recommended to Council . The motion**

**PASSED by a unanimous vote**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Charles Coleman

**ORD-10:100**

AN ORDINANCE TO WAIVE COMPETITIVE BIDDING FOR THE COLLECTION OF LIGHT DETECTION AND RANGING (LiDAR) ELEVATION DATA FOR JONESBORO AND AUTHORIZING AMEC EARTH & ENVIRONMENTAL, INC. TO PROCEED

**Sponsors:** Engineering

**Attachments:** [proposed lidar\\_USDA\\_inclusive\\_8X11.pdf](#)

*Mayor Perrin stated CWL will be assisting the City with this. He added this ordinance states the amount can go up to \$45,000, but the amount will be less than that.*

*Discussion was held concerning the coverage area for this project.*

*Councilman Dover asked if this ordinance is time sensitive. Mr. Light answered the company will begin flying soon, but this ordinance can wait two weeks before going to Council.*

**A motion was made by Councilman Darrel Dover, seconded by Councilman Chris Moore, that this matter be Recommended to Council . The motion PASSED by a unanimous vote**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Charles Coleman

*Resolutions To Be Introduced***RES-10:162**

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF JONESBORO TO UTILIZE FEDERAL-AID MONIES FOR THE FOLLOWING CITY PROJECT:

Race Street Improvements

**Sponsors:** Engineering

*Mr. Light explained if this resolution is passed it will be forwarded to the Arkansas Highway Department so the \$1,000,000 can be allocated towards this project.*

*Councilman Moore asked what the time frame is for the street project. Mr. Light answered the City has put some money in this year's budget for minor property acquisition and utility relocations and he hopes to be able to start the project in 2012.*

*Mr. Light stated the total project cost is estimated to be approximately \$1.7 million with the City's portion being \$700,000. He added the City has \$200,000 budgeted this year for the project, but will need to budget the remainder of the money next year.*

*Councilman Dover asked if this project will have sidewalks on both sides or on just one side of the street. Mr. Light answered the sidewalks will be placed on just one side of the street.*

*Councilman Moore questioned if the sidewalks will be placed on the south side or north side of the street. Mr. Light answered he believes the sidewalks will be placed on the north side of the street where the deep ditch and homes are located.*

Councilman Moore then asked where the east end of the project will go to. Mr. Light answered the City has done all the surveying work all the way to the 90 at the railroad tracks. He added the original plan was to stop at Turtle Creek, but the City is hoping the funding will allow the City to go to the 90. He noted the City is not planning on going over the railroad tracks.

Mayor Perrin explained he will have a presentation showing what all the Capital Improvements will be for 2011 and the amount of each project at a Council meeting.

**A motion was made by Councilman Chris Moore, seconded by Councilman Mitch Johnson, that this matter be Recommended to Council . The motion PASSED by a unanimous vote**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Charles Coleman

**RES-10:169**

A RESOLUTION AUTHORIZING A CONTRACT RENEWAL WITH SCS FIELD SERVICES FOR GAS COLLECTION AND CONTROL SYSTEMS (GCCS) OPERATIONS, MONITORING, AND MAINTENANCE (OM&M) SERVICES

**Sponsors:** Sanitation

**Attachments:** [Contract](#)

Mayor Perrin stated the amount for this project was increased by 10% and if this resolution is passed on to Council he would like to negotiate with the company on the amount.

Mayor Perrin asked if Sanitation Director Royce Leonard has the original contract. Mr. Leonard answered yes. Councilman Moore stated he would like for the contract to be attached to the resolution.

Councilman Dover asked if this resolution can wait till the next Council meeting. Mayor Perrin answered yes.

**A motion was made by Councilman Darrel Dover, seconded by Councilman Chris Moore, that this matter be Recommended to Council . The motion PASSED by a unanimous vote**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Charles Coleman

**RES-10:184**

RESOLUTION TO SET A PUBLIC HEARING REGARDING THE ABANDONMENT OF 2.0 FEET OF THE RIGHT-OF-WAY ALONG THE WEST SIDE OF VINE STREET BETWEEN HUNTINGTON AVENUE AND MONROE STREET WITHIN THE CITY OF JONESBORO, ARKANSAS AS REQUESTED BY MAYOR HAROLD PERRIN

**Sponsors:** Planning, Engineering and Mayor's Office

**Attachments:** [Petition](#)  
[PlanningLetter](#)  
[Consent Letters](#)  
[AbandonmentPlat](#)  
[VineStreetAbandonment\\_ORDINANCE](#)  
[VineStreetAbandonment\\_ORDINANCE - PDF](#)

Councilman Vance explained the building is on the right-of-way, which the City

*bought it that way and is selling it that way. He added the buyers want the City to abandon the right-of-way and he is recommending that the City go ahead with this resolution and set a public hearing to abandon the two feet. He added CWL has agreed to abandon the right-of-way if the City will grant them an easement back, which has been agreed to by the buyers.*

*He added the right-of-way is located on the west side of the road and on the east side of the building.*

*Mayor Perrin stated he would like for this resolution to be placed on tonight's Council agenda.*

*Councilman Moore asked if the other utilities company will be contacted. Councilman Vance stated all the utilities companies are attached to this resolution, but CWL is the only one who asked for an easement.*

*Mayor Perrin noted City Attorney Phillip Crego completed the lease today. He added once the abandonment is completed the City will be able to close on the property.*

**A motion was made by Councilman Gene Vance, seconded by Councilman Chris Moore, that this matter be Recommended to Council . The motion PASSED by a unanimous vote**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Charles Coleman

**RES-10:185**

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO AUTHORIZE THE MAYOR AND CITY CLERK TO GRANT AN EASEMENT FOR UTILITIES TO CITY WATER AND LIGHT PLANT OF JONESBORO, ARKANSAS

**Sponsors:** Engineering

**Attachments:** [CWL Easement.pdf](#)

*Chairman Street asked if this resolution needs to be placed on tonight's Council agenda. Mayor Perrin answered yes. Councilman Vance stated this resolution does not need to be placed on tonight's Council agenda due to a public hearing needing to be held on the abandonment. He added this resolution can wait till the next Council agenda.*

**A motion was made by Councilman Chris Moore, seconded by Councilman Mitch Johnson, that this matter be Recommended to Council . The motion PASSED by a unanimous vote**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Charles Coleman

**4. Pending Items**Long range facilities update

*Councilman Vance stated the company is making progress and the floor is poured for the maintenance shop.*

*Mr. Light explained he will cover more of the bid dates at the next Council meeting. He added he will submit all the documents to the Purchasing Department for advertising on March 3 and bids will be opened 3 weeks later. He added the warehouse phase will be placed out to bid this spring and it is in the 2011 budget.*

*Councilman Vance explained the Mayor will meet with him to come up with some plans to take to the Long Range Facilities Committee for the relocation of the services that are in the Huntington Building.*

**5. Other Business**

**6. Public Comments**

**7. Adjournment**

**A motion was made by Councilman Darrel Dover, seconded by Councilman Chris Moore, that this meeting be Adjourned. The motion CARRIED by a Voice Vote.**

**Aye:** 5 - Gene Vance;Chris Moore;Mitch Johnson;Darrel Dover and Charles Coleman