



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes Public Works Council Committee

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Tuesday, November 7, 2017

5:00 PM

Municipal Center

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### 1. Call To Order

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### 2. Roll Call by City Clerk Donna Jackson

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*Mayor Harold Perrin was in attendance. Councilmember Gene Vance arrived at 5:02 p.m.*

**Present** 5 - John Street; Mitch Johnson; Charles Coleman; Ann Williams and LJ Bryant

**Absent** 2 - Gene Vance and Chris Moore

### 3. Approval of minutes

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**MIN-17:114**

Minutes for the Public Works Committee Meeting on October 3, 2017

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**Attachments:** [PWorksMinutes10032017.pdf](#)

**A motion was made by Councilman Mitch Johnson, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 4 - Mitch Johnson; Charles Coleman; Ann Williams and LJ Bryant

**Absent:** 2 - Gene Vance and Chris Moore

### 4. New Business

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#### ORDINANCES TO BE INTRODUCED

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**ORD-17:083**

AN ORDINANCE TO CREATE THE LAND BANK COMMISSION; TO SET FORTH CERTAIN DUTIES AND RESPONSIBILITIES OF THIS COMMISSION; AND FOR

OTHER PURPOSES.

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*Mayor Harold Perrin said this item is in the budget for 2018, but this is just approving the by-laws and all the documentation that City Attorney Carol Duncan and City Engineer Craig Light have been working on for about four or five months.*

**A motion was made by Councilman Mitch Johnson, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Mitch Johnson;Charles Coleman;Ann Williams and LJ Bryant

**Absent:** 2 - Gene Vance and Chris Moore

RESOLUTIONS TO BE INTRODUCED

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**RES-17:158**

A RESOLUTION TO THE CITY OF JONESBORO TO ENTER INTO AN INDEMNIFICATION AGREEMENT WITH DEER VALLEY ESTATES, LLC

[play video](#)

**Attachments:** [Entrance Rendering](#)  
[Indemnification Agreement](#)  
[sh11-entrance detail](#)

*Councilmember John Street said he believes this is off Lawson Road and will basically relieve the City of any claims due to damages as a result of decorations. It is an island or guard shack looking thing that is in the City right-of-way as you go into the subdivision. Mayor Harold Perrin said we have done that on signs with churches and other places, Upper Duckswater. I think we talked about it Monday during the department head meeting. It releases the City of Jonesboro from any indemnity on that.*

**A motion was made by Councilman Mitch Johnson, seconded by Councilman LJ Bryant, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Mitch Johnson;Charles Coleman;Ann Williams and LJ Bryant

**Absent:** 1 - Chris Moore

**RES-17:159**

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS REQUESTING FREE UTILITY SERVICES FROM CITY WATER AND LIGHT FOR 3007 DAN AVENUE

[play video](#)

**A motion was made by Councilman Mitch Johnson, seconded by Councilman LJ Bryant, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance;Mitch Johnson;Charles Coleman;Ann Williams and LJ Bryant

**Absent:** 1 - Chris Moore

**RES-17:166**

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO AUTHORIZE THE MAYOR AND CITY CLERK TO GRANT AN EASEMENT - INGRESS & EGRESS TO CITY WATER AND LIGHT PLANT OF JONESBORO, ARKANSAS

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**Attachments:** [Easement - Ingress and Egress](#)

**A motion was made by Councilman Mitch Johnson, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance; Mitch Johnson; Charles Coleman; Ann Williams and LJ Bryant

**Absent:** 1 - Chris Moore

**RES-17:168**

A RESOLUTION TO OF THE CITY OF JONESBORO, ARKANSAS TO AUTHORIZE THE MAYOR AND CITY CLERK TO GRANT AN EASEMENT - UNDERGROUND ELECTRIC LINES (UTILITY EASEMENT) TO CITY WATER AND LIGHT PLANT OF JONESBORO, ARKANSAS

[play video](#)

**Attachments:** [Easement - Underground Lines](#)

**A motion was made by Councilman Mitch Johnson, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance; Mitch Johnson; Charles Coleman; Ann Williams and LJ Bryant

**Absent:** 1 - Chris Moore

**RES-17:175**

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE LOW BID AND ENTER INTO A CONTRACT WITH SHELBY RAILROAD SERVICE, INC. FOR THE INDUSTRIAL RAIL LEAD MAINTENANCE CONTRACT - JOB NO. 2017:33

[play video](#)

**Attachments:** [Bid Tab](#)

*Councilmember John Street said this is something we regularly do. Their bid is the lowest. He asked if there was some reason there is such a significant difference in those prices. City Engineer Craig Light said Shelby Railroad Service, Inc. has had our contract for the last several years. They have been doing the work and the City is satisfied with the work they are doing. He thinks the other people doing the job were over estimating the amount of effort it would take to do the job. The City is required under Federal Railroad Administration to do monthly inspections of railroad tracks and crossings out in the Industrial Park. Shelby does up to 14 of those a year for the City. It's something the City needs to do and the price is about half of the next lowest bidder. They have a small railcar they put on the tracks and drive it, and maybe some of the other people who bid don't have something like that to travel the rails and that could be why they bid more because they would have to walk the six miles.*

**A motion was made by Councilman Mitch Johnson, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council .**

The motion **PASSED** with the following vote.

**Aye:** 5 - Gene Vance; Mitch Johnson; Charles Coleman; Ann Williams and LJ Bryant

**Absent:** 1 - Chris Moore

**RES-17:176**

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE LOW BID AND ENTER INTO AN AGREEMENT WITH SHANNON KEE CONSTRUCTION FOR JONESBORO MOTORIZED ATV PARK TRAILHEAD (RTP-16) (S) - JOB 100964 (2017:28)

[play video](#)

*Parks Director Wixson Huffstetler said this was the rest of the grant received by the City. The first part was for fencing for the ATV park area. This will help redo the area at the ATV park where it is eroded due to the water. This will help the City put down asphalt in that area. He said this needed to be walked on because the asphalt plants are getting close to shutting down. He would like to get this done before the winter months.*

**A motion was made by Councilman Mitch Johnson, seconded by Councilwoman Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance; Mitch Johnson; Charles Coleman; Ann Williams and LJ Bryant

**Absent:** 1 - Chris Moore

**5. Pending Items**

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**6. Other Business**

[play video](#)

**7. Public Comments**

[play video](#)

**8. Adjournment**

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**A motion was made by Councilman Mitch Johnson, seconded by Councilwoman Ann Williams, that this meeting be Adjourned . The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance; Mitch Johnson; Charles Coleman; Ann Williams and LJ Bryant

**Absent:** 1 - Chris Moore