

CONTRACT CHANGE ORDER

(Instructions on next page)

NO. 1

PROJECT: Valley and Owens Drainage Improvements

DATE OF ISSUANCE: _____

OWNER: City of Jonesboro
307 Vine Street
Jonesboro, Arkansas 72401

CONTRACTOR: Gills Farms

CONTRACT FOR: Construction of Detention Ponds
and Channel Improvements

ENGINEER'S PROJECT NO. JB-06-04

You are directed to make the following changes in the Contract Documents.

Description: The change order shall delete the turf reinforcement mat and replace it with sod; delete armor lock blocking and replace with concrete pads; delete concrete retaining wall and replace with excavation of 711 Owens; and add the removal and clearing of home debris from nine homes on Owens street.

Purpose of Change Order: To adjust the contract to match the actual work being performed on the project.

Justification:

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIME:
Original Contract Price \$ <u>396,482</u>	Original Contract Time _____ days or date
Previous Change Orders No. ___ to No. ___ \$ <u>0</u>	Net Change form Previous Change Orders _____ days
Contract Price Prior to this Change Order \$ <u>396,482</u>	Contract Time Prior to this Change Order _____ days or date
Net Increase of this Change Order \$ <u>6,200</u>	Net Increase/(Decrease) of this Change Order _____ days
Contract Price with all Approved Change Orders \$ <u>402,682</u>	Contract Time with all Approved Change Orders _____ days or date

RECOMMENDED:

James M. ...
Engineer

DATE:

7/12/07

APPROVED:

J. ...
Contractor

DATE:

9-22-07

CHANGE ORDER INSTRUCTIONS

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Time. Changes that have been initiated by a Work Directive Change must be incorporated into a subsequent Change Order if they affect Price or Time.

Changes that affect Contract Price or Contract Time should be promptly covered by a Change Order. The practice of accumulating change order items to reduce the administrative burden may lead to unnecessary disputes.

For supplemental instructions and minor changes not involving a change in Contract Price or Contract Time, a Field Order may be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer initiates the form, including a description of the changes involved and attachments based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Contractor for approval. After approval by Contractor, all copies should be sent to Owner for approval. Engineer should make distribution of executed copies after approval by Owner.

If a change only applies to price or to time, cross out the part of the tabulation that does not apply.