

Municipal Center 300 S. Church Street Jonesboro, AR 72401

Meeting Agenda Finance & Administration Council Committee

Tuesday, June 25, 2024

4:00 PM

Municipal Center, 300 S. Church

1. CALL TO ORDER

2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

3. APPROVAL OF MINUTES

MIN-24:057 Minutes for the Finance & Administration Council Committee Meeting on Tuesday, June

11, 2024

Attachments: Finance Minutes 06.11.2024

4. NEW BUSINESS

RES-24:070 A RESOLUTION FOR THE CITY OF JONESBORO TO APPROVE THE 2024-2025

CDBG ANNUAL ACTION PLAN THAT INCLUDES THE 2024-2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS, ACTIVITIES, AND BUDGET

Sponsors: Community Development and Grants

RES-24:071 A RESOLUTION BY THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE

MAYOR TO ENTER INTO A LEASE AGREEMENT WITH CONTINENTAL UTILITY SOLUTIONS, INC TO UTILIZE 2ND FLOOR OFFICE SPACE IN THE MUNICIPAL

CENTER

Sponsors: Mayor's Office and Finance

<u>Attachments:</u> CUSI Lease Agreement with City of Jonesboro 6.20

5. PENDING ITEMS

6. OTHER BUSINESS

7. PUBLIC COMMENTS

8. ADJOURNMENT



300 S. Church Street Jonesboro, AR 72401

Text File

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Minutes for the Finance & Administration Council Committee Meeting on Tuesday, June 11, 2024



Municipal Center 300 S. Church Street Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, June 11, 2024

4:00 PM

Municipal Center, 300 S. Church

1. CALL TO ORDER

2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

Present 7 - Joe Hafner; Charles Coleman; Ann Williams; John Street; David McClain; Brian Emison and Anthony Coleman

3. APPROVAL OF MINUTES

MIN-24:052 Minutes for the Finance & Administration Council Committee Meeting on Tuesday,

May 28, 2024

Attachments: Finance Minutes 05.28.2024

A motion was made by John Street, seconded by Brian Emison, that this matter be Passed. The motion PASSED with the following vote.

Aye: 5 - Charles Coleman; Ann Williams; John Street; Brian Emison and Anthony

Coleman

Absent: 1 - David McClain

4. NEW BUSINESS

RESOLUTIONS TO BE INTRODUCED

RES-24:052 RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS,

TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 504 BELT STREET, PARCEL 01-144074-16200, OWNED BY AMY HUTSON IN THE AMOUNT OF \$415;

LEGAL DESCRIPTION: WAGNER SUB

Sponsors: Code Enforcement and Finance

<u>Attachments:</u> 1. Notice of Violation

2. Billing Request

3. 504 Belt St Invoice Notice4. 504 Belt Council Notice

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council. The motion PASSED with the following vote.

Aye: 6 - Charles Coleman; Ann Williams; John Street; David McClain; Brian Emison and Anthony Coleman

RES-24:060

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO ENTER INTO A FACILITY USAGE AGREEMENT WITH JONESBORO JETS. INC.

Sponsors: Parks & Recreation and Finance

<u>Attachments:</u> <u>JETS 2024 Agreement</u>

Chairman Joe Hafner said, any questions or comments by the committee?
Councilmember Dr. Anthony Coleman said, yes sir, Mr. Chairman. I do have one for Danny probably. So, this agreement shows from March until December, so why is it just coming up even now? I mean, we're in the middle of it. And are they already using it? Director of Parks and Recreation Danny Kapales approached the podium and said, they are, and that is a great question. You will actually see the next one come up too. Dealing with both swim teams, trying to work out time frames, basically when we are going to have swim meets, and then also not knowing when we're going to actually get approval for them to get into the water. They want to get into the water in March. We were not approved by the health department for them to get in until later on; and so part of it falls on me just not getting the contract signed and approved by them and getting it you all in a timely fashion. So there are a handful of reasons, but I will take most of that as just not getting it to you all in the proper time frame.

Councilmember Dr. Anthony Coleman said, so this is not going to bite us if something happened between when they started and now, or they haven't started? Mr. Kapales said, no, because it really just obligates them to show their payment that you all agree that the contractually on how much that they are going to pay, and that they agree on the same amount. And they don't pay until the end of the year. So they are not making payments throughout the year or anything of that sort. So that contract really is just making sure that you all agree on that amount that they have agreed upon, and that they will make that payment once the year ends. Councilmember Dr. Anthony Coleman said, okay so you're saying the payment, and I'm sorry. I was looking through it to see the payment but maybe-

Mr. Kapales said, it's a \$4,000 payment for rental for the usage to be able to train in the mornings and the afternoons, and to be able to host a couple of swim meets. And then they also agree to pay at least 50% of the gas, because the next one will be with the other swim team that pays the other 50% of the gas bill. And that gas bill is what they use to heat the water, because they will use the pool outside of our normal usage. When we get beyond Labor Day, they will want to continue using it. The water will start getting cold. We will have to start heating the water, and they will potentially be there through the end of November using the pool at that point. And so by heating the water, there is a pretty good cost there, so we want them to be able to pay for that cost. Councilmember Dr. Anthony Coleman said, and this is for what facility? Mr. Kapales said, this is for the Jonesboro Pool Center there located on Nettleton next to the Y. Councilmember Dr. Anthony Coleman said, that is all I have. Mr. Kapales said, thank you.

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council. The motion PASSED with the following vote.

Aye: 6 - Charles Coleman;Ann Williams;John Street;David McClain;Brian Emison and Anthony Coleman

RES-24:061

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO ENTER INTO A FACILITY USAGE AGREEMENT WITH SHARK WAVE AQUATICS TEAM.

Sponsors: Parks & Recreation and Finance

Attachments: SWAT 2024 Agreement

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council. The motion PASSED with the following vote.

Aye: 6 - Charles Coleman;Ann Williams;John Street;David McClain;Brian Emison and Anthony Coleman

RES-24:062

A RESOLUTION TO CONTRACT WITH EAST ARKANSAS BROADCASTERS FOR RENTAL OF JOE MACK CAMPBELL SPORTS COMPLEX

Sponsors: Parks & Recreation and Finance

Attachments: JULY 4TH 2024 EAB

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council. The motion PASSED with the following vote.

Aye: 6 - Charles Coleman;Ann Williams;John Street;David McClain;Brian Emison and Anthony Coleman

RES-24:063

A RESOLUTION TO CONTRACT WITH SAGA COMMUNICATIONS OF ARKANSAS LLC D/B/A JONESBORO RADIO GROUP FOR RENTAL OF SOUTHSIDE SPORTS COMPLEX

Sponsors: Parks & Recreation and Finance

Attachments: JULY 4TH 2024 JRG

Chairman Joe Hafner said, any questions or comments regarding this one? Councilmember Dr. Anthony Coleman said, I do, Chairman. I forgot. I should have asked this on the last resolution, but question for Danny again. And I asked this question last year, and I don't think we ever addressed it again. But this \$1000, I just want to make sure that you felt like it was enough to compensate for the crowds that are of course growing, clean up, the crews, that type of thing, especially for just a thousand dollars that day. Parks and Recreation Director Danny Kapales said, yeah. I really do feel like it, because if you look at it as an overall event for Jonesboro, both locations, it does bring in a crowd. And when you look at the crowd, it isn't just Jonesboro crowd. It is a crowd from outside Jonesboro. So, when you look at it as an overall economic generator, there are other factors that help the city as a whole within that tax base. People are eating before they come out to the fireworks and other locations, so I think that \$1000 really takes care of the cleanup and the staff that is involved. And my staff really, the involvement that we have, the way we have set it up now is really more about just monitoring the facility and being on site. And then the next day both crews really help out with the cleanup process, both radio stations help out with the cleanup process. And then my crew has a little bit of cleanup, but not as much as we used to.

Councilmember Dr. Anthony Coleman said, so they come out and help volunteer. Mr. Kapales said, there is. There is some volunteer help that helps clean up with one of the groups. And then the other groups, the group that actually puts on the fireworks

stays and does the sweep up and cleanup on the locations. We've just gotten better with doing this process. We've moved it around in some different locations, and we've just made it a better show and let's just say an easier show for us to put on. Councilmember Dr. Anthony Coleman said, sure.

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council. The motion PASSED with the following vote.

Aye: 6 - Charles Coleman; Ann Williams; John Street; David McClain; Brian Emison and Anthony Coleman

RES-24:066

A RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ACCEPT A FY2023 SAFE STREETS AND ROADS FOR ALL GRANT AWARD FROM THE U.S. DEPARTMENT OF TRANSPORTATION AND APPROPRIATE GENERAL FUND RESERVES

Sponsors: Grants and Finance

Chairman Joe Hafner said, any questions or comments from the committee? Councilmember David McClain said, I had a couple of questions, Mr. Chairman. When we talk about pedestrian improvements, what type of improvements are we talking about? And another conversation about the lights being along Johnson or what type of lighting are we talking about? Is this something that...? Is it pedestrian infrastructure? What does that mean? What does that look like?

Grants Director Jeremy Biggs approached the podium and said, so great questions. The pedestrian infrastructure included in this grant project includes up 141 just past Parker Park; and that is going to be a ten foot multi-use side path, which will be on the east side of 141. There will be two new HAWK signals implemented on that stretch of road as well. The determination of the exact location has not been made yet, so we are doing some studies on that. The Engineering Department is already working on that so we can get that ball rolling as quickly as possible after we get this executed. And then as far as the lighting is concerned, it will be both on the south and the north side of Johnson all the way from Main Street all the way to the intersection of Red Wolf. And I am assuming it will all be new state-of-the-art LED lighting up and down, north and south. Councilmember David McClain said, will we have to get CWL to help or are we just changing, are they changing the poles, or are they changing the actual lighting itself? Mr. Biggs said, there will be a lot of cleanup along Johnson as well. So there will be some poles that are useless right now. There will be some redesign of the poles to get a more uniformity going throughout Johnson as you progress down that thoroughfare. I don't know the exact design. We haven't got the exact design. We will do that as the first process once we get this grant officially accepted and executed. Then we can go to the design phase. But all the design costs are included in the grant.

Councilmember David McClain said, got it, got it. The only reason I am asking, if we are changing poles and stuff like that, I know CWL would contribute a portion of it where (if that's even calculated in here) where they contribute a portion of that to maybe make our costs lower for reserves that we have to pull out. So, I was just curious. Mr. Biggs said, no. It was all written into the grant. It is funded through this grant. Now CWL will perform the labor like they do on their other parts, but all the equipment purchases will be made through this grant. Councilmember David McClain said, thank you. Mr. Biggs said, you're welcome.

Chairman Joe Hafner said, one more question just to clarify; and I think it is written right here that the ten foot side path, it will start at Johnson and go all the way out to Alpine? Mr. Biggs said, that is correct. Chairman Joe Hafner said, it's a nice stretch

of... Mr. Biggs said, there will be no new pedestrian accommodations on Johnson. Chairman Joe Hafner said, right. It starts at Johnson. It will start at the intersection and go north. Mr. Biggs said, there will be some minor sidewalk repairs along Johnson where they are needed, but no main multi-use path will be on Johnson. Just 141. Chairman Joe Hafner said, right.

Councilmember Dr. Anthony Coleman said, and let me ask you this. That lighting you said for the north on 141. Not lighting. I'm sorry. The HAWKs. Mr. Biggs said, correct. Councilmember Dr. Anthony Coleman said, is that what we were talking about a few weeks ago because of the pool and all that? Mr. Biggs said, yes. Councilmember Dr. Anthony Coleman said, okay I just want to make sure that I got it. It all makes sense. Mr. Biggs said, one of the new HAWK lights will be directly adjacent to Parker Park. I don't know the exact location, but right in front of there, and the other one will be just this side of the curve somewhere in there. Councilmember Dr. Anthony Coleman said, sure. Okay, I was just trying to see how it lined up. Thank you.

Chairman Joe Hafner said, any other questions from the committee? Ms. Williams? Councilmember Ann Williams said, I think I've mentioned this before; and I know that it had already submitted for approval to ARDOT about the sidewalk on Johnson on the southside going to Marion Berry, the slopey thing. Is that about to be done, or do you know? It's a problem because people are trying to access the traffic light there on Marion Berry. You're familiar with what I am talking about.

Chief Administrative Officer Brian Richardson approached the podium and said, yeah, I know that Craig has been working with ARDOT about an acceptable construction plan for that. It's a pretty short stretch of road, or sidewalk, but it's a really important stretch as well. There are some slope issues there that they are trying to work through. I am hoping sooner rather than later. Councilmember Ann Williams said, when it has rained. I've mentioned this before ad nauseum, but when it's wet it is impassable. Mr. Richardson said, it is, and it needs that connection there. I know that Mr. Biggs had mentioned there is no specifically included in this grant extensive pedestrian infrastructure improvements along Johnson; however, the city along with this grant also is working on actual internal plans as far as creating a shared use path down the north side of Johnson and some other pedestrian accommodations up and down it. And I just think this is a really important grant. I think it's a great grant. You know, it's one of the common complaints we hear about Johnson is it's not lit properly like it should be. It's hard to see pedestrians. This will absolutely no longer make that the case. It will be very well lit, provide safe access for people up and down 141 going to Parker Park where we are cutting a ribbon at on Friday, I guess, for a pool. And it's just we are really blessed, and I know our Engineering and Grants departments did an excellent job of landing a \$5 million grant, so I think some congratulations are in order there. Councilmember Ann Williams said, yes. That is great. Then I just had a quick question about North Patrick. Will there be some things addressed as far as, you know, that being kind of a tricky route for people on foot, walking on Patrick and North Patrick? Mr. Richardson said, some of that is addressed in the RAISE grant application. Now whether or not that is successful, if it's not then that will need to be revisited and see what's practical and realistic there for the city. Councilmember Ann Williams said, there is a very limited shoulder there, and it's a narrow stretch there, and a lot of foot traffic. But, yeah, that is great.

Chairman Joe Hafner said, anything else from the committee or the staff? Mr. Biggs approached the podium and said, I just wanted to add so everybody is aware, we have until June 30 of 2029 to expend all the funds and complete this project. So it's not going to be done this year. Chairman Joe Hafner said, let's not take that long. Mr.

Biggs said, right. It's going to be a slow process; but we have moved a lot faster in the grant agreement process with Federal Highways, so we think it's going to move forward pretty quick. And I know Craig and his team are on top of it as far as getting that design plan in place. Chairman Joe Hafner said, thank you. And congrats on landing this grant too. Anything else regarding this one from anybody?

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council. The motion PASSED with the following vote.

Aye: 6 - Joe Hafner;Ann Williams;John Street;David McClain;Brian Emison and Anthony Coleman

RES-24:068

A RESOLUTION DECLARING AN EXCEPTIONAL SITUATION AND WAIVING THE REQUIREMENTS OF COMPETITIVE BIDDING FOR REPLACEMENT OF THE FIRE STATION #3 ROOF, 2212 BRAZOS, WHICH WAS DAMAGED DURING A HAIL STORM ON MAY 22, 2024

Sponsors: Finance and Fire Department

Chairman Joe Hafner said, any questions or comments from the committee? Councilmember David McClain said, Mr. Chairman, I had a couple of questions. First being, is there an active leak or some kind of damage that would cause us to not accept other bids? Building Maintenance Director Ronnie Shaver approached the podium and said, yes. Just about every room and office over there has leaked into the building. We are having to replace ceiling tile as well as the roof. And anytime it is going to rain, we are getting water. They have trash cans sitting around catching it. We had another company show up to bid it, Titan. But they today have yet to send me a quote, and so I said we have got to move forward because the more it rains, the more damage we're going to have. So that is why I was asking for us to go ahead and do this so we can get the roof started. Councilmember David McClain said, okay, got it.

Councilmember Dr. Charles Coleman said, I need to ask about our insurance. Has our insurance gone up, Steve? I know construction prices are going up, but what about our insurance? Finance Director Steve Purtee approached the podium and said, no sir. It has not. We are insured through the municipal league for all property casualty; and they will submit a new rate at the beginning of each year, so nothing has occurred since the beginning of this year. Chairman Joe Hafner said, any other questions from the committee regarding RES-24:068? You said you had two questions. Did you say you had a couple of questions? Councilmember David McClain said, that was my first one, but then that suffices.

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council. The motion PASSED with the following vote.

Aye: 6 - Charles Coleman;Ann Williams;John Street;David McClain;Brian Emison and Anthony Coleman

5. PENDING ITEMS

6. OTHER BUSINESS

Chairman Joe Hafner said, I don't know if Brian or Steve could just kind of give us an update on what you're thinking as far as the revised spending plan coming back to committee. I just haven't heard an update from that in a while.

Chief Administrative Officer Brian Richardson approached the podium and said, yes,

we are wrapping up a couple of facilities related studies. As soon as those get cleared up, we are planning to begin conversations about that pretty soon. You know, of course, the connectivity committee has submitted a pretty detailed plan of some of the priority routes and the parks plan is obviously in process. We are taking some of that information and just kind of double checking a few figures and numbers and making sure that everything is in line with what has been looked at so far. Chairman Joe Hafner said, and I know you're planning on having some public meetings or public, I mean, I don't think it's a public hearing. But do you think you will hold off until after those meetings to present the plan to us or have it in front of the committee? Mr. Richardson said, well, I think similar to last time, there was a couple of I guess you would say open forums where people would come in and ask questions; and those were actually pretty well attended. You know, there was a lot of interest in some of those objects and projects that were identified. I don't know exactly if that would presented to Council prior to having public meetings or if they would be presented in a public meeting form at the Finance committee meeting. So that has not been decided yet.

Chairman Joe Hafner said, thank you. Does anybody else have any other business? Councilmember Dr. Anthony Colemand said, thank you, Mr. Chairman. A couple of questions. One, I was wondering where we are on the RAISE grant if there has been discussion, where we are on that. Number two, I don't know if this is for Brian or Steve, but I have not heard anything on ARPA funding; and I know that the appropriations have to be decided at the end of this year, I believe. So I just wanted to hear about those two things. Mr. Richardson said, yeah, the RAISE grant is set to be announced towards the end of this month. I think June 27th is the actual date now. It's subject to being delayed, but the latest information that we have is that it will be the end of this month. As far as ARPA funding, that's just the last capital improvement plan that was presented included all ARPA funds, and the next one will as well. There are actually a couple of small items that might be coming forward to Finance or Public Safety the next couple of weeks for minor ARPA related expenses, but the larger projects will include an allocation of those funds.

Councilmember Dr. Anthony Coleman said, that is usually in October or November? Chairman Joe Hafner said, no, the next spending plan that he is talking about that they are wrapping up on right now. Not the budget. Councilmember Dr. Anthony Coleman said, oh okay. Chairman Joe Hafner said, the capital spending. The capital improvements. Councilmember Dr. Anthony Coleman said, okay. Thank you. Chairman Joe Hafner said, Ms. Williams?

Councilmember Ann Williams said, I was curious about the unused funds from 2021, 23 that we voted. Mr. Richardson said, that is the JET fund? Councilmember Ann Williams said, yes, the JET fund, the MPO I think I'd indicated at our last Council meeting or announced the meeting that John Street and I attended that was a joint meeting on policy and technical committees. We voted on a resolution to use unused TAP funds from three years that we needed to go ahead and use for public transportation and for different areas of public transportation. And I was wondering, how will we determine how to spend those? With the issue of expanding JETS you know that we've discussed, how are we going to allocate those? And we are also getting some unused from Hot Springs that they are not using. And so it's a pretty good amount of money.

Mr. Richardson said, yes, as Councilmember Williams kind of pointed out, sometimes spending some of these federal funds can be a bit of a challenge. We actually got money that another city could not spend. I mean, we were asked if we would take it

and spend it, and we agreed that we would take it and spend it. And there are several years worth of JET funding that has just been rolled over for probably eight or nine years. It has been awhile that all that money hasn't been exhausted. Of course, there is a local match involved with it; so you know, sometimes financially that might have been the reason it was rolled over. But a lot of that is being kind of looked at for expansion of the services, improvement of services, bus stops, additional vehicles. So we fully plan to not be somebody that sends that money back for some other city to use. We will continue to accept other cities' monies as well if those come available.

Councilmember Ann Williams said, is there an expiration date on using these that we need to know about? Mr. Richardson said, I will let Jeremy answer that, but the resolution to extend really pushed that back some. Mr. Biggs approached the podium and said, we have five years to spend each year's allocation; but the problem also lies, as you can imagine, at the state and federal level. So ARDOT has to approve everything; and their amendment process to the state transportation improvement plan is a little difficult. But Alan, our MPO director has really been working with other MPOs across the state to revamp that process and make it more friendly to MPOs and cities. So we are confident that moving forward we are not ever going to be in this same situation again. We've really looked at how we got to that situation, and are moving a whole different direction. But it's all formula funding, so we can spend it on operations. We can spend it on salaries. We can spend it on preventative maintenance. We can spend it on capital. We can buy new buses with it. We can build bus shelters with it.

Councilmember Ann Williams said, you can build sidewalks with it to a bus stop, right? Is that correct? Mr. Biggs said, you can build sidewalks up to 100 feet of a bus shelter. Actually, you are required to build a sidewalk up to 100 feet of a bus shelter if there are no ADA compliant accommodations leading to that shelter. But that is the extent of how you can use those funds on sidewalks. Councilmember Ann Williams said, the reason I wanted to go ahead and bring this up is that, as far as expansion, one of the issues that Lee Wells has said is the problem of keeping drivers, hiring and retaining bus drivers, is that not correct? Because it's a competitive thing as far as because there is just a lot of demand for CDL drivers. And so it's a challenge for him to have enough drivers for current routes, much less expanding. Mr. Biggs said, he is fully staffed as of today on drivers. Councilmember Ann Williams said, but it has been a challenge. Mr. Biggs said, yes. But JETS has also been through a transition period as well; and I think Lee has got it moving in the best direction it could possibly be in. Councilmember Ann Williams said, well, he had indicated when I mentioned to him expanding, he was quick to say about a month ago that first of all he is going to need to get fully staffed on the current routes before. So I guess the question is, if we are going to expand, do we need to go think about raising driver salaries. I mean, I guess that is a question the committee might want to address. John, I think at our MPO meeting he asked me. Chairman Joe Hafner said, I will just say that pay is an issue everywhere.

Councilmember John Street said, it may be something that they would want to incorporate into the budget for next year, you know, when they go through that. But we do have to do something to be competitive. There is a big demand for CDL drivers. If you look, there is a school bus parked on Highland constantly looking for drivers. Every school in the area is looking for drivers, but we need to hire people who look at that as a regular job, not as a part-time thing where they supplement their income or their retirement with insurance. We need to pay a wage that will keep people interested in being employed as a driver for the JETS program to ever have a successful system. A lot of times they are retired or semi-retired; and they miss a lot because of medical issues or whatever. That has been a big issue since we've had JETS; but it's

something we do need to look at. She is right. And pay is just going to have to be competitive to draw qualified applicants into that.

Mr. Richardson approached the podium and said, yeah, I would say as with any position, our compensation packages are a subject of constant review and re-review and over review and review again, so we will continue to make sure that we do what we can within reason to remain competitive in any position, and that includes drivers for the JETS system. Councilmember John Street said, this is kind of a little different because supply doesn't actually meet the demand. It's kind of like police officers. You know, you've got to have some kind of incentive to draw qualified people in to fill those positions; so it might be something you want to factor in and look at when you do that. It's not just a standard pay thing. It needs to be something that will draw people in and they won't just come in, get their CDL and leave like a lot of them do.

Mr. Richardson said, well, and that is always going to be a part of it. I mean, the city will always serve as a bit of a training ground for other companies and for advancement. You know, as long as you can get some positive out of it, then you accept that you are always going to lose some. Councilmember John Street said, you will. Mr. Richardson said, but I think one of the most important things is the fact that Mr. Wells has built a pretty positive work environment out there. I am hearing a lot of good feedback from the staff, and that is an important component as well. As long as the city has some quality benefit programs, you know, but it is important that we continue to evaluate those salaries to make sure we stay competitive working within the limited resources and means that the city has.

Councilmember David McClain said, Brian, someone asked me a question, so I figured I would pose it to you guys. When it comes to our deposit accounts here in town, we've got different banks we may use. I don't know how many we use. How often is that bid out, and what is our requirement for that? Do we have one? Mr. Richardson said, yeah, I mean the interest rates are something that's continually reviewed to make sure that the city is staying competitive in our earnings accounts. I'll let Mr. Purtee detail on exactly what goes into that bidding process; but obviously the city has a significant amount of reserves and holdings, so every couple of basis points really matter. But I know that Steve is pretty diligent on making sure that we negotiate those as best as we can.

Finance Director Steve Purtee approached the podium and said, that's a real good question. Currently, our interest rate is 4.05%. We have a banker friend on our committee here that we discuss the rate on our account relative to its competitiveness in the market. There's been no indication as to any need to do anything based on that rate structure. You know, when interest rates being to move down, if they do, then that will probably give us an opportunity to reconsider some of that depending on how our current provider places that rate at that time. Centennial Bank has been positively aggressive in making sure that our rate was properly priced. A few years ago, it was priced just over the treasury bill rate. Then at that time, they restructured that to give us a little more in latitude relative to how that rate structure moves in relation to the market. So that was about the time when we gained a competitive structure that allowed it to get into that range of the 4.05; and it has held at that since the rates have held as well through the federal open market committee. So we are not feeling any pressure. We do have a depository committee that meets periodically. Mr. Hafner is part of that committee as well. We will review the structure of the banking or locations in the city relative to if we ever want to place CD deposits in those. The state of Arkansas through the state bank department makes a listing of those depository institutions that are approved to serve municipalities; and obviously all of our banks

are very well suited and are on that list as well. So we are not feeling any pressure today. We are keeping an eye on the market as things start to change. We will convene our committee to make sure that we are doing our very best to get the most marketable rate for our deposits.

Councilmember David McClain said, so do we have something in writing that says we are bidding? Do we look at that every so often in the bid, or do we just wait until the market changes and then we decide? Mr. Purtee said, there is not a policy that indicates we will do that at a certain interval. Councilmember David McClain said, got it. Okay, thank you.

7. PUBLIC COMMENTS

8. ADJOURNMENT

A motion was made by Brian Emison, seconded by Ann Williams, that this meeting be Adjourned. The motion PASSED with the following vote.

Aye: 6 - Charles Coleman;Ann Williams;John Street;David McClain;Brian Emison and Anthony Coleman



300 S. Church Street Jonesboro, AR 72401

Text File

File Number: RES-24:070

Agenda Date: Version: 1 Status: To Be Introduced

In Control: Finance & Administration Council Committee File Type: Resolution

A RESOLUTION FOR THE CITY OF JONESBORO TO APPROVE THE 2024-2025 CDBG ANNUAL ACTION PLAN THAT INCLUDES THE 2024-2025 COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROJECTS, ACTIVITIES, AND BUDGET

WHEREAS, the City of Jonesboro, Arkansas has held two public hearings and one public review and comment period for the Annual CDBG Action Plan; and

WHEREAS, the 2024-25 CDBG Action Plan is in the third year of the (2022-2026) Five-Year Consolidated Plan designed to address goals set for the community needs; and

WHEREAS, the FY 2024-2025 CDBG Action Plan contains the projects, activities and budget for the allocated Federal funds of \$652,155. The 2024-2025 Action Plan's budget has been listed below:

CDBG FY 2024-2025 BUDGET ALLOCATION: \$652,155

ADMINISTRATION

\$130,000

Public Services

CASA of the 2nd Judicial District \$12,270

West End Neighborhood Association \$10,823

Hispanic Community Services, Inc. \$10,000

Sure Foundation \$15,000

North Jonesboro Community Development Corporation \$16,754

Hope Found of Northeast Arkansas \$15,400

Jonesboro Business Association \$16,754

LMI Homeowner Rehab (performed by Habitat for Humanity of Northeast Arkansas on behalf of the City of Jonesboro) \$125,000

Public Facility Improvements \$100,000

Public Infrastructure Improvements

\$200,154

NOW, THEREFORE LET IT BE RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

SECTION 1: The 2024-2025 Action Plan, attached hereto, is hereby approved by City Council.

SECTION 2: The 2024-2025 CDBG projects, activities and budget are hereby approved for the Action Plan.

SECTION 3: The Grants and Community Development Department is hereby authorized by the City Council for the City of Jonesboro, AR to submit all necessary documents for the CDBG program.

SECTION 4: The City Council does hereby authorizes the Mayor and his designees to execute all agreements and contracts regarding these CDBG grant funds or approved funds for the action plan year.



300 S. Church Street Jonesboro, AR 72401

Text File

File Number: RES-24:071

Agenda Date: Version: 1 Status: To Be Introduced

In Control: Finance & Administration Council Committee File Type: Resolution

A RESOLUTION BY THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR TO ENTER INTO A LEASE AGREEMENT WITH CONTINENTAL UTILITY SOLUTIONS, INC TO UTILIZE 2ND FLOOR OFFICE SPACE IN THE MUNICIPAL CENTER

WHEREAS, the City of Jonesboro, Arkansas desires to renew a lease agreement with Continental Utility Solutions, Inc. (CUSI) to lease space in the Municipal Center located at 300 South Church Street, Jonesboro, Arkansas; and

WHEREAS, CUSI desires to continue renting office space on the 2nd floor off the Jonesboro Municipal Center in accordance to the attached agreement.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

SECTION 1. The City of Jonesboro approves the Lease Agreement for office space in the Municipal Center to be utilized by CUSI.

SECTION 2. The Mayor and City Clerk are hereby authorized by the City Council for the City of Jonesboro to execute all documents necessary to effectuate this agreement.

LEASE AGREEMENT

THIS LEASE AGREEMENT (the "Lease") dated July 1, 2024, between City of Jonesboro ("Landlord") and CONTINENTAL UTILITY SOLUTIONS, INC., an Arkansas corporation ("Tenant").

WITNESSETH:

In consideration of the covenants and agreements herein and other good and valuable consideration the receipt of which is hereby acknowledged, Landlord and Tenant agree as follows:

- 1. Lease. Landlord hereby leases to Tenant and Tenant hereby accepts the following described premises: a portion of the 2nd floor, consisting of approximately 8,520 net leasable square feet, in the Municipal Center (the "Building"), located at 300 South Church Street, City of Jonesboro, Craighead County, Arkansas (the "Premises") for the exclusive purpose of using the Premises as an office for Tenant's business operations.
- 2. Term. Subject to the terms and conditions contained herein, this Lease shall commence on July 1, 2024 (the "Commencement Date"), and shall terminate on June 30, 2029 (such term referred to herein as the "Term"). Both, Landlord and Tenant agree that each possess the right to terminate this lease upon a twelve (12) month advance notice to the other before becoming effective.
- 3. Rent. Tenant agrees to pay to Landlord \$10,525.00 per month for the term of the lease agreement. Rent is payable in advance with monthly installments in addition to any other sums which may be due and payable pursuant to this Lease. All rentals due under this Lease shall be payable without demand to the order of Landlord at the address stated herein. In the event any installment of rent is not received within ten (10) days of the date due, Tenant shall pay a late charge for each such delinquent installment equal to five percent (5%) of the amount of such delinquent installment.
- 4. Common Areas. The "Common Areas" are the parts of the Building designated by Landlord from time to time for the common use of all tenants and their invitees, including among other facilities, parking area, sidewalks, landscaping, curbs, loading areas, private streets and alleys, lighting facilities, hallways, elevators, restrooms, the lobby and other areas and improvements provided by Landlord for the common use of all tenants, all of which shall be subject to Landlord's sole management and control and shall be operated and maintained in such manner as Landlord, in its reasonable discretion, shall determine. Tenant and its employees, customers and invitees shall have the non-exclusive right and license to use the Common Areas as constituted from time to time, such use to be in common with Landlord, other tenants of the Building and other persons permitted by Landlord to use the same, and subject to such reasonable rules and regulations governing use as Landlord may from time to time prescribe. Tenant shall not take any action which would interfere with the rights of other persons to use the Common Areas without the prior written consent of Landlord. Landlord may temporarily close any part of the Common Area for such periods of time as may be necessary to make repairs or alterations, but such repairs or alterations shall be done in a manner to cause minimum interference with Tenant's business.
- 5. Proof of Payment. The burden of proof of any payment due under this Lease in case of controversy shall be upon Tenant.

- 6. Nuisance, Waste, Environmental Laws, Etc. Tenant covenants and agrees with Landlord that the Premises shall be used and occupied in a careful, safe and proper manner; that no nuisance, trade or custom which is unlawful or known to be ultrahazardous shall be permitted therein; that no waste shall be committed upon, nor any damages be done to the Premises. In addition, Tenant warrants and represents to Landlord that all activities by Tenant on or about the Premises will be in compliance with all state, federal, local or other laws, regulations and ordinances.
- 7. Alterations. Tenant shall not make any alterations to the Premises without Landlord's prior written consent and all additions and improvements made by Tenant, and all fixtures installed by Tenant shall become the property of Landlord and be surrendered with the Premises or removed by Tenant at the termination of the Lease. In the event that Tenant removes any additions or improvements put in place by Tenant, then Tenant shall return the Premises to their condition as existed at the inception of this Term, ordinary wear and tear excepted.
- 8. Subletting. Tenant hereby covenants and agrees that neither the Premises, nor any part thereof, shall be sublet without the prior consent in writing of Landlord, nor shall this Lease be assigned (whether for the benefit of the creditors of Tenant or otherwise) without such prior written consent. In no event shall any subletting or assignment of this Lease relieve Tenant of any of the covenants, agreements and obligations imposed on Tenant in this Lease. Any assignment or subletting in violation hereof shall be void. Tenant shall not mortgage, pledge or otherwise encumber its interest under this Lease. Landlord's interest and obligations hereunder may be assigned, transferred or sold without Tenant's consent. In the event of any sale, transfer or assignment of Landlord's interest in this Lease or the premises, Tenant shall attorn to the purchaser, recognize such purchaser as Landlord hereunder, and promptly execute and deliver any instrument necessary to evidence such attornment. Tenant shall, upon Landlord's request, execute and deliver to Landlord, in form reasonably satisfactory to Landlord or Landlord's mortgagee, a written statement certifying that Tenant has accepted the Premises, that this Lease is unmodified (or, if modified, set forth the modifications) and that the Lease remains in full force and effect, that Landlord is not in default hereunder, and the date to which Rent and other charges have been paid in advance, if any.
- 9. Delivery at End of Term. Tenant agrees to deliver the Premises to Landlord at the expiration of the Term of this Lease in good order and condition and make good all damages to the Premises, usual wear and tear excepted, and also to remain liable for Rent until all the Premises, with keys to the same be returned to Landlord in like good order, and no demand or notice of such delivery shall be necessary. In the event Tenant fails to surrender the Premises as provided herein, Tenant will, in addition to any damages generally recoverable, be liable to Landlord for all damages Landlord may sustain, including claims made by any succeeding tenant against Landlord which are founded upon delay or failure in delivering possession of the Premises to the succeeding tenant.
- 10. Default. The happening of any one or more of the following shall be deemed an event of default under this Lease: (a) Tenant becomes bankrupt, makes an assignment for the benefit of its creditors or

becomes insolvent; (b) A receiver is appointed for Tenant or Tenant's leasehold interest hereunder or for any of Tenant's property used in connection with Tenant's business; (c) A writ of execution or attachment is levied on or against Tenant's fixtures, equipment, or any other personal property within the Premises used in connection with Tenant's business if such writ is not released or discharged within thirty (30) days thereafter; (d) Proceedings are instituted in a court of competent jurisdiction for the reorganization, liquidation, or involuntary dissolution of Tenant, or for its adjudication as a bankrupt or insolvent, and said proceedings not being dismissed, and any trustee or liquidator appointed therein not being discharged within thirty (30) days after the institution of such proceedings; (e) Tenant's failure to pay any installment of Rent or other charge or money obligation herein required to be paid by Tenant within the time such payment is due and payable and following expiration of fifteen (15) days thereafter (such grace period not affecting the obligation of Tenant for late fees set forth in this Lease); (f) Tenant's failure to comply with any other covenant or provision of this Lease and following expiration of fifteen (15) days thereafter.

- 11. Remedies. Upon occurrence of any event of default, Landlord shall have the option to pursue any right, claim or remedy to which Landlord may be entitled at law or in equity in case of Tenant's default. Pursuit by Landlord of an available remedy shall not preclude pursuit of any other remedy available at law or in equity; nor shall pursuit of any remedy constitute a forfeiture of waiver of any rent due to Landlord hereunder or of any damages accruing to Landlord by reason of the violation of any of the covenants and provisions herein contained. Forbearance by Landlord to enforce one or more remedies herein set forth upon an event of default shall not be deemed or construed to constitute a waiver of such default. Acceptance of late performance or payment by Landlord shall not constitute modification of this Lease by course of dealing.
- 12. Lien. As security for the Rent and the performance of the covenants of Tenant herein contained, and as security for the payment of all damages which may be sustained by Landlord in the event there is a breach of any of the terms of this Lease by Tenant, Landlord shall have a lien on all furniture, fixtures and other property, excepting merchandise carried in stock for sale, which may be brought into or upon the Premises, including any additions and improvements constructed and installed by it, which may, at any time during the term hereof. Landlord shall have the right to file appropriate notices in public records evidencing and perfecting such lien. As an additional remedy, Landlord shall have the power to sell such furniture, fixtures or other property at a public sale, and to apply all amounts realized therefrom to the payment of the accrued rent or to the claim or claims of Landlord from damages. Before making such sale, Landlord shall comply with all applicable law for such sales including, the publication of a ten (10) day notice thereof by one (1) insertion in a daily newspaper published in Craighead County, Arkansas. Landlord may bid thereat as any third person might, and Tenant hereby waives any and all rights of redemption granted by the laws of the State of Arkansas.
- 13. Holdover. Should Tenant or any of its successors in interest hold over the Premises, or in any part thereof, after the expiration of the term of this Lease, such holding over shall not operate to extend the Term of this Lease, but such continued possession shall create a tenancy from month to month upon the same terms and conditions herein, except the monthly rental rate shall be one hundred fifty percent (150%) of the amount of Rent payable during the Term of this Lease. The rights of Landlord concerning the rental due from Tenant shall be determined by applicable Arkansas law concerning holdover of commercial property. No receipt of money by Landlord from Tenant after termination of this Lease shall reinstate or extend this Lease or affect any prior notice given by Landlord to Tenant.

- 14. Advertising/Signage. Except for all signage currently existing on the Premises, Tenant shall not affix or attach, or cause to be fixed or attached, any signs on the Premises without the prior written consent of Landlord. Landlord shall have the right to refuse such written permission if, in the opinion of and in the reasonable discretion of Landlord, any proposed sign is not aesthetically complimentary to the Premises. During the term of this Lease, Tenant agrees to keep any sign placed on the Premises in proper condition. Tenant agrees to either repair or remove any sign upon notice from Landlord that said sign, in the opinion of and at the reasonable discretion of Landlord, has not been maintained in an acceptable manner. Upon termination of this Lease, Tenant shall remove any sign, advertisement or notice painted on, affixed to or attached to the Premises and restore the place it occupied in the condition which it existed as of the date of this Lease, ordinary wear and tear excepted. Tenant shall be solely responsible for compliance with all applicable laws, ordinances and regulations regarding signs.
- 15. Increased Premium. Tenant is not to suffer anything to be or remain on or about the Premises nor carry on nor permit upon the Premises any trade or occupation or suffer to be done anything that causes an increased or extra premium payable for the insurance of property owned by Landlord adjacent to the Premises against fire, unless consented to in writing by Landlord and if so consented to, Tenant shall pay such increased or extra premium within ten (10) days after Tenant shall have been advised of the amount thereof.
- 16. Condition of Premises. It is hereby further agreed that Tenant has examined the Premises and is satisfied as to the condition thereof, accepts the Premises in AS IS, WHERE IS condition, and Tenant expressly agrees that no representation as to the condition of the Premises has been made by Landlord or agents of Landlord or relied upon by Tenant.
- 17. Liability for Repairs. Tenant will keep the Premises, including any plate glass located in the Premises, in good repair throughout the Term of this Lease. If Tenant refuses or neglects to repair and maintain the Premises, as required hereunder, to the reasonable satisfaction of Landlord as soon as reasonably possible, Landlord may but shall not be obligated to make such repairs and perform such maintenance, and Tenant shall upon demand pay Landlord's cost for making such repairs and performing such maintenance plus fifteen (15%) percent of such cost for Landlord's overhead expense and supervision as additional rent due hereunder. Upon the expiration or termination of this Lease, Tenant will restore the Premises to Landlord in as good condition as when possession was taken by Tenant, ordinary wear and tear excepted. Landlord shall keep the Building, including without limitation the exterior of the Building, the roof, walls, plumbing, heating, electrical and air conditioning in good repair throughout the Term of this Lease. Landlord shall provide and maintain adequate facilities to allow Tenant to have access to electricity, telephone and internet services within the Premises.
- 18. Right of Entry. Landlord may enter the Premises at proper times to view and inspect same, or to make such repairs, additions and alterations, or to run such pipe or electric wire as Landlord may deem necessary for the safety, improvement, or preservation of the Premises. Such entry shall not operate to impose any obligation for repair or maintenance beyond the obligations of Landlord specifically set forth in Section 18 of this Lease, nor diminish the obligations of Tenant under this Lease.
- 19. Fire Clause. In case the Premises shall be so injured or damaged by fire or other cause as to be rendered untenable, and so that necessary repairs or rebuilding cannot be made with one hundred twenty (120) days, this Lease shall be terminated and Tenant shall be allowed an abatement of rent from the time the Premises were rendered untenable. However, if the damage is such that rebuilding

and repairs can be completed within one hundred twenty (120) days, Landlord agrees to make such repairs with reasonable promptness and dispatch, and to allow Tenant an abatement in rent for such time as the building remains untenable and Tenant covenants and agrees that the terms of this Lease shall not be otherwise affected.

- 20. Taxes. Landlord shall pay all ad valorem real property taxes for the Premises, and Tenant shall be responsible for all taxes related to Tenant's personal property and business operations.
- 21. Utilities. All heat, water, electric current, gas or other utilities used on the Premises shall be paid by Landlord. Any charges for telephone service, cable or satellite television, or internet service shall be paid by Tenant.
- 22. Attorney's Fees. In the event it becomes necessary for Landlord to employ an attorney to enforce collection of the rents agreed to be paid, or to enforce compliance of any of the covenants and agreements herein contained, Tenant shall be liable for reasonable attorney's fees, costs and expenses incurred by Landlord.
- 23. Permitted Use. The business to be conducted on the Premises shall be limited to storage of equipment and materials and general administrative offices, associated with Tenant's business operations. Tenant will not use the Premises for any other purpose without first obtaining the written consent of Landlord.
- 24. Notices. Any notice or document required or permitted to be delivered by this Lease shall be deemed to be delivered (when actually received or rejected) if delivered personally, when deposited in the United States Mail, postage prepaid, certified mail, return receipt requested, addressed to the parties at their respective addresses set out below, or sent by any overnight carrier which routinely issues receipts. Either Landlord or Tenant may add additional addresses or change its address for purposes of receipt of any such communication by giving ten (10) days prior written notice of such change to the party in the manner prescribed in this Section.

If to Tenant:

Continental Utility Solutions, Inc. Michael F Guerriero 300 South Church Street, Suite 200 Jonesboro, Arkansas 72401

If to Landlord:

Mayor, City of Jonesboro 300 South Church Street Jonesboro, Arkansas 72401

25. Eminent Domain. If the Premises are subjected to any eminent domain proceeding, or private purchase under threat thereof, or are taken for any public or quasi-public use under any governmental law, ordinance or regulation, the Lease shall terminate. In such condemnation proceedings Tenant may claim compensation for the taking of any removable installations which by the terms of this Lease, Tenant would be permitted to remove at the expiration of this Lease, but Tenant shall be entitled to no additional award, it being agreed that all damages allocable to full fee simple ownership of the Premises shall in any event be payable to Landlord.

- 26. Waiver of Breach. It is hereby covenanted and agreed that no waiver of a breach of any of the covenants of this Lease shall be construed to be a waiver of any succeeding breach of the same or any other covenant.
- 27. Quiet Possession. In consideration of the covenants and agreements herewith contained, as so long as Tenant is not in default under this Lease, Tenant may enjoy the quiet and peaceful possession of the Premises during the term of this Lease.
- 28. Binding Effect. It is further agreed by the parties to this Lease that all of the covenants and agreements enumerated herein shall be binding upon both parties' successors and assigns for the maximum period allowed by law.
- 29. Subrogation. Landlord and Tenant hereby waive any right of subrogation which they may have against the other for any losses paid to them on policy or policies carried on the Premises, each agreeing to use reasonable effort to cause all policies to be so endorsed.
- 30. Subordination. At the option of Landlord or Landlord's mortgagee, Tenant agrees that this Lease is subordinate to any mortgage, deed of trust or encumbrance which Landlord may have placed, or may hereafter place, on the Premises. Tenant agrees to execute, on demand, any instrument, which may be deemed necessary or desirable by any lender of Landlord to evidence that such mortgage, deed of trust or encumbrance whenever made, is superior and prior to this Lease. However, such subordination is subject to the right of Tenant to maintain its undisturbed possession of the building as long as Tenant remains in compliance with the terms of this Lease.
- 31. No Brokers; Agency; Disclosure. Landlord and Tenant each warrant to the other that it has not dealt with any broker or agent in connection with the negotiation or execution of this Lease.
- 32. Severability. If any clause or provision of this Lease is illegal, invalid or unenforceable under present or future laws, then the remainder of this Lease shall not be affected thereby and in lieu of such clause or provision, there shall be added as a part of this Lease a clause or provision as similar in terms to such illegal, invalid or unenforceable clause or provision as may be possible and be legal, valid and enforceable.
- 33. Governing Law. The laws of the State of Arkansas shall govern the validity, construction, enforcement and interpretation of this Lease.
- 34. No Oral Modification; Survival. This Lease may not be amended except by an instrument in writing referring to this Lease and signed by Landlord and Tenant. No provision of this Lease shall be deemed to have been waived by Landlord or Tenant unless such waiver is in writing signed by Landlord or Tenant, and no custom or practice which may evolve between the parties in the administration of the terms of this Lease shall waive or diminish the right of Landlord or Tenant to insist upon the performance by Landlord or Tenant in strict accordance with the terms hereof. The indemnification and hold harmless provisions of this Lease shall survive the expiration or termination of this Lease.
- 35. Captions; Construction; Counterparts. All captions contained in this Lease are for convenience of reference only and do not limit or enlarge the terms and conditions of this Lease. This Lease may be executed in several counterparts, each of which shall be fully effective as an original and all of which together shall constitute one and the same instrument. The provisions of this Lease have been negotiated by Landlord and Tenant, each having the benefit of legal counsel and advice, and should not be construed more favorably to either Landlord or Tenant.

and complete expression of their agreement. This Lagreements between Landlord and Tenant regarding	ng the Premises. In the event of a conflict between lord and Tenant concerning the Premises, this Lease y warrant to each other that there are no other
WITNESS WHEREOF, the parties of this Lease ha	ave set their hand and seals, this, day of
LANDLORD: City of Jonesboro, Arkansas	
Harold_Copenhaver, Mayor	
Attested by	
TENANT: CONTENTAL UTILITY SOLUTIONS, INC.	
Name: Michael F Guerriero, President	