



City of Jonesboro

Meeting Minutes

Public Works Council Committee

900 West Monroe
Jonesboro, AR 72401

Tuesday, September 4, 2007

4:30 PM

Huntington Building

1. Call To Order

Mayor Formon and Mr. Tony Thomas from the Mayor's Office were also in attendance.

Present 6 - John Street; Darrel Dover; Charles Frierson; Chris Moore; Cecil Province and Mitch Johnson

2. Approval of minutes

MIN-07:1666 Minutes for the Public Works meeting on August 7, 2007

Attachments: [080707](#)
[ValViewBids](#)
[LawsonRoadEstimate](#)

A motion was made by Councilperson Chris Moore, seconded by Councilperson Charles Frierson, that this Minutes be Passed. The motion CARRIED by a Voice Vote.

Aye: 5 - Darrel Dover; Charles Frierson; Chris Moore; Cecil Province and Mitch Johnson

3. New Business

4. Pending Items

BUILDINGS - MAYOR FORMON AND TONY THOMAS

Long range facilities plan update: Mayor Formon explained they are going to meet with City Water and Light on Wednesday. It was asked for Mayor Formon to make a full presentation at the next meeting concerning the cost of purchasing the property, including the costs of any improvements and other expenses due to the purchase of the property.

Valley View Fire Department: Mayor Formon stated the Valley View Fire Department building has been sold.

PLANNING - OTIS SPRIGGS

Land Use Plan update: City Planner Otis Spriggs stated they are on Section 6, which is north Jonesboro.

Discussion was held concerning the rezoning on the Council agenda for CI Development. It was explained the Land Use Committee asked the rezoning be held at second reading to allow the Committee time to talk with the developers about their plans. It was also explained that area was originally a planned corridor to north Jonesboro.

CITY ENGINEER- KELLY PANNECK

ADA sidewalk update: City Engineer Kelly Panneck stated they are substantially complete with the sidewalks. He explained their next step will be to forward the finalized plan to APERMA Attorney Ralph Ohm and then on to the judge to show compliance.

PUBLIC WORKS - ERICK WOODRUFF

Standard operating procedures: Public Works Director Erick Woodruff stated he would present the SOP's for all the Public Works departments at the November meeting.

5. Other Business

COM-07:030 Casey Springs Road Realignment
(Tall Birch to Parker Road)

Sponsors: Engineering

Attachments: [Casey Springs Road Realignment](#)
[Casey Springs Road Drawing](#)
[Casey Springs Road Drawing 1](#)

Mayor Formon discussed the re-alignment. He stated the improvements would alleviate traffic from the subdivisions planned for the future. He added the road would be approximately 3/4 of a mile long. Councilman Moore questioned whether the improvements were ordered by the judge in the Sloan lawsuit. Mayor Formon stated no, the improvements were not due to the lawsuit. He stated the improvements would alleviate some traffic from Ridge Pointe. Discussion was held concerning how much traffic would use the road. Councilman Moore then questioned whether the City has a priority list for road projects. Mayor Formon explained the North Patrick and the Main Streets projects would be top priorities. He added the improvements for Casey Springs Road would not be in the immediate future, rather they would be three to five years from now. Mr. Panneck stated they could go ahead and start looking at surveying the properties that would be affected in that area. Councilman Moore suggested extending Washington Extended to cover some of the area around Casey Springs Road. Discussion was held concerning contracting surveyors to be on-call to decrease the amount of time it takes to get a survey done. Mayor Formon explained they've discussed doing something to hire on-call surveyors similar to what the Police Department does with the vets for Animal Control. Councilman Dover motioned, seconded by Councilman Moore, to authorize Mr. Panneck to come up with a procedures to hire surveyors on an hourly rate with a maximum of \$5,000. All voted aye. It was also decided to wait to proceed with the discussions on Casey Springs Road until the gas mitigation is completed at the landfill.

This item was Read.

COM-07:031 The Grove at Jonesboro
Campus Crest Development, LLC
Johnson Avenue Drainage Improvements

Sponsors: Engineering

Attachments: [The Grove Letter](#)
[The Grove Drawings](#)

Mr. John Easley discussed the project. He explained they have found the existing drainage structures in that area are not adequate. He asked for the City to help upgrade the existing site. Mr. Panneck stated that area has been identified as a hot spot and was looked at by Miller Newell. He further explained the cost of improvements would be

approximately \$150,000, with the City only paying half of the cost. Mr. Panneck added the developers are following the Stormwater Ordinance but the problem still exists. Councilman Dover motioned, seconded by Councilman Frierson, to have Mr. Panneck draft a resolution authorizing payment for the project with a cap of \$75,000 payable after completion and inspection by the Engineering Department. All voted aye.

This item was Read.

COM-07:032 Composting Waste Facility at Landfill

Sponsors: Sanitation

Attachments: [composting facility council info](#)

Sanitation Director Royce Leonard explained he cannot give an estimate as to how much yard waste is commercial or residential because the tonage was not separated as to whether it was commercial or residential. He stated there has been approximately 1,300 tons brought into the Class IV landfill so far this year. Councilman Dover questioned whether commercial services are charged for yard waste. Mayor Formon stated they used to charge but haven't since Legacy moved out of the landfill due to not being able to use the scales. Mr. Leonard stated the scales are operational and able to be used if needed. Mr. Woodruff noted they are discussing possibly hiring someone to operate the scales. Councilman Moore questioned why yard waste isn't taken to Legacy Landfill. Mr. Leonard stated Legacy Landfill will not accept the City's yard waste and does not have plans to accept it. Mayor Formon further explained the yard waste was not discussed when the City made the agreement with Legacy Landfill. Discussion was held concerning how many commercial services use the landfill. Mr. Leonard stated they can negotiate with Legacy to take yard waste if needed. Mayor Formon noted if the City does decide to stop taking in yard waste Legacy Landfill will have no choice but to take the yard waste. It was asked for Mayor Formon to speak with Legacy and to come up with a plan as to what to do about yard waste.

This item was Read.

COM-07:033 Ditch Cleaning Schedule

Sponsors: Streets

Attachments: [ditch cleanup schedule cox](#)
[ditch cleanup schedule mallard](#)

Mr. Woodruff presented the committee with schedules for ditch cleaning. He explained two crews will be working October to March. Chairman Street questioned whether they would be spraying the ditches. Mr. Woodruff stated they do not want to kill the grass in the ditches, but they do anticipate being able to mow the ditches regularly after they've been cleaned out. Councilman Hargis questioned the status of the ditch on Windover that he has asked questions about in the past. Mr. Woodruff noted the Windover ditch is on one of the schedules.

This item was Read.

COM-07:035 North Jonesboro Traffic Study Request for Qualifications. This is only for committee discussion and information/update purposes only. Attachment #2 is the RFQ for the Master Street Plan

Sponsors: Planning

Attachments: [2007 Master Street Plan RFQ](#)
[2007- North Jonesboro Traffic Study rfg](#)

Mr. Spriggs stated the RFQ is ready for advertisement. He noted the RFQ will include the master street plan. He explained the documents will be due on the 17th.

This item was Read.

COM-07:036 CLOMR for a bridge replacement on Matthews Avenue over Christian Creek

Sponsors: Engineering

Attachments: [matthews-christian_clomr_contract](#)

Mr. Panneck explained the county is going to replace two bridges on Christian Creek, so his department will be contacting Carter Burgess to prepare a CLOMR.

This item was Read.

Lawson Road drainage re-alignment

Mr. Panneck explained in the City's contract with Mr. Yarbrough it stated all drainage would be underground, but somehow that was not conveyed to Fisher and Arnold. He further explained they are going to have to make some revisions to the work so the drainage will be underground, which will increase the cost of the project by \$180,000. Mayor Formon noted Fisher and Arnold will revise the plans for free. He also stated they spoke with City Attorney Phillip Crego and Mr. Crego indicated he was okay with doing a change order because even with the increase the project will still be within budget. Chairman Street stated after the plans are made they should have Mr. Yarbrough sign off on the plans.

Rossland Hills lawsuit update

Mr. Woodruff stated they are currently working on the plans for the improvements now that the lawsuit has been dropped. Mayor Formon questioned whether they would be able to do the work this year. Mr. Panneck stated they hope so.

Alberto-Culver project

Chairman Street questioned the status of the Alberto-Culver project. Mr. Woodruff explained they are working on two road beds and the northeast parking lot. He further explained they should be finished in 3 to 4 weeks. Discussion was held concerning the County's contribution to the project. Councilman Moore questioned whether the county had fulfilled their obligation with the project. Mayor Formon stated yes, the county is doing what they said they would do. He added the county is working at a slower pace now due to other projects they have going on. Mr. Woodruff also stated the crews are working on the animal control site and should be done with the site, road and pad in 4 to 6 weeks.

6. Public Comments

7. Adjournment

A motion was made by Councilperson Mitch Johnson, seconded by Councilperson Darrel Dover, that this meeting be Adjourned. The motion CARRIED by a Voice Vote.

Aye: 5 - Darrel Dover; Charles Frierson; Chris Moore; Cecil Province and Mitch Johnson