



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Agenda Nominating and Rules Committee

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Wednesday, December 13, 2023

4:30 PM

Municipal Center

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### SPECIAL CALLED MEETING

#### 1. CALL TO ORDER

#### 2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

#### 3. APPROVAL OF MINUTES

[MIN-23:090](#)

Minutes for the Nominating & Rules Committee meeting on Tuesday, September 19, 2023

Attachments: [Minutes](#)

#### 4. NEW BUSINESS

#### *RESOLUTIONS TO BE INTRODUCED*

[RES-23:298](#)

A RESOLUTION TO FORM A COMMITTEE AND HIRE A CONSULTANT TO STUDY IMPACT FEES IN THE CITY OF JONESBORO

Sponsors: Chris Gibson and David McClain

#### 5. PENDING ITEMS

#### 6. OTHER BUSINESS

#### 7. PUBLIC COMMENTS

#### 8. ADJOURNMENT



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: MIN-23:090

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**Agenda Date:**

**Version:** 1

**Status:** To Be Introduced

**In Control:** Nominating and Rules Committee

**File Type:** Minutes

Minutes for the Nominating & Rules Committee meeting on Tuesday, September 19, 2023



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes Nominating and Rules Committee

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Tuesday, September 19, 2023

4:15 PM

Municipal Center

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### SPECIAL CALLED MEETING

#### 1. CALL TO ORDER

#### 2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

**Present** 5 - Chris Gibson; Ann Williams; Brian Emison; Janice Porter and Charles Coleman

**Absent** 1 - Chris Moore

#### 3. APPROVAL OF MINUTES

[MIN-23:057](#)

MINUTES FOR THE SPECIAL CALLED NOMINATING & RULES COMMITTEE MEETING ON JUNE 20, 2023

**Attachments:** [NandR Minutes 06202023](#)

**A motion was made by Brian Emison, seconded by Ann Williams, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams; Brian Emison; Janice Porter and Charles Coleman

**Absent:** 1 - Chris Moore

#### 4. NEW BUSINESS

#### RESOLUTIONS TO BE INTRODUCED

[RES-23:192](#)

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO MAKE APPOINTMENTS AND REAPPOINTMENTS TO BOARDS AND COMMISSIONS AS RECOMMENDED BY MAYOR HAROLD COPENHAVER

**Sponsors:** Mayor's Office

*Chairman Chris Gibson abstains from RES-23:192 due to his position on the Advertising and Promotions Commission.*

*Councilmember Brian Emison motioned, seconded by Councilmember Ann Williams, to Recommend to Council and walk onto tonight's City Council agenda, RES-23:192. All voted aye.*

**A motion was made by Brian Emison, seconded by Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following**

**vote.**

**Aye:** 4 - Ann Williams; Brian Emison; Janice Porter and Charles Coleman

**Absent:** 1 - Chris Moore

**Abstain:** 1 - Chris Gibson

**5. PENDING ITEMS**

**6. OTHER BUSINESS**

**7. PUBLIC COMMENTS**

**8. ADJOURNMENT**

**A motion was made by Ann Williams, seconded by Brian Emison, that this meeting be Adjourned. The motion PASSED with the following vote.**

**Aye:** 5 - Ann Williams; Chris Moore; Brian Emison; Janice Porter and Charles Coleman



## Text File

File Number: RES-23:298

**Agenda Date:**

**Version:** 1

**Status:** To Be Introduced

**In Control:** Nominating and Rules Committee

**File Type:** Resolution

### **A RESOLUTION TO FORM A COMMITTEE AND HIRE A CONSULTANT TO STUDY IMPACT FEES IN THE CITY OF JONESBORO**

WHEREAS, the City Council is reviewing proposed changes to its zoning regulations, and has been considering the issue of impact fees; and

WHEREAS, it is crucial to determine the impact of development in the city before considering changes to the city code or the assessing of said fees; and

WHEREAS, the City Council believes such a study may take several months, and an expert is required to conduct an accurate study on impact fees and make recommendations for what, if any, fees would be appropriate; and

WHEREAS, it is the desire of the City Council to begin the search to find an expert for the study.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

1. A consultant qualified in conducting an impact fee study shall be hired by the city and the City Council hereby authorizes the Mayor to immediately advertise a request for qualifications for a consultant to study this issue in the City of Jonesboro. The RFQ responses will then be submitted to the Impact Fee Committee for review and recommendations on hiring in January 2024.
2. The City Council hereby creates a citizen committee to study impact fees in the City of Jonesboro. Any citizen interested in serving on said committee should submit an email with name, address, and a description of any expertise in construction, development, zoning, or other areas relevant to this issue to Chris Gibson, Chair of the Rules and Nominating Committee and the Mayor's office by December 31, 2023. The intention of the Council is to have this Committee appointed in January 2024 so that work can begin on this issue immediately.
3. The City Council grants the Committee the authority to review the requests for qualifications and select the consultant to perform the study.
4. The Council will review proposed changes to the code of ordinances as recommended by the Committee with input from relevant staff, consultants, the public, and any other

interested entities or individuals. Any changes to the Code of Ordinances shall be presented to the City Council for consideration and adoption.

5. In the event any title, section, paragraph, item, sentence, clause, phrase, or word of this resolution is declared or adjudged to be invalid or unconstitutional, such declaration or adjudication shall not affect the remaining portions of the resolution which shall remain in full force and effect as if the portion so declared or adjudged invalid or unconstitutional was not originally a part of this resolution.
6. All resolutions or other matters in conflict with this resolution are hereby repealed to the extent of any inconsistency.