



City of Jonesboro

Municipal Center
300 S. Church Street
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, August 12, 2025

4:00 PM

Municipal Center, 300 S. Church

1. CALL TO ORDER

2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

Present 5 - Joe Hafner; Charles Coleman; John Street; David McClain and Brian Emison

Absent 2 - Ann Williams and Anthony Coleman

3. APPROVAL OF MINUTES

[MIN-25:066](#)

Minutes for the Finance Committee meeting on Tuesday, July 29, 2025

Attachments: [Minutes](#)

A motion was made by John Street, seconded by Brian Emison, that this matter be Passed . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman; John Street; David McClain and Brian Emison

Absent: 2 - Ann Williams and Anthony Coleman

4. NEW BUSINESS

[RES-25:101](#)

A RESOLUTION BY THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE LOW BID AND ENTER INTO A CONTRACT WITH MICHELLE'S EXCAVATING, INC. FOR THE ABILITIES UNLIMITED OF JONESBORO ALLEYWAY IMPROVEMENTS (BID 2025:19)

Sponsors: Engineering

Attachments: [Contract Documents 2025 19.pdf](#)
[Bid Tab.pdf](#)

Councilmember John Street said, I noticed there was just one bid on that. Is that the only qualifying bid? Anybody bid on it Craig? Okay, yeah. Chairman Joe Hafner said, just for the record, the city engineer said yes.

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman; John Street; David McClain and Brian Emison

Absent: 2 - Ann Williams and Anthony Coleman

[RES-25:102](#)

A RESOLUTION BY THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE LOW BID AND ENTER INTO A CONTRACT WITH CRABTREE & SON, INC. FOR THE JET BUS SHELTER UPGRADES (BID 2025:20)

Sponsors: Engineering and JETS

Attachments: [Bid Tab.pdf](#)
[Contract Documents 2025 20.pdf](#)

Councilmember David McClain said, Mr. Chairman I just had one. Making sure I'm looking at the description properly in the bid tab. Does it say we're going to install 45 new shelters or am I missing something? Is that correct? Okay. He said yes, I saw him shake his head. Yeah, I saw you shake your head, Lee. Chairman Joe Hafner said, here they come to make it official. Engineering Department Director Craig Light approached the podium and said, there will be new shelters installed. Some of them will replace the old shelters, some of them are replacements and some of them will be new locations. I don't know the exact breakdown off the top of my head. Councilmember David McClain said, replacing 28 it looks like. Director Craig Light said, that sounds right. And then the other ones would be new. Councilmember John Street said, you know when they'll be in place, when they'll finish? Director Craig Light said, I heard today that ...that we may not receive delivery on the new shelters until December. So, there may be some delay in getting them manufactured. Chairman Joe Hafner said, I know this one we been waiting on awhile to get moving on. So, glad to see it on our agenda today. Councilmember John Street said, absolutely.

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;John Street;David McClain and Brian Emison

Absent: 2 - Ann Williams and Anthony Coleman

[RES-25:103](#)

A RESOLUTION BY THE CITY COUNCIL OF JONESBORO, ARKANSAS, TO ACCEPT AND ADOPT THE TITLE VI PROGRAM FOR JONESBORO ECONOMICAL TRANSIT SYSTEM (JET)

Sponsors: Grants and JETS

Attachments: [TITLE VI PROGRAM 25-27 DRAFT 7.23.25.pdf](#)

Councilmember David McClain said, is this strictly a policy change? It doesn't look like we're adding anything. Chairman Joe Hafner said, I think this is just an annual certification that we do. We do it each year. Councilmember David McClain said, okay. Grants Department Interim Director Alejandra Morales said, every three. Councilmember David McClain said, okay, Chairman Joe Hafner said, every three, okay. Thank you. I was 33% correct then.

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;John Street;David McClain and Brian Emison

Absent: 2 - Ann Williams and Anthony Coleman

[RES-25:104](#)

A RESOLUTION AUTHORIZING THE CITY'S GRANTS AND COMMUNITY

DEVELOPMENT DEPARTMENT TO APPLY FOR A FY26 MATCHING GRANT FROM THE ARKANSAS DEPARTMENT OF PARKS, HERITAGE AND TOURISM

Sponsors: Grants and Parks & Recreation

Chairman Joe Hafner said, the resolution as presented in our agenda has been changed. April, do I need to read it as it was presented and then..... City Clerk April Leggett said, I don't think it would hurt to do that. Chairman Joe Hafner said, then we can talk about the changes and entertain motions to amend. Alright. So, I'll read as it was presented in our agenda and then we can discuss the changes.

Chairman Joe Hafner said alright. Do you want to discuss the amendments that were handed to us today? Grants Department Interim Director Alejandra Morales approached the podium and said, yes there are a couple. The first one would be, and I think April has the...if she wants to pull it up. But the first would be instead of FY25 it needs to be FY26. The second thing would be instead of the project that is stated in the original resolution, we're going to change that project. So, the new project is for an all-inclusive playground at Craighead Forest Park. The third change would be the project total cost. Instead of \$162,000, it needs to be \$500,000. And lastly the match will change as well instead of \$81,000, it needs to be changed to \$250,000. And that's it. Chairman Joe Hafner said, alright, and also, it like looks down in section one that the wording would need to be changed there to... Grants Department Alejandra Morales said, yes. Chairman Joe Hafner said, you know, the renovation of the all-inclusive playground at Craighead Forest Park. Grants Department Alejandra Morales said, yes and I can give you this copy that I have. It shows everything that needs to be changed and aware, if you needed it but.... City Clerk April Leggett said, I do have those changes, I can't access it on this computer right now.

Councilmember John Street motioned, seconded by Councilmember Brian Emison, to adopt as amended RES-25:104. All Voted aye.

Chairman Joe Hafner said, so it's now been amended. So, now are there any questions about the amended resolution for the all-inclusive playground application at Craighead Forest Park for \$5000,000? Councilmember David McClain said, so we, just so I'm clear this is going to be not what we just discussed... Yeah. So, where are we putting this one Alejandra? Interim Director Alejandra Morales said, I'll let Danny respond to that. Parks Department Director Danny Kapales approached the podium and said, so, this would be replacing Rotary which is still our heaviest used playground and that playground has been there over 20 years. And if you go out there currently, the inspections I've had on it, it's time for that playground to be replaced. There's a lot of components in it that are, I'll just say, rusted and worn out. And if we wait very much longer it's going to become a hazardous playground, not just a heavily used playground. Chairman Joe Hafner said, any other questions for Mr. Kapales while he's up there? Anything else you want to add? Director Danny Kapales said, just thank you and appreciate it. Chairman Joe Hafner said, I just assume there was some continued discussion between last Thursday and today about the project. And that's why it was changed since the agenda was published. Director Danny Kapales said, yes there was. A part of the reason moving from Beatrice over to Rotary first off is the fact that is a needed project. It's a much bigger project and this an opportunity for us to have the heritage, our tourism heritage help us pay for this as we move forward. And then when you start dealing with Beatrice, that is a project that we were looking at this year in trying to start moving forward with, within the overall Master Park Plan and that was withing that plan of getting that in a drive in a parking lot as part of that original purchase and donation. And I believe we already have contractors in place ready to move forward with if we can get approval throughout, not say our process but approvals

moving forward with the money we have already in the budget. So, it made sense moving this one forward to next year if the grant goes through and getting started on the Beatrice Park this year. And we could not start Beatrice Park until minimum of April if we do get this grant of next year. Chairman Joe Hafner said, thank you. Councilmember Dr. Charles Coleman said, I have a question. Is there going to be an Ample Theater out there anytime soon? Director Danny Kapales said, "I'm sorry out where? Councilmember Dr. Charles Coleman said, at the park. At the forest park. Director Danny Kapales said, at Craighead Forest? Councilmember Dr. Charles Coleman said, yes. Director Danny Kapales said, there currently is a bandshell that has been remolded and it's being used currently.... Councilmember Dr. Charles Coleman said, it's kind of old. Director Danny Kapales said, well if you haven't seen it in a while, we actually did a full remodel of it. New rock work across the bottom, siding at the top and it looks much nicer. The guys have added seating out in the front. And we're having live music out there every Saturday night right now. Chairman Joe Hafner said thank you. City Clerk April Leggett said, I know that John had said amend before, but you did a vote on it. Do we need a second one to pass? It was kind of muddy. Chairman Joe Hafner said, he said amend. City Clerk April Leggett said, amend to pass or recommend to Council. Chairman Joe Hafner said, amend to adopt. So, we kind of already did. City Clerk April Leggett said, yes. I would suggestion making a second motion to recommend to Council.

Councilmember John Street said. Move to recommend the amended RES-25:104 to full Council. Councilman Brian Emison second.

A motion was made by John Street, seconded by Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;John Street;David McClain and Brian Emison

Absent: 2 - Ann Williams and Anthony Coleman

5. PENDING ITEMS

6. OTHER BUSINESS

7. PUBLIC COMMENTS

8. ADJOURNMENT

A motion was made by John Street, seconded by Brian Emison, that this meeting be Adjourned. The motion PASSED with the following vote.

Aye: 4 - Charles Coleman;John Street;David McClain and Brian Emison

Absent: 2 - Ann Williams and Anthony Coleman