



City of Jonesboro

900 West Monroe
Jonesboro, AR 72401

Meeting Minutes Finance & Administration Council Committee

Tuesday, July 27, 2010

4:00 PM

Huntington Building

1. Call To Order

Mayor Perrin was also in attendance.

Present 3 - Ann Williams; Jim Hargis and John Street

Absent 2 - Darrel Dover and Mikel Fears

2. Approval of minutes

MIN-10:062

Minutes for the Finance Committee meeting on June 22, 2010.

A motion was made by Councilman John Street, seconded by Councilman Jim Hargis, that this matter be Passed . The motion PASSED by a unanimous vote

Aye: 2 - Jim Hargis and John Street

Absent: 2 - Darrel Dover and Mikel Fears

3. New Business

Ordinances To Be Introduced

ORD-10:059

AN ORDINANCE TO AMEND THE 2010 ANNUAL BUDGET AND THE CITY SALARY & ADMINISTRATION PLAN FOR THE CITY OF JONESBORO TO ADD A MOBILITY SPECIALIST POSITION TO THE JETS DEPARTMENT

Sponsors: JETS and Human Resources

Mayor Perrin explained Grants Coordinator Tony Thomas and JETS Director Steve Ewart have been researching this position for a while now. They have spoken with other companies that have their own transit system, such as Area Agency and St. Bernard's. He further explained this position will work with the other companies in order to provide transportation for citizens. He added the position is grant funded. Further discussion was held concerning the position. Mayor Perrin stated he thinks there will be an increase in ridership due to this service being offered.

A motion was made by Councilman Jim Hargis, seconded by Councilman John Street, that this matter be Recommended to Council . The motion carried by the following vote.

Aye: 2 - Jim Hargis and John Street

Absent: 2 - Darrel Dover and Mikel Fears

ORD-10:064

AN ORDINANCE TO APPROVE FUNDING FOR RADIO UPGRADES FOR PUBLIC SAFETY AND PUBLIC WORKS INFRASTRUCTURE AND WAIVE COMPETITIVE BIDDING OF REQUIRED PURCHASES

Sponsors: E911 and Finance

Mayor Perrin explained this will allow the Police Department, Fire Department and the Sheriff's Department to reprogram their radios to have an additional low-band to serve as a backup to their AWIN radios. He added they are also looking into finding smaller, more inexpensive low-band radios to work in police vehicles. E-911 Director Jeff Presley stated they are getting ready for the new FCC mandate that will start in 2013. He noted they will have to upgrade radios in Parks, Sanitation and Streets because the current radios will all be obsolete in 2013 due to the new mandate. Discussion was held concerning the radios.

A motion was made by Councilman John Street, seconded by Councilman Jim Hargis, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 2 - Jim Hargis and John Street

Absent: 2 - Darrel Dover and Mikel Fears

ORD-10:067

AN ORDINANCE TO AMEND THE 2010 ANNUAL BUDGET AND THE CITY SALARY & ADMINISTRATION PLAN FOR THE CITY OF JONESBORO TO ADD AN ASSISTANT TO THE DIRECTOR OF PARKS AND RECREATION

Sponsors: Human Resources and Parks & Recreation

Mayor Perrin noted the position is for an assistant to the Parks Director, not an Assistant Parks Director. He explained the position is being made for business development and public relations, among other duties. He stated for example, the sponsorship contracts at Joe Mack Campbell Park have not been updated recently.

A motion was made by Councilman John Street, seconded by Councilman Jim Hargis, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 2 - Jim Hargis and John Street

Absent: 2 - Darrel Dover and Mikel Fears

Resolutions To Be Introduced

RES-10:092

A RESOLUTION AUTHORIZING THE MAYOR AND CITY CLERK TO EXECUTE AN ENGAGEMENT LETTER FOR AUDIT SERVICES OF FEDERAL AWARDS WITH FREEMAN & COMPANY, CPA

Sponsors: Finance

Mayor Perrin stated Freeman & Company has been performing the grants audit for several years, so he would like to continue to use them. He noted since things have been centralized Freeman won't have near as much work to do. Councilman Street added Freeman & Company also does City Water and Light's audit.

A motion was made by Councilman John Street, seconded by Councilman Jim Hargis, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 2 - Jim Hargis and John Street

Absent: 2 - Darrel Dover and Mikel Fears

4. Pending Items

5. Other Business

COM-10:074

Financial Reports

Sponsors: Finance

Discussion was held concerning the availability of rebates, which has affected the amount of revenue the City has received. City Treasurer Jim Eagan explained consumers are becoming more aware of when rebates are offered and taking advantage of those rebates. Mayor Perrin stated he will be freezing some of the Capital Improvement funds. He noted two detention ponds, plus overlays have already been done. He also added the hotels have all paid their taxes due, the alcoholic beverage tax income increased, but he is concerned about the interest the City will be earning on the bank accounts in 2011. He explained he doesn't think the City will be earning much more than what is being earned now, which will cost the City money. Mayor Perrin stated the City is under budget on the expense side due to cutting back spending by the department heads.

This item was Read.

6. Public Comments

7. Adjournment

A motion was made by Councilman John Street, seconded by Councilman Jim Hargis, that this meeting be Adjourned. The motion CARRIED by a Voice Vote.

Aye: 2 - Jim Hargis and John Street

Absent: 2 - Darrel Dover and Mikel Fears