



Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

**AFFIDAVIT**

Citifirst LLC

301 W Washington Ave

Jonesboro, AR 72401

RE: 224 S McClure & 234 S McClure

I, Denise Brooks, Administrative Assistant for the Code Enforcement Office, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, by certified mail with return receipt requested, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 7th day of November, 2025.

Denise Brooks  
Administrative Assistant  
City of Jonesboro, Code Enforcement

Subscribed and sworn before me the 7 day of Nov, 2025.

  
Notary Public

My commission expires: 9/18/34



255684



| DATE      | INVOICE NO |
|-----------|------------|
| 11/5/2025 | 0070038    |

|  |
|--|
| BILL TO  |
| Citifirst LLC<br>301 W Washington Ave<br>Jonesboro, AR 72401 |

| DUE DATE   |
|------------|
| 12/11/2025 |

| DESCRIPTION | QUANTITY | EFFECTIVE RATE | AMOUNT | DISCOUNT | CREDIT | BALANCE |
|-------------|----------|----------------|--------|----------|--------|---------|
|-------------|----------|----------------|--------|----------|--------|---------|

|                              |      |
|------------------------------|------|
| PREVIOUS OUTSTANDING BALANCE | 0.00 |
|------------------------------|------|

**Code Enforcement Charges:**

|                                     |      |        |               |             |             |               |
|-------------------------------------|------|--------|---------------|-------------|-------------|---------------|
| Filing Fee - 224 S McClure          | 1.00 | 15.00  | 15.00         | 0.00        | 0.00        | 15.00         |
| Admin. Fee - 224 S McClure          | 1.00 | 200.00 | 200.00        | 0.00        | 0.00        | 200.00        |
| Mowing and Trimming - 224 S McClure | 1.00 | 60.00  | 60.00         | 0.00        | 0.00        | 60.00         |
| <b>INVOICE TOTAL:</b>               |      |        | <b>275.00</b> | <b>0.00</b> | <b>0.00</b> | <b>275.00</b> |

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PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

| DUE DATE   | INVOICE NO |
|------------|------------|
| 12/11/2025 | 0070038    |

Customer Name: Citifirst LLC  
Customer No: 025070  
Account No: 0036071 - Code Enforcement Charges - 224 S McClure

**Please remit payment by the due date to:**

City of Jonesboro  
300 South Church Street  
PO Box 1845  
Jonesboro, AR 72403

If payment is not made within (30) days, the lien may be certified to Craighead County for collection on real estate taxes or City may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904.

|                         |                 |
|-------------------------|-----------------|
| Invoice Total:          | 275.00          |
| Discounts:              | 0.00            |
| Credit Applied:         | 0.00            |
| Ending Balance:         | 275.00          |
| <b>INVOICE BALANCE:</b> | <b>\$275.00</b> |
| <b>AMOUNT PAID:</b>     | _____           |

U.S. Postal Service™  
CERTIFIED MAIL® RECEIPT

Domestic Mail Only

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OFFICIAL USE

Certified Mail Fee

\$

Extra Services & Fees (check box, add fee as appropriate)

|  |    |       |
|--|----|-------|
| <input type="checkbox"/> Return Receipt (hardcopy)           | \$ | _____ |
| <input type="checkbox"/> Return Receipt (electronic)         | \$ | _____ |
| <input type="checkbox"/> Certified Mail Restricted Delivery  | \$ | _____ |
| <input type="checkbox"/> Adult Signature Required            | \$ | _____ |
| <input type="checkbox"/> Adult Signature Restricted Delivery | \$ | _____ |

Postmark  
Here

Postage

\$

Total Postage and Fees

\$

Sent To **CITIFIRST LLC**

Street and Apartment

**301 WASHINGTON AVE**

City, State, Zip Code

**JONESBORO, AR 72401**