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October 15, 2018

City of Jonesboro
Attn: Mr. Craig Light, P.E.
300 South Church Street
Jonesboro, Arkansas 72401

**SUBJECT: Proposal for Professional Services
Crowley's Ridge Parkway: Craighead Forest Park Trail – Phase III**

Dear Mr. Light:

Civil Engineering Associates, LLC (CEA) is pleased to provide the following proposal for professional services associated with the referenced project located near Craighead Forest Park. The specific services to be provided are summarized in the following tasks.

TASK 1 : MODIFICATION OF EXISTING CONSTRUCTION DRAWINGS

It is the understanding of CEA that the City of Jonesboro (City) would like to redesign portions of the project. Specifically, the City is acquiring additional property at the intersection of Craighead Forest Road and Forest Hill Road and would like to modify the portion of the proposed trail that crosses this property. The trail will be re-designed between Stations 23+50 – 24+00 to provide a more gradual descent across the property and reduce the required amount of earthwork. In addition to the trail modification, the City would like to re-design the project to include curb and gutter along Craighead Forest Road between Stations 24+50 – 52+50.

CEA will re-design the project as described in the previous paragraph and make all necessary modifications to the existing construction drawings that are affected by the re-design. The revised construction drawings will be provided to the contractor after final approval is received by CEA from the City.

TASK 2 : CONSTRUCTION MANAGEMENT AND INSPECTION

CEA proposes to provide inspection services during the construction phase of this project. This will include providing one Project Representative to monitor and document the construction activities. CEA will provide project management and technical supervision for the construction activities as required by the project drawings and specifications. Technical supervision of the inspection activities will be conducted under the guidance of a CEA Project Manager. This individual will visit the site periodically to assess the construction progress, review the documentation, and participate in

construction progress meetings. In addition, the Project Manager will review all test results to verify that the materials conform to the project specifications.

COST ESTIMATE

CEA proposes to perform the work detailed in this proposal on a time and materials basis. However, services by CEA on this project will not exceed \$44,530.00 without prior notice to and authorization by the City. The estimated budget for the anticipated tasks is summarized below:

Task	Description	Budget
1	Modification of Existing Construction Drawings	\$6,100.00
2	Construction Management and Inspection	\$38,430.00
TOTAL BUDGET ESTIMATE		\$44,530.00

Any exceptional cost incurred during the completion of the work will be tracked and invoiced separately on a time and material basis with prior approval from the City. The City will be notified for approval prior to commencing work outside of the original scope or exceptional work/expenses required to complete any of the tasks associated with this project.

CEA appreciates the opportunity to provide this proposal to the City. If you have any questions regarding this proposal please do not hesitate to contact me.

Sincerely,
CIVIL ENGINEERING ASSOCIATES, LLC



Lance Powell, P.E.
Project Manager

City of Jonesboro

ATTEST:

By:

 Donna Jackson, City Clerk

 Signature

Harrold Perrin
 Printed Name

Mayor
 Title