



City of Jonesboro

900 West Monroe
Jonesboro, AR 72401

Meeting Minutes - Draft Public Works Council Committee

Tuesday, July 6, 2010

5:30 PM

Huntington Building

1. Call To Order

Mayor Perrin was also in attendance.

Present 5 - Gene Vance; Jim Hargis; John Street; Mitch Johnson and Darrel Dover

Absent 1 - Chris Moore

2. Approval of minutes

MIN-10:054 Minutes for the Public Works Committee meeting on June 1, 2010.

Attachments: [Minutes 6/1/10](#)

A motion was made by Councilman Gene Vance, seconded by Councilman Jim Hargis, that this matter be Passed . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance; Jim Hargis; Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore

MIN-10:057 Minutes for the special called Public Works Committee meeting on June 8, 2010.

Attachments: [Minutes 6/8/10](#)

A motion was made by Councilman Gene Vance, seconded by Councilman Jim Hargis, that this matter be Passed . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance; Jim Hargis; Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore

3. New Business

Ordinances To Be Introduced

ORD-10:061 AN ORDINANCE TO AMEND THE 2010 ANNUAL BUDGET TO APPROPRIATE MONIES PAID BY CITY WATER & LIGHT (CWL) FOR THE PURCHASE OF SURVEYING EQUIPMENT TO THE 2010 ENGINEERING DEPARTMENT FIXED ASSET BUDGET LINE ITEM

Sponsors: Engineering

Mayor Perrin explained this ordinance is just cleanup due to the ordinance not

showing that the City has a grant account setup.

Councilman Dover asked if this ordinance is time sensitive. Mayor Perrin answered no.

A motion was made by Councilman Darrel Dover, seconded by Councilman Mitch Johnson, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance;Jim Hargis;Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore

ORD-10:060 ORDINANCE TO AMEND THE JONESBORO CODE OF ORDINANCES, SECTION 30-31, ENTITLED MINIMUM REQUIREMENTS FOR WEEDS, VINES, GRASS OR LOW-HANGING LIMBS FOR THE PURPOSE OF INCREASING PENALTIES FOR VIOLATION THEREOF AND ENACTMENT OF THE EMERGENCY CLAUSE

Sponsors: Mayor's Office

Attachments: [Ordinance 1402](#)

Mayor Perrin explained the fee was raised \$100 for each violation given within 12 months.

Councilman Dover inquired what the fine is for the first offense. Mayor Perrin answered \$150.

Discussion was held concerning the process of fining property owners for violations.

A motion was made by Councilman Jim Hargis, seconded by Councilman Darrel Dover, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance;Jim Hargis;Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore

Resolutions To Be Introduced

RES-10:061 A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO AUTHORIZE THE MAYOR AND CITY CLERK TO ACCEPT A PERMANENT DRAINAGE EASEMENT FROM JONESBORO ASSISTED LIVING, LLC FOR DRAINAGE IMPROVEMENTS

Sponsors: Engineering

Attachments: [Jonesboro Assisted Living LLC](#)

City Engineer Craig Light explained this is a small drainage project east of the Assisted Living Center on South Caraway Road, which will help alleviate the water off the subdivision adjacent to it.

A motion was made by Councilman Darrel Dover, seconded by Councilman Jim Hargis, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance;Jim Hargis;Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore

RES-10:082 A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR AND CITY CLERK TO ACCEPT RIGHT-OF-WAY FOR THE PURPOSE OF STREET CONSTRUCTION AND STREET MAINTENANCE

Sponsors: Engineering

Attachments: [Right of Way](#)

Mr. Light explained this resolution is for Dalton Farmer Drive. He added the owner of the property wanted to give the maintenance of the road over to the City. He stated the City asked for the road to be brought up to code, which was done and meets current requirements.

A motion was made by Councilman Darrel Dover, seconded by Councilman Gene Vance, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance;Jim Hargis;Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore

RES-10:083 A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR AND CITY CLERK TO PURCHASE PROPERTY LOCATED AT 3104 NESTLE WAY, JONESBORO, ARKANSAS FOR THE PURPOSE OF ROAD CONSTRUCTION

Sponsors: Engineering

Attachments: [Offer and Acceptance](#)

Mr. Light explained this is located at the corner of CW Post Road and Nestle and will allow a wide sweeping turn to be made for the Nordex plant. He noted the cost for the property is \$1,000.

A motion was made by Councilman Jim Hargis, seconded by Councilman Gene Vance, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance;Jim Hargis;Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore

RES-10:084 A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE LOW BID AND ENTER INTO A CONTRACT WITH CAMERON CONSTRUCTION CO., INC. FOR THE 2010 SIDEWALK IMPROVEMENTS

Sponsors: Engineering

Attachments: [Contract Documents](#)
[Bid Tab](#)
[Reduced Plans](#)
[Bid Certification](#)

A motion was made by Councilman Gene Vance, seconded by Councilman Jim Hargis, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance;Jim Hargis;Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore

RES-10:085 RESOLUTION TO SET A PUBLIC HEARING REGARDING THE VACATION AND ABANDONMENT OF ONE FOOT (1') OF THE UTILITY AND A DRAINAGE EASEMENT IN LOT 4, BLOCK B OF PHASE I IN ROSSLAND HILLS' SUBDIVISION AS REQUESTED BY JOHN A. AND CAROL J. McCARTHY

Sponsors: Planning and Engineering

Attachments: [Abandonment Plat](#)
[Utility Agency Letters](#)
[Petition_McCarthy](#)
[City Engineer Letter](#)
[Planning Department Letter](#)

A motion was made by Councilman Gene Vance, seconded by Councilman Darrel Dover, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance;Jim Hargis;Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore

RES-10:086 A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS ENTERING INTO A CONTRACT WITH GARRY MEADOWS CONSTRUCTION COMPANY, INC. FOR DESIGN/BUILD SERVICES

Sponsors: Engineering

Attachments: [Contract - 2010 Design Build Projects B](#)

Mr. Light explained these 3 projects are on the south side of Highway 63 and they are for the Peabody (Fletcher Dodge property), Brownstone Phase 2 and Kersey Drive by Valley View School.

Councilman Vance asked if the small projects went to Gillis last time. Mr. Light answered yes, they did 3 projects on the north side of town and these are on the south.

A motion was made by Councilman Gene Vance, seconded by Councilman Jim Hargis, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 4 - Gene Vance;Jim Hargis;Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore

RES-10:088 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF JONESBORO AUTHORIZING THE MAYOR AND CLERK TO ENTER INTO A LEASE AGREEMENT AND FOR THE SALE OF CERTAIN REAL PROPERTY LOCATED AT 900 W. MONROE BETTER KNOWN AS THE HUNTINGTON BUILDING

Sponsors: Mayor's Office

Attachments: [HMC HUNTINGTON BLDG OFF AND ACCEPT Bid for Huntington](#)

Mayor Perrin explained the person who previously bid \$312,000 for the building has agreed to purchase the building for \$400,000. He added they will pay \$100,000 at signing and will have till December 31, 2010, to pay the remaining \$300,000. He noted the City will be allowed to stay in the building and maintain it for up to three years.

Councilman Vance explained the Building Facilities Committee has been studying this for some time and is unanimously behind this decision. He added the money from the sale of this property will be applied to another location.

Discussion was held concerning the sale of the property.

Councilman Hargis stated the property was appraised for \$1,750,000. He noted he would not be in favor of the sale of the building.

A motion was made by Councilman Darrel Dover, seconded by Councilman Gene Vance, that this matter be Recommended to Council . The motion PASSED by a unanimous vote

Aye: 3 - Gene Vance; Mitch Johnson and Darrel Dover

Nay: 1 - Jim Hargis

Absent: 1 - Chris Moore

4. Pending Items

Long-range facilities update

Councilman Vance explained he is meeting with Mr. Light tomorrow to finish their notes on the drawings and the specifications for the mechanic shop. He added the plans should be going out to bid in 30 to 45 days. He added the JETS building will be finished in mid August.

Incinerator

Mr. Light explained the incinerator has been operating for 2 weeks and has processed over 500 tons of debris. He added they are still learning how to operate the machine and the fencing still needs to be finished at the site. He stated the City has sent letters to ADEQ to give them notification of where the City is with the incinerator. He noted the City has setup a test session with ADEQ in September for the final kickoff of the incinerator and to make it fully operational.

Mayor Perrin asked if the City has to take the ash to Legacy Landfill. Sanitation Director Royce Leonard answered yes. Mayor Perrin then asked what the tipping fee is. Mr. Leonard answered \$28.75 per ton tipping fee and the City had 16 tons.

5. Other Business

COM-10:066

Discussion of Abandonment/Vacating of Public Easements and Right of Ways.

Sponsors: Planning and Engineering

Attachments: [Rightofwayabandonment Process](#)
[Vacation Petition2010new](#)
[Abandonment Flow Chart1](#)

City Planner Otis Spriggs explained there are a few things that need to be worked out and one is concerning what items will be brought before the Public Works Committee. He added they feel with the new City Surveyor on staff, along with the City Planner and City Engineer they have the ability to review these requests and make sure they are taken through a review process that will allow the City Council to make an informed decision. He noted abandonments for right-of-ways and drainage or utility easements will go through that process and will not be brought before the Public Works Committee, but they will have the letters from the City Planner and City Engineers and all the necessary utility letters and consent from all the property owners.

Councilman Vance inquired if a public hearing would still be held. Mr. Spriggs answered the City is required by State law to hold a public hearing. Councilman Vance stated he doesn't know why it should come before the committee except to set a public hearing. Mr. Spriggs stated the public hearing is set by the full Council.

Councilman Vance asked if a hearing date is set by the Council. Chairman Street stated the committee sets a hearing date for the Council. Mr. Spriggs stated in the past the Council has set the hearing date. Councilman Vance noted it would save time if it would go straight to Council.

Discussion was held concerning the process of abandonments.

Councilman Dover asked if this needs to be forwarded to the full Council. Mr. Spriggs answered he has spoke with the City Clerk and the City Surveyor and there are a few items that need to be refined and they can be made into a resolution that can be passed onto the council. He noted he will bring it back next month.

This item was READ.

6. Public Comments

Mr. Harold Carter, 902 Toni Drive, asked if the City knows where they will hold the meetings once the Huntington Building is vacated. Mayor Perrin answered the City can meet in the courtroom at the Justice Complex and if it is feasible after a study is done a building can be remodeled that will hold the meetings.

Mr. Carter also discussed the grass height on Patrick and McDaniel Streets. Mr. Carter explained he has reported a few issues and has not noticed any difference, but could continue to report violations if needed. Mayor Perrin stated he would welcome Mr. Carter's reports.

7. Adjournment

A motion was made by Councilman Darrel Dover, seconded by Councilman Jim Hargis, that this meeting be Adjourned. The motion CARRIED by a Voice Vote.

Aye: 4 - Gene Vance; Jim Hargis; Mitch Johnson and Darrel Dover

Absent: 1 - Chris Moore