



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Agenda Public Works Council Committee

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Tuesday, April 2, 2024

5:00 PM

Municipal Center, 300 S. Church

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### 1. CALL TO ORDER

### 2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

### 3. APPROVAL OF MINUTES

[MIN-24:023](#) Minutes for the Public Works Committee meeting on March 05, 2024

Attachments: [Minutes](#)

### 4. NEW BUSINESS

#### *RESOLUTIONS TO BE INTRODUCED*

[RES-24:024](#) A RESOLUTION TO THE CITY OF JONESBORO TO ENTER INTO AN INDEMNIFICATION AGREEMENT WITH GOTCHER HOLDINGS, LLC

Sponsors: Engineering

Attachments: [Indemnification Agreement - Gotcher Holdings LLC](#)

[RES-24:025](#) A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF JONESBORO TO PARTNER WITH THE ARKANSAS DEPARTMENT OF TRANSPORTATION FOR THE FOLLOWING PROJECTS: JOB 101073, HWY. 351 CONNECTOR (AGGIE RD.) (JONESBORO) (S)

Sponsors: Engineering

Attachments: [Diagram](#)

### 5. PENDING ITEMS

### 6. OTHER BUSINESS

### 7. PUBLIC COMMENTS

### 8. ADJOURNMENT



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: MIN-24:023

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**Agenda Date:**

**Version:** 1

**Status:** To Be Introduced

**In Control:** Public Works Council Committee

**File Type:** Minutes

Minutes for the Public Works Committee meeting on March 05, 2024



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes Public Works Council Committee

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Tuesday, March 5, 2024

5:00 PM

Municipal Center, 300 S. Church

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### 1. CALL TO ORDER

### 2. ROLL CALL (ELECTRONIC ATTENDANCE) CONFIRMED BY CITY CLERK APRIL LEGGETT

*Councilmember Dr. Anthony Coleman arrived at 5:05 pm during Public Comments.*

**Present** 7 - John Street; Mitch Johnson; Chris Moore; Charles Coleman; LJ Bryant; Ann Williams and Janice Porter

**Absent** 1 - Anthony Coleman

### 3. APPROVAL OF MINUTES

[MIN-24:011](#) Minutes for the Public Works Committee meeting on February 6, 2024

**Attachments:** [Minutes](#)

**A motion was made by Mitch Johnson, seconded by Chris Moore, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 6 - Mitch Johnson; Chris Moore; Charles Coleman; LJ Bryant; Ann Williams and Janice Porter

**Absent:** 1 - Anthony Coleman

### 4. NEW BUSINESS

#### *RESOLUTIONS TO BE INTRODUCED*

[RES-24:016](#) A RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS TO ENTER INTO AN AGREEMENT WITH TRAC-WORK, INC. FOR THE CRAIGHEAD TECHNOLOGY PARK LEAD & NESTLE LEAD MAINTENANCE & GRADE CROSSING IMPROVEMENTS PROJECT (2024:06)

**Sponsors:** Engineering

**Attachments:** [Bid Tab](#)  
[Contract](#)

*Councilmember LJ Bryant said, Mr. Chair, could Craig just kind of give us a rundown on what this is? Engineering Director Craig Light approached the podium and said, this maintenance contract this year is to add some ballast to the six miles of track and then re-tamp and compact it ballast. Includes several hundred tie replacements*

before and then crossing at Frito-Lay that the panels are all broken up, so it's replacing that crossing as well. It's a pretty heavy maintenance. I've been with the city 17 years now and we've not done a tamp and compact job on that rail in that time. It's beyond time. If you go out there and look at it, it's like a roller coaster and this will get everything nice and level and straight again. Get the trains moving more safely along the track. That's what the project is. Councilmember LJ Bryant said, thank you.

**A motion was made by Mitch Johnson, seconded by Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 6 - Mitch Johnson;Chris Moore;Charles Coleman;LJ Bryant;Ann Williams and Janice Porter

**Absent:** 1 - Anthony Coleman

## 5. PENDING ITEMS

## 6. OTHER BUSINESS

## 7. PUBLIC COMMENTS

Councilmember Chris Moore said, Mr. Chair I have a question for Craig. Craig, I mentioned it at the last Council meeting, I'm concerned about the condition of the streets downtown due to the contractor who's excavating Oak and Warner. I noticed their expanding the scope of that work. Are they going to come back and remove the chat and put flowable fill in there so we don't have to? Engineering Director Craig Light approached the podium and said, we met with City Water and Light last week about their plans for that. They're going to get their contractor to patch those spots, and then we're talking about them paying for an overlay of Oak and Warner. There is a list of other streets that are in their plans. They have a pretty robust plan of pipe bursting the downtown area so we're trying to get ahead of all that. I don't know that we have a real good grasp on what that looks like yet or agreement in place on the other streets, but we have met with them and they are aware of our concerns. We have not talked to them about pulling that material out and putting flowable fill back in. That just hasn't been part of the conversation. Councilmember Chris Moore said, well you know our ordinance, Steve probably knows more about it than me, our ordinance requires at least 12 inches of flowable fill. Mainly because the SP2 will eventually settle and even if you overlay the street. That's why all the private contractors, and I've had several calls from private contractors saying why do we have to put the flowable fill in and yet the City of Jonesboro is not and I'm telling them it's not City of Jonesboro. Director Craig Light said, yeah, that particular project was done without really any conversation with us. We were just kind of taken back by the project and trying to get up to speed with it and come up with a solution on how it's going to be repaired. City Water and Light is willing to make those repairs so we'll work through that. Councilmember Chris Moore said, I would think our minimum requirement would be our ordinance, so whatever the minimum required by that ordinance they should abide by it just like everybody else. Because the extent of the excavation down there is pretty crazy, I mean there's 55 street cuts that average about anywhere from 40 to 60 square feet a piece, maybe more. It's going to have to have flowable fill at the minimum it's going to have to be saw cut and have asphalt patch, preferably an overlay on the street. I would just ask that ya'll keep an eye on that. It looked like to me when I went in the downtown area today there were a couple of streets over that had locate flags on that maybe more than just those two streets. Director Craig Light said, there are several

*streets in the downtown area that they're planning on doing. I got their list, I believe yesterday, kind of their order of work of where they plan to go next, so I can share that with you if you would like to see it. Councilmember Chris Moore said, I understand the need for it, you have clay tile pipe with water infiltration issues. I understand their need to pip burst down there. I just want to make sure when they're done we're not caught holding the bag that has to come in and dig all that out in a couple of years. Director Craig Light said, we're on the same page about that. That is our plan.*

**8. ADJOURNMENT**

**A motion was made by Mitch Johnson, seconded by LJ Bryant, that this meeting be Adjourned. The motion PASSED with the following vote.**

**Aye:** 7 - Mitch Johnson;Chris Moore;Charles Coleman;LJ Bryant;Ann Williams;Janice Porter and Anthony Coleman



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: RES-24:024

**Agenda Date:**

**Version:** 1

**Status:** To Be Introduced

**In Control:** Public Works Council Committee

**File Type:** Resolution

A RESOLUTION TO THE CITY OF JONESBORO TO ENTER INTO AN INDEMNIFICATION AGREEMENT WITH GOTCHER HOLDINGS, LLC

WHEREAS, Gotcher Holdings, LLC wishes to install a balcony in the City right of way; and,

WHEREAS, the City of Jonesboro wishes to enter into an agreement with Gotcher Holdings, LLC. to indemnify the City of Jonesboro from and against any and all claims against the City of Jonesboro for any damages as a result of the installation of a balcony in the City right of way 308 S. Main Street.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

Section 1. The City of Jonesboro shall enter into an agreement with Gotcher Holdings, LLC. to indemnify the City of Jonesboro from and against any claims against the City of Jonesboro for any damages resulting from the balcony being placed in the City right of way at 308 S. Main Street.

Section 2. The Mayor and City Clerk are hereby authorized by the City Council for the City of Jonesboro to execute all documents necessary to effectuate this agreement.

STATE OF ARKANSAS  
COUNTY OF CRAIGHEAD

**Indemnification Agreement**


Now comes **Gotcher Holdings, LLC**, through its Owners, **Denise M. Camp-Gotcher and George O. Gotcher, Jr** who appears herein to indemnify the City of Jonesboro from and against any and all claims against the City of Jonesboro from any damages resulting from the signage being placed in the City right of way on **308 S Main St., Jonesboro, AR 72401** with the following property description:

Insert Description

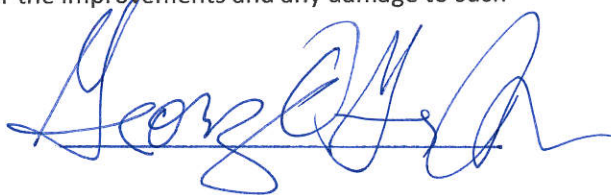
The Balcony installed herein shall be owned and maintained by **Gotcher Holdings, LLC**, and any subsequent owners until such time that the improvements are no longer needed and have been permanently removed to the City of Jonesboro's satisfaction.

The City of Jonesboro may remove the improvements at any time if said improvements are not being adequately maintained, or at any other time it is determined to be necessary, and **Gotcher Holdings, LLC** and/or any subsequent property owner shall receive no compensation for such removal.

The City of Jonesboro shall not be responsible for the improvements or any damages to the improvements caused by itself or any third party. **Gotcher Holdings, LLC** and/or any subsequent property owner shall be solely responsible for the improvements and any damage to such improvements.



Name of Owner: Denise M. Camp-Gotcher  
Title: Owner  
Business Name: Gotcher Holdings, LLC



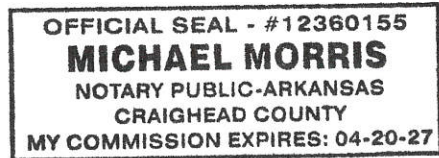
Sworn to and subscribed before me on this 15 day of MARCH, 2024.

  
\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Harold Copenhaver  
Mayor

Attested by:  
  
\_\_\_\_\_

April Leggett  
City Clerk





# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: RES-24:025

**Agenda Date:**

**Version:** 1

**Status:** To Be Introduced

**In Control:** Public Works Council Committee

**File Type:** Resolution

A RESOLUTION EXPRESSING THE WILLINGNESS OF THE CITY OF JONESBORO TO PARTNER WITH THE ARKANSAS DEPARTMENT OF TRANSPORTATION FOR THE FOLLOWING PROJECTS: JOB 101073, HWY. 351 CONNECTOR (AGGIE RD.) (JONESBORO) (S)

WHEREAS, the City of Jonesboro (City) has requested to partner with Arkansas State University (University) and the Arkansas Department of Transportation (Department) to construct a new connector between Highway 49 (Red Wolf Boulevard) and Highway 351 in Jonesboro;

WHEREAS, the City has expressed interest in partnering with the Department to accept ownership and responsibility of Highway 351 from Highway 49 (Johnson Avenue) to the new connector upon completion of the project;

WHEREAS, the City also agrees to provide \$1,000,000 toward project costs;

WHEREAS, the City will be financially responsible for all City owned utilities per the Department's Utility Accommodation Policy;

WHEREAS, the Department will be responsible for handling all utility coordination; and

WHEREAS, the Department will oversee all other phases of the project and will provide all additional funding necessary for the project.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF JONESBORO, ARKANSAS THAT:

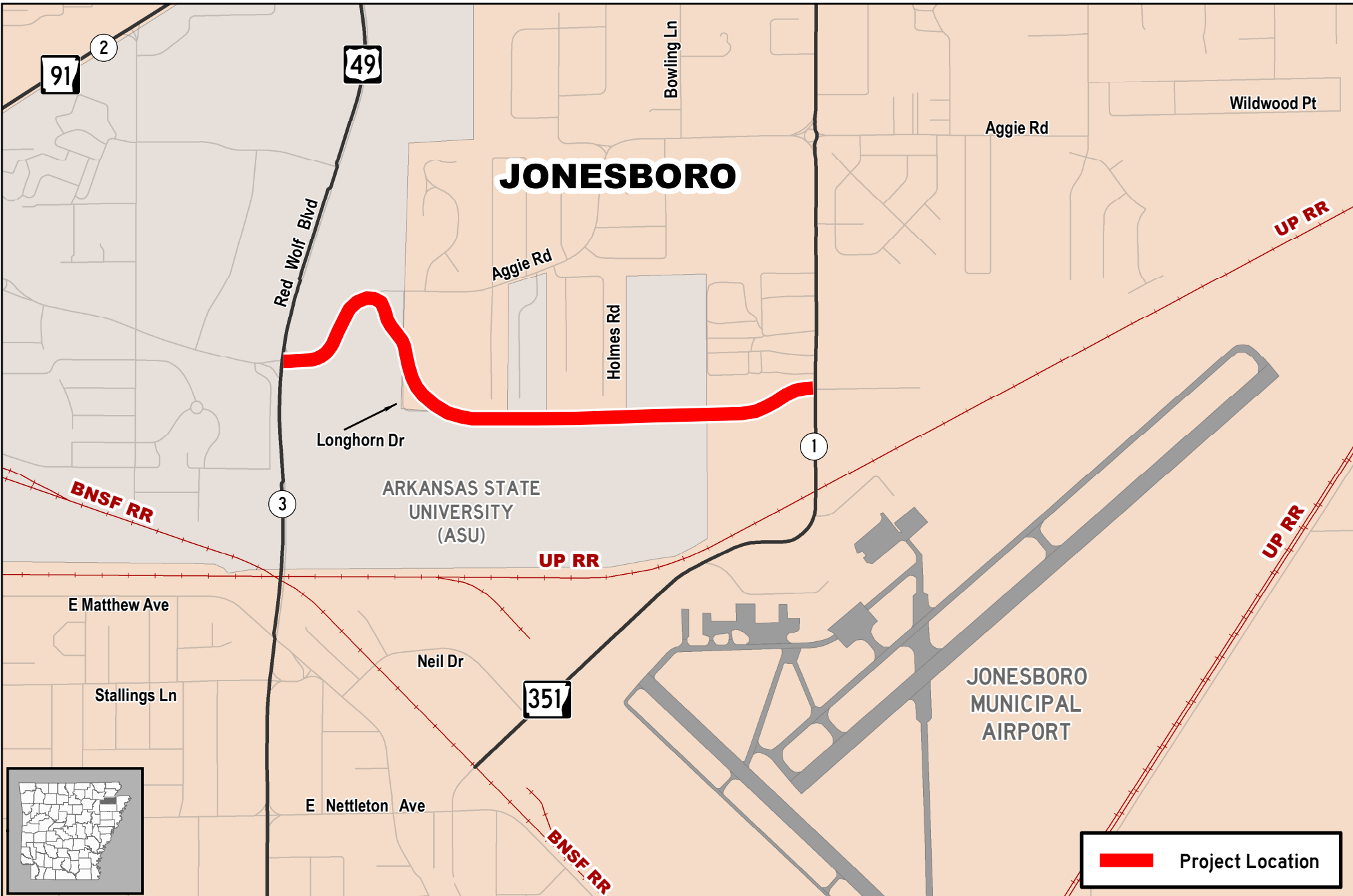
SECTION 1: The City will participate in accordance with its designated responsibilities in the projects.

SECTION 2: The Mayor, or his designated representative, is hereby authorized and directed to execute all appropriate agreements and contracts necessary to expedite design and construction of the projects.

SECTION 3: The City pledges its full support and hereby requests that the Arkansas Department of Transportation initiate action to implement these improvements.







**Job 101073**  
**Hwy. 351 Connector (Aggie Rd.) (Jonesboro) (S)**  
**Craighead County**

 **Project Location**




AR DOT  
 ARKANSAS DEPARTMENT  
 OF TRANSPORTATION



0 500 1,000 1,500  
 Feet

**10**