

Sec. 2-172. - Financial report.

It shall be the responsibility of the city clerk to provide a financial report quarterly, of the city's finances, to the city council in open session, based upon the records provided by the finance department of the city and the city collector.

(Code 2006, § 2.28.04; Ord. No. 2462, § 4)

State Law reference— Similar provisions, A.C.A. § 14-43-506.

Sec. 2-173. - Annual report to fire and police pension review board.

It shall be the duty and responsibility of the city clerk to file on or before December 31 of each year a report with the state fire and police pension review board with all information as required by state law.

(Code 2006, § 2.28.05; Ord. No. 2462, § 5)

Sec. 2-174. - Public records.

It shall also be the duty and responsibility of the city clerk to maintain all public records in addition to ordinances, bylaws and meetings and to allow and to set proper procedures to provide citizens with access to view, inspect and copy all public records during regular business hours of the city.

(Code 2006, § 2.28.06; Ord. No. 2462, § 6)

Sec. 2-177. - Records keeper.

The office of city clerk shall be the keeper of all city board and commission records, including, but not limited to, the oath of office.

(Ord. No. 3503, § 1, 12-20-2004)