



City of Jonesboro

900 West Monroe
Jonesboro, AR 72401

Meeting Minutes City Council

Thursday, October 20, 2011

6:30 PM

Huntington Building

PUBLIC SAFETY COMMITTEE MEETING AT 5:30 P.M.

SPECIAL CALLED FINANCE COMMITTEE MEETING AT 6:00 P.M.

1. CALL TO ORDER BY MAYOR PERRIN AT 6:30 P.M.

2. PLEDGE OF ALLEGIANCE AND INVOCATION

3. ROLL CALL BY CITY CLERK DONNA JACKSON

Present 10 - Darrel Dover; Ann Williams; Charles Frierson; Chris Moore; John Street; Mitch Johnson; Tim McCall; Gene Vance; Chris Gibson and Charles Coleman

Absent 2 - Rennell Woods and Mikel Fears

4. SPECIAL PRESENTATIONS

[COM-11:079](#)

Presentation on modern roundabouts by the Honorable Mayor Tab Townsell of Conway

Sponsors: Mayor's Office

Conway Mayor Tab Townsell discussed roundabouts. He cautioned that roundabouts should be placed in smaller areas before being put in a high-traffic area so citizens can get used to the concept. He also stated roundabouts should be operated correctly and should not be operated clockwise. He added roundabouts should not have landscaping that would obscure the sight of the driver, so the driver can see all around the roundabout. He noted the cost of a roundabout is about the same cost as a traffic signal, but the maintenance cost is much lower.

This item was Read.

5. CONSENT AGENDA

Approval of the Consent Agenda

A motion was made by Councilman Chris Moore, seconded by Councilman John Street, to Approve the Consent Agenda. A motion was made that these files be approved by consent voice vote

Aye: 10 - Darrel Dover; Ann Williams; Charles Frierson; Chris Moore; John Street; Mitch Johnson; Tim McCall; Gene Vance; Chris Gibson and Charles Coleman

Absent: 2 - Rennell Woods and Mikel Fears

[MIN-11:087](#) Minutes for the City Council meeting on October 4, 2011

Attachments: [Minutes](#)

This item was PASSED on the consent agenda.

[RES-11:162](#) A RESOLUTION TO ACCEPT A MAINTENANCE AGREEMENT FOR STORMWATER MANAGEMENT FACILITIES FOR LOT 1 KEITH DAVIS MINOR PLAT, 6023 SOUTH CARAWAY ROAD, A RESIDENTIAL DEVELOPMENT

Sponsors: Engineering

Attachments: [Maintenance Agreement.pdf](#)

This item was PASSED on the consent agenda.

Enactment No: R-EN-116-2011

[RES-11:163](#) A RESOLUTION TO CONTRACT WITH TYRER DENTAL CARE FOR SPONSORSHIP OF A OUTFIELD SIGN AT SOUTHSIDE SOFTBALL COMPLEX

Sponsors: Parks & Recreation

Attachments: [Tyrer Dental Care](#)

This item was PASSED on the consent agenda.

Enactment No: R-EN-117-2011

[RES-11:164](#) A RESOLUTION TO ACCEPT A MAINTENANCE AGREEMENT FOR STORMWATER MANAGEMENT FACILITIES FOR "REPLAT OF NOELL PARKER ROAD ADDITION", DNW, A COMMERCIAL DEVELOPMENT

Sponsors: Engineering

Attachments: [Maintenance Agreement.pdf](#)

This item was PASSED on the consent agenda.

Enactment No: R-EN-118-2011

[RES-11:169](#) A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ENTER INTO AN AGREEMENT WITH GARVER, LLC TO PERFORM PROFESSIONAL ENGINEERING SERVICES

Sponsors: Engineering

Attachments: [Agreement.pdf](#)

This item was PASSED on the consent agenda.

Enactment No: R-EN-119-2011

RES-11:176

A RESOLUTION TO CONTRACT WITH REGIONS BANK FOR SPONSORSHIP OF ONE SCOREBOARD SIGN AT SOUTHSIDE SOFTBALL COMPLEX

Sponsors: Parks & Recreation

Attachments: [Regions Bank](#)

This item was PASSED on the consent agenda.

Enactment No: R-EN-120-2011

RES-11:178

A RESOLUTION TO CONTRACT WITH NEA BAPTIST CLINIC FOR SPONSORSHIP OF FIVE SCOREBOARD SIGNS AT SOUTHSIDE SOFTBALL COMPLEX

Sponsors: Parks & Recreation

Attachments: [Nea Baptist Clinic](#)

This item was PASSED on the consent agenda.

Enactment No: R-EN-121-2011

RES-11:179

A RESOLUTION APPROVING THE RECOMMENDATION OF THE LOCAL FIREMENS PENSION BOARD AND TO LEVY A ONE-HALF (.5) MILL TAX ON ALL REAL AND PERSONAL PROPERTY FOR THE LOCAL FIREMENS PENSION AND RELIEF FUND

Sponsors: Finance

This item was PASSED on the consent agenda.

Enactment No: R-EN-122-2011

RES-11:180

A RESOLUTION APPROVING THE RECOMMENDATION OF THE JONESBORO POLICE PENSION BOARD AND TO LEVY A ONE-HALF (.5) MILL TAX ON ALL REAL AND PERSONAL PROPERTY FOR THE JONESBORO POLICE PENSION FUND

Sponsors: Finance

This item was PASSED on the consent agenda.

Enactment No: R-EN-123-2011

RES-11:181

A RESOLUTION TO LEVY A 2 MILL TAX ON ALL REAL AND PERSONAL PROPERTY FOR THE PUBLIC LIBRARY TAX

Sponsors: Finance

This item was PASSED on the consent agenda.

Enactment No: R-EN-124-2011

6. NEW BUSINESS

ORDINANCES ON FIRST READING

ORD-11:069

AN ORDINANCE TO AMEND THE 2011 ANNUAL BUDGET AND THE CITY SALARY & ADMINISTRATION PLAN FOR THE CITY OF JONESBORO TO ADD AN OFFICE MANAGER TO THE PARKS AND RECREATION DEPARTMENT

Sponsors: Parks & Recreation and Human Resources

Attachments: [Office Manager - Parks](#)

Councilman Street offered the ordinance for first reading by title only.

Councilman Street motioned, seconded by Councilman Frierson, to suspend the rules and waive second and third readings. All voted aye.

Councilman Moore asked why the emergency clause is needed. Mayor Perrin explained they are in the process of realigning the Parks Department. This position will be a budget savings for the department. Due to the addition of duties to the department from new responsibilities such as Southside Ballpark, some calls are being diverted to the Earl Bell Center. This position will help take care of those duties and make the customer service more effective. He added he would like this person to help with the department's budget process.

After passage of the ordinance, Councilman Gibson motioned, seconded by Councilwoman Williams, to adopt the emergency clause. All voted aye.

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED by a unanimous vote

Aye: 10 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Chris Gibson and Charles Coleman

Absent: 2 - Rennell Woods and Mikel Fears

Enactment No: O-EN-062-2011

ORD-11:076

AN ORDINANCE TO AMEND SECTION 2.55 OF THE JONESBORO CODE OF ORDINANCES FOR THE ESTABLISHMENT OF NEW WARD BOUNDARIES BASED ON THE 2010 CENSUS INFORMATION AND UTILIZATION OF THE SECRETARY OF STATE'S SOFTWARE PROGRAM

Sponsors: Mayor's Office

Mayor Perrin asked for the ordinance to be read at three different times in order for citizens to have ample time to review the proposed ward map.

Councilman Moore offered the ordinance for first reading by title only.

This ordinance was Held at one reading.

ORD-11:078

AN ORDINANCE TO AMEND ORD-07:29 REGARDING PURCHASES

Sponsors: Finance

Councilman Dover offered the ordinance for first reading by title only.

Councilwoman Williams motioned, seconded by Councilman Dover, to suspend the rules and waive second and third readings. All voted aye.

Councilman Moore questioned the need for the emergency clause. Mayor Perrin explained they are trying to streamline the purchasing process because past procedures were lengthy. He noted this will save a lot of time and they will still have spending controls. He added it will bring the City inline with State law.

After passage of the ordinance, Councilwoman Williams motioned, seconded by Councilman Gibson, to adopt the emergency clause. All voted aye.

A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED by a unanimous vote

Aye: 10 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Chris Gibson and Charles Coleman

Absent: 2 - Rennell Woods and Mikel Fears

Enactment No: O-EN-063-2011

ORD-11:079

AN ORDINANCE AUTHORIZING THE CITY OF JONESBORO TO AMEND THE 2011 BUDGET AND AUTHORIZING A 3% COST OF LIVING INCREASE TO ALL FULL-TIME EMPLOYEES AND ELECTED OFFICIALS OF THE CITY OF JONESBORO

Sponsors: Finance

Attachments: [Mayor's Statement](#)

Councilwoman Williams offered the ordinance for first reading by title only.

Councilman Dover motioned, seconded by Councilman Johnson, to suspend the rules and waive second and third readings. All voted aye.

Mr. Pat Austin spoke in opposition to the ordinance. He expressed concern over the pay raise due to current economic concerns. He noted the pay raise comes after the City asked for a public safety tax and also had to pay debts such as the King's Ranch lawsuit.

After passage of the ordinance, Councilman Moore questioned the emergency clause. Mayor Perrin read a statement concerning the pay raise. Statement is attached to ORD-11:079 file.

Councilwoman Williams motioned, seconded by Councilman Moore, to adopt the emergency clause. All voted aye.

A motion was made by Councilman Darrel Dover, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED by a unanimous vote

Aye: 10 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Chris Gibson and Charles Coleman

Absent: 2 - Rennell Woods and Mikel Fears

Enactment No: O-EN-064-2011

ORD-11:080

AN ORDINANCE TO AMEND CHAPTER 117, KNOWN AS THE ZONING ORDINANCE PROVIDING FOR CHANGES IN ZONING BOUNDARIES FROM R-1 AND R-2 TO RM-12 FOR PROPERTY LOCATED AT 2700 AND 2703 WAKEFIELD DRIVE AS REQUESTED SANDA GREENE

Attachments: [Plat](#)
 [MAPC Report](#)

Councilman Street offered the ordinance for first reading by title only.

This item was Held at one reading.

ORD-11:082

AN ORDINANCE TO AMEND CHAPTER 117 OF THE JONESBORO MUNICIPAL CODE KNOWN AS THE ZONING ORDINANCE PROVIDING FOR A CHANGE IN ZONE DISTRICT BOUNDARIES FROM C-2 TO C-1 FOR PROPERTY LOCATED AT 901 SOUTH MAIN STREET AS REQUESTED BY FIRST UNITED METHODIST CHURCH

Attachments: [Plat](#)
 [MAPC Report](#)

Councilman Street offered the ordinance for first reading by title only.

This item was Held at one reading.

7. UNFINISHED BUSINESS**8. MAYOR'S REPORTS**

Mayor Perrin reported on the following items:

Emails have been sent out concerning the Highway meeting yesterday. They are pleased with the project extending Stadium Boulevard south to five lanes. The project will add another traffic light at the intersection with Parker. Also, the project concerning a dedicated right-hand turn lane on Highway 49 at the Parker Road intersection was discussed. Both projects came in at a total bid of \$390,000, which is less than what they had projected. In December, they will bid out the project on Highway 1 to add left and right hand turning lanes. The City has \$1.9 million with the Highway Department to spend. Councilman Vance questioned whether additional work is needed on the intersection that was bid out. Mayor Perrin stated they will look into it, but it is their understanding the bid is for signalization and the winding of the road. He noted they could possibly take Stadium Blvd five lanes further south.

They are waiting on the exit interview with Legislative Audit.

The 2012 budget process is underway. Chief Financial Officer Ben Barylske has been meeting with the department heads. They plan to present the budget to the City Council before Thanksgiving so it can be reviewed over the holiday.

The City moved the flashing lights by Blessed Sacrament over to Highland. The flashing lights on Caraway Road by Fox Meadow Schools have also been moved to Southside Ballpark to help Nettleton Schools.

The Street Department is working on Viney Slough before going over to Robinson Road.

Citizens have requested lowering the liens against properties the City mows. They are looking into that before recommending anything to the City Council.

COM-11:081 Financial reports through September, 2011

Sponsors: Finance

Attachments: [2011 County Sales Tax Revenue - Cash Basis](#)
[2011 Franchise Fees Period Comparison](#)
[2011 Hotel tax Report](#)
[2011 September Expense Report](#)
[2011 September Revenue Report](#)
[City Sales and Use Tax Distribution Report \(Modified Accrual\)](#)
[City Sales and Use Tax Report \(Cash Basis\)](#)
[Combining Sales and Use Tax Report](#)
[Deposit Collateralization Report](#)
[Public Safety Tax vs Expenditures](#)
[Required Reserves 9-30-11](#)
[State Turnback Budget Comparison](#)
[State Turnback Report](#)
[Statement of changes Fund Balance 9-30-11](#)

Through September, revenues exceed expenditures by \$1.4 million. Expenses are \$390,000 below budget.

This item was Read.

COM-11:077 2010 A-133 Federal Grants Audit Report

Sponsors: Grants

Attachments: [FY 2010 A-133 Federal Grants Audit Report](#)

This item was Read.

9. CITY COUNCIL REPORTS

Councilwoman Williams motioned, seconded by Councilman Moore, to suspend the rules and place ORD-11:081 on the agenda. All voted aye.

ORD-11:081 AN ORDINANCE FOR THE HIRING OF A REPLACEMENT PARALEGAL FOR THE CITY ATTORNEY DEPARTMENT

Sponsors: City Attorney's Office

Councilwoman Williams offered the ordinance for first reading.

Councilwoman Williams motioned, seconded by Councilman Gibson, to suspend the rules and waive second and third readings. All voted aye.

After adoption of the ordinance, Councilwoman Williams motioned, seconded by Councilman Street, to adopt the emergency clause. All voted aye.

A motion was made by Councilwoman Ann Williams, seconded by Councilman

Darrel Dover, that this matter be Passed . The motion PASSED by a unanimous vote

Aye: 10 - Darrel Dover;Ann Williams;Charles Frierson;Chris Moore;John Street;Mitch Johnson;Tim McCall;Gene Vance;Chris Gibson and Charles Coleman

Absent: 2 - Rennell Woods and Mikel Fears

Enactment No: O-EN-065-2011

Councilman Moore asked that short one-line sentences be added to the agenda whenever there is an ordinance with an emergency clause to explain the need for the emergency clause. He also asked for an update concerning Indian Mall. Code Enforcement Officer Ronnie Shaver explained they have not started condemnation on the mall, but have spoken with the owners. The owners have taken asbestos samples and they are waiting on the results. He further explained they are working with the owners, but they have had theft issues as well as safety issues. Councilman Moore asked if Mr. Belz could send them a timeline concerning the condemnation or demolition of Indian Mall. Mayor Perrin stated he will work on that tomorrow. He noted they offered to take the brick because the City could use it on other projects.

City Planner Otis Spriggs added they have met with the owners and utility companies concerning the property. The owners will be moving forward with renovation of the Sears store and demolition of the rest of the building.

10. PUBLIC COMMENTS

Parks Department employee Larry Jackson stated the employees are thankful for the cost of living increase approved by Council. He added the employees asked about cost of living increases for 2012 and he informed them there would be no increase in 2012.

Mr. Pat Austin questioned the cost of the pay raise. Mayor Perrin stated through the end of the year it is going to cost the City \$147,000. Mr. Austin asked Mayor Perrin how long each alderman has been in office. Mayor Perrin stated he couldn't tell Mr. Austin that information. Councilman Moore noted if Mr. Austin would ask City Clerk Donna Jackson for that information she could provide him with it. City Clerk Jackson stated if Mr. Austin would leave his contact information with her she would provide the information. Mr. Austin stated he no longer wanted the information.

Mayor Perrin added the City applied for a grant with the Delta Regional Authority several months ago in order to construct a convention center. The grant was awarded today and they are very appreciative for the grant. The amount received is \$403,998, but there are many more pieces to the puzzle in order to complete the project. He noted it will take much more time to put the project together.

11. ADJOURNMENT

A motion was made by Councilman Mitch Johnson, seconded by Councilman Darrel Dover, that this meeting be Adjourned. The motion CARRIED by a Voice Vote.

Aye: 10 - Darrel Dover; Ann Williams; Charles Frierson; Chris Moore; John Street; Mitch Johnson; Tim McCall; Gene Vance; Chris Gibson and Charles Coleman

Absent: 2 - Rennell Woods and Mikel Fears

_____ **Date:** _____
Harold Perrin, Mayor

Attest:

_____ **Date:** _____
Donna Jackson, City Clerk