



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Agenda Finance & Administration Council Committee

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Tuesday, June 14, 2022

4:00 PM

Municipal Center, 300 S. Church

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### 1. Call To Order

### 2. Roll Call by City Clerk April Leggett

### 3. Approval of minutes

[MIN-22:046](#) Minutes for the Finance Committee meeting on May 31, 2022

Attachments: [Minutes](#)

### 4. New Business

#### *RESOLUTIONS TO BE INTRODUCED*

[RES-22:092](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1328 W HUNTINGTON, JONESBORO, AR 72401, PARCEL 01-143133-18100, OWNED BY DKI LLC

Sponsors: Code Enforcement

Attachments: [1328 W Huntington](#)

[RES-22:093](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 616 E OAK, JONESBORO, AR 72401, PARCEL 01-144191-17500, OWNED BY JOYCE SCARBOROUGH

Sponsors: Code Enforcement

Attachments: [616 East Oak](#)

[RES-22:094](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 4407 JANICE, JONESBORO, AR 72401, PARCEL 01-144271-20300, OWNED BY CHARLES EDWARD NOELL JR

Sponsors: Code Enforcement

Attachments: [4407 Janice](#)

[RES-22:095](#) RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 900 HOOVER,

JONESBORO, AR 72401, PARCEL 01-144181-15700, OWNED BY CLEOPHUS BRYANT

**Sponsors:** Code Enforcement

**Attachments:** [900 Hoover Packet](#)

**RES-22:096** RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1014 S CULBERHOUSE, JONESBORO, AR 72401, PARCEL 01-144192-21300, OWNED BY CHARLES E NOELL JR

**Sponsors:** Code Enforcement

**Attachments:** [1014 S Culberhouse](#)

**RES-22:097** RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 500 ALLEN, JONESBORO, AR 72401, PARCEL 01-144181-30100, OWNED BY KENNY COLEMAN

**Sponsors:** Code Enforcement

**Attachments:** [500 Allen](#)

**RES-22:098** RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1314 TURNER, JONESBORO, AR 72401, PARCEL 01-144191-32500, OWNED BY TIMOTHY A HUSKEY

**Sponsors:** Code Enforcement

**Attachments:** [1314 Turner](#)

**RES-22:100** A RESOLUTION TO CONTRACT WITH EAST ARKANSAS BROADCASTERS FOR RENTAL OF JOE MACK CAMPBELL SPORTS COMPLEX

**Sponsors:** Parks & Recreation and Finance

**Attachments:** [Scanner\\_20220531\\_152121](#)

**RES-22:101** A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH ONSOLVE, LLC TO PROVIDE THE "CODE-RED" EMERGENCY NOTIFICATION SERVICE FOR THE CITY OF JONESBORO, ARKANSAS

**Sponsors:** E911

**Attachments:** [CodeRed Order Form \(Contract\)](#)

[CodeRed Proposal](#)

**5. Pending Items**

**6. Other Business**

**7. Public Comments**

**8. Adjournment**



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: MIN-22:046

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**Agenda Date:**

**Version:** 1

**Status:** To Be Introduced

**In Control:** Finance & Administration Council Committee

**File Type:** Minutes

Minutes for the Finance Committee meeting on May 31, 2022





# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes Finance & Administration Council Committee

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Tuesday, May 31, 2022

4:00 PM

Municipal Center, 300 S. Church

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### 1. Call To Order

### 2. Roll Call by City Clerk April Leggett

**Present** 5 - Charles Coleman; Ann Williams; John Street; Joe Hafner and Brian Emison

**Absent** 2 - David McClain and LJ Bryant

### 3. Approval of minutes

[MIN-22:041](#)

Minutes for the Finance Committee meeting on May 10, 2022

**Attachments:** [Minutes](#)

**A motion was made by Councilperson John Street, seconded by Councilperson Brian Emison, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 4 - Charles Coleman; Ann Williams; John Street and Brian Emison

**Absent:** 2 - David McClain and LJ Bryant

### 4. New Business

#### *RESOLUTIONS TO BE INTRODUCED*

[RES-22:084](#)

A RESOLUTION TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE THE MAYOR TO ENTER INTO AN AGREEMENT WITH GEOSURFACES FOR THE BASEBALL MOUND REPLACEMENT AT JOE MACK CAMPBELL SPORTS COMPLEX FOR THE PARKS DEPARTMENT

**Sponsors:** Parks & Recreation and Finance

**Attachments:** [City of Jonesboro Proposal for Mounds](#)

**A motion was made by Councilperson John Street, seconded by Councilperson Brian Emison, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Charles Coleman; Ann Williams; John Street and Brian Emison

**Absent:** 2 - David McClain and LJ Bryant

[RES-22:090](#)

RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO APPLY WITH THE DEPARTMENT OF JUSTICE FOR 2022 BODY-WORN CAMERA POLICY AND IMPLEMENTATION (BWC PIP) GRANT

**Sponsors:** Grants and Police Department

**A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Charles Coleman;Ann Williams;John Street and Brian Emison

**Absent:** 2 - David McClain and LJ Bryant

[RES-22:091](#)

A RESOLUTION AUTHORIZING THE CITY OF JONESBORO GRANTS AND COMMUNITY DEVELOPMENT TO APPLY FOR THE DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE (BJA) FOR FY 2022 BULLET PROOF VEST PARTNERSHIP

**Sponsors:** Grants and Police Department

**A motion was made by Councilperson John Street, seconded by Councilperson Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Charles Coleman;Ann Williams;John Street and Brian Emison

**Absent:** 2 - David McClain and LJ Bryant

**5. Pending Items**

**6. Other Business**

**7. Public Comments**

**8. Adjournment**

**A motion was made by Councilperson John Street, seconded by Councilperson Brian Emison, that this meeting be Adjourned . The motion PASSED with the following vote.**

**Aye:** 4 - Charles Coleman;Ann Williams;John Street and Brian Emison

**Absent:** 2 - David McClain and LJ Bryant



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: RES-22:092

**Agenda Date:** 6/14/2022

**Version:** 1

**Status:** To Be Introduced

**In Control:** Finance & Administration Council Committee

**File Type:** Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1328 W HUNTINGTON, JONESBORO, AR 72401, PARCEL 01-143133-18100, OWNED BY DKI LLC

LEGAL DESCRIPTION: Lot 9, Block "C" of the OAKHURST ADD 50X145

WHEREAS, DKI LLC, the owner of record, was properly notified of a code violation at 1328 W Huntington, Jonesboro, AR 72401, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation using city funds in the amount of \$175; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-15-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 1328 W Huntington, Jonesboro, AR 72401



Invoice# : 65688

Friday, May 20, 2022

DKI LLC  
PO Box 754  
Hardy, AR 72542

Subject: 1328 W Huntington, Jonesboro, AR 72401

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 6/21/2022.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

Scott Roper  
Director of Code Enforcement  
City of Jonesboro  
300 S. Church Street  
Jonesboro, AR 72401  
Phone: 870-933-4658



IN THE CIRCUIT COURT OF CRAIGHEAD COUNTY, ARKANSAS

AFFIDAVIT OF STATUTORY LIEN

I, Scott Roper, being duly sworn, depose and say as follows:

- 1.) My name is Scott Roper. I am the Director of Code Enforcement for Jonesboro, Arkansas ("the City"), and as such I am authorized to make this Affidavit of Statutory Lien.
- 2.) On 4/14/2022, a Notice to Comply was mailed to DKI LLC, at PO Box 754, Hardy, AR 72542. Due to the Owner's failure to abide by the notice within the required time, the City took corrective action as was necessary, or the City caused as much of the work as was left undone by the Owner at the expiration of the time allowed. An itemized account of this indebtedness is as follows:

DATE OF SERVICE	TYPE OF WORK	ORDINANCE NUMBER	COST
4/27/2022	Mowing/Trimming	13-053	\$175

- 3.) The above statement of cost is true and correct and the amount of indebtedness is now due the City for cost and expenses incurred on the following described real property located in Jonesboro, Craighead County, Arkansas:

**ADDRESS OF PROPERTY & LEGAL DESCRIPTION**

1328 W Huntington, Jonesboro, AR 72401, Lot 9, Block "C" of the OAKHURST ADD 50X145

**Parcel Number 01-143133-18100**

- 4.) The City has made demand for payment and given the debtor notice of the City's intent to file this lien and the debtor has failed to make payment. No Part of the debt has been paid and the City of Jonesboro claims a lien on this real property, pursuant to Ark. Code Ann § 14-54-903(b) in the amount of \$175 to secure this indebtedness.
- 5.) Payment must be made to the City Collector's Office, 300 South Church Street, 1st Floor, Jonesboro, Arkansas 72401, within (30) days of this notification. If payment is not made within (30) days the lien may be certified to Craighead County for collection on real estate taxes or city may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904

**FURTHER AFFIANT SAYETH NOT.**

Scott Roper  
Director of Code Enforcement  
City of Jonesboro  
300 S. Church Street  
Jonesboro, AR 72401  
Phone: 870-933-4658

State of Arkansas  
County of Craighead

Subscribed and sworn to or affirmed before me this 19<sup>th</sup> day of May, 20 22

Joshua Moss  
Notary Public

My Commission Expires:  
Jan. 17, 2024



Invoice# : 65688
Council Date: 6/21/2022
File Exp. Date: 08/20/2022

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO,  
ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1328  
W HUNTINGTON, JONESBORO, AR 72401, PARCEL 01-143133-18100, OWNED  
BY DKI LLC

LEGAL DESCRIPTION: Lot 9, Block "C" of the OAKHURST ADD 50X145

WHEREAS, DKI LLC, the owner of record, was properly notified of a code violation at  
1328 W Huntington, Jonesboro, AR 72401, and refused to remove or correct the  
conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas;  
and,

WHEREAS, the code enforcement officer corrected the code violation using city funds in  
the amount of \$175; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to  
cover the cost of the work pursuant to A.C.A 14-15-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 1328 W  
Huntington, Jonesboro, AR 72401



# CITY OF JONESBORO

## Code Enforcement

Request For Invoice

Date: 04-27-22

To: Tosha Moss

Property Address: 1328 W Huntington APN# 01-143133-18100

Jonesboro, AR 72401

Need to send the following charges to this person.

Property Owner: DKI LLC  
c/o Richard Knight  
P O Box 754  
Hardy, AR 72542

<u>ITEMS</u>	<u>AMOUNTS</u>
Mowing and trimming	\$ 60 .00
Admin Fees	\$ 100.00
Filing Fees	\$ 15.00
<hr/>	
Total	\$ 175.00

Thank you,

Mike McQuay  
Jonesboro Police Department  
Code Enforcement Division  
PO Box 1845  
Jonesboro, AR 72403

882504

**Statement**      DATE 4/27/2022      TERMS

TO City of Jonesboro  
300 S. Church

IN ACCOUNT WITH  
Daniel Dillinget

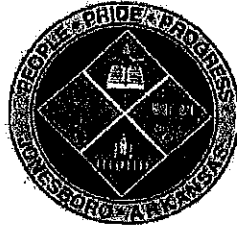
4/27	✓	1814 S. Colchester	✓	\$60. <sup>00</sup>
4/27	✓	616 E. Oak	✓	\$60. <sup>00</sup>
4/27	✓	1328 Huntington	✓	\$60. <sup>00</sup>
5/4	✓	1314 Turner	✓	\$60. <sup>00</sup>
5/4	✓	500 Allen	✓	\$60. <sup>00</sup>
5/4	✓	403 N. Bridge	✓	\$60. <sup>00</sup>

CURRENT      OVER 30 DAYS      OVER 60 DAYS      TOTAL AMOUNT \$360.<sup>00</sup>

DC2812

01-11





DATE	INVOICE NO
4/27/2022	0065688

<b>BILL TO</b>
DKI LLC C/O Richard Knight PO Box 754 Hardy, AR 72542

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	DUE DATE
						4/30/2022
						BALANCE
PREVIOUS OUTSTANDING BALANCE						0.00
Code Enforcement Charges:						
Filing Fee - 1328 W Huntington	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee - 1328 W Huntington	1.00	100.00	100.00	0.00	0.00	100.00
Mowing and Trimming - 1328 W Huntington	1.00	60.00	60.00	0.00	0.00	60.00
<b>INVOICE TOTAL:</b>			175.00	0.00	0.00	175.00

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: DKI LLC  
 Customer No: 018680  
 Account No: 0034716 - Mowing Acct- 1328 Huntington Ave Parcel #01-14313

DUE DATE	INVOICE NO
4/30/2022	0065688

Please remit payment by the due date for:

City of Jonesboro  
 300 South Church Street  
 PO Box 1845  
 Jonesboro, AR 72403

Invoice Total:	175.00
Discounts:	0.00
Credit Applied:	0.00
Ending Balance:	175.00

**INVOICE BALANCE:** \$175.00  
**AMOUNT PAID:** \_\_\_\_\_



Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

DKI LLC  
c/o Richard Knight  
P.O. Box 754  
Hardy, AR 72542

RE: 1378 Huntington, Jonesboro, AR 72401

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 15 day of April, 2022.

Michael McQuay  
Michael McQuay  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 15<sup>th</sup> day of April, 2022.

Tosha Moss  
Notary Public



My commission expires: Jan. 17, 2024



**CITY OF JONESBORO  
CODE ENFORCEMENT**

DATE: 04/14/2022

TO: DKILLC  
c/o Richard Knight  
P.O Box 754  
Hardy, AR 72542

In regards to property located at 1328 HUNTINGTON  
JONESBORO, AR 72401 .

Our records show that you own the property listed above. We have observed that the property needs mowed and trimmed. We are sending this letter and are allowing you the chance to correct the violation that is mentioned below by 4-25-2022. If the issue is not corrected by the date listed, the City will mow and trim, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of [www.jonesboro.org](http://www.jonesboro.org)

Section 1. Sec. 30-5 - Unsightly or Unsanitary Conditions  
2. Sec. 30-5 - Overgrown Grass, Weeds, Vines, or Low hanging Limbs

Nichols, Christopher



Code Enforcement Officer

Call me direct at 870-273-2129 about property when you receive this letter.



**City of Jonesboro**  
*Office of Code Enforcement*  
P.O. Box 1845  
Jonesboro, AR 72403

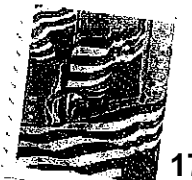


**DKI LLC**  
**C/O Richard Knight**  
**POB 754**  
**Hardy, AR 72542**



**City of Jonesboro**  
**Office of Code Enforcement**  
P.O. Box 1845  
Jonesboro, AR 72403

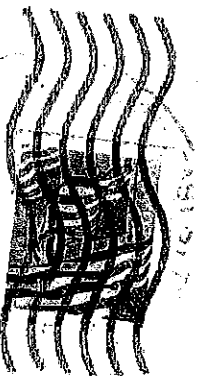
**DKI LLC**  
**C/O Richard Knight**  
**P.O. Box 754**  
**Hardy Ar, 72542**





City of Jonesboro  
Office of Code Enforcement  
P.O. Box 1845  
Jonesboro, AR 72403

MEMPHIS TN 390  
15 APR 2022 PM 4 L



DKI LLC

C/O Richard Knight  
P.O. Box 754  
Hardy Ar, 72542

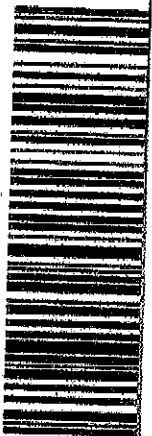
MEMPHIS 722 DE 1 0004/20/22

RETURN TO SENDER  
UNABLE TO FORWARD

72542-0004-0001 72403-1845 \*0047-00128-12-43  
72403-1845

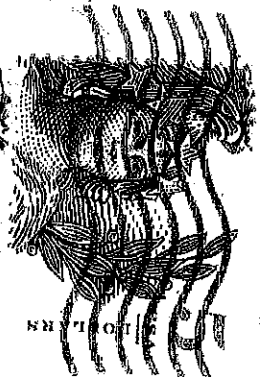


City of Jonesboro  
Office of Code Enforcement  
P.O. Box 1845  
Jonesboro, AR 72403



MEMPHIS TN 390

7020 1810 0001 8542 15th APR 2022 PM 4 L



DKI LLC

C/O Richard Knight  
P.O. Box 754  
Hardy Ar, 72542

MEMPHIS 722 DE 1 0004/27/22

RETURN TO SENDER  
UNABLE TO FORWARD

72542-0004-0001 72403-1845 \*0047-00128-12-43  
72403-1845

KTS

930361063560012

USA 2 DOLLARS



7020 1810 0001 8542 1590

U.S. Postal Service  
**CERTIFIED MAIL® RECEIPT**  
 Domestic Mail Only

Additional information on our website at [www.usps.com](http://www.usps.com)

**OFFICIAL USE**

Certified Mail Fee \$ \_\_\_\_\_

Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$ _____
<input type="checkbox"/> Return Receipt (electronic)	\$ _____
<input type="checkbox"/> Certified Mail Restricted Delivery	\$ _____
<input type="checkbox"/> Adult Signature Required	\$ _____
<input type="checkbox"/> Adult Signature Restricted Delivery	\$ _____

Postage \$ \_\_\_\_\_

Total Postage and Fees \$ \_\_\_\_\_

Sent To **DKI LLC c/o Richard Knight**

Street and Apt. No., or P.O. Box No. **P.O. Box 754**

City, State, ZIP+4® **Hardy, AR 72542**

Postmark Here



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: RES-22:093

**Agenda Date:** 6/14/2022

**Version:** 1

**Status:** To Be Introduced

**In Control:** Finance & Administration Council Committee

**File Type:** Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 616 E OAK, JONESBORO, AR 72401, PARCEL 01-144191-17500, OWNED BY JOYCE SCARBOROUGH

LEGAL DESCRIPTION: THE EAST 35 FEET OF LOT 13 IN BLOCK 2 OF GREGG & HOUGHTON'S SUBDIVISION OF KITCHENS' PLACE ADDITION TO THE CITY OF JONESBORO, ARKANSAS, AND THE WEST 15 FEET OF LOT 13 IN BLOCK 2 OF GREGG & HOUGHTON'S SUBDIVISION OF KITCHEN'S PLACE ADDITION TO THE CITY OF JONESBORO, ARKANSAS.

WHEREAS, JOYCE SCARBOROUGH, the owner of record, was properly notified of a code violation at 616 E Oak, Jonesboro, AR 72401, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation using city funds in the amount of \$175; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-15-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 616 E Oak, Jonesboro, AR 72401





Invoice# : 65686

Friday, May 20, 2022

Joyce Scarborough  
616 E Oak  
Jonesboro, AR 72401

Subject: 616 E Oak, Jonesboro, AR 72401

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 6/21/2022.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

Scott Roper  
Director of Code Enforcement  
City of Jonesboro  
300 S. Church Street  
Jonesboro, AR 72401  
Phone: 870-933-4658



IN THE CIRCUIT COURT OF CRAIGHEAD COUNTY, ARKANSAS

AFFIDAVIT OF STATUTORY LIEN

I, Scott Roper, being duly sworn, depose and say as follows:

- 1.) My name is Scott Roper. I am the Director of Code Enforcement for Jonesboro, Arkansas ("the City"), and as such I am authorized to make this Affidavit of Statutory Lien.
- 2.) On 4/14/2022, a Notice to Comply was mailed to Joyce Scarborough, at 616 E Oak, Jonesboro, AR 72401. Due to the Owner's failure to abide by the notice within the required time, the City took corrective action as was necessary, or the City caused as much of the work as was left undone by the Owner at the expiration of the time allowed. An itemized account of this indebtedness is as follows:

DATE OF SERVICE	TYPE OF WORK	ORDINANCE NUMBER	COST
4/27/2022	Mowing/Trimming	13:053	\$175

- 3.) The above statement of cost is true and correct and the amount of indebtedness is now due the City for cost and expenses incurred on the following described real property located in Jonesboro, Craighead County, Arkansas:

**ADDRESS OF PROPERTY & LEGAL DESCRIPTION**

616 E Oak, Jonesboro, AR 72401, THE EAST 35 FEET OF LOT 13 IN BLOCK 2 OF GREGG & HOUGHTON'S SUBDIVISION OF KITCHENS' PLACE ADDITION TO THE CITY OF JONESBORO, ARKANSAS, AND THE WEST 15 FEET OF LOT 13 IN BLOCK 2 OF GREGG & HOUGHTON'S SUBVISION OF KITCHEN'S PLACE ADDITION TO THE CITY OF JONESBORO, ARKANSAS.

Parcel Number 01-144191-17500

- 4.) The City has made demand for payment and given the debtor notice of the City's intent to file this lien and the debtor has failed to make payment. No Part of the debt has been paid and the City of Jonesboro claims a lien on this real property, puruant to Ark. Code Ann § 14-54-903(b) in the amount of \$175 to secure this indebtedness.
- 5.) Payment must be made to the City Collector's Office, 300 South Church Street, 1st Floor, Jonesboro, Arkansas 72401, within (30) days of this notification. If payment is not made within (30) days the lien may be certified to Craighead County for collection on real estate taxes or city may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904

FURTHER AFFIANT SAYETH NOT.

Scott Roper  
Director of Code Enforcement  
City of Jonesboro  
300 S. Church Street  
Jonesboro, AR 72401  
Phone: 870-933-4658

State of Arkansas  
County of Craighead

Subscribed and sworn to or affirmed before me this 19<sup>th</sup> day of May, 20 22

Tosha Moss  
Notary Public

My Commission Expires:  
JAN. 17, 2024



Invoice# : 65686
Council Date: 6/21/2022
File Exp. Date: 08/20/2022

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO,  
ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 616  
E OAK, JONESBORO, AR 72401, PARCEL 01-144191-17500, OWNED BY JOYCE  
SCARBOROUGH

LEGAL DESCRIPTION: THE EAST 35 FEET OF LOT 13 IN BLOCK 2 OF GREGG  
& HOUGHTON'S SUBDIVISION OF KITCHENS' PLACE ADDITION TO THE  
CITY OF JONESBORO, ARKANSAS, AND THE WEST 15 FEET OF LOT 13 IN  
BLOCK 2 OF GREGG & HOUGHTON'S SUBDIVISION OF KITCHEN'S PLACE  
ADDITION TO THE CITY OF JONESBORO, ARKANSAS.

WHEREAS, JOYCE SCARBOROUGH, the owner of record, was properly notified of a  
code violation at 616 E Oak, Jonesboro, AR 72401, and refused to remove or correct the  
conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas;  
and,

WHEREAS, the code enforcement officer corrected the code violation using city funds in  
the amount of \$175; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to  
cover the cost of the work pursuant to A.C.A 14-15-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 616 E  
Oak, Jonesboro, AR 72401



Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Joyce Scarborough  
616 E Oak Ave  
Jonesboro, AR 72401

RE: 616 E Oak Jonesboro, AR 72401

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 20<sup>th</sup> day of May, 2022.

Michael McQuay  
Michael McQuay  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 20<sup>th</sup> day of May, 2022.

Tosha Moss  
Notary Public



My commission expires: Jan. 17, 2024

U.S. Postal Service  
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Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)

**OFFICIAL USE**

7021 2720 0801 4895 1311

Certified Mail Fee	\$
Extra Services Fees (check box, add fee as appropriate)	\$
<input type="checkbox"/> Return Receipt (hard copy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$

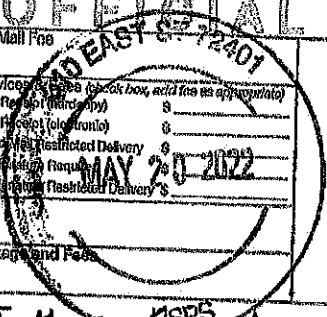
Postage \$

Total Postage and Fees \$

Sent To **Joyce KSPS**

Street and Apt. No., or PO Box No.  
**412 E OAK**

City, State, ZIP+4®  
**Jonesboro AR 72401**



Postmark Here

PS Form 3800, April 2015 (75) [www.usps.com](http://www.usps.com) See Reverse for Instructions



**CITY OF JONESBORO**  
**Code Enforcement**  
Request For Invoice

Date: 04-27-22

To: Tosha Moss

Property Address: 616 E Oak APN# 01-144191-17500

Jonesboro, AR 72401

Need to send the following charges to this person.

Property Owner: Joyce Scarborough  
616 E Oak  
Jonesboro, AR 72401

<u>ITEMS</u>	<u>AMOUNTS</u>
Mowing and trimming	\$ 60.00
Admin Fees	\$ 100.00
Filing Fees	\$ 15.00
<hr/>	
Total	\$ 175.00

Thank you,

Mike McQuay  
Jonesboro Police Department  
Code Enforcement Division  
PO Box 1845  
Jonesboro, AR 72403



DATE	INVOICE NO.
4/27/2022	0065686

BILE TO
Joyce Scarborough 516 E Oak Ave Jonesboro, AR 72401

DUE DATE
4/30/2022
BALANCE

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
PREVIOUS OUTSTANDING BALANCE						0.00
<b>Code Enforcement Charges:</b>						
Filing Fee - 616 E Oak	1.00	13.00	13.00	0.00	0.00	13.00
Admin. Fee - 616 E Oak	1.00	100.00	100.00	0.00	0.00	100.00
Mowing and Trimming - 616 E Oak	1.00	60.00	60.00	0.00	0.00	60.00
<b>INVOICE TOTAL:</b>			<b>175.00</b>	<b>0.00</b>	<b>0.00</b>	<b>175.00</b>

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Joyce Scarborough  
 Customer No: 018720  
 Account No: 0034734 - Mowing Acct- 616 Oak #01-144191-17500

DUE DATE	INVOICE NO.
4/30/2022	0065686

Please remit payment by the due date to:

City of Jonesboro  
 300 South Church Street  
 PO Box 1845  
 Jonesboro, AR 72403

Invoice Total:	175.00
Discounts:	0.00
Credit Applied:	0.00
Ending Balance:	175.00

**INVOICE BALANCE: \$175.00**  
**AMOUNT PAID: \_\_\_\_\_**

1882504

<b>Statement</b>		DATE	4/27/2020	TERMS
TO		City of Jonesboro		
		300 S. Church		
IN ACCOUNT WITH		Daniel Drilling		
4/27	✓	1014 S. Culbertson	✓	\$60. <sup>00</sup>
4/27	✓	Colla E. Oak	✓	\$60. <sup>00</sup>
4/27	✓	1328 Huntington	✓	\$60. <sup>00</sup>
5/4	✓	1314 Turner	✓	\$60. <sup>00</sup>
5/4	✓	500 Allen	✓	\$60. <sup>00</sup>
5/4	✓	5103 N. Bridge	✓	\$60. <sup>00</sup>
CURRENT		OVER 30 DAYS	OVER 60 DAYS	TOTAL AMOUNT \$360. <sup>00</sup>

DC5612

01-11

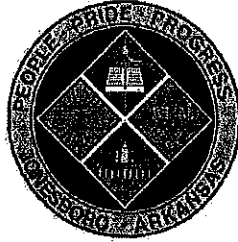




**City of Jonesboro**  
Office of Code Enforcement  
P.O. Box 1845  
Jonesboro, AR 72403

**Joyce Scarborough**  
616 E. Oak  
Jonesboro, AR 72401





**CITY OF JONESBORO  
CODE ENFORCEMENT**

DATE: 04/14/2022

TO: SCARBOROUGH JOYCE  
616 E OAK AVE  
JONESBORO, AR 72401

In regards to property located at 616 E OAK  
JONESBORO, AR 72401.

Our records show that you own the property listed above. We have observed that the property needs mowed and trimmed. We are sending this letter and are allowing you the chance to correct the violation that is mentioned below by 4-25-2022. If the issue is not corrected by the date listed, the City will mow and trim, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of [www.jonesboro.org](http://www.jonesboro.org)

Section 1. Sec. 30-5 - Overgrown Grass, Weeds, Vines, or Low hanging Limbs  
2. Sec. 30-5 - Unsanitary or Unsanitary Conditions

Nichols, Christopher

Code Enforcement Officer

Call me direct about property at 870-273-2129 as soon as you receive letter.





# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: RES-22:094

**Agenda Date:** 6/14/2022

**Version:** 1

**Status:** To Be Introduced

**In Control:** Finance & Administration Council Committee

**File Type:** Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 4407 JANICE, JONESBORO, AR 72401, PARCEL 01-144271-20300, OWNED BY CHARLES EDWARD NOELL JR

LEGAL DESCRIPTION: KIECH, EARL 4TH AD 62.5' LOT 2 & PT LOT 1

WHEREAS, CHARLES EDWARD NOELL JR, the owner of record, was properly notified of a code violation at 4407 Janice, Jonesboro, AR 72401, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation using city funds in the amount of \$415; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-15-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 4407 Janice, Jonesboro, AR 72401



Invoice# : 65590

Friday, May 20, 2022

Charles Edward Noel JR  
407 Ridgecrest St.  
Jonesboro, AR 72401-5836

Subject: 4407 Janice, Jonesboro, AR 72401

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 6/21/2022.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

Scott Roper  
Director of Code Enforcement  
City of Jonesboro  
300 S. Church Street  
Jonesboro, AR 72401  
Phone: 870-933-4658



IN THE CIRCUIT COURT OF CRAIGHEAD COUNTY, ARKANSAS

AFFIDAVIT OF STATUTORY LIEN

I, Scott Roper, being duly sworn, depose and say as follows:

- 1.) My name is Scott Roper. I am the Director of Code Enforcement for Jonesboro, Arkansas ("the City"), and as such I am authorized to make this Affidavit of Statutory Lien.
- 2.) On 2/22/2022, a Notice to Comply was mailed to Charles Edward Noell JR, at 407 Ridgecrest St., Jonesboro, AR 72401-5836. Due to the Owner's failure to abide by the notice within the required time, the City took corrective action as was necessary, or the City caused as much of the work as was left undone by the Owner at the expiration of the time allowed. An itemized account of this indebtedness is as follows:

DATE OF SERVICE	TYPE OF WORK	ORDINANCE NUMBER	COST
3/28/2022	Clean-Up/Board and Secure	13:053	\$415

- 3.) The above statement of cost is true and correct and the amount of indebtedness is now due the City for cost and expenses incurred on the following described real property located in Jonesboro, Craighead County, Arkansas:

**ADDRESS OF PROPERTY & LEGAL DESCRIPTION**

4407 Janice, Jonesboro, AR 72401, KIECH, EARL 4TH AD 62.5' LOT 2 & PT LOT 1

**Parcel Number 01-144271-20300**

- 4.) The City has made demand for payment and given the debtor notice of the City's intent to file this lien and the debtor has failed to make payment. No Part of the debt has been paid and the City of Jonesboro claims a lien on this real property, pursuant to Ark. Code Ann § 14-54-903(b) in the amount of \$415 to secure this indebtedness.
- 5.) Payment must be made to the City Collector's Office, 300 South Church Street, 1st Floor, Jonesboro, Arkansas 72401, within (30) days of this notification. If payment is not made within (30) days the lien may be certified to Craighead County for collection on real estate taxes or city may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904

**FURTHER AFFIANT SAYETH NOT.**

Scott Roper  
Director of Code Enforcement  
City of Jonesboro  
300 S. Church Street  
Jonesboro, AR 72401  
Phone: 870-933-4658

State of Arkansas  
County of Craighead

Subscribed and sworn to or affirmed before me this 19<sup>th</sup> day of May, 2022

Tosha Moss  
Notary Public

My Commission Expires:  
Jan. 17, 2024



Invoice# : 65590
Council Date: 6/21/2022
File Exp. Date: 07/26/2022

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO,  
ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 4407  
JANICE, JONESBORO, AR 72401, PARCEL 01-144271-20300, OWNED BY  
CHARLES EDWARD NOELL JR

LEGAL DESCRIPTION: KIECH, EARL 4TH AD 62.5' LOT 2 & PT LOT 1

WHEREAS, CHARLES EDWARD NOELL JR, the owner of record, was properly notified of a code violation at 4407 Janice, Jonesboro, AR 72401, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation using city funds in the amount of \$415; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-15-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 4407 Janice, Jonesboro, AR 72401

# NOELL CHARLES JR

4405 & 4407 JANICE  
JONESBORO, AR

Basic   Land   Sales   Valuation   Taxes   Receipts   Improvements   Parcel Boundary 9

## Basic Info

Parcel Number: 01-144271-20300

County Name: Craighead County

Property Address: NOELL CHARLES JR  
4405 & 4407 JANICE  
JONESBORO, AR  
**Map This Address**

Mailing Address: NOELL CHARLES E JR  
407 RIDGECREST ST  
JONESBORO AR 72401-5836

Collector's Mailing Address ⓘ: NOELL CHARLES E JR  
407 RIDGECREST ST  
JONESBORO, AR 72401-5836

Total Acres: 0.00

Timber Acres: 0.00

Sec-Twp-Rng: 27-14-04

Lot/Block: PT 1-2/A

Subdivision: KIECH, EARL 4TH ADD

Legal Description: KIECH, EARL 4TH ADD E62.5' LOT 2 & PT LOT 1

School District: NE JB NETTLETON CITY

Improvement Districts: DRAINAGE DISTRICT 20

Homestead Parcel?: No

Tax Status: Taxable

Over 65?: No





Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Charles E Knosell Jr  
407 Ridge Crest St  
Jonesboro, AR 72401

RE: 4407 Janice Jonesboro, AR 72401

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 20<sup>th</sup> day of May, 2022.

Michael McQuay  
Michael McQuay  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 20<sup>th</sup> day of May, 2022.

Tosha Moss  
Notary Public



My commission expires: Jan. 17, 2024

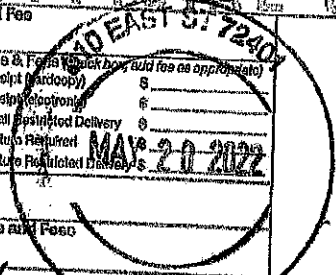
7021 2720 0001 4895 1274

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Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)

**OFFICIAL USE**

Onfiled Mail Fee	\$	
Extra Services & Fees (check box, add fee as appropriate)		
<input type="checkbox"/> Return Receipt (hardcopy)	\$	
<input type="checkbox"/> Return Receipt (electronic)	\$	
<input type="checkbox"/> Certified Mail Restricted Delivery	\$	
<input type="checkbox"/> Adult Signature Required	\$	
<input type="checkbox"/> Adult Signature Restricted Delivery	\$	
Postage	\$	
Total Postage and Fees	\$	

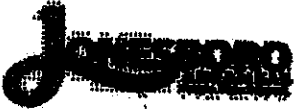


Sent To Charles E. Wood Jr

Street and Apt. No., or PO Box No. 407 Ridgecrest ST

City, State, ZIP+4® Jamesboro NC 27401

PS Form 3800, April 2016 Edition / PSN 7530-02-000-9017 See Reverse for instructions



Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

**AFFIDAVIT**

Charles Edward Noell, JR  
407 Ridgcrest  
Jonesboro, AR 72401

RE: 4407 & 4405 Janice, Jonesboro, AR 72401

I, Michael Tynor, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 22 day of February, 2022.

[Signature]  
Michael Tynor  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 22<sup>nd</sup> day of February, 2022.

Joshua Moss  
Notary Public



My commission expires: Jan. 17, 2024



**CITY OF JONESBORO  
CODE ENFORCEMENT  
NOTICE TO BOARD AND SECURE**

Via: Certified Mail

Date: 02/18/2022

To: Charles E JR Noell  
407 Ridgecrest ST  
Jonesboro, AR 72401-5836

Subject: 4407 & 4405 Janice  
Jonesboro, AR 72401

Dear Charles E JR Noell,

It has been observed that the building listed above is unsecured, damaged, and/or vacant. **You are hereby directed to board and secure the building within seven (7) days of the receipt of this notice.** The building is to remain secured at all times until the repairs are complete or until such time as the structure is razed and removed.

If you decide to abate this nuisance, you must obtain any necessary permits. All damaged or missing doors and/or windows must be repaired, replaced, or boarded up to prevent entry. All boarding material shall be cut to fit the opening to be secured, weatherproofed, and painted and maintained to blend with the exterior color of the building. Damaged roofs shall be tarped to prevent further weather damage to the interior of the building. All repairs are to be made and all boarding materials and tarps are to be removed within six (6) months.

In the event you have not commenced work to secure the building within seven (7) days from the receipt of this notice, the City will take actions required to abate the nuisance. All costs of abatement will be billed to you as owner of the property. Payment of this bill will be actively pursued. A tax lien will be placed on the property until payment is received in full. **A fine of not less than \$100 shall be imposed and an additional fine of \$100 for each day thereafter. (Ord. 19:06**

Boarding and securing the structure does not relieve the owner of the requirement to diligently repair, rehabilitate or demolish and remove the structure.

Should you have any questions about this process, please call the City's Code Enforcement Office at 870-933-4658.

Sincerely,

Mcquay, Mike

(870)351-4258  
Code Enforcement Officer

*Sign if served in person*

*Date served or delivered:* \_\_\_\_\_

Code Enforcement Officer Signature, if delivered in person

Property Owner/Interested Party Signature, if delivered in person



City of Jonesboro  
Office of Code Enforcement  
P.O. Box 1845  
Jonesboro, AR 72403

*Scanned*

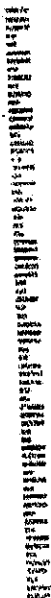


7020 0090 0000 7585 7566

CHARLES E NOELL JR  
A0ZBJDGFCEPCT CT

-R-T-B- 724014053-1M

RETURN TO SENDER  
DECLASSED  
USABLE TO FORWARD  
RETURN TO SENDER



*Deceased*

01/13/22

72403-1845



7021 0950 0001 9208 0376

**US Postal Service**  
**CERTIFIED MAIL<sup>®</sup> RECEIPT**  
*Domestic Mail Only*

Postmark Here

Postage

Return Receipt (hardcopy)  9

Return Receipt (electronic)  9

Certified Mail Restricted Delivery  3.75

Adult Signature Required  0.35

Adult Signature Restricted Delivery  0.35

Postage

Special Postage Services

Send To: **Charles E Noell Jr**

Street and Apt. No. or Post Office Box:  
**407 Ridgewood ST**

City, State, ZIP+4<sup>®</sup>:  
**Jonesboro AR 72400**

10 E B ST 72401



DATE	INVOICE NO
3/28/2022	0065590

<b>BILL TO</b>
Charles Noell JR 407 Ridgecrest St Jonesboro, AR 72401

<b>DUE DATE</b>
3/31/2022

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
PREVIOUS OUTSTANDING BALANCE						0.00
<b>Code Enforcement Charges:</b>						
Filing Fee - 4407 Janice	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee - 4407 Janice	1.00	100.00	100.00	0.00	0.00	100.00
Clean-Up/Board and Secure - 4407 Janice	1.00	300.00	300.00	0.00	0.00	300.00
			<b>INVOICE TOTAL:</b>	<b>415.00</b>	<b>0.00</b>	<b>0.00</b>
						<b>415.00</b>

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Charles Noell JR  
 Customer No: 022921  
 Account No: 0035480 - Mowing Account #01-144271-15500

<b>DUE DATE</b>	<b>INVOICE NO</b>
3/31/2022	0065590

**Please remit payment by the due date to:**

City of Jonesboro  
 300 South Church Street  
 PO Box 1845  
 Jonesboro, AR 72403

Invoice Total: 415.00  
 Discounts: 0.00  
 Credit Applied: 0.00  
 Ending Balance: 415.00

**INVOICE BALANCE: \$415.00**  
**AMOUNT PAID: \_\_\_\_\_**



**CITY OF JONESBORO**  
**Code Enforcement**  
Request For Invoice

Date: 03-28-22

To: Tosha Moss

Property Address: 4407 Janice APN# 01-144271-20300  
Jonesboro, AR 72401

Need to send the following charges to this person.

Property Owner: Charles Edward Noell JR  
407 Ridgecrest ST  
Jonesboro, Ar 72401-5836

<u>ITEMS</u>	<u>AMOUNTS</u>
Clean-up/board and secure	\$ 300.00
Admin Fees	\$ 100.00
Filing Fees	\$ 15.00
<hr/>	
Total	\$ 415.00

Thank you,

Mike McQuay  
Jonesboro Police Department  
Code Enforcement Division  
PO Box 1845  
Jonesboro, AR 72403

Trash Be Gone Enterprises  
 P.O. Box 772  
 State University, AR 72467  
 870-882-2987

Date: 3/28/22

Invoice #: 8728

Customer: City of Jonesboro  
 Address: 300 S. Church St.  
Jonesboro, AR 72401  
 Phone \_\_\_\_\_ P.O.# \_\_\_\_\_

CASH      CHECK#      CHARGE

UNIT	Description	Amount	Total
	CLEANUP + BOARD		300.00
	up @ 4407 JAWICE		}
	ST. JONESBORO, AR		
Signature		Sub-total	300.00
<u>Willie Payne</u>		Sales Tax	
		Total	300.00



PLACE STICKER AT TOP OF ENVELOPE TO THE RIGHT OF THE RETURN ADDRESS. FOLD AT DOTTED LINE.

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

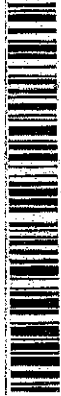
**COMPLETE THIS SECTION ON DELIVERY**

A. Signature  Agent  
 Addressee

C. Date of Delivery

Is delivery address different from item 1?  Yes  
or delivery address below:  No

**Charles Edward Noell JR**  
**407 Ridgecrest**  
**Jonesboro, AR 72401**



9590 9402 6553 1028 8725 39

2. Article Number (Transfer from service label)

7021 0950 0001 9208 0376

- Adult Signature Restricted Delivery
- Adult Signature Restricted Delivery
- Certified Mail®
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Mail
- Mail Restricted Delivery
- Mail Restricted Delivery
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Signature Confirmation™
- Signature Confirmation Restricted Delivery

PS Form 3811, July 2020 PSN 7530-02-000-9053 8405440 *Janice* Domestic Return Receipt



**City of Jonesboro**  
**Office of Code Enforcement**  
P.O. Box 1845  
Jonesboro, AR 72403

**Charles Edward Noell JR**  
**407 Ridgcrest**  
**Jonesboro, AR 72401**





# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: RES-22:095

**Agenda Date:** 6/14/2022

**Version:** 1

**Status:** To Be Introduced

**In Control:** Finance & Administration Council Committee

**File Type:** Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 900 HOOVER, JONESBORO, AR 72401, PARCEL 01-144181-15700, OWNED BY CLEOPHUS BRYANT

LEGAL DESCRIPTION: DIXON 3RD ADD 1-2-3

WHEREAS, CLEOPHUS BRYANT, the owner of record, was properly notified of a code violation at 900 Hoover, Jonesboro, AR 72401, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation using city funds in the amount of \$680; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-15-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 900 Hoover, Jonesboro, AR 72401



Invoice# : 65591 &  
65621

Friday, May 20, 2022

Cleophus Bryant  
3678 Twinmont Cove  
Memphis, TN 38128

Subject: 900 Hoover, Jonesboro, AR 72401

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 6/21/2022.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

Scott Roper  
Director of Code Enforcement  
City of Jonesboro  
300 S. Church Street  
Jonesboro, AR 72401  
Phone: 870-933-4658



IN THE CIRCUIT COURT OF CRAIGHEAD COUNTY, ARKANSAS

AFFIDAVIT OF STATUTORY LIEN

I, Scott Roper, being duly sworn, depose and say as follows:

- 1.) My name is Scott Roper. I am the Director of Code Enforcement for Jonesboro, Arkansas ("the City"), and as such I am authorized to make this Affidavit of Statutory Lien.
2.) On 3/1/22 & 3/21/22, a Notice to Comply was mailed to Cleophus Bryant, at 3678 Twinmont Cove, Memphis, TN 38128. Due to the Owner's failure to abide by the notice within the required time, the City took corrective action as was necessary, or the City caused as much of the work as was left undone by the Owner at the expiration of the time allowed. An Itemized account of this indebtedness is as follows:

Table with 4 columns: DATE OF SERVICE, TYPE OF WORK, ORDINANCE NUMBER, COST. Row 1: 3/23/2022 & 4/4/2022, (Clean-Up/Board and Secure) & Mowing, 13:053, \$680

3.) The above statement of cost is true and correct and the amount of indebtedness is now due the City for cost and expenses incurred on the following described real property located in Jonesboro, Craighead County, Arkansas:

ADDRESS OF PROPERTY & LEGAL DESCRIPTION
900 Hoover, Jonesboro, AR 72401, DIXON 3RD ADD 1-2-3

Parcel Number 01-144181-15700

- 4.) The City has made demand for payment and given the debtor notice of the City's intent to file this lien and the debtor has failed to make payment. No Part of the debt has been paid and the City of Jonesboro claims a lien on this real property, pursuant to Ark. Code Ann § 14-54-903(b) in the amount of \$680 to secure this indebtedness.
5.) Payment must be made to the City Collector's Office, 300 South Church Street, 1st Floor, Jonesboro, Arkansas 72401, within (30) days of this notification. If payment is not made within (30) days the lien may be certified to Craighead County for collection on real estate taxes or city may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904

FURTHER AFFIANT SAYETH NOT.

Signature of Scott Roper

Scott Roper
Director of Code Enforcement
City of Jonesboro
300 S. Church Street
Jonesboro, AR 72401
Phone: 870-933-4658

State of Arkansas
County of Craighead

Subscribed and sworn to or affirmed before me this 19th day of May, 2022

Notary Public signature and name

My Commission Expires: Jan. 17, 2024



Invoice#: 65592 & 65621
Council Date: 6/21/2022
File Exp. Date: 07/21/2022



Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Cleophus Bryant  
3678 Twinmont Cove  
Memphis, TN 38128

RE: 900 Hoover A & B Jonesboro, AR 72401

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 19<sup>th</sup> day of May, 2022.

Michael McQuay  
Michael McQuay  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 19<sup>th</sup> day of May, 2022.

Tosha Moss  
Notary Public



My commission expires: Jan. 17, 2024

0221 2722 0000 4995 1250

USPS Postal Service  
**CERTIFIED MAIL® RECEIPT**  
 Domestic Mail Only

For delivery information, visit our website at [www.usps.com](http://www.usps.com)

**OFFICIAL USE**

Certified Mail Fee \$

Extra Services & Fees (check box, add fee as appropriate)

Return Receipt (hardcopy) \$

Return Receipt (electronic) \$

Certified Mail Restricted Delivery \$

Adult Signature Required \$

Adult Signature Restricted Delivery \$

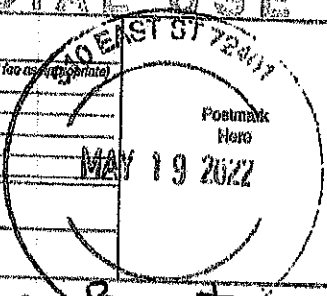
Postage \$

Total Postage and Fees \$

Sent To Cleophus Bryant

Street and Apt. No. or PO Box No. 3678 Twinant Cove

City, State, ZIP+4® Memphis TN 38128





**CITY OF JONESBORO**  
**Code Enforcement**  
Request For Invoice

Date: 03-23-22

To: Tosha Moss

Property Address: 900 HOOVER APN# 01-144181-15700  
Jonesboro, AR 72401

Need to send the following charges to this person.

Property Owner Cleophus & Lois Bryant  
3678 Twinmont Cv  
Memphis, TN 38128-3100

<u>ITEMS</u>	<u>AMOUNTS</u>
Clean-up/board and secure	\$ 350.00
Admin Fees	\$ 100.00
Filing Fees	\$ 15.00
<hr/>	
Total	\$ 465.00

Thank you,

Mike McQuay  
Jonesboro Police Department  
Code Enforcement Division  
PO Box 1845  
Jonesboro, AR 72403





DATE	INVOICE NO
3/23/2022	0065592

<b>BILL TO</b>
Cleophus Bryant 3678 Twinmont Cove Memphis, TN 38128

DUE DATE
3/31/2022

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
PREVIOUS OUTSTANDING BALANCE						0.00
Code Enforcement Charges:						
Filing Fee - 900 Hoover	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee - 900 Hoover	1.00	100.00	100.00	0.00	0.00	100.00
Clean-Up/Board and Secure - 900 Hoover	1.00	350.00	350.00	0.00	0.00	350.00
<b>INVOICE TOTAL:</b>			<b>465.00</b>	<b>0.00</b>	<b>0.00</b>	<b>465.00</b>

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Cleophus Bryant  
 Customer No: 003686  
 Account No: 0004262 - Mowing account 900 Hoover #A 01-144181-15700

DUE DATE	INVOICE NO
3/31/2022	0065592

**Please remit payment by the due date to:**

City of Jonesboro  
 300 South Church Street  
 PO Box 1845  
 Jonesboro, AR 72403

Invoice Total:	465.00
Discounts:	0.00
Credit Applied:	0.00
Ending Balance:	465.00

**INVOICE BALANCE: \$465.00**  
**AMOUNT PAID: \_\_\_\_\_**



Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

**AFFIDAVIT**

Cleophus & Lois Bryant  
3678 Twinant Cove  
Memphis, TN 38128-3100

RE: 900 Hoover Unit A + B, Jonesboro, AR 72401

I, Michael Tyner, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 1 day of March, 2022.

[Signature]  
Michael Tyner  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 1<sup>st</sup> day of March, 2022.

Tosha Moss  
Notary Public



My commission expires: Jan. 17, 2024



**CITY OF JONESBORO  
CODE ENFORCEMENT**

**NOTICE TO BOARD AND SECURE**

Via: Certified Mail

Date: 02/28/2022

To: Cleophus & Lois Bryant  
3678 Twinmont Cove  
Memphis, TN 38128-3100

Subject: 900 HOOVER , Unit B  
JONESBORO, AR 72401

Dear Cleophus & Lois Bryant.

It has been observed that the building listed above is unsecured, damaged, and/or vacant. **You are hereby directed to board and secure the building within 7 days of the receipt of this notice.** The building is to remain secured at all times until the repairs are complete or until such time as the structure is razed and removed.

If you decide to abate this nuisance, you must obtain any necessary permits. All damaged or missing doors and/or windows must be repaired, replaced, or boarded up to prevent entry. All boarding material shall be cut to fit the opening to be secured, weatherproofed, and painted and maintained to blend with the exterior color of the building. Damaged roofs shall be tarped to prevent further weather damage to the interior of the building. All repairs are to be made and all boarding materials and tarps are to be removed within six (6) months.

In the event you have not commenced work to secure the building within seven (7) days from the receipt of this notice, the City will take actions required to abate the nuisance. All costs of abatement will be billed to you as owner of the property. Payment of this bill will be actively pursued. A tax lien will be placed on the property until payment is received in full. **A fine of not less than \$100 shall be imposed and an additional fine of \$100 for each day thereafter. (Ord. 19:06**

Boarding and securing the structure does not relieve the owner of the requirement to diligently repair, rehabilitate or demolish and remove the structure.

Should you have any questions about this process, please call the City's Code Enforcement Office at 870-933-4658.

Sincerely,

Mcquay, Mike

(870)351-4258  
Code Enforcement Officer

*Sign if served in person*

*Date served or delivered:* \_\_\_\_\_

Code Enforcement Officer Signature, if delivered in person

Property Owner/Interested Party Signature, if delivered in person



**CITY OF JONESBORO  
CODE ENFORCEMENT**

DATE: 02/28/2022

TO: Cleophus & Lois Bryant  
3678 Twinmont Cove  
Memphis, TN 38128-3100

In regards to property located at 900 HOOVER , Unit B  
JONESBORO, AR 72401 .

Our records show that you own the property listed above. We have observed that the property has furniture piled up behind the house and trash around the house. We are sending this letter and are allowing you the chance to correct the violation that is mentioned below by 3-18-2022. If the issue is not corrected by the date listed, the City will hire a contractor and remove the items and clean up the property and place a lien on your property. Please contact the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of [www.jonesboro.org](http://www.jonesboro.org)

Section 1. Sec. 105-259. Boarding and Securing - Boarding and Securing  
2. Sec. 30-5 - Unsightly or Unsanitary Conditions  
3. Sec. 30-3 - Trash/Littering

Mcquay, Mike

(870)351-4258

Code Enforcement Officer

U.S. Postal Service  
**CERTIFIED MAIL® RECEIPT**  
*Domestic Mail Only*

Postage and Fees  
**OFFICIAL POST STAMP**

Certified Mail Fee \$  
 Extra Services & Fees (check box, add fee as appropriate)  
 Return Receipt (hardcopy) \$  
 Return Receipt (electronic) \$  
 Certified Mail Restricted Delivery \$  
 Adult Signature Required \$  
 Adult Signature Restricted Delivery \$  
 Postage \$  
 Total Postage and Fees \$

Sent to *Cleophus & Lois Bryant*  
 Street and Apt. No. or P.O. Box No. *5678 Twinmont CV*  
 City, State, ZIP+4® *Memphis TN 38128-3100*  
 PS Form 3800, April 2005 PSN 7530-01-000-9000

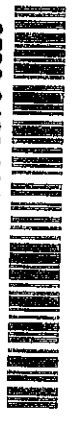
**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

**COMPLETE THIS SECTION ON DELIVERY**

A. Signature  Agent  
 B. Replied by (Printed Name)  Addressee  
 C. Date of Delivery  Yes  No  
 \* delivery address below:  Yes  No

**Cleophus & Lois Bryant**  
**3678 Twinmont Cove**  
**Memphis, TN 38128-3100**



9590 9402 6640 1060 8886 54

Article Number (Transfer from service label)  
 7020 0090 0000 7685 8501

3. Service Type  
 Adult Signature  
 Adult Signature Restricted Delivery  
 Certified Mail®  
 Certified Mail Restricted Delivery  
 Collect on Delivery  
 Collect on Delivery Restricted Delivery  
 Mail Restricted Delivery

Priority Mail Express®  
 Registered Mail™  
 Registered Mail Restricted Delivery  
 Signature Confirmation™  
 Signature Confirmation Restricted Delivery

*10-19*



**City of Jonesboro**  
*Office of Code Enforcement*  
P.O. Box 1845  
Jonesboro, AR 72403



**Cleophus & Lois Bryant**  
**3678 Twinmont Cove**  
**Memphis, TN 38128-3100**

# BRYANT CLEOPHUS & LOIS

900 HOOVER  
JONESBORO, AR 72401

Basic   Land   Sales   Valuation   Taxes   Receipts   Improvements   Parcel Boundary

## Basic Info

Parcel Number:	<u>01-144181-15700</u>
County Name:	Craighead County
Property Address:	BRYANT CLEOPHUS & LOIS 900 HOOVER JONESBORO, AR 72401 <a href="#">Map This Address</a>
Mailing Address:	Bryant Cleophus 3678 Twinmont Cv Memphis TN <u>38128-3100</u>
Collector's Mailing Address ⓘ:	Bryant Cleophus 3678 Twinmont Cv Memphis, TN <u>38128-3100</u>
Total Acres:	0.00
Timber Acres:	0.00
Sec-Twp-Rng:	18-14-04
Lot/Block:	1-3/2
Subdivision:	DIXON 3RD ADD
Legal Description:	DIXON 3RD ADD 1-2-3
School District:	J JB JONESBORO CITY
Homestead Parcel?:	No
Tax Status:	Taxable
Over 65?:	No





# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: RES-22:096

**Agenda Date:** 6/14/2022

**Version:** 1

**Status:** To Be Introduced

**In Control:** Finance & Administration Council Committee

**File Type:** Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1014 S CULBERHOUSE, JONESBORO, AR 72401, PARCEL 01-144192-21300, OWNED BY CHARLES E NOELL JR

LEGAL DESCRIPTION: KNIGHTS 2ND ADD 75.5&109.9 PT LOT 26

WHEREAS, CHARLES E NOELL JR, the owner of record, was properly notified of a code violation at 1014 S Culberhouse, Jonesboro, AR 72401, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation using city funds in the amount of \$175; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-15-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 1014 S Culberhouse, Jonesboro, AR 72401





Invoice# : 65683

Friday, May 20, 2022

Charles E Noell JR  
407 Ridgecrest St.  
Jonesboro, AR 72401-5836

Subject: 1014 S Culberhouse, Jonesboro, AR 72401

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 6/21/2022.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

Scott Roper  
Director of Code Enforcement  
City of Jonesboro  
300 S. Church Street  
Jonesboro, AR 72401  
Phone: 870-933-4658



IN THE CIRCUIT COURT OF CRAIGHEAD COUNTY, ARKANSAS

AFFIDAVIT OF STATUTORY LIEN

I, Scott Roper, being duly sworn, depose and say as follows:

- 1.) My name is Scott Roper. I am the Director of Code Enforcement for Jonesboro, Arkansas ("the City"), and as such I am authorized to make this Affidavit of Statutory Lien.
- 2.) On 4/14/2022, a Notice to Comply was mailed to Charles E Noell JR, at 407 Ridgecrest St., Jonesboro, AR 72401-5836. Due to the Owner's failure to abide by the notice within the required time, the City took corrective action as was necessary, or the City caused as much of the work as was left undone by the Owner at the expiration of the time allowed. An itemized account of this indebtedness is as follows:

DATE OF SERVICE	TYPE OF WORK	ORDINANCE NUMBER	COST
4/27/2022	Mowing/Trimming	13:053	\$175

- 3.) The above statement of cost is true and correct and the amount of indebtedness is now due the City for cost and expenses incurred on the following described real property located in Jonesboro, Craighead County, Arkansas:

**ADDRESS OF PROPERTY & LEGAL DESCRIPTION**

1014 S Culberhouse, Jonesboro, AR 72401, KNIGHTS 2ND ADD 75.5&109.9 PT LOT 26

Parcel Number 01-144192-21300

- 4.) The City has made demand for payment and given the debtor notice of the City's intent to file this lien and the debtor has failed to make payment. No Part of the debt has been paid and the City of Jonesboro claims a lien on this real property, pursuant to Ark. Code Ann § 14-54-903(b) in the amount of \$175 to secure this indebtedness.
- 5.) Payment must be made to the City Collector's Office, 300 South Church Street, 1st Floor, Jonesboro, Arkansas 72401, within (30) days of this notification. If payment is not made within (30) days the lien may be certified to Craighead County for collection on real estate taxes or city may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904

FURTHER AFFIANT SAYETH NOT.

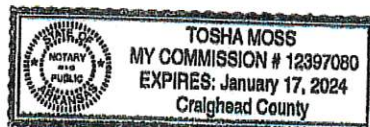
Scott Roper  
Director of Code Enforcement  
City of Jonesboro  
300 S. Church Street  
Jonesboro, AR 72401  
Phone: 870-933-4658

State of Arkansas  
County of Craighead

Subscribed and sworn to or affirmed before me this 19th day of May, 2022

Tosha Moss  
Notary Public

My Commission Expires:  
Jan. 17, 2024



Invoice# : 65683
Council Date: 6/21/2022
File Exp. Date: 08/20/2022

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO,  
ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1014  
S CULBERHOUSE, JONESBORO, AR 72401, PARCEL 01-144192-21300, OWNED  
BY CHARLES E NOELL JR

LEGAL DESCRIPTION: KNIGHTS 2ND ADD 75.5&109.9 PT LOT 26

WHEREAS, CHARLES E NOELL JR, the owner of record, was properly notified of a  
code violation at 1014 S Culberhouse, Jonesboro, AR 72401, and refused to remove or  
correct the conditions identified by the code enforcement officer of the City of Jonesboro,  
Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation using city funds in  
the amount of \$175; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to  
cover the cost of the work pursuant to A.C.A 14-15-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF  
JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 1014 S  
Culberhouse, Jonesboro, AR 72401



Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Charles E Noell Jr  
407 Ridge Crest st  
Jonesboro AR 72401

RE: 1014 S Culberhouse Jonesboro, AR 72401

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 20<sup>th</sup> day of May, 2022

Michael McQuay  
Michael McQuay  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 20<sup>th</sup> day of May, 2022.

Tosha Moss  
Notary Public



My commission expires: Jan. 17, 2024



PLACE STICKER TOP OF ENVELOPE TO THE RIGHT OF THE RETURN ADDRESS. FOLD AT DOTTED LINE.

SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

1. Article Addressed to:

Charles Edward Noell JR  
407 Ridgcrest  
Jonesboro, AR 72401

COMPLETE THIS SECTION ON DELIVERY

- A. Signature  X
- B. Received by (Printed Name)
- C. Date of Delivery

address different from item 1?  Yes  
or delivery address below:  No



9590 9402 6553 1028 8735 12

2. Article Number (Transfer from service label)

7021 0950 0001 920A 1700

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

3. Service Type

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Insured Mail
- Insured Mail Restricted Delivery (over \$500)
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Signature Confirmation™
- Signature Confirmation Restricted Delivery



SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

Charles Edward Noell Jr  
407 Ridgcrest  
Jonesboro Ar, 72401



9590 9402 6553 1028 8730 17

2. Article Number (Transfer from service label)

7020 161D 0001 8542 157E

PS Form 3811, July 2020 PSN 7530-02-000-9053

COMPLETE THIS SECTION ON DELIVERY

- A. Signature  X
- B. Received by (Printed Name)
- C. Date of Delivery

D. Is delivery address different from item 1?  Yes  
If YES, enter delivery address below:  No

3. Service Type

- Adult Signature
- Adult Signature Restricted Delivery
- Certified Mail
- Certified Mail Restricted Delivery
- Collect on Delivery
- Collect on Delivery Restricted Delivery
- Insured Mail
- Insured Mail Restricted Delivery (over \$500)
- Priority Mail Express®
- Registered Mail™
- Registered Mail Restricted Delivery
- Signature Confirmation™
- Signature Confirmation Restricted Delivery

Domestic Return Receipt



**CITY OF JONESBORO**  
**Code Enforcement**  
Request For Invoice

Date: 04-27-22

To: Tosha Moss

Property Address: 1014 S Culberhouse APN# 01-144192-21300  
Jonesboro, AR 72401

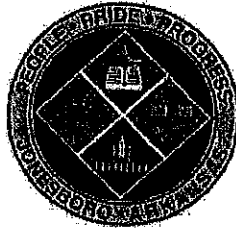
Need to send the following charges to this person.

Property Owner: Charles Eward Noell Jr  
407 Ridgecrest St  
Jonesboro, AR 72401-5836

<u>ITEMS</u>	<u>AMOUNTS</u>
Mowing and trimming	\$ 60.00
Admin Fees	\$ 100.00
Filing Fees	\$ 15.00
<hr/>	
Total	\$ 175.00

Thank you,

Mike McQuay  
Jonesboro Police Department  
Code Enforcement Division  
PO Box 1845  
Jonesboro, AR 72403



DATE	INVOICE NO
4/27/2022	0065683

<b>BILL TO</b>
Charles E. Noel Jr 407 Ridgewood St Jonesboro, AR 72401

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	DUE DATE
						4/30/2022
						BALANCE
<b>PREVIOUS OUTSTANDING BALANCE:</b>						268.00
<b>Code Enforcement Charges:</b>						
Filing Fee - 1014 S Culberhouse	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee - 1014 S Culberhouse	1.00	100.00	100.00	0.00	0.00	100.00
Mowing and Trimming - 1014 S Culberhouse	1.00	60.00	60.00	0.00	0.00	60.00
<b>INVOICE TOTAL:</b>			175.00	0.00	0.00	175.00

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Charles E Noel Jr  
 Customer No: 021404  
 Account No: 0035214 - Mowing Account - 1014 S Culberhouse Parcel#01-1441

DUE DATE	INVOICE NO
4/30/2022	0065683

Please remit payment by the due date to:

City of Jonesboro  
 300 South Church Street  
 PO Box 1845  
 Jonesboro, AR 72403

Invoice Total:	175.00
Discounts:	0.00
Credit Applied:	0.00
Ending Balance:	440.00
<b>INVOICE BALANCE:</b>	<b>\$175.00</b>
<b>AMOUNT PAID:</b>	_____



**City of Jonesboro**  
*Office of Code Enforcement*  
P.O. Box 1845  
Jonesboro, AR 72403



**Charles Edward Noell Jr**  
**407 Ridgecrest**  
**Jonesboro Ar, 72401**





**CITY OF JONESBORO  
CODE ENFORCEMENT**

DATE: 04/13/2022

TO: NOELL CHARLES EDWARD JR  
407 Ridgecrest  
JONESBORO, AR 72401

In regards to property located at 1014 S CULBERHOUSE  
JONESBORO, AR 72401.

Our records show that you own the property listed above. We have observed that the property needs mowed and trimmed. We are sending this letter and are allowing you the chance to correct the violation that is mentioned below by 4-24-2022. If the issue is not corrected by the date listed, the City will mow and trim, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of [www.jonesboro.org](http://www.jonesboro.org)

Section 1. Sec. 30-5 - Overgrown Grass, Weeds, Vines, or Low hanging Limbs  
2. Sec. 30-5 - Unightly or Unsanitary Conditions

Nichols, Christopher

Code Enforcement Officer

Call me direct at 870-273-2129 about property.



Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Charles Edward Noell Jr  
407 Ridgecrest  
Jonesboro, AR 72401

RE: 1014 S Culberhouse, Jonesboro, AR 72401

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 14 day of April, 2022.

Michael McQuay  
Michael McQuay  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 14<sup>th</sup> day of April, 2022.

Tosha Moss  
Notary Public



My commission expires: Jan. 17, 2024



City of Jonesboro  
Office of Code Enforcement  
P.O. Box 1845  
Jonesboro, AR 72403

CERTIFIED MAIL



7021 0950 0001 9208 0376

R-T-S- 724012049-1M 04/05/22  
RETURN TO SENDER  
DECEASED  
UNABLE TO FORWARD  
RETURN TO SENDER

*Deceased*

JR

1





# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: RES-22:097

**Agenda Date:** 6/14/2022

**Version:** 1

**Status:** To Be Introduced

**In Control:** Finance & Administration Council Committee

**File Type:** Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 500 ALLEN, JONESBORO, AR 72401, PARCEL 01-144181-30100, OWNED BY KENNY COLEMAN

LEGAL DESCRIPTION: Lot 1, Block 13 of Meyers Addition, J JB Jonesboro City

WHEREAS, KENNY COLEMAN, the owner of record, was properly notified of a code violation at 500 Allen, Jonesboro, AR 72401, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation using city funds in the amount of \$175; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-15-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 500 Allen, Jonesboro, AR 72401



Invoice# : 65685

Kenny Coleman  
209 Miller  
Jonesboro, AR 72401

Friday, May 20, 2022

Subject: 500 Allen, Jonesboro, AR 72401

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 6/21/2022.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

Scott Roper  
Director of Code Enforcement  
City of Jonesboro  
300 S. Church Street  
Jonesboro, AR 72401  
Phone: 870-933-4658





IN THE CIRCUIT COURT OF CRAIGHEAD COUNTY, ARKANSAS

AFFIDAVIT OF STATUTORY LIEN

I, Scott Roper, being duly sworn, depose and say as follows:

- 1.) My name is Scott Roper. I am the Director of Code Enforcement for Jonesboro, Arkansas ("the City"), and as such I am authorized to make this Affidavit of Statutory Lien.
- 2.) On 4/21/2022, a Notice to Comply was mailed to Kenny Coleman, at 209 Miller, Jonesboro, AR 72401. Due to the Owner's failure to abide by the notice within the required time, the City took corrective action as was necessary, or the City caused as much of the work as was left undone by the Owner at the expiration of the time allowed. An itemized account of this indebtedness is as follows:

DATE OF SERVICE	TYPE OF WORK	ORDINANCE NUMBER	COST
5/4/2022	Mowing/Trimming	13:053	\$175

- 3.) The above statement of cost is true and correct and the amount of indebtedness is now due the City for cost and expenses incurred on the following described real property located in Jonesboro, Craighead County, Arkansas:

**ADDRESS OF PROPERTY & LEGAL DESCRIPTION**

500 Allen, Jonesboro, AR 72401, Lot 1, Block 13 of Meyers Addition, J JB Jonesboro City

**Parcel Number 01-144181-30100**

- 4.) The City has made demand for payment and given the debtor notice of the City's intent to file this lien and the debtor has failed to make payment. No Part of the debt has been paid and the City of Jonesboro claims a lien on this real property, pursuant to Ark. Code Ann § 14-54-903(b) in the amount of \$175 to secure this indebtedness.
- 5.) Payment must be made to the City Collector's Office, 300 South Church Street, 1st Floor, Jonesboro, Arkansas 72401, within (30) days of this notification. If payment is not made within (30) days the lien may be certified to Craighead County for collection on real estate taxes or city may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904

**FURTHER AFFIANT SAYETH NOT.**

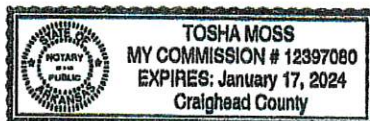
Scott Roper  
Director of Code Enforcement  
City of Jonesboro  
300 S. Church Street  
Jonesboro, AR 72401  
Phone: 870-933-4658

State of Arkansas  
County of Craighead

Subscribed and sworn to or affirmed before me this 19<sup>th</sup> day of May, 2022

Tosha Moss  
Notary Public

My Commission Expires:  
Jan. 17, 2024



Invoice# : 65685
Council Date: 6/21/2022
File Exp. Date: 08/20/2022

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO,  
ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 500  
ALLEN, JONESBORO, AR 72401, PARCEL 01-144181-30100, OWNED BY KENNY  
COLEMAN

LEGAL DESCRIPTION: Lot 1, Block 13 of Meyers Addition, J JB Jonesboro City

WHEREAS, KENNY COLEMAN, the owner of record, was properly notified of a code violation at 500 Allen, Jonesboro, AR 72401, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation using city funds in the amount of \$175; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-15-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 500 Allen, Jonesboro, AR 72401



Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Kenny Coleman  
209 Miller  
Jonesboro, AR 72401

RE: 500 Allen Jonesboro, AR 72401

I, Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 19<sup>th</sup> day of May, 2022.

Michael McQuay  
Michael McQuay  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 19<sup>th</sup> day of May, 2022.

Tosha Moss  
Notary Public



My commission expires: Jan. 17, 2024

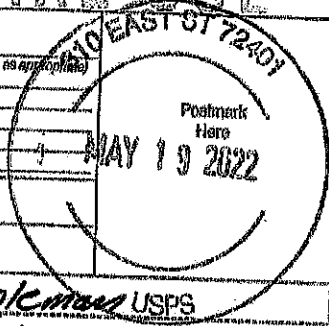


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 Return Receipt (hardcopy) \$ \_\_\_\_\_  
 Return Receipt (electronic) \$ \_\_\_\_\_  
 Certified Mail Restricted Delivery \$ \_\_\_\_\_  
 Adult Signature Required \$ \_\_\_\_\_  
 Adult Signature Restricted Delivery \$ \_\_\_\_\_



Postage \$ \_\_\_\_\_  
Total Postage and Fees \$ \_\_\_\_\_

Start To  
Street and Apt. No., or PO Box No. **Kenny Coleman USPS**  
**209 Miller**  
City, State, ZIP+4® **Jonesboro AR 72401**

7021 2720 0001 4895 1328

PS Form 3800, April 2015 PSN 7530-02-000-9017 See Reverse for Instructions



Office of Code Enforcement  
P.O. Box 1845, Jonesboro, AR 72403

870-933-4658

AFFIDAVIT

Kenny L Coleman  
209 Miller  
Jonesboro, AR 72401

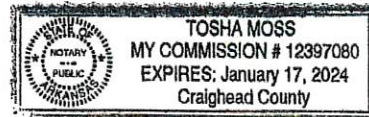
RE: 500 Allen, Jonesboro, AR 72401

Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 21 day of April, 2022.

Michael McQuay  
Michael McQuay  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 21<sup>st</sup> day of April, 2022.

Tosha Moss  
Notary Public



My commission expires: Jan. 17, 2024



**CITY OF JONESBORO  
CODE ENFORCEMENT**

DATE: 04/19/2022

TO: COLEMAN KENNY L  
209 MILLER  
JONESBORO, AR 72401

In regards to property located at

500 ALLEN  
JONESBORO, AR 72401

Our records show that you own the property listed above. We have observed that the property is overgrown and needs to be mowed. We are sending this letter and are allowing you the chance to correct the violation that is mentioned below by 04/26/22. If the issue is not corrected by the date listed, the City will mow and weed at the property using an outside contractor, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of [www.jonesboro.org](http://www.jonesboro.org)

Section 1. Sec. 30-5 - Overgrown Grass, Weeds, Vines, or Low hanging Limbs  
2. Sec. 30-5 - Unsightly or Unsanitary Conditions

Robinson, Aaron

870-351-2572  
Code Enforcement Officer



**City of Jonesboro**  
*Office of Code Enforcement*  
P.O. Box 1845  
Jonesboro, AR 72403



**Kenny L Coleman**  
**209 Miller**  
**Jonesboro, AR 72401**



City of Jonesboro  
Office of Code Enforcement  
P.O. Box 1845  
Jonesboro, AR 72403



City of Jonesboro  
Office of Code Enforcement  
P.O. Box 1845  
Jonesboro, AR 72403

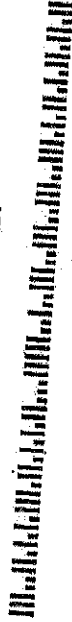


7021 2720 0001 4895 0604

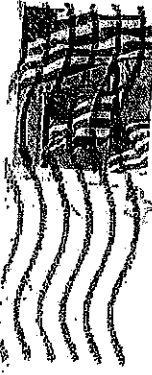
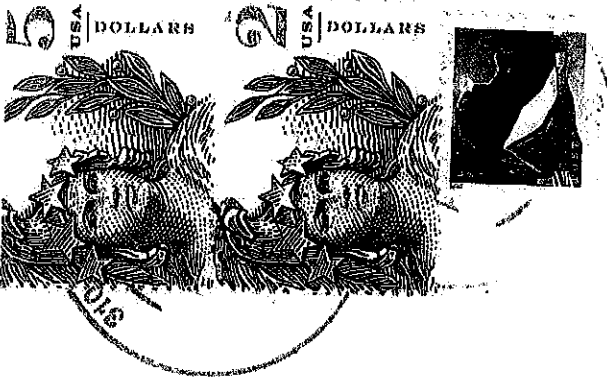
COLE209 72401-RFS-1421  
RETURN TO SENDER  
COLEMAN

04/29/22

MOVED LEFT NO ADDRESS  
UNABLE TO FORWARD  
RETURN TO SENDER



209 Miller



MEMPHIS TN 380

21 APR 2022 PM 5 L

Kenny L Coleman  
209 Miller

Jonesboro AR 72401

COLEMAN RETURN TO SENDER 42110004/21/22

MOVED LEFT NO ADDRESS  
UNABLE TO FORWARD  
RETURN TO SENDER

72401-20530

72403-1845

SC: 72403 1845 42  
42110004/21/22



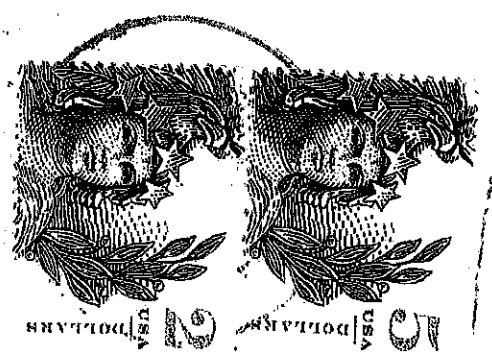
**City of Jonesboro**  
Office of Code Enforcement  
P.O. Box 1845  
Jonesboro, AR 72403

7021 0950 0001 9208 1809



**Kenny Coleman**  
**209 Miller St**  
**Jonesboro, AR 72403**

AWK  
72403-1845  
COLEMAN  
MOVED LEFT NO ADDRESS  
UNABLE TO FORWARD  
RETURN TO SENDER  
1247-8883-1845



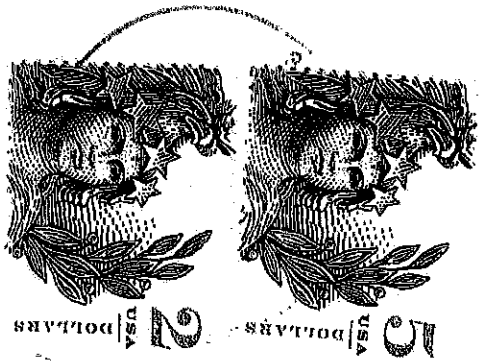
**City of Jonesboro**  
Office of Code Enforcement  
P.O. Box 1845  
Jonesboro, AR 72403

7019 2970 0000 6021 4783

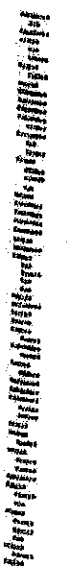


COLEMAN  
MOVED LEFT NO ADDRESS  
UNABLE TO FORWARD  
RETURN TO SENDER  
02/02/22

*Kenny L Coleman*



7240182057 0008

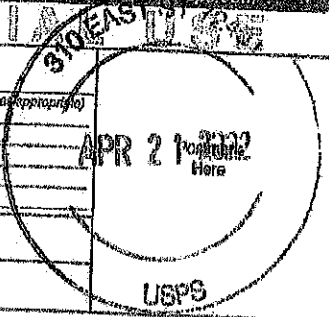


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<input type="checkbox"/> Return Receipt (hardcopy)	\$
<input type="checkbox"/> Return Receipt (electronic)	\$
<input type="checkbox"/> Certified Mail Restricted Delivery	\$
<input type="checkbox"/> Adult Signature Required	\$
<input type="checkbox"/> Adult Signature Restricted Delivery	\$
Postage	\$
Total Postage and Fees	\$



Sent to  
**Kenny L. Coleman**  
Street and Apt. No., or PO Box No.  
**209 Miller**  
City, State, ZIP+4®  
**Jonesboro AR 72401**

U.S. Form 3800, April 2010 PSN 7530-02-000-9001 See Reverse for Instructions

7021 2720 0001 4895 0604



**City of Jonesboro**  
*Office of Code Enforcement*  
P.O. Box 1845  
Jonesboro, AR 72403



Kenny Coleman  
209 Miller  
Jonesboro, AR



1 882504

**Statement**      DATE 4/27/2022      TERMS

TO City of Jonesboro  
300 S. Church

IN ACCOUNT WITH  
Daniel Drilling

4/27	✓	1014 S. Culberson	✓	\$ 60. <sup>00</sup>
4/27	✓	606 E. Oak	✓	\$ 60. <sup>00</sup>
4/27	✓	1328 Huntington	✓	\$ 60. <sup>00</sup>
5/4	✓	1314 Turner	✓	\$ 60. <sup>00</sup>
5/4	✓	500 Allen	✓	\$ 60. <sup>00</sup>
5/4	✓	403 N. Bridge	✓	\$ 60. <sup>00</sup>

CURRENT      OVER 30 DAYS      OVER 60 DAYS      TOTAL AMOUNT \$ 360.<sup>00</sup>

DC5512

01-11



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: RES-22:098

**Agenda Date:** 6/14/2022

**Version:** 1

**Status:** To Be Introduced

**In Control:** Finance & Administration Council Committee

**File Type:** Resolution

RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, TO PLACE A MUNICIPAL LIEN ON PROPERTY LOCATED AT 1314 TURNER, JONESBORO, AR 72401, PARCEL 01-144191-32500, OWNED BY TIMOTHY A HUSKEY

LEGAL DESCRIPTION: HAYES, R L 1ST ADD W75' LOTS 1-2-3 75X142.5

WHEREAS, TIMOTHY A HUSKEY, the owner of record, was properly notified of a code violation at 1314 Turner, Jonesboro, AR 72401, and refused to remove or correct the conditions identified by the code enforcement officer of the City of Jonesboro, Arkansas; and,

WHEREAS, the code enforcement officer corrected the code violation using city funds in the amount of \$175; and,

WHEREAS, the City of Jonesboro seeks to perfect a lien against the affected property to cover the cost of the work pursuant to A.C.A 14-15-903.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS, THAT:

Section 1: The city should proceed with placing a lien on the property located at 1314 Turner, Jonesboro, AR 72401



Invoice# : 65687

Friday, May 20, 2022

Timothy A Huskey  
1314 Turner  
Jonesboro, AR 72401-4295

Subject: 1314 Turner, Jonesboro, AR 72401

This is notification that the property mentioned above is subject to a lien for cost and expenses due to the City of Jonesboro for correcting code violations. This lien will be placed on the agenda for approval before the City Council of the City of Jonesboro on 6/21/2022.

The Council Meeting is at 5:30pm in the Municipal Building Council Chambers located at 300 S. Church St.

You have the right to appear and contest this action.

Should you have any question about this process, please call the Code Enforcement Office at 870-933-4658.

Thank you,

Scott Roper  
Director of Code Enforcement  
City of Jonesboro  
300 S. Church Street  
Jonesboro, AR 72401  
Phone: 870-933-4658



IN THE CIRCUIT COURT OF CRAIGHEAD COUNTY, ARKANSAS

AFFIDAVIT OF STATUTORY LIEN

I, Scott Roper, being duly sworn, depose and say as follows:

- 1.) My name is Scott Roper. I am the Director of Code Enforcement for Jonesboro, Arkansas ("the City"), and as such I am authorized to make this Affidavit of Statutory Lien.
- 2.) On 4/18/2022, a Notice to Comply was mailed to Timothy A Huskey, at 1314 Turner, Jonesboro, AR 72401-4295. Due to the Owner's failure to abide by the notice within the required time, the City took corrective action as was necessary, or the City caused as much of the work as was left undone by the Owner at the expiration of the time allowed. An itemized account of this indebtedness is as follows:

DATE OF SERVICE	TYPE OF WORK	ORDINANCE NUMBER	COST
5/4/2022	Mowing/Trimming	13:053	\$175

- 3.) The above statement of cost is true and correct and the amount of indebtedness is now due the City for cost and expenses incurred on the following described real property located in Jonesboro, Craighead County, Arkansas:

**ADDRESS OF PROPERTY & LEGAL DESCRIPTION**

1314 Turner, Jonesboro, AR 72401, HAYES, R L 1ST ADD W75' LOTS 1-2-3 75X142.5

**Parcel Number 01-144191-32500**

- 4.) The City has made demand for payment and given the debtor notice of the City's intent to file this lien and the debtor has failed to make payment. No Part of the debt has been paid and the City of Jonesboro claims a lien on this real property, pursuant to Ark. Code Ann § 14-54-903(b) in the amount of \$175 to secure this indebtedness.
- 5.) Payment must be made to the City Collector's Office, 300 South Church Street, 1st Floor, Jonesboro, Arkansas 72401, within (30) days of this notification. If payment is not made within (30) days the lien may be certified to Craighead County for collection on real estate taxes or city may pursue a judicial foreclosure in accordance with Ark. Code Ann. § 14-54-904

**FURTHER AFFIANT SAYETH NOT.**

Scott Roper  
Director of Code Enforcement  
City of Jonesboro  
300 S. Church Street  
Jonesboro, AR 72401  
Phone: 870-933-4658

State of Arkansas  
County of Craighead

Subscribed and sworn to or affirmed before me this 19<sup>th</sup> day of May, 2022

Notary Public



My Commission Expires:

Jan. 17, 2024

Invoice# : 65687
Council Date: 6/21/2022
File Exp. Date: 08/20/2022



**City of Jonesboro**  
**Office of Code Enforcement**  
P. O. Box 1845  
Jonesboro, AR 72403

Timothy A Huskey  
1314 Turner  
Jonesboro, AR 72401-4295





**CITY OF JONESBORO**  
**Code Enforcement**  
Request For Invoice

Date: 05-04-22

To: Tosha Moss

Property Address: 1314 Turner APN# 01-144191-32500  
Jonesboro, AR 72401

Need to send the following charges to this person.

Property Owner: Timothy A Huskey  
1314 Turner  
Jonesboro, AR 72401-4295

<u>ITEMS</u>	<u>AMOUNTS</u>
Mow and trimming	\$ 60.00
Admin Fees	\$ 100.00
Filing Fees	\$ 15.00
<hr/>	
Total	\$ 175.00

Thank you,

Mike McQuay  
Jonesboro Police Department  
Code Enforcement Division  
PO Box 1845  
Jonesboro, AR 72403



DATE	INVOICE NO
5/4/2022	0065687

<b>BILL TO</b>
Timothy A Huskey 1314 Turner Jonesboro, AR 72401

<b>DUE DATE</b>
5/31/2022

DESCRIPTION	QUANTITY	EFFECTIVE RATE	AMOUNT	DISCOUNT	CREDIT	BALANCE
PREVIOUS OUTSTANDING BALANCE						0.00
<b>Code Enforcement Charges:</b>						
Filing Fee - 1314 Turner	1.00	15.00	15.00	0.00	0.00	15.00
Admin. Fee - 1314 Turner	1.00	100.00	100.00	0.00	0.00	100.00
Mowing and Trimming - 1314 Turner	1.00	60.00	60.00	0.00	0.00	60.00
<b>INVOICE TOTAL:</b>			<b>175.00</b>	<b>0.00</b>	<b>0.00</b>	<b>175.00</b>

PLEASE DETACH BOTTOM PORTION & REMIT WITH YOUR PAYMENT

For questions please contact us at (870) 932-3042

Customer Name: Timothy A Huskey  
 Customer No: 022435  
 Account No: 0035402 - Mowing Account - #01-144191-32500

<b>DUE DATE</b>	<b>INVOICE NO</b>
5/31/2022	0065687

**Please remit payment by the due date to:**

City of Jonesboro  
 300 South Church Street  
 PO Box 1845  
 Jonesboro, AR 72403

Invoice Total:	175.00
Discounts:	0.00
Credit Applied:	0.00
Ending Balance:	175.00

**INVOICE BALANCE:** \$175.00  
**AMOUNT PAID:** \_\_\_\_\_





AFFIDAVIT

CoreLogic  
P.O. Box 9202  
Coppell, Tx 75019

RE: 1314 Turner, Jonesboro, AR 72401

Michael McQuay, a Code Enforcement Officer, being duly sworn upon oath, that I served the attached notice(s) upon each of the persons or firms therein addressed, by depositing copies thereof in the United States Mail, enclosed within envelopes plainly addressed, as shown with postage fully prepaid, at the Jonesboro, Arkansas Post Office located at 310 East Street, Suite A., before 3:00 P.M., on the 19 day of April, 2022.

Michael McQuay  
Michael McQuay  
Jonesboro Code Enforcement

Subscribed and sworn to before me the 19<sup>th</sup> day of April, 2022.

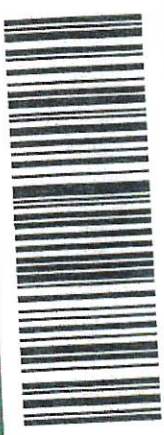
Tosha Moss  
Notary Public



My commission expires: Jan. 17, 2024

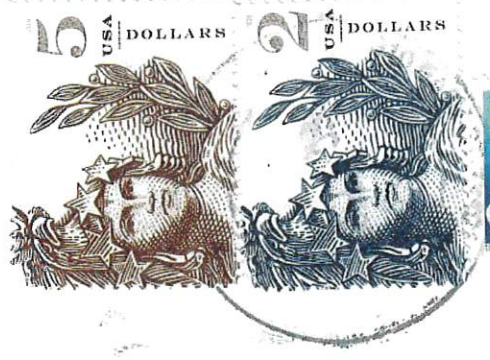


**City of Jones**  
 Office of Code En.  
 P.O. Box 1845  
 Jonesboro, AR 7



7021 0950 0001 9208 1816

*UTK*



**Timothy Huskey**  
**1314 Turner**  
**Jonest**

381 NFE 1 321F0001703722  
 RETURN TO SENDER  
 HUSKEY, TIMOTHY  
 MOVED LEFT NO ADDRESS  
 UNABLE TO FORWARD  
 RETURN TO SENDER  
 BC: 72403184545 1247-03907-05-37

UTK  
 724031845

7021 2720 0001 4895 0543

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 Return Receipt (electronic) \$  
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 Adult Signature Required \$  
 Adult Signature Restricted Delivery \$

Postage \$  
 Total Postage and Fees \$

Sent To Core Logic  
 Street and Apt. No., or PO Box No. P.O. Box 9202  
 City, State, ZIP+4® Corpus, TX 75019

PS Form 3800, April 2015 PSN 7530-02-000-0047 See Reverse for Instructions

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 APR 10 2022

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Extra Services & Fees (check box, add fee as appropriate)

<input type="checkbox"/> Return Receipt (hardcopy)	\$	
<input type="checkbox"/> Return Receipt (electronic)	\$	
<input type="checkbox"/> Certified Mail Restricted Delivery	\$	
<input type="checkbox"/> Adult Signature Required	\$	
<input type="checkbox"/> Adult Signature Restricted Delivery	\$	

Postage

Total Postage and Fees

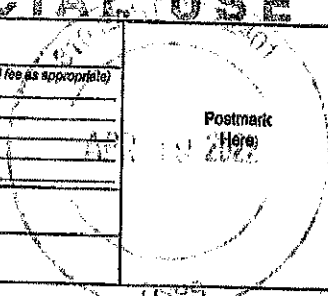
Sent To

Core Logic  
Street and Apt. No., or PO Box No.  
P.O. Box 9202  
City, State, ZIP+4®  
Coppell, TX 75019

PS Form 3800, April 2015 PSN 7530-02-000-9037

See Reverse for Instructions

4450 5684 7000 0222 7207



**CERTIFIED MAIL**  
 PLEASE STICK TO TOP OF ENVELOPE TO THE RIGHT OF THE RETURN ADDRESS. FOLD AL DOTTED LINE

**SENDER: COMPLETE THIS SECTION**

- Complete items 1, 2, and 3.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front, if space permits.

**COMPLETE THIS SECTION ON DELIVERY**

- A. Signature  Agent
- B. Received by (Printed Name)  Addressee
- C. Date of Delivery
- D. Is delivery address different from item 1?  Yes  No  
 If delivery address below:  Yes  No

**Timothy Huskey**  
**1314 Turner**  
**Jonesboro, AR 72401**



9590 9402 6553 1028 8734 99

2. Article Number (Transfer from service label)

7021 0950 0001 9208 1816

PS Form 3811, July 2020 PSN 7530-02-000-9053

Domestic Return Receipt

- |  |   |
|--|---|
| <input type="checkbox"/> Adult Signature                         | <input type="checkbox"/> Priority Mail Express®                     |
| <input type="checkbox"/> Adult Signature Restricted Delivery     | <input type="checkbox"/> Registered Mail™                           |
| <input type="checkbox"/> Certified Mail®                         | <input type="checkbox"/> Registered Mail Restricted Delivery        |
| <input type="checkbox"/> Certified Mail Restricted Delivery      | <input type="checkbox"/> Signature Confirmation™                    |
| <input type="checkbox"/> Collect on Delivery                     | <input type="checkbox"/> Signature Confirmation Restricted Delivery |
| <input type="checkbox"/> Collect on Delivery/Restricted Delivery |   |
| <input type="checkbox"/> Insured Mail (Over \$500)               |   |
| <input type="checkbox"/> Insured Mail Restricted Delivery        |   |



**CITY OF JONESBORO  
CODE ENFORCEMENT**

DATE: 04/18/2022

TO: CoreLogic  
P.O. Box 9202  
Coppell, TX 75019-9208

In regards to property located at 1314 TURNER  
JONESBORO, AR 72401.

Our records show that you own the property listed above. We have observed that the property needs mowed and trimmed. We are sending this letter and are allowing you the chance to correct the violation that is mentioned below by 4-29-2022. If the issue is not corrected by the date listed, the City will mow and trim, and place a lien on your property. Please call the Code Enforcement Office at (870) 933-4658 if you have any questions. If you would like to view the ordinance in violation online, they are available on City Clerk section of [www.jonesboro.org](http://www.jonesboro.org)

Section 1. Sec. 30-5 - Overgrown Grass, Weeds, Vines, or Low hanging Limbs  
2. Sec. 30-5 - Unsightly or Unsanitary Conditions

Nichols, Christopher

Code Enforcement Officer

Call me direct about this property at 870-273-2129 as soon as you receive letter.



**City of Jonesboro**  
**Office of Code Enforcement**  
P.O. Box 1845  
Jonesboro, AR 72403



**Corelogic**  
P.O. Box 9202  
Coppell Tx, 75019-9208

882504

<b>Statement</b>		DATE	4/27/2022	TERMS
TO		City of Jonesboro		
		300 S. Church		
IN ACCOUNT WITH		Daniel Drilling		
4/27	✓	1814 S. Culbertson	✓✓	\$60. <sup>00</sup>
4/27	✓	606 E. Oak	✓✓	\$60. <sup>00</sup>
4/27	✓	1328 Huntington	✓	\$60. <sup>00</sup>
5/4	✓	1314 Turner	✓✓	\$60. <sup>00</sup>
5/4	✓	500 Allen	✓✓	\$60. <sup>00</sup>
5/4	✓	403 N. Bridge	✓✓	\$60. <sup>00</sup>
CURRENT		OVER 30 DAYS	OVER 60 DAYS	TOTAL AMOUNT \$360. <sup>00</sup>

adams DC5812

01-11



**City of Jonesboro**  
Office of Code Enforcement  
P.O. Box 1845  
Jonesboro, AR 72403

**Timothy A Huskey**  
1314 Turner  
Jonesboro Ar, 72401



321F0001/06/22  
RETURN TO SENDER  
HUSKEY, TIMOTHY  
MOVED LEFT NO ADDRESS  
UNABLE TO FORWARD  
RETURN TO SENDER  
AN# 72403184545  
BC: 72403184545  
\*1047-01953-04-37

72403>1845



ELECTRONIC RECORDING  
**2022R-008417**  
 CERTIFICATE OF RECORD  
 JONESBORO DISTRICT  
 CRAIGHEAD COUNTY, ARKANSAS  
 CANDACE EDWARDS, CLERK & RECORDER  
 04/18/2022 08:00:19 AM  
 RECORDING FEE: 160.00  
 PAGES: 2

INSTRUMENT PREPARED BY:  
 MACKIE WOLF ZIENTZ & MANN, P.C.  
 124 W CAPITOL AVENUE, SUITE 1560  
 LITTLE ROCK, AR 72201  
 (501) 218-8111  
 MWZM NO.: 19-000006-810-14

## MORTGAGEE'S NOTICE OF DEFAULT AND INTENTION TO SELL

**YOU MAY LOSE YOUR PROPERTY IF YOU DO NOT TAKE IMMEDIATE ACTION.**

**THIS IS AN ATTEMPT TO COLLECT A DEBT AND ANY INFORMATION OBTAINED WILL BE USED FOR SUCH PURPOSE.**

On September 25, 2017, Timothy A. Huskey aka Timothy Adam Huskey and Tabitha Huskey executed a Mortgage in favor of MORTGAGE ELECTRONIC REGISTRATION SYSTEMS, INC., AS MORTGAGEE, AS NOMINEE FOR CARRINGTON MORTGAGE SERVICES, LLC, ITS SUCCESSORS AND ASSIGNS, which was recorded on September 27, 2017, as Instrument No. 2017R-018023 in the real property records of Craighead (Jonesboro) County, Arkansas. The party initiating foreclosure can be contacted at or in care of its servicer initiating foreclosure at: Carrington Mortgage Services, LLC, 1600 South Douglass Road, Suite 200-B, Anaheim, CA 92806, at Telephone No. 1-800-561-4567; and

The default for which foreclosure is made is the mortgagor(s) failure to pay the full amount of each monthly payment on the date it is due as required by the terms of the Note and Security Instrument. Because of the failure to cure the default the indebtedness was accelerated, is now therefore wholly due and the Mortgagee has requested the property be sold to satisfy said indebtedness.

On Wednesday, July 6, 2022 on or about 3:00 PM, the following described real property will be sold at the front door entrance of the Craighead County Courthouse, 511 S. Main St. Jonesboro, AR 72401, to the highest bidder for cash:

The West 75 feet of Lots 1, 2, and 3 in Block 8 of R.L. Hayes' Addition to the City of Jonesboro, Arkansas.

More commonly known as 1314 Turner St., Jonesboro, AR 72401.

There may be occupants that claim an interest in the real property herein based upon said occupancy.

The undersigned is the attorney-in-fact for the mortgagee and is acting on behalf of and with the consent of the mortgagee who is exercising its power of sale under Ark. Code Ann. Section 18-50-115 which implies a power of sale in every mortgage of real property situated in this State that is duly acknowledged and recorded.

The sale is subject to all matters shown on any applicable recorded plat; any unpaid taxes; any restrictive covenants, easements, or setback lines that may be applicable; any statutory rights of redemption of any governmental agency, state or federal; any prior liens or encumbrances as well as any priority created by a fixture filing; and to any matter that an accurate survey of the premises might disclose.

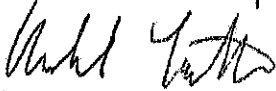
Unless discharged by bankruptcy, if your property is sold, then you will remain liable for any deficiency and an action for collection may be brought against you. The sale held pursuant to this Notice may be rescinded at the Attorney-in-Fact's option at any time. The right is reserved to adjourn the day of the sale to another day, time and place certain without further publication, upon announcement at the time and place for the sale set forth above. The property is being sold "as is" with no representation as to its condition.



006-810-14

THE TERMS OF SALE ARE CASH THE DAY OF SALE AND ALL TRANSFER TAXES WILL BE THE RESPONSIBILITY OF THE PURCHASER. If the sale is set aside for any reason, the Purchaser at the sale shall be entitled only to a return of the deposit paid. The Purchaser shall have no further recourse against the Mortgagor, the Mortgagee or the Mortgagee's attorney.

Witness my hand this 14 day of April, 2020.



Michael Tackett, Attorney at Law, Bar No. 2018110  
BANKUNITED, N.A., by its attorney-in-fact, Mackie Wolf  
Zientz & Mann, P.C.

**ACKNOWLEDGMENT**

STATE OF ARKANSAS

§  
§  
§

COUNTY OF PULASKI

On 14<sup>th</sup> day of April, 2020 before me, Kristi Hudson, the undersigned officer, personally appeared Michael Tackett of Mackie Wolf Zientz & Mann, P.C., known to me (or satisfactorily proven) to be the person whose name is subscribed as attorney-in-fact for BankUnited, N.A., and acknowledged that he/she executed the same as the act of his/her principal for the consideration, uses, and purposes therein contained.

IN TESTIMONY WHERE OF, I hereunto set my hand and official seal.

Kristi Hudson  
Notary Public, State of Arkansas





Mackie Wolf Zientz & Mann, P.C.  
PO Box 9077  
Temecula, CA 92589-9077



2369164531

PRESORT  
First-Class Mail  
U.S. Postage and  
Fees Paid  
WSO

Send Correspondence to:  
Mackie Wolf Zientz & Mann, P.C.  
14160 North Dallas Parkway  
Suite 900  
Dallas, TX 75264

20220418-89

  
CITY OF JONESBORO  
300 S. CHURCH ST  
JONESBORO, AR 72401





# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: RES-22:100

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**Agenda Date:**

**Version:** 1

**Status:** To Be Introduced

**In Control:** Finance & Administration Council Committee

**File Type:** Resolution

### A RESOLUTION TO CONTRACT WITH EAST ARKANSAS BROADCASTERS FOR RENTAL OF JOE MACK CAMPBELL SPORTS COMPLEX

WHEREAS, the City of Jonesboro owns and maintains Joe Mack Campbell Sports Complex located at 3021 Dan Avenue;

WHEREAS, East Arkansas Broadcasters is seeking rental for Fourth of July fireworks at Joe Mack Campbell Sports Complex; and

WHEREAS East Arkansas Broadcasters is renting the complex for the sum of \$1,000.00.

NOW, THEREFORE BE IT RESOLVED, BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS

SECTION 1: That the City of Jonesboro, Arkansas shall contract with East Arkansas Broadcasters for the rental of Joe Mack Campbell Sports Complex. A copy of said contract is attached as Exhibit A.

SECTION 2: Mayor Harold Copenhaver and City Clerk April Leggett are hereby authorized by the City Council for the City of Jonesboro to execute all documents necessary to effectuate the agreement.

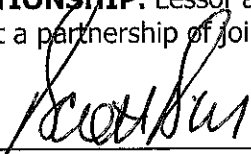
## **RENTAL AGREEMENT**

This agreement made this 31st day of May, 2022, is between City of Jonesboro, hereinafter called Lessor and East Arkansas Broadcasters hereinafter called Lessee.

Lessor leases to Lessee, property at 3021 Dan Avenue, Jonesboro, Arkansas commonly known as Joe Mack Campbell Park in Jonesboro, Arkansas in the following conditions:

1. **TERM:** The term of this lease shall be for three (3) days, beginning July 2, 2022, and ending at midnight on July 4, 2022.
2. **RENT:** Rent is payable in advance, no later than June 30, 2022 and shall be made in a single payment of one thousand dollars (\$1,000.00). Said payment shall be delivered to the Lessor at 300 South Church Street, Jonesboro, Arkansas 72401.
3. **USE:** Lessee agrees to use said premises for the purpose of a July 4<sup>th</sup> Fireworks Display, and for no other purpose.
4. **SUBLET:** Lessee **may-not** sublet the property or assign this lease without written consent of lessor.
5. **USE:** The property shall be used for a July 4<sup>th</sup> Fireworks Display. Lessee shall be responsible for the following:
  - (a) Supplying and removing portable toilets to be placed on the premises for the use of the public during the activities on the property.
  - (b) Cleaning up the property following the event, to include trash pick-up and repair of any damages caused by the public or the Lessee to the property during their use. Property must be left in the same condition as it was in prior to the event hosted by the lessee.
  - (c) Lessee is responsible for providing for the smooth flow of traffic into and out of the event. In addition, Lessee will provide traffic control to ensure that no persons are parking in areas on the property which are restricted and not designed of parking vehicles.
  - (d) Lessee will barricade restricted access areas to prevent the public from entering.
  - (e) Lessee will coordinate with Fire and Police and follow all safety requirements determined by them.
  - (f) Lessee will not charge an admission or parking fee to the public of this event.
6. **CONCESSIONS:** The parties agree that the Lessor will open and operate a concession stand(s) during this event for the public. All monies made at the concession stand will go to the City of Jonesboro, Arkansas.
7. **RISK OF LOSS:** Lessee shall be solely responsible for losses including but not limited to any losses caused by fire on the premises during the rental period. In addition, Lessee shall be responsible for any damages caused by the public to the premises during the rental period. Lessee shall be required to maintain insurance to cover any losses caused by fire, damage, or otherwise to existing structures or to the premises as a whole.

8. **INDEMNIFICATION:** Lessee releases Lessor from liability for and agrees to indemnify lessor against all losses incurred by lessor as a result of:
- (a) Lessee's failure to fulfill any condition of this agreement;
  - (b) Any damage or injury happening in or about the house or premises to lessee's invitees or licensees or such person's property; and
  - (c) Lessee's failure to comply with any requirements imposed by any governmental authority.
9. **FAILURE OF LESSOR TO ACT:** Failure of lessor to insist upon strict compliance with the terms of this agreement shall not constitute a waiver of lessor's right to act on any violation.
10. **REMEDIES CUMULATIVE:** All remedies under this agreement or by law or equity shall be cumulative. If a suit for any breach of this agreement established a breach by lessee, lessee shall pay to lessor all expenses incurred in connection therewith.
11. **NOTICES:** Any notices required by this agreement shall be in writing and shall be deemed to be given if delivered personally or mailed by registered or certified mail.
12. **COMPLIANCES WITH LAW:** Lessee agrees not to violate any law, ordinance, rule or regulation of any governmental authority having jurisdiction of the leased premises. There shall be no alcoholic beverages allowed on the premises.
13. **SEVERABILITY:** Each paragraph of this lease agreement is severable from all other paragraphs. In the event any court of competent jurisdiction determines that any paragraph or sub-paragraph is invalid or unenforceable for any reason, all remaining paragraphs and subparagraphs will remain in full force and effect.
14. **ENTIRE AGREEMENT:** This agreement and any attached addendum constitute the entire agreement and any attached addendum constitute the entire agreement between the parties and no oral statements shall be binding.
15. **INTERPRETATION:** This lease agreement shall be interpreted according to and enforced under the laws of the State of Arkansas.
16. **RELATIONSHIP:** Lessor and Lessee agree that their relationship is that of independent contractors and not a partnership or joint venture.

  
 \_\_\_\_\_  
 Lessee, East Arkansas Broadcasters Signature

5/31/22  
 \_\_\_\_\_  
 Date

\_\_\_\_\_  
 Lessor, City of Jonesboro Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Attest Signature

\_\_\_\_\_  
 Date



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Text File

File Number: RES-22:101

**Agenda Date:**

**Version:** 1

**Status:** To Be Introduced

**In Control:** Finance & Administration Council Committee

**File Type:** Resolution

A RESOLUTION AUTHORIZING THE MAYOR TO ENTER INTO AN AGREEMENT WITH  
ONSOLVE, LLC TO PROVIDE THE "CODE-RED" EMERGENCY NOTIFICATION  
SERVICE FOR THE CITY OF JONESBORO, ARKANSAS

WHEREAS, there is a need for an Emergency Notification System (ENS) to alert the citizens of the  
City of Jonesboro of emergencies, severe weather and/or other important notifications by SMS text,  
voice calls, email, social media and other notification methods; and

WHEREAS, ten (10) bids were received and publicly opened on Wednesday, April 27, 2022 @  
2:00pm to provide this service; and

WHEREAS, OnSolve, LLC was the lowest bidder, that met the minimum qualifications requested, at  
a cost of \$10,250.00 per year; and

WHEREAS, the annual cost to cover this service is included in the 2022 budget for E-911,

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO,  
ARKANSAS, THAT:

SECTION 1: The City of Jonesboro, Arkansas enter into a three (3) year agreement with  
OnSolve, LLC to provide the "CodeRED" Emergency Notification Service to the City of Jonesboro,  
Arkansas.

SECTION 2: Mayor Harold Copenhaver and City Clerk April Leggett are hereby authorized  
by the City Council for the City of Jonesboro, Arkansas to execute all documents necessary to  
effectuate the agreement.



## ORDER FORM

This Order Form documents the purchase of Subscription Services and other Services being purchased by the customer listed below ("Customer") from OnSolve, LLC ("OnSolve"), and is entered into as of the date the Customer signs (the "Effective Date").

**Initial Term:** 3.00 year(s) commencing on the Effective Date

**Renewal Term:** 1.00 year(s)

<b>Customer Information</b>	Company Name:	City of Jonesboro, AR
	Street Address:	416 W Washington Ave
	City, State, Zip, Country:	Jonesboro, AR, 72401, US
<b>Billing Contact</b>  Purchase Order Number	Company Name:	City of Jonesboro, AR
	Name:	Steve Kent
	Street Address:	416 W Washington Ave
	City, State, Zip, Country:	Jonesboro, AR, 72401, US
	Phone:	870-932-0740
	Email:	skent@jonesboro.org
<b>Primary Contact</b> <i>Note: this contact will be setup in the Services as an Administrator.</i>	Name:	Ronnie Sturch
	Title:	911 Director
	Phone:	(870) 336-7199 Direct
	Email:	rsturch@jonesboro.org

### Subscription Service Fees

#### Critical Communications

Item/Description	Order Term*	Qty	Annual Price**	Term Total
CodeRED Standard Plus Package	05/30/2022 - 05/29/2025	1	\$10,250.00	\$30,750.00
CodeRED Plus Package includes: 69,000 non-Emergency voice minutes per year. Overage will be billed at USD 0.10 per voice minute in blocks of 6,900.	05/30/2022 - 05/29/2025	1	\$0.00	\$0.00
CodeRED Weather Warning	05/30/2022 - 05/29/2025	1	\$0.00	\$0.00
CodeRED IPAWS Integration	05/30/2022 - 05/29/2025	1	\$0.00	\$0.00
CodeRED Premium Data	05/30/2022 - 05/29/2025	1	\$0.00	\$0.00
CodeRED Foreign Language Message Translation	05/30/2022 - 05/29/2025	5	\$0.00	\$0.00

Item/Description	Order Term*	Qty	Annual Price**	Term Total
CodeRED Conference Calling includes: 10,000 Message Units per year. Overage will be billed at USD 0.10 per Message Unit in blocks of 10,000.	05/30/2022 - 05/29/2025	1	\$0.00	\$0.00
<b>Critical Communications Subscription Fees</b>				<b>\$30,750.00</b>

**Non-Recurring Service Fees**

Item/Description	Qty	Unit Price**	Total
CodeRED Onsite Training per day	1	\$0.00	\$0.00
<b>Non-Recurring Service Fees</b>			<b>\$0.00</b>

**Notes**

- Onsite training does not include travel expenses.

**ORDER TOTAL**

**\$30,750.00**

**Annual Fees**

<b>Year 1 Subscription Fees + Non-Recurring Service Fees</b>	<b>\$10,250.00</b>
<b>Year 2 Subscription Fees</b>	<b>\$10,250.00</b>
<b>Year 3 Subscription Fees</b>	<b>\$10,250.00</b>

\*Without increasing the Fees, OnSolve may adjust the Order Term dates above based on the Effective Date, provided that the length of the Term does not change.

\*\*The Fees shown above may have been rounded to two decimal places for display purposes. As many as ten decimal places may be present in the actual price. The totals for this order were calculated using the actual price, rather than the Fees displayed above, and are the true and binding totals for this order.

All pricing is in US Dollars unless otherwise specified

**Service Description – Critical Communications**

<p><b>CODE-Plus Pkg</b></p> <ul style="list-style-type: none"> <li>• CodeRED Subscription Service</li> <li>• Unlimited <b>Emergency</b> voice minutes and TTY</li> <li>• <b>Non-Emergency</b> voice minutes and TTY</li> <li>• Unlimited SMS Text, Email, RSS, and Social Media messages</li> <li>• Unlimited CodeRED Mobile Alert application push notifications</li> <li>• Unlimited initiators</li> <li>• Role based initiator permissions</li> <li>• Esri based mapping</li> <li>• Custom geocoding</li> <li>• Managed Data Services with one (1) annual Data Load</li> </ul>
---

- Two-Way messaging for contacts
- Dedicated public enrollment web page with branding
- Unlimited Opt-in categories
- Contact enrollment web page
- Web widget with enrollment link
- Voice based polling
- Reporting and analytics
- Resource Library
- Solution setup
- Base System Updates and Maintenance
- One (1) annual live web-based training – client dedicated
- Unlimited access to monthly web-based live and recorded trainings
- 24/7/365 support

#### Service Terms

- Use of the Subscription Service is intended for **Craighead County, AR**
- Population: **114,880**. A population increase above 10% may result in increased pricing.
- "Message Unit" equals sixty (:60) seconds of connected voice or TTY call time deducted in six (:06) second increments and/or SMS Text segments of 140 characters. Unused Message Units do not carry over year-to-year.
- Emergency means threat to life and/or property.

#### Other Terms

Notwithstanding anything to the contrary set forth in the Terms, the following terms apply for purposes of this Order Form:

- **Non-Appropriation.** If (i) sufficient funds are not appropriated or allocated for payment under this Agreement for any future fiscal year for the Service or any similar or competing service or (ii) sufficient funds for payment under this Agreement for any future fiscal year that are or were to be provided by grant or through an outside funding source are withheld, denied, or are otherwise unavailable to Customer, then Customer may terminate this Agreement at the end of Customer's then current fiscal year by providing OnSolve with a minimum of sixty (60) days' prior written notice. If this Agreement is terminated pursuant to this paragraph, then (a) OnSolve shall retain all Fees paid to date, (b) Customer shall immediately pay to OnSolve all amounts due and owing through the termination date, and (c) OnSolve shall waive all unpaid Subscription Fees that would become due after the termination date.

All Services being purchased by Customer in this Order Form shall be exclusively governed under the OnSolve standard terms and conditions set forth at the following URL: <https://www.onsolve.com/legal/TC-Government/> (the "Terms"). In the event of a conflict between the Terms and this Order Form, the terms of this Order Form shall control.



**City of Jonesboro, AR**

By: \_\_\_\_\_

Name:

Title:

Date:

City of Jonesboro  
**Invitation to Bid - Not an Order**  
 P.O. Box 1845  
 300 South Church St. Room 421 (72401)

Purchasing Office  
 Bid No. 2022:18

Jonesboro, Arkansas 72403  
 Date April 7, 2022

Sealed bids, subject to the conditions on the reverse hereof, and as may be attached hereto, will be received at this office until 2:00pm Wed April 27, 2022 and then publicly opened, for furnishing the supplies, materials and/or services as described below and tabulated for presentation to the City Council on n/a.

F.O.B. 416 W Washington Ave  
 Maximum Delivery or completion time after issuance of Purchase Order or work ordered by the City see below

By: **Steve A. Kent**  
 Purchasing Agent  
 (870) 932-0740

Item #	Description	Quantity	Unit	Unit Price	Amount
	<p>SCOPE: The City of Jonesboro Regional 911 Emergency Communications Center is accepting bids to furnish the following Mass Emergency Notification System (ENS). The attached minimum specifications are considered necessary to perform the work required.</p> <p>Quoted price for 1 year shall be clearly marked under Unit Price -----</p> <p>Prices quoted shall include all taxes (invoice price)</p> <p>There are 7 (seven) pages to this bid. All pages must be returned to make a complete bid.</p> <p>The City of Jonesboro reserves the right to accept or reject, split any and or all or any part of any bids received.</p> <p>Bid number (2022:18) <u>must</u> be annotated on the outside of the bidder's envelope</p> <p>Bid <u>must</u> be signed below or bid will be rejected.</p> <p>Vendor should make sure that all requested materials are attached to this bid before submitting.</p> <p>Any addendums to this bid will be posted on the purchasing page of the City's web site no later than 1 week before opening. See page 2 for web address.</p> <p>Email address: <u>tiffany.menchaca@onsolve.com</u></p> <p>NOTE: To receive more bids like this when they become available, Vender's can sign up by going to the Jonesboro web site, click on Doing Business and sign up for bid notices.</p> <p><b>Bid opening will be in 1<sup>st</sup> Floor Conference Room if bidder is attending.</b></p> <p><b>COVID rules will apply</b></p> <p>Cash Discount <u>N/A</u> % _____ Days</p>	1 yr	EA	\$ <u>10,250.00</u>	

**Execution of Bid**

Date April 25, 2022

We, the undersigned, have read all the requirements set forth in this bid proposal including specification, instructions, conditions and pertinent information regarding the articles being bid on, and we agree to furnish articles at the prices stated.  
 Arkansas Use Tax Register No. N/A Phone # ( 866 ) 939-0911

Bidder OnSolve, LLC Address 780 W. Granada Blvd.

By  Leahy **controller** City Ormond Beach, FL 32174  
(Person Authorized to Sign Bids) (Title)

**Unsigned Bids Will Be Rejected**  
**Bids number MUST be annotated on Bidder's Envelope.**  
**Bids are subject to rejection unless submitted on this form.**  
**Notice to Bidders: See reverse side for instructions and conditions.**

**CITY OF JONESBORO, ARKANSAS**

**CONDITIONS OF BIDDING**

COMPLIANCE WITH THE FOLLOWING CONDITIONS IS NECESSARY FOR CONSIDERATION OF THIS BID:

1. **SIGNATURE** - This bid must be signed with the firm name and by an authorized officer, employee, or agent.
2. **SALES OR USE TAX** - is not to be shown in the bid price (unless otherwise stated) but is to be added by the vendor to the invoice billing to the City. The City is not exempt from Arkansas State Sales & Use Tax. Although Use Tax is not included in this bid, vendors are to register and pay tax direct to the Arkansas State Revenue Department.
3. **FREIGHT & OTHER DELIVERY CHARGES** - to designated City facility in Jonesboro must be included in bid. Charges may not be added after the bid is opened.
4. **DISCOUNTS** - Show rate, total amount, and latest day any discounts will be allowed after receipt of article and invoice, otherwise City will deduct allowed discount when payment is made.
5. **FIRM PRICE** - All prices quoted will remain firm for at least 30 days from date of bid, unless otherwise specified by the City or bidder. Payment(s) will be made by a pre-numbered check as per Ar Code 14-59-105.
6. **IDENTICAL BIDS** - In the event of two or more identical low bids, the contract may be awarded arbitrarily or for any reason to any of such bidders or split in any proportion between the said two or more bidders at the discretion of City.
7. **LIQUIDATED DAMAGES** - Liquidated damages shall be assessed beginning on the first day following the maximum delivery or completion time entered on this bid form and/or provided for by the plans and specifications.
8. **AMBIGUITY IN BID** - Any ambiguity in any bid as the result of omission, error, lack of clarity or non-compliance by the bidder with specifications, instructions, and all conditions of bidding shall be construed in the light most favorable to the City.
9. **CONSTRUCTION** -
  - A. When noted, the Contractor is to supply the City with evidence of having and maintaining proper and complete insurance, specifically Workman's Compensation Insurance in accordance with the laws of the State of Arkansas, Public Liability and Property Damage. All premiums and cost shall be paid by the Contractor. In no way will the City be responsible in case of accident.
  - B. When noted, a Certified check or bid bond in the amount of 5% of total bid shall accompany bid.
  - C. A performance Bond equaling the total amount of any bid exceeding \$3,000.00 must be provided for any contract for the repair, alteration or erection of any public building, public structure or public improvement (pursuant to Ark. Stat. SS51-632.SS51-565 as amended.)
10. The City reserves the right to reject any and all bids, to accept in whole or in part, to waive any informalities in bids received, to accept bids on materials or equipment with variations from specifications in those cases where efficiency of operation will not be impaired, and unless otherwise specified by the bidder, to accept any item in the bid. If unit prices and extensions thereof do not coincide, the City may accept the bid for the lesser amount whether reflected by the extension or by the correct multiple of the unit price.
11. **Minority Business Policy** - It is the policy of the City of Jonesboro that minority business enterprises shall have the maximum opportunity to participate in the city purchasing process. Therefore, the City of Jonesboro encourages all minority businesses to compete for, win and receive contracts for goods, services, and construction. The city also encourages all companies to subcontract portions of any city contract to minority business enterprises.

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**INSTRUCTIONS TO BIDDERS**

(PLEASE READ CAREFULLY)

1. Submit bid on bid form on reverse side of this sheet. NO Facsimiles will be accepted.
2. Address all bids to: Purchasing Agent, P.O. Box 1845, Jonesboro, Arkansas 72403-1845 and make certain to indicate identifying bid number on the outside of bidder's envelope.
3. DO NOT include Federal Excise Tax in bid. City will furnish exemption certificate.
4. State Manufacturer, Brand Name, Model, etc for each item bid on.
5. Samples of items, when required, must be furnished free, and, if not called for within 30 days from date of bid opening, will be disposed of by City
6. Bids received after stated time will not be considered.
7. Be sure and read all conditions and verify amounts before submitting bids. No changes or additions will be allowed after submission.
8. Guarantees and warranties should be attached as a part of the bid as they may be a consideration in awarding a contract.
9. Delivery or contract completion time is to be shown, as this date may, where time is of the essence, determine the contract award.
10. Additional information may be obtained from the Purchasing Office.
11. Bidders shall be aware of Davis-Bacon wage rates and Buy America regulations if applicable.

**THE CITY RESERVES THE RIGHT TO ACCEPT PART OR ALL OF ANY SPECIFIC BID OR BIDS AND TO ACCEPT ANY BID WITH OR WITHOUT TRADE-IN. THE CITY FURTHER RESERVES THE RIGHT TO REJECT ALL BIDS, OR PART OR ALL OF ANY SPECIFIC BID OR BIDS.**

Click on Business at - [www.jonesboro.org](http://www.jonesboro.org) for any additional information.

## **Mass/Emergency Notification System ("ENS")**

### **SCOPE:**

The City of Jonesboro Regional 911 Emergency Communications Center is accepting bids for the following Mass/Emergency Notification System (ENS). The following minimum specifications are considered necessary to perform the work required. Bidder shall meet or exceed these specifications. All published literature must clearly show that the products being offered are in compliance with these specifications.

The City of Jonesboro Regional 911 Emergency Communications Center reserves the right to waive minor variance(s) if in the opinion of the Jonesboro Regional 911 Emergency Communications Center the basic bid meets the general intent of these specifications.

### **FUNCTIONAL REQUIREMENTS:**

- The Emergency Notification System will be operated 24 hours a day, 7 days a week and provide the ability to generate high-speed notifications to targeted groups of citizens, agencies, departments, staff and other people using a web-based user interface, as well as other methods. The goal of this project is to establish a system that quickly and reliably notifies citizens, agencies, departments, staff and others of emergencies, community activities, and weather-related events.
- These notifications shall be available to all of the targeted groups of citizens, agencies, departments, staff and others in the City of Jonesboro, Arkansas, the unincorporated areas of Craighead County, Arkansas and all other incorporated cities and towns in Craighead County, Arkansas. (Population 114,880 per 2022 Census)

### **EVALUATION CRITERIA:**

The Jonesboro Regional 911 Emergency Communication Center may request additional information as it deems necessary to assist in the evaluation of any response and to establish to the satisfaction of the Jonesboro Regional 911 Emergency Communications Center the qualifications of any respondent.

Vendor will be evaluated based on the following criteria:

- Experience/Performance
  - Vendor will provide a minimum of three (3) references of similar size and scope of project as described in this Invitation to Bid.
  - Vendor will provide a profile of Vendor's ENS services, specifically, including the number of years offered, types of customers served, unique qualifications and other pertinent information.
  - Review of past performance on services of a similar nature and complexity as the proposed project.
- Approach

- Evaluation of the Vendor's overall understanding of the scope of the proposed project; completeness, adequacy and responsiveness to the required information in this Invitation to Bid.
- Cost
  - Evaluation of the overall cost of the services as submitted by the Vendor.
  - Vendor will provide a breakdown of included features and any costs or fees associated with each included feature or fees for additional features, or aspects of the project (e.g., implementation, training, client support, data maintenance, etc.)

### **NOTIFICATION MEDIA AND TECHNOLOGY**

- Methods of Notification – Must support all of the following:
  - Pre-recorded audio messages delivered via telephone (landline & mobile)
  - TDD/TTY messages for deaf/hearing impaired citizens
  - SMS/Text messages
  - Email
  - Facebook
  - Twitter
  - RSS Feeds
  - Mobile/Smartphone app for citizens' use to receive messages
  - Mobile/Smartphone app for agency's use to author and send messages
  - Browser Alerts
  - IPAWS/Wireless Emergency Alerts
  - IPAWS/EAS
  - CAP-compliant third-party systems
  - Alexa/Smart Speakers
  - Application Programming Interface (API)
- Multimedia Messaging – Proposed system must allow users to send messages that enable recipients to view and/or download images and other media content as follows:
  - Voice/Phone Messages
  - TDD/TTY
  - SMS/Text messages
  - Email
  - Facebook
  - Twitter
  - RSS Feeds
  - Mobile/Smartphone app
  - Desktop Notification app
  - IPAWS
- Media Formats – Proposed system will use the following media formats to support multi-media messaging:
  - Image Files (JPEG, PNG, etc.)
  - Maps
  - Audio Files
  - PDF

- Delivery Options – Proposed system should support the following delivery options:
  - Recorded Audio
  - “Text-to-Speech” Technology
  - Automated Translation of Spanish
  - Prevent recipients from hanging up on a “robo call”
  - Leave messages on a voicemail or answering machine
  - Employ automated re-dial capabilities to busy telephones
  - Automatically repeat message
  - Provide “2-way messaging” from call recipient
  - Provide automatic transfer to a conference call
  - Provide unlimited text message, emails and accounts for Facebook & Twitter
- IPAWS/WEA
  - System must be approved as an originating software system with FEMA
- Source ID – The proposed system should identify the message originator for each of the following types of message delivery:
  - Telephone messages
  - Email messages
  - SMS/Text messages

### **SELECTING RECIPIENTS TO CALL**

The proposed system should allow users to select citizens as message recipients easily and quickly using a map interface as well as other methods of geographic selection. Staff and other lists of personnel should be selectable by lists that identify function and other important attributes.

- Geographic Selection Capabilities
  - Provide map interface support via drawing a polygon on the map
  - Provide map interface support via choosing a point and radius from that point to select a circular area on the map
  - Identify a point by typing in landmark names
  - Allow selection of street segments, including the ability to select a specific side of a block or street segment
  - Allow selection by ZIP code
  - Allow selection based on town or city names
  - Allow selection of all contacts with a single click
  - Allow for user errors in spelling
  - Allows storing geographic selections for future use
  - System should display satellite images on maps
  - System should display landmarks and other important geographic features

- Staff and Other Personnel Contacts
  - Proposed system should enable users to create, save, store, edit and re-use contact lists of staff and other groups of people to be notified
  - Allow an unlimited number of lists
  - Allow ability to import lists from other systems or files
  - Accept data imported lists automatically
  - Automatically include specific contacts to receive all messages sent
- Message Delivery Control – The proposed system should allow users to create and store message templates for future use.
  - Allow the creation of recurring scheduled messages
  - Allow the saving of messages prior to sending
  - Support the ability to stop a message delivery while in process
- Automated Weather Alerts – The system should support automated weather/all hazard alerts based on data from the National Weather Service.
  - The system should use shapes/polygons provided by the National Weather Service to identify the area subject to a warning
- Training/Ease of Use
  - Vendor to provide training to all dispatchers on how to use all features of the Mass/Emergency Notification System
- Database Creation, Geo-Coding and Support
  - The proposed system must provide lists of citizens and businesses with their address and telephone numbers as well as import other available lists of citizens and businesses to maximize the number of people who can be reached in an emergency.
- Community Sign-Up
  - The system should provide a Web-based enrollment process to enable citizens to sign up for emergency alerts
  - User information should be password-protected
  - Citizens should be able to edit/update their information
  - Opt out: The system should have a method to allow citizens to opt out phone numbers, email addresses, and SMS numbers that should not receive messages
- System Characteristics
  - Proposed system should be web-based and browser supported
  - Users should be able to send a message using a standard telephone or mobile phone
  - Users should be able to send a message using an app on a smartphone or other mobile device
  - Central administrator should be able to establish other users
  - Central administrator should be able to assign different permission levels
  - Proposed system should feature high reliability and redundancy with no single point of failure
  - System is to be available 24x7x365

- Proposed system should be enrolled in the FEMA/FCC Telecommunications Service Priority program



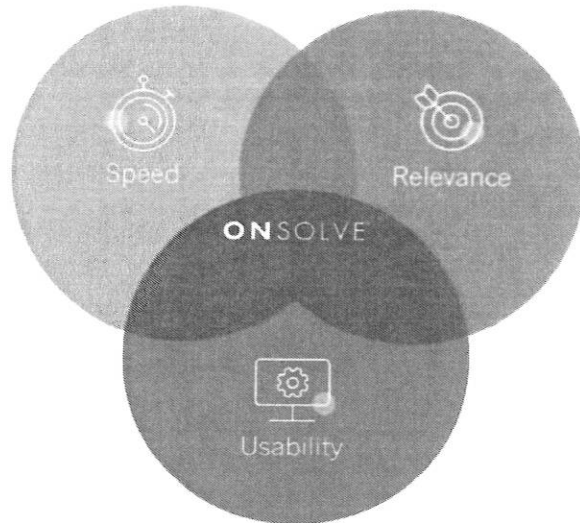
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## Executive Summary

The City of Jonesboro (the City) Regional 9-1-1 Emergency Communications Center needs a mass/emergency notification system to notify your citizens, agencies, departments, staff and others quickly and reliably. Our platform is delivered as a cloud-based Software-as-a-Solution (SaaS) solution and fully hosted by OnSolve's powerful, secure infrastructure with no hardware or software required. We offer 24/7/365 availability an uptime of 99.99%.

OnSolve implemented its critical communications platform in 1998 giving organizations, like the City, the ability to deliver mass notifications to recipients reliably and efficiently. OnSolve was originally established under the direction of some of top emergency management professionals in the United States after devastating wildfires in our home state of Florida showed a need to provide vital information to the public quickly. Based on their expertise in managing critical events, our innovative solution provides customers a mass notification platform that delivers immediate and reliable communication globally at a very competitive price. In 2020, we began serving risk intelligence via Artificial Intelligence to our customers in response to the ever-changing global environment.



Organizations today are faced with an unprecedented number of human-made events and natural disasters that pose a significant risk to both public safety and your employees. When these events occur, organizations use OnSolve's CodeRED to alert and inform residents by getting information out quickly and accurately. For more than 20 years, OnSolve has offered cloud-based Software as a Service (SaaS) solutions to enable customers to communicate time-sensitive, personalized messages via voice, email, text, and our proprietary CodeRED app, as well as social media.

### Critical Communications Alerting

CodeRED offers multi-modal alerting by landline phone, mobile phone, satellite phone, email, SMS text, pager, TTY/TDD, fax, social media, and our proprietary mobile application. We can transmit hundreds of thousands of the City's messages to all modalities for the fastest possible delivery, allowing recipients to receive notifications in the same priority regardless of device type. The City can use our polling feature to elicit responses from recipients that can include up to five response options. No matter the type of alerts the City's users can instantly review the status of each alert within a robust dashboard that will display both graphic and detailed analytics. This detailed statistical data makes it simple to understand which recipients have been reached and what actions should be taken next. Analytical data creates a summary report for after action analysis.

As a SaaS platform with a 99.99% uptime, the City will have 24/7/365 alerting capabilities to reach your workforce across multiple locations in different time zones. Your users can trigger alerts using the web-based user interface or our mobile application for more flexibility and convenience.

## **Automated Weather Warning**

The City wants to ensure weather-related notifications reach its citizens in a timely fashion. Your citizens can opt-in or subscribe to CodeRED Weather Warning® in the City's registration web portal. CodeRED delivers a direct feed from the National Weather Service (NWS) to define a storm's location, where it is heading and speed.

Unlike other vendors, our platform is based upon the polygon from the NWS, instead of relying on zip code, City name, or other parameters that can be too large to be effective or become so noisy that the public disregards the alerts. CodeRED Weather Warning® geographically targets alerts only to those recipients who would be affected, ensuring all weather notifications are delivered only to relevant individuals, effectively reducing false alarms.

All warnings are generated through proprietary computer algorithms, so calls launch just moments after a bulletin is issued by the NWS with no administrator action required by City employees. This sophisticated feature of CodeRED relieves pressure from internal resources while giving affected staff the extra time to prepare for severe weather.

## **FEMA Approved IPAWS Origination Tool**

OnSolve provides a fully compliant IPAWS origination tool operational in all five IPAWS messaging methods, including WEA, EAS, NWEM, Collaborative Operating Group (COG) to COG and the Public Alerts Feed. The tool is seamlessly integrated within the system interface and provides Single Sign-On (SSO) capability. Your users do not need to log in to a different program or interface, saving time and potentially lives.

OnSolve works in coordination with FEMA, and we can not only provide the LIVE IPAWS environment but can also offer the IPAWS Test Lab practice and training environment. This unique functionality allows the City's users the ability to simulate real-life alerts to obtain a level of confidence and readiness when real-life critical incidents occur, as well as complete FEMA's monthly testing requirement. Our simple interface allows the City users to clearly determine if they are connected to for IPAWS alerting or if they are LIVE or in the IPAWS Lab environment.

Training for your users is included in the implementation process to ensure they are comfortable with the IPAWS tool. We also offer monthly IPAWS Webinars for any customers that often include FEMA representatives to train prospective users, field questions, and present a live test in action.

Our CodeRED IPAWS Origination Tool is the selected vendor for over half of the approved alerting authorities, including FEMA, the National Center for Missing and Exploited Children (NCMEC), A Child is Missing (ACIM), as well as twenty-three (23) statewide alerting authorities.

Finally, the City needs a partner in the CEM industry that is dedicated to your success and the safety of your public. We pride ourselves on employing account executives and managers who truly understand each customer and their specific needs. OnSolve will work in partnership with the City to offer a seamless transition for your users. OnSolve is proud of our accomplishments and recognition in the CEM industry. More than 30% of our customers are in the government sector demonstrating the trustworthiness and value of our platforms.

## Background & Experience

OnSolve is changing the Critical Event Management landscape and helping more people today than when we launched as a small start-up critical emergency notifications provider in 1998. Our platforms send more than 1 billion notifications annually, and more than 3,500 missing persons have been found with the assistance of our alerts. We are now the largest provider of mass notification solutions throughout the United States and Canada, and we are growing our global footprint every year, delivering alerts to more than 170 countries.

### **Strong Leadership to Drive Success**

OnSolve's organizational structure consists of a team of dedicated people striving to provide the best life-changing, lifesaving solution available to our customers. With our in-house team of developers, OnSolve continues to be the largest and most experienced managed services provider in the mass notification industry, delivering tomorrow's innovative technology, outstanding customer support, and assisting our customers with reaching stakeholders in times of critical need. Our dedicated team of professionals is located throughout the world, with our Executive Leadership Team located in Atlanta.

### **Continuous Growth to Serve Our Customers**

Our track record of growth is evidence of our financial strength to support the management of the City's solution. Highlights of our history that have made OnSolve uniquely positioned to address the needs of customers today and tomorrow include:

- 1998: OnSolve implemented our critical emergency notification system giving organizations the ability to deliver mass notifications.
- 2015: OnSolve, formerly known as Emergency Communications Network (ECN), was purchased by Veritas Capital, a leading, multi-billion-dollar private equity firm that invests in technology companies providing critical solutions to government and commercial customers worldwide.
- 2016: As part of our sustained focus to leverage state-of-the-art technology to drive enhanced market solutions, OnSolve acquired MIR3 Inc., a global provider of mass notifications to more than 80 of the Fortune 100 companies.
- 2017: OnSolve acquired Send Word Now, another global leader in enterprise notifications solutions.
- 2020: OnSolve acquired Stabilitas, a leading global risk intelligence provider.

Regardless of a customer's size or mission, OnSolve offers tailored solutions with features that set our customers above the rest. We serve all levels of government, utilities, manufacturing, healthcare, retail, and many other industries. We respect our customers confidentiality and are providing the following details that reflect just a few of our diverse and trusted customer partnerships.

We are the vendor of choice for many state and local governments and federal agencies, including 22 statewide systems, ACIM, NCMEC, FEMA and the National Center for Missing and Exploited Children.

### Software & Application Capabilities:

The OnSolve platform is built on a high-availability, fully redundant infrastructure. We have eight data centers in four countries on two continents, with all centers certified as top tier SSAE 16 data centers. All data centers are 'hot': ready to assume the role of primary provider. This allows OnSolve to maintain an uptime guarantee of 99.99% and provides 24/7/365 expert technical support should the City require assistance with the platform or in sending a notification.

Security Policies Based	Data Centers	Vulnerability & Threat Management
ISO 27001:2013 security standards	Active-active data center connections for seamless failover capabilities – 100% up-time	Infrastructure scanning
ISO 27018:2014 privacy standards	Geographically dispersed throughout United States	Application dynamic and static scanning
NIST 800-53	World class data centers audited to AICPA's SOC 2 Type 2 standard	Third-party penetration testing
Privacy Laws (GDPR, CCPA)		

The platform workflow is designed to be intuitive and streamlined for all users via both an online portal and native mobile apps available for both iOS and Android devices. The user interface is designed to provide a more modern, streamlined experience without cognitive overload and confusion that reduce the speed at which time-sensitive alerts are sent. We have a vast variety of people who use our system – from human resource managers to hourly contract security analysts to former military and intelligence officers – and we make "usability" one of our key differentiators.

The City's users can quickly and easily have visibility into your system with a dashboard that includes both a map view and a graphic view of recent account activity. Additionally, the UI provides easy navigation to all aspects of the system, including Alerts and Scenarios, Contacts, Schedules, Reports, Incident Management and such administrative areas as Configuration and Support. Each area is also set up with intuitive drop-down selection menus and one-click options so all for rapid alert creation, delivery, and reporting during any crisis when seconds matter.

## Mass/Emergency Notification System (“ENS”)

### **SCOPE:**

The City of Jonesboro Regional 911 Emergency Communications Center is accepting bids for the following Mass/Emergency Notification System (ENS). The following minimum specifications are considered necessary to perform the work required. Bidder shall meet or exceed these specifications. All published literature must clearly show that the products being offered are in compliance with these specifications.

The City of Jonesboro Regional 911 Emergency Communications Center reserves the right to waive minor variance(s) if in the opinion of the Jonesboro Regional 911 Emergency Communications Center the basic bid meets the general intent of these specifications.

### **FUNCTIONAL REQUIREMENTS:**

- The Emergency Notification System will be operated 24 hours a day, 7 days a week and provide the ability to generate high-speed notifications to targeted groups of citizens, agencies, departments, staff and other people using a web-based user interface, as well as other methods. The goal of this project is to establish a system that quickly and reliably notifies citizens, agencies, departments, staff and others of emergencies, community activities, and weather-related events.

CodeRED is a fully hosted, cloud-based, Software as a Service (SaaS) model, and no additional hardware or software is required or needed. Because of the SaaS platform, all components of the system are accessed through a simple user interface using any standard computer or wireless devices with an internet connection using standard browsers, and no reliance on the City's infrastructure or storage. We offer 99.99% uptime.

We also offer the CodeRED Mobile Launcher app as an additional method for authorized users to launch notifications when not near a desktop or laptop. This is especially helpful for first responders who can be on the scene of an incident and need to launch a notification when an emergency arises. The CodeRED Mobile Launcher App is a free download and available for Android and iOS devices.

- These notifications shall be available to all of the targeted groups of citizens, agencies, departments, staff and others in the City of Jonesboro,



Arkansas, the unincorporated areas of Craighead County, Arkansas and all other incorporated cities and towns in Craighead County, Arkansas. (Population 114,880 per 2022 Census)

CodeRED provides the ability to create and save for a variety of boundaries to geographically target recipients, including city or county limits. Additionally, we offer the ability to upload shapefiles to meet your needs, such as unincorporated areas, flood zones and others.

**EVALUATION CRITERIA:**

The Jonesboro Regional 911 Emergency Communication Center may request additional information as it deems necessary to assist in the evaluation of any response and to establish to the satisfaction of the Jonesboro Regional 911 Emergency Communications Center the qualifications of any respondent.

Vendor will be evaluated based on the following criteria:

- Experience/Performance
  - Vendor will provide a minimum of three (3) references of similar size and scope of project as described in this Invitation to Bid.

**OnSolve is pleased to provide the following references.**

Customer	Contact
City of Hot Springs, AR	Rachel Keeling, Stormwater Coordinator P: 501-321-6743   E: <a href="mailto:rkeeling@cityhs.net">rkeeling@cityhs.net</a>
Izard County, AR	Gary Dickerson, OEM Director P: 870-368-4113   <a href="mailto:oemdirector@izardcountyar.org">oemdirector@izardcountyar.org</a>
Anderson County, KS	JD Mersman, Director of Emergency Management P: 785-448-6797   E: <a href="mailto:imersman@andersoncountyks.org">imersman@andersoncountyks.org</a>

- Vendor will provide a profile of Vendor’s ENS services, specifically, including the number of years offered, types of customers served, unique qualifications and other pertinent information.

**With over two billion notifications sent annually and nearly 25 years of experience, OnSolve delivers CEM solutions backed by unmatched industry expertise, giving our customers the ability to proactively keep**

everyone informed, instill confidence, foster teamwork, mitigate disruptions, improve operational outcomes, protect assets, and save lives. Our breadth and depth of experience with business continuity, disaster recovery, emergency management, the armed forces and public safety makes us the proven industry leader in critical communication and mass notification. Using historical data and planning we have the knowledge and ability to maintain the capacity to meet the needs of our customers in the most critical of situations.

OnSolve successfully delivers large scale notification campaigns for large customers under real life emergency situations. As an example, during Hurricanes Harvey and Irma in 2017, more than 51 million alerts were sent by OnSolve. In 2018, OnSolve disseminated 17.9 million total alerts during Hurricane Michael. Most recently, during the first four months of the Covid-19 pandemic crisis in the US, we sent 108.05 million alerts without any downtime.

CodeRED is an innovative solution for your project, based on our technical competency as well as our multi-year historical success with federal, state and local government agencies of all types of sizes throughout our 24-year history. Over 30% of our customers are within the government sector. OnSolve routinely works with government agencies at all levels, federal, state and local. Additionally, we are proud to support the dedicated public safety professionals at A Child is Missing (ACIM), the National Center for Missing and Exploited Children (NCMEC) and FEMA.

- Review of past performance on services of a similar nature and complexity as the proposed project.  
OnSolve references are provided.

- Approach

- Evaluation of the Vendor's overall understanding of the scope of the proposed project; completeness, adequacy and responsiveness to the required information in this Invitation to Bid.

Because CodeRED is a cloud-based, SaaS application no installation is required, and implementation is simple to accomplish. A dedicated Customer Support Specialist will be assigned to the City to ensure all implementation tasks are accomplished. Most implementations occur within 30 days and entail the City providing any data (E9-1-1, utility, internal databases), identify internal users who will receive access permissions, and scheduling training. A sample implementation plan,



outlining the set-up and training process is outlined in Exhibit B. All implementation services are included in the cost for CodeRED.

- Cost
  - Evaluation of the overall cost of the services as submitted by the Vendor.
  - Vendor will provide a breakdown of included features and any costs or fees associated with each included feature or fees for additional features, or aspects of the project (e.g, implementation, training, customer support, data maintenance, etc.)

OnSolve's pricing is transparent and straightforward with no unexpected charges. Our annual subscription includes set-up, implementation, maintenance and updates, training, and 24/7/365 customer support. Our detailed quote is included as Exhibit A.

### NOTIFICATION MEDIA AND TECHNOLOGY

- Methods of Notification – Must support all of the following:
  - Pre-recorded audio messages delivered via telephone (landline & mobile)
  - TDD/TTY messages for deaf/hearing impaired citizens
  - SMS/Text messages
  - Email
  - Facebook
  - Twitter
  - RSS Feeds
  - Mobile/Smartphone app for citizens' use to receive messages
  - Mobile/Smartphone app for agency's use to author and send messages
  - Browser Alerts
  - IPAWS/Wireless Emergency Alerts
  - IPAWS/EAS
  - CAP-compliant third-party systems
  - Alexa/Smart Speakers
  - Application Programming Interface (API)

Yes. CodeRED provides the ability to disseminate messages through a variety of delivery methods, including landline, VoIP, TDD/TTY, cell phone, SMS, email, the CodeRED Mobile Alert app, IPAWS, social media networks, website widget and RSS.

CodeRED offers posting of alerts directly to the City's social media feeds, such as Facebook and Twitter, as part of a notification. Multiple social media accounts can be addressed using sub-organizations within the CodeRED solution.

The City can use with CodeRED's API capabilities to allow the City to make notifications of a critical incident. Many current OnSolve customers utilize the API for a variety of integrations, including human resource databases, CAD systems, digital signage, siren systems and many others.

- Multimedia Messaging – Proposed system must allow users to send messages that enable recipients to view and/or download images and other media content as follows:
  - Voice/Phone Messages
  - TDD/TTY
  - SMS/Text messages
  - Email
  - Facebook
  - Twitter
  - RSS Feeds
  - Mobile/Smartphone app
  - Desktop Notification app
  - IPAWS

**Yes. The City can add attachments, up to 4MB, to email in most standard formats, including Word, JPG, PDF and many others.**

- Media Formats – Proposed system will use the following media formats to support multi-media messaging:
  - Image Files (JPEG, PNG, etc.)
  - Maps
  - Audio Files
  - PDF

**Yes. OnSolve supports in a variety of frequently used formats, including gif, tiff, pdf, jpeg, doc, docx, xls, xlsx, bmp, png, raw, txt and zip files.**

- Delivery Options – Proposed system should support the following delivery options:
  - Recorded Audio  
**Yes. CodeRED allows audio for alerts to be recorded directly in the user interface, via Interactive Voice Response (IVR), importing of .wav files, and recording directly through the CodeRED Launcher App. Messages can also be pre-created and accessed for modification before launching the notification.**
  - "Text-to-Speech" Technology

Yes. CodeRED's text-to-speech engine is a clear, easy-to-understand message generator. Our text-to-speech technology provides accurate, comprehensible translations for names, addresses, telephone numbers and acronyms that will deliver voice messages clearly to residents.

- Automated Translation of Spanish

Yes. OnSolve offers language translation for the City's users to create a text-to-speech message that will automatically translate into the languages the City has chosen. Spanish is an available language. Authorized users can review the language translations prior to launch of the notification.

- Prevent recipients from hanging up on a "robo call"

Yes. The City can employ OnSolve's Universal ANI® when launching a notification. The Universal ANI® is an invaluable tool designed to proactively relieve inbound calling pressure by utilizing a toll-free callback number as the Caller ID. Message recipients will be able to callback that number to automatically hear the last message delivered.

The City can educate the public that calls from the Universal ANI® are CodeRED notifications ensuring they will answer and listen to the message as soon as possible. Recipients can save as a contact eliminating the possibility of a spam call.

The City can also use an introductory message to alert recipients that the call is from a trusted source, such as "This is a message from the City of Jonesboro."

- Leave messages on a voicemail or answering machine

Yes. Using our Real Call® technology, answering machine or voicemails are detected to deliver the alert to the recipient. The message left will be the entire notification message without any looping or cutting off.

- Employ automated re-dial capabilities to busy telephones

Yes. City alerts will be redialed three times for contacts without a connection automatically. After three attempts, the City administrators can choose to resend to any non-connected numbers, all contacts or only those connected earlier.

- Automatically repeat message

No. Messages are not looped. Due to our Real Call® technology, the message does not start playing until a live answer or answering machine

is indicated. Alerts are left in their entirety without any looping or cutting off. Recipients can replay the message as many times as necessary by pressing any key at the end of the message.

Additionally, if the City uses the Universal ANI, recipients can call back and repeat the latest message delivered.

- Provide “2-way messaging” from call recipient  
Yes. The City can use the standard CodeRED two-way messaging feature, allowing alert recipients to respond via SMS or email. Responses are collected within the CodeRED system for easy analysis and collection of exportable information.
- Provide automatic transfer to a conference call  
Yes. CodeRED’s one-touch conference call feature can connect up to 200 participants into a conference bridge per alert, regardless of their location. The conference call can be hosted by CodeRED’s provider or the City’s conference call provider. The CodeRED conference bridge was designed to be a quick and intuitive tool for touching base during situations requiring collaboration.
- Provide unlimited text message, emails and accounts for Facebook & Twitter  
Yes. Our pricing proposal included unlimited text, email and social media (Facebook and Twitter) messaging.
- IPAWS/WEA
  - System must be approved as an originating software system with FEMA  
Yes. OnSolve provides a fully compliant IPAWS origination tool operational in all five IPAWS messaging methods, including WEA, EAS, NWEM, Collaborative Operating Group (COG) to COG and the Public Alerts Feed. The tool is seamlessly integrated within the system interface and provides Single Sign-On (SSO) capability. Your users do not need to log in to a different program or interface, saving time and potentially lives. Additionally, we offer the IPAWS Lab Testing Environment for our customers to perform FEMA required monthly testing.
- Source ID - The proposed system should identify the message originator for each of the following types of message delivery:
  - Telephone messages  
Yes. The City will have the ability to employ OnSolve’s Universal ANI® when launching a notification. The Universal ANI® is an invaluable tool

designed to proactively relieve inbound calling pressure by utilizing a toll-free callback number as the Caller ID. Message recipients will be able to callback that number to automatically hear the last message delivered. The City will be able to educate the public that calls from the Universal ANI@ are CodeRED notifications ensuring they will answer and listen to the message as soon as possible.

The City can choose to use the “Custom ANI (Automated Number Identifier)” feature, commonly called a Caller ID, which allows you to define a specific local number that is displayed on the phone when a recipient receives a phone call as part of a notification.

- Email messages  
Yes. The email address automatically defaults to the address of the authorized City users. However, this can be changed when the notification is created to a different or even generic email address, such as a DO NOT CONTACT, or NO REPLY.
- SMS/Text messages  
Yes. Text messages come from a standard short code, so the City message recipients know it's a trusted source and it can be saved into their contacts.

## SELECTING RECIPIENTS TO CALL

The proposed system should allow users to select citizens as message recipients easily and quickly using a map interface as well as other methods of geographic selection. Staff and other lists of personnel should be selectable by lists that identify function and other important attributes.

- Geographic Selection Capabilities
  - Provide map interface support via drawing a polygon on the map  
Yes. OnSolve uses Esri interactive mapping with the ability to draw shapes including polygons, circles, rectangles, and free-form areas for geographic alerts. Shapes can be resized, edited, or moved, if needed.
  - Provide map interface support via choosing a point and radius from that point to select a circular area on the map  
Yes. CodeRED provides the ability to choose a starting point and draw a radius, as needed.
  - Identify a point by typing in landmark names

Yes. CodeRED provides an option for applying a custom map to the City's system, which allows geography-specific items not shown in standard street and satellite views to be added. Examples of recommended layers include parks, railroads, schools, local landmarks, and hydrology.

- o Allow selection of street segments, including the ability to select a specific side of a block or street segment

Yes. The City can select a street and cross-street on the CodeRED mapping interface to determine what segment(s) to utilize for notifications.

- o Allow selection by ZIP code

Yes. CodeRED supports notification by city or by zip code.

- o Allow selection based on town or city names

Yes. The City can also import shapefiles for cities, towns, snow removal zones or any other known areas that are frequently used. Shapefiles and pre-created mapped areas can be saved for ease of access during a critical incident. CodeRED allows the City to send an alert by zip code, by town or city name. When utilizing the mapping interface CodeRED pulls only the geo-coded contact information that is within the mapped area, allowing the City to better target a specific area by latitude/longitude, instead of relying on zip code.

- o Allow selection of all contacts with a single click

Yes. Your users can select an "All Call" to include all recipients in the database.

- o Allow for user errors in spelling

Yes. Spellcheck is part of the message creation process.

- o Allows storing geographic selections for future use

Yes. The CodeRED mapping interface allows for importing of shapefiles into the system on-the-fly or in advance for easy access when needed. These shapefiles can be uploaded directly into the interface by the City or the CodeRED Customer Support Team is available to assist. The City can also pre-create geographic notification areas and save them for future use. The save shape can still be edited prior to launching the alert, when needed.

- o System should display satellite images on maps

Yes. OnSolve's mapping interface can be viewed in traditional street view

or satellite view.

- System should display landmarks and other important geographic features

**Yes.** The CodeRED solution provides an option for applying a custom map to the City's system, which allows geography-specific items not shown in standard street and satellite views to be added. Examples of recommended layers include parks, railroads, schools, local landmarks and hydrology.

- Staff and Other Personnel Contacts

- Proposed system should enable users to create, save, store, edit and re-use contact lists of staff and other groups of people to be notified

**Yes.** CodeRED allows for the creation of an unlimited number of contact groups and sub-groups. This will provide the ability to target an internal contact group or groups, subsets of groups using filters (called tags), or even individual contacts. Sub-groups can be created when needed. the City will also be able to utilize "tags," which allows for further filtering of group members, based on areas of specialization, classification, or others that can be needed. Groups can be created in advance or built ad hoc when circumstances require. the City can use local naming conventions for quick recognition by users.

- Allow an unlimited number of lists

**Yes.** CodeRED allows for the creation of an unlimited number of contact groups and sub-groups. This will provide the ability to target an internal contact group or groups, subsets of groups using filters (called tags), or even individual contacts. Sub-groups can be created when needed. Groups can be created in advance or built ad hoc when circumstances require. the City can use local naming conventions for quick recognition by users.

- Allow ability to import lists from other systems or files

**Yes.** The City can import data records into the CodeRED system through a variety of methods, including uploading a CSV file, use of our open API to connect to another the City database or uploading a file to our secure FTP site. Synchronization with a variety or 3rd party data management systems is available with simple integration options.

- Accept data imported lists automatically

**Yes.** The City will be able to utilize OnSolve's API or SFTP sites to automate imports of bulk data.



- Automatically include specific contacts to receive all messages sent  
**Yes. We offer an Always Contact list that will automatically include any specified contacts to all messages.**
  
- Message Delivery Control – The proposed system should allow users to create and store message templates for future use.  
**Yes. Permitted City users can create an unlimited number of incident templates for future use as needed, or to be scheduled for a future date/time or recurring arrangement. The template can include components of an incident, such as audience and/or subject, as well as attachments, which also be saved for future use. Templates are also available for use within the CodeRED mobile apps, as well, for ultimate ease of use in critical situations. Pre-created templates can be used as-is or modified prior to launch.**
  - Allow the creation of recurring scheduled messages  
**Yes. Alerts can be scheduled on a recurring basis, including daily, weekly, or monthly. Schedule alerts can be unscheduled, as needed.**
  
  - Allow the saving of messages prior to sending  
**Yes. Messages can be saved prior to sending for future access.**
  
  - Support the ability to stop a message delivery while in process  
**Yes. Stop Launch can be used to stop/cancel an alert in progress.**
  
- Automated Weather Alerts – The system should support automated weather/all hazard alerts based on data from the National Weather Service.
  - The system should use shapes/polygons provided by the National Weather Service to identify the area subject to a warning  
**Yes. CodeRED Weather Warning® provide automated notifications directly from the National Weather Service (NWS) to those community members who are within the immediate path of a storm. All warnings are generated through proprietary algorithms. CodeRED Weather Warning® geographically targets alerts only to those who fall within the polygonal map area that defines the affected area on the map. The map-based alerts are then delivered automatically, without requiring any intervention or initiation from the City's staff.**
  
- Training/Ease of Use
  - Vendor to provide training to all dispatchers on how to use all features of the Mass/Emergency Notification



### System

Yes. Training is conducted via live webinar by the Education Services Team and based on the City's needs. Multiple sessions can be scheduled based to meet employee schedules.

Ongoing training sessions can be scheduled at any time. OnSolve understands the need to provide refresher training, as well as continuing sessions for new system users. Instruction can be administered through webinars, conference calls, video chat or customized online recordings, etc. This ongoing service is included in the proposed pricing for this project.

Additionally, ongoing training is available through monthly webinars open to all customers on a variety of topics, such as IPAWS, database management and new features. These sessions are open to all customers.

- Database Creation, Geo-Coding and Support
  - The proposed system must provide lists of citizens and businesses with their address and telephone numbers as well as import other available lists of citizens and businesses to maximize the number of people who can be reached in an emergency.

Yes. OnSolve sources data from the best providers, geocodes the data, completes all updates, performs extensive de-duplication processes, integrates all E9-1-1 data (if available) while scrubbing the records and geocoding community opt-in entries on-the-fly. OnSolve-supplied data is significantly more accurate and extensive than standard White Page listings other vendors use.

### Community Sign-Up

- The system should provide a Web-based enrollment process to enable citizens to sign up for emergency alerts
- User information should be password-protected
- Citizens should be able to edit/update their information
- Opt out: The system should have a method to allow citizens to opt out phone numbers, email addresses, and SMS numbers that should not receive messages

Yes. The City's alert recipients can register their preferred contact methods on the CodeRED Community Notification Enrollment (CNE) portal. The CodeRED solution provides a web-based Community Notification Enrollment (CNE) webpage the City will be able to make accessible through your website. The City will be able to personalize the CNE by adding a logo or other descriptive information for recognition and branding. Residents and businesses will be able to register for notifications using an address and providing at least one point of contact (phone number, email, etc.) The CNE web portal will allow for

registration of phone numbers, email addresses, and text numbers they would like to receive notifications. Multiple points of contact can be listed, allowing residents to supply any contact data for all occupants at that particular address. Residents can also indicate if they are a TDD/TTY user to receive notifications in that manner. The CNE data is automatically geocoded and added to the City's database making them immediately available for use for targeted geographic notifications.

Residents/subscribers are required to opt-in to receive Emergency Notifications and will have the ability to choose if they would like to opt-in for General Notifications. Additionally, the City can elect to add Community Groups to the CNE for more tailored, informational notifications, such as Flood Alerts, Traffic Alerts, Crime Watch Info, or any other groups that can be appropriate.

Residents/subscribers have the option to create a managed account for the ability to update or make changes to their contact data as needed. The CNE also features Single-Sign-On ability allowing residents to utilize their existing Google, Facebook, or Twitter credentials to opt-in. This simplifies the enrollment process which is important to residents/subscribers.

- System Characteristics
  - Proposed system should be web-based and browser supported  
Yes. CodeRED is accessed via a dynamic URL using any computer with an internet connection and using standard internet browser, including the latest versions of Chrome, Explorer, Edge, Firefox, and Safari.
  - Users should be able to send a message using a standard telephone or mobile phone  
Yes. CodeRED allows also live recordings via Interactive Voice Response (IVR) using our toll-free number, as well as recording directly through the CodeRED Launcher App.
  - Users should be able to send a message using an app on a smartphone or other mobile device  
Yes. The CodeRED Mobile Launcher app is available for the City as an additional method for authorized users to launch notifications when not near a desktop or laptop. The app is available for Android and iOS devices. The user interface mimics the web-based version, and user permissions.
  - Central administrator should be able to establish other users  
Yes. CodeRED allows for unlimited authorized users of the system.

- Central administrator should be able to assign different permission levels  
**Yes. The City can determine who should be designated administrators and permissions granted to any other authorized users.**
- Proposed system should feature high reliability and redundancy with no single point of failure  
**Yes. CodeRED has maintained 99.99% overall availability over the past ten years.**
- System is to be available 24x7x365  
**Yes. CodeRED is available 24x7x365.**
- Proposed system should be enrolled in the FEMA/FCC Telecommunications Service Priority program  
**Yes. CodeRED does have TSP authorization through FEMA.**



**Sales Quote: Q-351515**

**Offer Expires:** June 30, 2022

**Prepared for:**  
 Steve Kent  
 Purchasing Agent  
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**Prepared by:**  
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**Payment Terms:** Net 30  
**Billing Frequency:** Annually  
**Currency:** USD

**Subscription Service Fees**

**Critical Communications**

Item/Description	Order Term	Qty	Annual Price*	Term Total
CodeRED Standard Plus Package	10/03/2022 - 10/02/2023	1	\$10,250.00	\$10,250.00
CodeRED Plus Package includes: 69,000 non-Emergency voice minutes per year. Overage will be billed at USD 0.10 per voice minute in blocks of 6,900.	10/03/2022 - 10/02/2023	1	\$0.00	\$0.00
CodeRED Weather Warning	10/03/2022 - 10/02/2023	1	\$0.00	\$0.00
CodeRED IPAWS Integration	10/03/2022 - 10/02/2023	1	\$0.00	\$0.00
CodeRED Premium Data	10/03/2022 - 10/02/2023	1	\$0.00	\$0.00
CodeRED Foreign Language Message Translation	10/03/2022 - 10/02/2023	5	\$0.00	\$0.00
CodeRED Conference Calling includes: 10,000 Message Units per year. Overage will be billed at USD 0.10 per Message Unit in blocks of 10,000.	10/03/2022 - 10/02/2023	1	\$0.00	\$0.00
<b>Critical Communications Subscription Fees</b>				<b>\$10,250.00</b>

**ORDER TOTAL** **\$10,250.00**

**Annual Fees**

<b>Year 1 Subscription Fees + Non-Recurring Service Fees</b>	<b>\$10,250.00</b>
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\*The fees shown above may have been rounded to two decimal places for display purposes. As many as ten decimal places may be present in the actual price. The totals for this order were calculated using the actual price, rather than the fees displayed above, and are the true and binding totals for this order.

## Service Description – Critical Communications

### CODE-Plus Pkg

- CodeRED Subscription Service
- Unlimited **Emergency** voice minutes and TTY
- **Non-Emergency** voice minutes and TTY
- Unlimited SMS Text, Email, RSS, and Social Media messages
- Unlimited CodeRED Mobile Alert application push notifications
- Unlimited initiators
- Role based initiator permissions
- Esri based mapping
- Custom geocoding
- Managed Data Services with one (1) annual Data Load
- Two-Way messaging for contacts
- Dedicated public enrollment web page with branding
- Unlimited Opt-in categories
- Contact enrollment web page
- Web widget with enrollment link
- Voice based polling
- Reporting and analytics
- Resource Library
- Solution setup
- Base System Updates and Maintenance
- One (1) annual live web-based training – client dedicated
- Unlimited access to monthly web-based live and recorded trainings
- 24/7/365 support

### Service Terms

- Use of the Subscription Service is intended for **Craighead County, AR**
- Population: **114,880**. A population increase above 10% may result in increased pricing.
- "Message Unit" equals sixty (:60) seconds of connected voice or TTY call time deducted in six (:06) second increments and/or SMS Text segments of 140 characters. Unused Message Units do not carry over year-to-year.
- Emergency means threat to life and/or property.

## Exhibit B – Implementation Plan

SAMPLE IMPLEMENTATION TIMELINE		
<b>OBJECTIVE: Develop Training and Implementation Plan with the City's Project Manager</b>		
Activities	Timeline	Responsible Party
<b>TASK 1.0: Conduct Project Start-Up Activities</b>		
1.1 Signed contract returned	Day 1	The City
1.2 OnSolve portal customer set up	Day 1	Contract Specialist
1.3 CRM customer set up	Day 1	OnSolve Customer Support
1.4 Dedicated customer support team assigned	Day 1	OnSolve Customer Support
1.5 Send contact information to customer support team	Day 1	The City
<b>TASK 2.0: Establish CodeRED System for the City</b>		
2.1 PW welcomed/project plan established	Day 3	OnSolve Customer Support
2.2 Set up user accounts	Day 3	OnSolve Customer Support
2.3 Set up Customer Group Notification Enrollment page(s)	Day 3	OnSolve Customer Support
2.4 Assist with the migration of any supplied data	Day 4	OnSolve Customer Support
2.5 Verify contact information in data	Day 4	OnSolve Customer Support
<b>TASK 3.0: Training</b>		
3.1 Schedule series of training sessions for users	Day 5	The City/OnSolve
3.2 Training complete	Day 6	OnSolve Customer Support
3.3 Local telephone network load testing	Day 6	The City/OnSolve
3.4 Ongoing training opportunities (optional, voluntary)	Ongoing	The City/OnSolve
3.5 New features training (recommended, voluntary)	Ongoing	The City/OnSolve
3.6 Monthly training (recommended, voluntary)	Ongoing	The City/OnSolve