



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes Public Works Council Committee

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Tuesday, April 2, 2019

5:00 PM

Municipal Center

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### 1. Call To Order

### 2. Roll Call by City Clerk Donna Jackson

*Mayor Harold Perrin was in attendance.*

**Present** 5 - Gene Vance; Mitch Johnson; John Street; Charles Coleman and LJ Bryant

**Absent** 2 - Chris Moore and Ann Williams

### 3. Approval of minutes

[MIN-19:024](#)

MINUTES FOR THE PUBLIC WORKS COMMITTEE MEETING ON MARCH 5, 2019

**Attachments:** [Public Works Minutes 03052019.pdf](#)

**A motion was made by Councilperson Gene Vance, seconded by Councilperson Charles Coleman, that this matter be Passed. The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance; Mitch Johnson; John Street; Charles Coleman and LJ Bryant

**Absent:** 2 - Chris Moore and Ann Williams

### 4. New Business

#### *RESOLUTIONS TO BE INTRODUCED*

[RES-19:023](#)

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR AND CITY CLERK TO PURCHASE PROPERTY LOCATED AT 5713 EAST NETTLETON AVENUE, JONESBORO, ARKANSAS FOR THE PURPOSE OF FLOOD MITIGATION

**Sponsors:** Engineering

**Attachments:** [Offer Package 5713 E. Nettleton](#)

*Mayor Harold Perrin said as you all know, we received funds from the Federal Emergency Management Agency, FEMA, and I think we only have one more of all of those that had repetitive loss. We did work on this one, got new appraisals and got it done. Everything is fine on this one. I believe this is the last house on the right before you get to the ditch going towards Bay, Arkansas, that has had absolutely repetitive loss.*

**A motion was made by Councilperson Charles Coleman, seconded by Councilperson Gene Vance, that this matter be Recommended to Council. The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance; Mitch Johnson; John Street; Charles Coleman and LJ Bryant

**Absent:** 2 - Chris Moore and Ann Williams

[RES-19:026](#)

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE LOWEST RESPONSIVE BID AND ENTER INTO A CONTRACT WITH MEADOWS CONTRACTORS, LLC FOR THE PATRICK STREET SIDEWALK IMPROVEMENTS - PHASE 1

**Sponsors:** Engineering

**Attachments:** [Contract Documents 2019 05](#)  
[Bid Tab](#)

*Mayor Harold Perrin said this one and two more on here are all contracts to get the contractors started. We're about 90 days, at least, with the weather we've had. We have had 115 rain days and I would ask that you all consider this one and approximately two more, please, to forward to the City Council tonight so we can get our bonding and get this started very quickly.*

*Councilmember Gene Vance motioned to forward RES-19:026 to full council and walk it on to tonight's City Council agenda, seconded by Councilmember Dr. Charles Coleman. All voted aye.*

*Councilmember Vance said I would like a little explanation from Engineering Director Craig Light on how the bid was determined to be the lowest responsive. Councilmember Mitch Johnson said I noticed a couple of them were rejected, too. Mr. Light said if you'll look at the bid tab, there were some contractors who failed to fully execute their contract documents, and were rejected. Councilmember Vance said so they didn't sign their bid or put a bond in? The two rejected were Shannon Kee Construction and Jackson's Construction. Mr. Light said they did not sign their suspension and disbarment forms for the federal grant portion of it, which means we can't use the federal grant funding to actually pay the contract because they did not fill those documents out prior to submission of the bids. Councilmember Vance asked if that was recordkeeping that could have been done after the bid opening. Mr. Light said no sir. That has to be done prior to the bid opening. Councilmember Vance said that was just a question.*

**A motion was made by Councilperson Gene Vance, seconded by Councilperson Charles Coleman, that this matter be Recommended to Council. The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance; Mitch Johnson; John Street; Charles Coleman and LJ Bryant

**Absent:** 2 - Chris Moore and Ann Williams

[RES-19:028](#)

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE LOW BID AND ENTER INTO A CONTRACT WITH GILLIS, INC. FOR THE SOUTHSIDE SOFTBALL COMPLEX PARKING LOT (2019:06)

**Sponsors:** Engineering and Parks & Recreation

**Attachments:**     [Bid Tab](#)  
                              [Contract Documents 2019 06](#)

*Mayor Harold Perrin said this is also a walk-on. I have talked to Gillis, Inc., on this one and they're ready to move in and they should be able to get out of there within 30 to 32 days.*

*Councilmember Dr. Charles Coleman motioned to forward RES-19:028 to full council and walk it on to tonight's City Council, seconded by Councilmember L.J. Bryant. All voted aye.*

**A motion was made by Councilperson Charles Coleman, seconded by Councilperson LJ Bryant, that this matter be Recommended to Council. The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance; Mitch Johnson; John Street; Charles Coleman and LJ Bryant

**Absent:** 2 - Chris Moore and Ann Williams

[RES-19:030](#)

AN ORDINANCE ADOPTING BY REFERENCE THE GUIDELINES FOR THE SELECTION OF PROFESSIONAL SERVICE PROVIDERS FOR THE CITY OF JONESBORO

**Sponsors:**            Mayor's Office

**Attachments:**        [Prof serv, Const. \\$2 mil+2-15-19.docx](#)  
                              [Prof serv, Const. under \\$2 mil 2-14-19.docx](#)  
                              [Prof serv, Financial, other 2-14-19.docx](#)  
                              [Prof serv, Legal services 2-14-19.docx](#)

*Mayor Harold Perrin said I would like to meet with all the members of the Public Works Committee and, possibly, all the council to go over this document. I think that would save us a lot of time. It might be that we have to change some of that, and if so, we'd be happy to do that. Councilmember Mitch Johnson said I think that's a good idea. Mayor Perrin said I would ask that we table this until the next Public Works Committee meeting.*

*Councilmember Gene Vance motioned to postpone temporarily RES-19:030 until the next Public Works Committee meeting on May 7, 2019, seconded by Councilmember Dr. Charles Coleman. All voted aye.*

*Councilmember Dr. Coleman said I'd like to discuss this a little more. Are we going to wait to do this at a council meeting or just have a regular meeting? Mayor Perrin said I think what I'd like to do is sit down with each individual councilmember and go through this by line item so that we understand, and if there are any changes that need to be made then we can do that, and then bring it back. Councilmember Dr. Coleman said before the next meeting. Mayor Perrin said yes, because it's a resolution and it would become effective immediately. I think I'd rather do that.*

*City Attorney Carol Duncan said just use caution. You can't poll and ask whether they like it or not. You can explain it to them and then they may have to bring the changes back separately. I think that is what Councilmember Dr. Coleman was getting to. Mayor Perrin said I understand. City Clerk Donna Jackson said and here's a point, too. This says it's a resolution, but the title says, "an ordinance adopting by reference." Mayor Perrin said well, that's a good change right there. Ms. Duncan said I didn't catch that, but I should have.*

Mayor Perrin said I want everybody to be clear on the issue because it has been brought up, and I think it's a good issue to bring up. I think we need to make it very clear on the administration side and how we're putting this stuff together, as well as a request from some people who brought this up.

**A motion was made by Councilperson Gene Vance, seconded by Councilperson Charles Coleman, that this matter be Postponed Temporarily. The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance; Mitch Johnson; John Street; Charles Coleman and LJ Bryant

**Absent:** 2 - Chris Moore and Ann Williams

[RES-19:031](#)

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ACCEPT THE LOW BID AND ENTER INTO A CONTRACT WITH SUGG CONSTRUCTION, INC. FOR JONESBORO THE SHOOTING SPORTS COMPLEX SITE PACKAGE PHASE 1B (2019:13)

**Sponsors:** Engineering

**Attachments:** [Agreement](#)  
[Bid Tab](#)  
[General Conditions](#)

Mayor Harold Perrin said this would be one we need to walk on tonight, too. Chief Rick Elliott and I met and had dinner with all of the Arkansas Game and Fish commissioners, as well as Director Pat Fitts, and the two deputy directors. The next day we made a presentation on that. It's one of these things that we are under mandate on when to start shooting, etc. So, we're trying to get this in line. They were very pleased with our presentation. We will be asking the Arkansas Game and Fish Commission, AGFC, if there are additional funds that we can apply for during this year for this project. If we could walk this on, it would be good. Councilmember L.J. Bryant said on the three we are doing tonight, how did they compare to our expectations from a budget perspective? Mayor Perrin said I think it's good. We actually put \$2 million in the budget on this one. You can see that this came in at \$1.64 million. So, we shared that with the commissioners, while we were there, which gives us almost \$300,000 or so more that we can put on that. Once we get the dirt work and stuff done, we should have enough money to start putting in some of the berms for the trap and skeet. All of this is in a project date all the way through the project, and they were very pleased with where we are at, so far, based upon the 115 days of rain that we have had. The ballpark was a little over what we had projected in the budget. We had put \$450,000 in the budget for that. However, the paperwork we had through engineering was \$547,000, and I think this came in around \$540,000. We will be transferring some of the money from stormwater, where we budgeted \$500,000, because it's so late in the year that we will never be able to get that to that point. So, there's no problem with that.

Councilmember Dr. Charles Coleman motioned to forward RES-19:031 to full council and walk it on to tonight's City Council agenda, seconded by Councilmember L.J. Bryant. All voted aye.

**A motion was made by Councilperson Charles Coleman, seconded by Councilperson LJ Bryant, that this matter be Recommended to Council. The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance; Mitch Johnson; John Street; Charles Coleman and LJ Bryant

**Absent:** 2 - Chris Moore and Ann Williams

[RES-19:032](#)

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO ENTER INTO AN AGREEMENT WITH FISHER ARNOLD TO PROVIDE ENGINEERING SERVICES FOR THE JONESBORO DOWNTOWN TO ASU CONNECTION PROJECT (JOB 100971)

**Sponsors:** Engineering and Parks & Recreation

**Attachments:** [Summary - SOQ](#)  
[Proposal - 100971](#)

*Mayor Harold Perrin said it was a very close screening process on these. I talked to Martin Smith of Ecological Design Group, who has been doing most of the project on this, as well as Jason MacDonald, and they both, actually, entered into an agreement to go with Fisher & Arnold, which Martin will be involved in that project with no more additional cost. Secondly, I wrote a letter to the Arkansas Department of Transportation, ArDOT, because I believe, on Phase IV of the Transportation Alternatives Program, TAP, that we were told that they did not want a multi-trail and a sidewalk on Highway 1 coming down that. So, I've asked to move that \$500,000 over to this project. If that is the case, then we'll have \$1 million to start this project, which is Phase I of the bike pedestrian trail. That will give us a much better position to go after the foundations we've been talking about so we can get this thing going and complete Phase I. They told me that if I would write a letter then they would send me a letter back committing to transferring that \$500,000. We've also applied, or are in the process of applying, for another TAP grant for 2019. We want to put it in this project, but we were told that you cannot do it for construction. Therefore, this TAP grant will be used to put sidewalks on Aggie Road from Red Wolf Blvd. all the way to University Heights. There's never been a sidewalk in that area, and all of that school and a lot of those people could literally walk to a ball game from that sidewalk. We will be holding some public hearings on that, as well.*

*Councilmember Mitch Johnson asked if this was one of the documents to go tonight. Mayor Perrin said no. We have time on this one.*

**A motion was made by Councilperson Charles Coleman, seconded by Councilperson LJ Bryant, that this matter be Recommended to Council. The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance; Mitch Johnson; John Street; Charles Coleman and LJ Bryant

**Absent:** 2 - Chris Moore and Ann Williams

## **5. Pending Items**

## **6. Other Business**

*Councilmember Dr. Charles Coleman said Metropolitan Planning Organization Director Cecelie Cochran put on a presentation at Parker Park. Would this be the right time to ask about allowing her to come to the City Council and make a presentation? She's new in that position and I think she needs to come before the council. Mayor Harold Perrin said that would be fine. Councilmember Dr. Coleman said if you will, please check with her on that. Mayor Perrin said I'll get with you after the meeting and get her name and phone number.*

**7. Public Comments**

**8. Adjournment**

**A motion was made by Councilperson LJ Bryant, seconded by Councilperson John Street, that this meeting be Adjourned. The motion PASSED with the following vote.**

**Aye:** 5 - Gene Vance; Mitch Johnson; John Street; Charles Coleman and LJ Bryant

**Absent:** 2 - Chris Moore and Ann Williams