



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Agenda Finance & Administration Council Committee

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Tuesday, January 9, 2018

4:00 PM

Municipal Center

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### ELECTION OF A CHAIR

#### 1. Call To Order

#### 2. Roll Call by City Clerk Donna Jackson

#### 3. Approval of minutes

**MIN-17:138** Minutes for the Finance Committee meeting on December 12, 2017.

**Attachments:** [Finance Minutes 121217](#)

**MIN-18:004** Minutes for the Finance and Administration Committee meeting on January 2, 2018.

**Attachments:** [Minutes](#)

#### 4. New Business

### *ORDINANCES TO BE INTRODUCED*

**ORD-17:092** AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE AGREEMENT WITH THYSENKRUPP TO UPGRADE ELEVATORS IN THE MUNICIPAL BUILDING

**Sponsors:** Building Maintenance

**Attachments:** [CityOfJonesboro GoldContract.pdf](#)  
[Modernization Proposal for ThyssenKrupp Elevators.pdf](#)

**ORD-18:004** AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE PURCHASE OF A TIME AND ATTENDANCE MANAGEMENT SYSTEM

**Sponsors:** Finance

**ORD-18:005** AN ORDINANCE AUTHORIZING THE CITY OF JONESBORO TO AMEND THE 2018 GENERAL FUND BUDGET FOR ADDITIONAL PROFESSIONAL SERVICES AND TO PURCHASE A TIME AND ATTENDANCE MANAGEMENT SYSTEM

**Sponsors:** Finance

**ORD-18:006** AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE UPGRADE OF

MICROSOFT EXCHANGE SERVER 2016 LICENSES

**Sponsors:** Information Systems

*RESOLUTIONS TO BE INTRODUCED*

**RES-17:201** RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE ARKANSAS DEPARTMENT OF PARKS AND TOURISM FOR THE FY 2018 OUTDOOR RECREATION MATCHING GRANT

**Sponsors:** Grants

**Attachments:** [Award Letter](#)

**RES-17:202** RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE (BJA) AND ACCEPT THE FY 2017 BULLETPROOF VEST PARTNERSHIP GRANT.

**Sponsors:** Grants

**RES-18:002** RESOLUTION AUTHORIZING THE CITY OF JONESBORO GRANTS AND COMMUNITY DEVELOPMENT DEPARTMENT TO APPLY FOR THE 2017 ASSISTANCE TO FIRE FIGHTERS GRANT FROM THE DEPARTMENT OF HOMELAND SECURITY.

**Sponsors:** Fire Department and Grants

**RES-18:003** RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS ESTABLISHING THE ELECTED OFFICIALS COMPENSATION COMMITTEE FOR A PERIOD OF 6 MONTHS

**Sponsors:** Finance

**5. Pending Items**

**6. Other Business**

**7. Public Comments**

**8. Adjournment**



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Legislation Details (With Text)

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**File #:** MIN-17:138    **Version:** 1    **Name:** Minutes for the Finance Committee meeting on December 12, 2017  
**Type:** Minutes    **Status:** To Be Introduced  
**File created:** 12/14/2017    **In control:** Finance & Administration Council Committee  
**On agenda:**    **Final action:**  
**Title:** Minutes for the Finance Committee meeting on December 12, 2017.  
**Sponsors:**  
**Indexes:**  
**Code sections:**  
**Attachments:** [Finance Minutes 121217](#)

Date	Ver.	Action By	Action	Result
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Minutes for the Finance Committee meeting on December 12, 2017.



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes Finance & Administration Council Committee

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Tuesday, December 12, 2017

4:00 PM

Municipal Center

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### 1. Call To Order

### 2. Roll Call by City Clerk Donna Jackson

**Present** 5 - Ann Williams; John Street; Joe Hafner; David McClain and LJ Bryant

**Absent** 1 - Charles Coleman

### 3. Approval of minutes

[MIN-17:134](#)

Minutes for Finance & Administration meeting on November 28, 2017

**Attachments:** [Finance Minutes 11282017.pdf](#)

**A motion was made by Councilman John Street, seconded by Councilwoman Ann Williams, that this matter be Passed . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams; John Street; David McClain and LJ Bryant

**Absent:** 1 - Charles Coleman

### 4. New Business

#### *RESOLUTIONS TO BE INTRODUCED*

[RES-17:188](#)

RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE DEPARTMENT OF JUSTICE AND ACCEPT THE 2017 COPS HIRING GRANT

**Attachments:** [ORI AR01601 - Award 2017UMWX0148 - Award package \(1\)](#)

*Chairmember Joe Hafner said he did not see Grants Administrator Tiffny Calloway at the meeting. Basically, this is for two positions in the police department. It looks like it is \$249,604 in federal funds over three years, which is \$83,201 per year. Local match is \$83,201 and it can be used for three purposes. One is to hire new officers. The second is to rehire officers who have been laid off. Three is to not layoff officers who were scheduled to be laid off due to budget reductions. Any comments for this one Chief Elliott? Any questions for the Chief? Chief Rick Elliott said it's a 75/25 for three years, and it's just one way for us to add additional staffing at minimal expense for the*

*first few years. We initially applied for this grant and asked for five officers, and we were awarded two out of 179 cities across the country that applied for it. We feel lucky that we got the grant. We have applied for this the last three years. Chairmember Hafner said do you see these additional officers being people who will replace those ready to retire? Chief Elliott said we are looking to expand numbers. We are trying to keep up with the growth of the city. The city has grown substantially in the past several years, almost 13,000 people in the past 10 years, and we're just trying to keep up. Councilmember David McClain said how many officers will this put us at? Chief Elliott said 163. Councilmember LJ Bryant said is this the first time we got this grant? Chief Elliott said yes.*

**A motion was made by Councilman John Street, seconded by Councilman LJ Bryant, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;David McClain and LJ Bryant

**Absent:** 1 - Charles Coleman

**RES-17:189**

RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE ARKANSAS DEPARTMENT OF TRANSPORTATION (ARDOT) FOR THE FY 2017 TRANSPORTATION ALTERNATIVE PROGRAM (TAP) - DOWNTOWN TO ASU CONNECTION

**Attachments:** [Award Letter](#)  
[Downtown to ASU Connection Agreement](#)  
[Certification for Downtown to ASU Connection](#)  
[Designating Full-Time Employee in Responsible Charge](#)

*Chairmember Joe Hafner said this is sponsored by Grants and Parks and Recreation. It's a \$399,000 grant, 80/20 local match. Parks Director Wixson Huffstetter is the person who is officially in charge of this. I think this will be a great addition when it's done. Any questions or comments from Wixson or anybody else? Councilmember David McClain said are we going to have two different plans or is this going to be included in the big bike plan we have? It will be included? Councilmember John Street said this has been in the works for a while. It will be very beneficial. I think it's a great thing.*

**A motion was made by Councilman John Street, seconded by Councilman LJ Bryant, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;David McClain and LJ Bryant

**Absent:** 1 - Charles Coleman

**RES-17:192**

A RESOLUTION OF THE CITY OF JONESBORO, ARKANSAS AUTHORIZING THE MAYOR TO ENTER INTO A CHANGE ORDER WITH RITTER COMMUNICATIONS, INC. TO INCREASE STORAGE CAPACITY

**Attachments:** [City of Jonesboro\\_RHS\\_MSA\\_08152017\\_24 mo](#)  
[COJ\\_Proposal\\_COJ10202017 with new ramp](#)

*Chairmember Joe Hafner said, earlier today I called Chief Financial Officer Bill Reznicek and I know we've had a lot of, not a lot, probably at least three or four changes with Ritter this year, whether it be storage solutions, or speed, or this one right here about increasing storage capacity, so I asked them to give us a brief review*

*of what changes have been made this year, what benefits the city is getting out of it, and how is it impacting our monthly/annual expense. So, if y'all can come up and talk about that. I did not give them much notice, so hopefully they're prepared to do that. I would understand if they weren't. Information Systems Director Jason Ratliff said, the cloud and the internet speed are actually two different things. In August, we kind of went into a contract with them to decrease overhead and equipment cost. To me, that was kind of a small jump to just test the waters to make sure Ritter provides the services right for us. Now, come January, it looks like they're doing good. We need a small increase to move the rest of our backups in there. A small increase to provide us more storage to move more servers if we need to in the future. As far as the internet speeds go, like I said, that was a different item. We added more devices, such as body cameras. We have moved pieces of software to the cloud. Not Ritter's cloud, but the cloud on the internet. That's two different pipes, and, again, we hadn't increased the internet speed in 10 years. Those are the kind of differences there. Chairmember Hafner said monetarily wise, back in August when we did the sole source from Ritter for cloud storage to backup and disaster recovery services. It looked like that change was going to save us \$3,600 per month. Now, this change, it looks like we're going to be paying about \$3,600 per month. How much of an increase over what we currently have as far as storage capacity is that? Mr. Ratliff said can you say that again? Chairmember Hafner said okay. It looks like this resolution, the monthly service charge that was, I think, attached to it showed about \$3,600 a month in charges from Ritter to get to this storage capacity. Right? Mr. Ratliff said the increase from August? Chairmember Hafner said no. Let me look at it again. Mr. Ratliff said, what are we getting for the money? We are saving on equipment costs and overhead. That's what we are saving, and then we also moved the DR site from station 4 into Ritter, which saved us \$2,500 a month on that connection fee. Chairmember Hafner said looking at this hostess solution service quote it shows our monthly charge is going to be \$3,560, and it says upgrades to existing services, this will replace the previous proposal. It says upgrades will be added to the ramp schedule. The first month will be billed at \$940. Second month will be billed at \$1,880. Third month of the ramp will be billed at \$2,832, and the full payment will start January 1, 2018. So, my question is, if it's ramping up to \$3,560 a month, what are we currently paying right now for this level? Mr. Ratliff said we're paying \$2,883. So, it's an increase of \$667 a month between the differences of the two contracts. Chairmember Hafner said so still with that \$3,600 savings from the other one we are still saving about \$3,000 a month. Mr. Ratliff said absolutely. Chairmember Hafner said that's what I was wanting to make sure I had a good idea of. Sorry, I wasn't very clear. Councilmember McClain said say that one more time. You said how much a month? Mr. Ratliff said about \$3,000 over what we were before we started the cloud services. Chairmember Hafner said but we have increase speed, increase storage capacity, disaster recovery storage. Mr. Ratliff said the internet speed doesn't have anything to do with this cloud.*

**A motion was made by Councilman John Street, seconded by Councilman LJ Bryant, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams; John Street; David McClain and LJ Bryant

**Absent:** 1 - Charles Coleman

## **5. Pending Items**

## **6. Other Business**

**RES-17:193**

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS TO AMEND THE CITY SALARY AND ADMINISTRATION POLICY BY INCLUDING THE JOB TITLE POLICE SHOP SUPERVISOR AT A PAY GRADE OF 113.

**Attachments:**     [Non-Uniformed Employee Pay Grades and Steps.pdf](#)  
[Uniformed Employee Pay Grades and Steps 10-1-16.pdf](#)  
[Salary Administration Plan January 2018.pdf](#)  
[2017 Pay Grades and Titles.pdf](#)

Chairmember Joe Hafner motioned, seconded by Councilmember John Street, to suspend the rules and walk on RES-17:193. All voted aye.

Councilmember John Street asked Chief Elliott if he would explain this. I mean I understand it, but explain how this is budget neutral. Chief Rick Elliott said this is budget neutral. We are taking the civilian salary from our public information officer, Paul Holmes, after he left. We have taken that money, and then I'm taking one of the part-time positions in the shop to offset this expense. So, as far as the budget goes, it's neutral. We had an occasion to hire a master mechanic for the shop and to oversee our fleet. The same mechanic is currently working on our vehicles now at his place of business. This is one of the top mechanics in this part of the country. He is trying to slow down in life as he gets older. We had opportunity to bring him in. The savings we will have from having to send our vehicles to a dealership for service will more than cover his salary every year. By having him in hand, we expect to save a substantial amount of money on shop repairs because we can do it in-house, less the parts. Shop labor fees are anywhere from \$75 to \$100 an hour. Chairmember Hafner said Chief, do we have the equipment? Chief Elliott said yes sir. This mechanic comes fully equipped with tools and diagnostic computers, everything he needs. The only thing we won't be able to do is pull a motor out of a vehicle because we won't have that hoist, but everything else we do on a daily basis, the things we have to outsource at the dealership, he's the one at the dealership doing it anyway. We have only replaced one motor in the past five or so years. Councilmember David McClain said how many will this put us to in this shop? How many mechanics? Chief Elliott said just one mechanic. This will be one mechanic. I have a young man that is part-time labor. He does oil changes and things like that. Then I have Kevin Horton who is my electronics technician. He does all our electronic installs, our bar lights, our radios and things like that. So, we're keeping everything in house. We are not outsourcing, at this point, anything on these vehicles, unless it's warranty work on the newer vehicles. We will still have to go back to the dealership on warranty work, but once the vehicle is out of warranty, we should be able to do anything in-house. Chairmember Hafner said does the police fleet utilize like oil analysis? Do they take oil samples and send them off and check for slivers of iron or whatever? Chief Elliott said we're changing oil at 3,000 miles, and the way the miles rack up on these units, with constant changes, we haven't had a catastrophic engine failure. The only engine failure we had was the other day when a vehicle was involved in an accident and the adjusters didn't realize the oil pan was cracked. After it was repaired and they started up the vehicle, it burnt the motor up and the insurance company had already closed the claim on that, so we had to eat that cost. That's the only catastrophic engine failure we've had and wasn't because of oil related issues. We do have a good preventative maintenance program. I would feel better about, not only having this gentleman there, but he's also there to oversee the changing of the brakes and brake pads. Right now, I have this young shop helper that was trained to do it and he does an okay job, but it's nothing like having a master mechanic working on these cars and overseeing that this operation is done the way it's

*supposed to be done. Because face it, these cars are out on the road and they get up to high speeds and if somebody doesn't do their job on putting the brakes back together right then that's catastrophic for everybody. Councilmember McClain said do most cities our size have, how many mechanics do they have in their shop? A police department our size? Chief Elliott said I don't know. It's not one of those things we research, but I can tell you that I got 182 vehicles that this person is over. Councilmember McClain said the reason I'm asking is because you have a part-time and a full-time, but if they get behind on two projects, are we outsourcing it still? Chief Elliott said even as large a fleet as we have right now, we're able to keep up with everything day in and day out. Our biggest expenses right now are oil changes and then brakes. When it gets into anything like a computer problem, or whatever, that's when we have to send a car out. If we have to change a water pump or radiator, things like that, my level of expertise is not there, current, so we have to send those to Cavanaugh. So, yes, we go through water pumps and sometimes radiators. They wear out. That's where we're outsourcing and it's adding up. Our fleets getting older and this is one way of saving some money. I think what we'll look at further down the road is maybe investing in some tire changing equipment, a tire changing machine and a wheel balancer. Right now, we're spending over \$1,100 a year just in fixing flats at \$6 to \$13 a pop. That goes down to Purcell. You know, \$4,000 to \$6,000 for machines, and we could pay that off in a few years' time. That's something we'll be looking at down the road, but, again, it takes a qualified person to bring in. We're talking about a guy that's a certified master mechanic. He's taking a substantial pay cut, but he's looking to slow down in life a little bit. Councilmember Street said with the size of our fleet you can actually have control on what you prioritize. If you've got something down, he can be on it and have it back as opposed to it being out of service waiting on a shop somewhere. Chief Elliott said when you outsource it to a shop, you're at their mercy on getting things in, and Cavanaugh does a great job of putting us ahead of a lot of customers because we are public safety. If we had something critical, then obviously this mechanic would stay after hours, or whatever, to get the job done if we had to have that vehicle back out, but the way our fleet is set up right now, a vehicle being down for several days is not that critical. Councilmember Street said I think he'd be an asset in the overseeing of the preventative maintenance program, too. Chief Elliott said absolutely, with transmission preventative maintenance and things like that, coming in and doing basic service, checking transmission fluid, and when he sees it is starting to be burnt and it's time for a change. Every now and then, we'll have to put in a new transmission. Councilmember McClain said how soon are you looking to get somebody in there? Chief Elliott said January 1st. I would like to, if possible, consider to walk this on to full council next week. Councilmember McClain said with an emergency? Chairmember Hafner said it would not be walked on, it would just be under the regular agenda item, wouldn't it. City Clerk Donna Jackson said yes, it would be under the consent agenda.*

**A motion was made by Councilman John Street, seconded by Councilmember Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams; John Street; David McClain and LJ Bryant

**Absent:** 1 - Charles Coleman

**RES-17:194**

A RESOLUTION TO THE CITY OF JONESBORO, ARKANSAS TO APPROVE CHANGE ORDER NO. 3 FOR THE CRAIGHEAD FOREST PARK ROAD IMPROVEMENTS PROJECT

**Attachments:** [Change Order #3](#)



*Chairmember Joe Hafner motioned, seconded by Councilmember John Street, to suspend the rules and walk on RES-17:194. All voted aye.*

*Councilmember John Street asked Parks Director Wixson Huffstetler, what is that additional cost for? Mr. Huffstetler said the majority of it is to put in the rest of the exercise pads on the road face, on the old road now that the old road is trail now. We've got three stations left to put in, and also to finish up the parking lot at Pavilion one there. It needs to be done. With this change order, I'm still \$105,000 under budget on this project. Councilmember David McClain said this is for exercise pads and parking lot? Mr. Huffstetler said exercise pads, parking lot, some curb and gutter and some rock on that parking lot there where the mountain bike trailhead was put up, and where the bathroom is in Pavilion one. Councilmember McClain said you're still \$100,000 under budget? Mr. Huffstetler said we are \$105,000 under budget. Chairmember Joe Hafner said I do have to say I have ridden my mountain bike out there lately and I think they have done a good job of protecting the mountain bike trails and making more entrance ways on there. Mr. Huffstetler said we fenced in that ATV area, but we're going to put some gaps in it for the mountain bikers to be able to go through there too. And, also, David, in this is the letters for the round-about. I am going to have Craighead Forest Park in big stainless steel letters with lights. So, when you come in the round-about will be lit up. Councilmember LJ Bryant said, unrelated, but, what about the pump station? What's the latest on that? Mr. Huffstetler said we did our award letter. So, we did receive the Parks and Tourism grant for the pump track. So, the match is in the budget for next year. So, we will be building it, hopefully.*

**A motion was made by Councilmember John Street, seconded by Councilmember Ann Williams, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - Ann Williams;John Street;David McClain and LJ Bryant

**Absent:** 1 - Charles Coleman

## **7. Public Comments**

## **8. Adjournment**

*A motion was made by Councilman John Street, seconded by Councilman LJ Bryant, that this meeting be adjourned. The motion PASSED with the following vote.*

**A motion was made by Councilman John Street, seconded by Councilman LJ Bryant, that this meeting be Adjourned . The motion PASSED with the following vote:**

**Aye:** 4 - Ann Williams;John Street;David McClain and LJ Bryant

**Absent:** 1 - Charles Coleman



## Legislation Details (With Text)

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**File #:** MIN-18:004    **Version:** 1    **Name:** Minutes for the Finance and Administration Committee meeting on January 2, 2018

**Type:** Minutes    **Status:** To Be Introduced

**File created:** 1/4/2018    **In control:** Finance & Administration Council Committee

**On agenda:**    **Final action:**

**Title:** Minutes for the Finance and Administration Committee meeting on January 2, 2018.

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** [Minutes](#)

Date	Ver.	Action By	Action	Result
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Minutes for the Finance and Administration Committee meeting on January 2, 2018.



# City of Jonesboro

Municipal Center  
300 S. Church Street  
Jonesboro, AR 72401

## Meeting Minutes Finance & Administration Council Committee

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Tuesday, January 2, 2018

4:30 PM

Municipal Center

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### Special Called Meeting

1. Call To Order
2. Roll Call by City Clerk Donna Jackson
3. New Business

### ORDINANCES TO BE INTRODUCED

#### ORD-18:001

#### AN ORDINANCE AUTHORIZING 2% RAISE FOR THE CITY ATTORNEY

*Councilmember David McClain said I have a few questions for us, as well as Chief Finance Officer Bill Reznicek. Mr. Reznicek, if you don't mind please come to the front. I have a couple questions. The main idea of what I'm about to say is not saying that someone is not worthy of a raise. I am throwing it on all elected officials, as well as attorney, mayor, clerk. We have a budget where we asked for pay cuts from department heads, correct? Chairmember Joe Hafner said pay cuts? Councilmember McClain asked did we have cuts in the budget? Mr. Reznicek said we had cuts in the budget. They weren't pay cuts. Councilmember McClain said well, not pay cuts. Mr. Reznicek said we ask concessions in their budgets from what they originally submitted. Correct. Chairmember Hafner said but that's a regular part of the budgeting process. People submit budgets and their revised according to what the top line is. At least that's been my experience in the business world. Mr. Reznicek said there's an amount of discretionary spending that's asked for by each department head. When we go through the budget process we look at that and we try to determine what's absolutely necessary and the things we can afford to do during the current year. As far as the compensation and the benefits, there were none. Councilmember McClain said I didn't mean pay. I meant cuts, period. I have an issue just with us looking at pay raises because we have done that. We are pulling out of reserves and then we're probably going to turn around and look at alternative sources of revenue is the phrase that's been thrown out. So, we've talked about it before. We said no to it before, and to bring it back, I really have an issue with that just because we have already said no. So, I'm having an issue with why we continue to bring this up. Not saying anyone doesn't deserve a raise. However, when we're doing all the things I just listed, I can't see how we're in a position to pass these out. I just don't. Maybe I'm seeing it wrong. Maybe somebody else has a different opinion.*

*Chairmember Hafner said I understand your point to a degree, but, I'm just dealing with this from a controller perspective in the business world, when people turn in their*

*preliminary budgets they're going to have a lot of needs in there and they're going to have a lot of wants. If we start letting department heads turn in budgets that we say "okay that looks great," we're going to have \$90,000,000 worth of expenses with only \$70,000,000 worth of income if we just don't cut stuff. Part of having Mayor Harold Perrin, Mr. Reznicek and other department heads is you take those preliminary budgets and you do a review. You say let's cut this. Let's keep this, and some stuff you increase. That's just the budgeting process. Councilmember McClain said right. Chairmember Hafner said so I don't think you can sit here and say just because someone's preliminary budget got cut then "x" or "y" shouldn't happen. Last year we voted down elected official raises, but I think part of that was it was the percent. It was 6% and everything was lumped together. The way I look at it, this is more of a stop gap until we come back, like we said at the time we voted down the raises, we're going to put together a more thorough plan by position for city officials. The 2% is basically a cost of living adjustment. Mr. Reznicek said that was a COLA. Chairmember Hafner said I had an issue with a 6% raise. I don't necessarily have an issue with a 2%, even though we voted them down last year because it's been since 2015 when they got a raise, and we can't keep not doing an increase.*

*Councilmember McClain said I get what you're saying. Councilmember Charles Coleman said I'd just like to make a motion to send it to full Council and go from there. Councilmember McClain said I get what you're saying, but at the same time I just feel like we've looked at it, we've discussed it and we voted 11 to 1 against. Councilmember Ann Williams said but I think, at that time, we also indicated we would come back and look at it to the extent of doing this or something like this, so I think we had already laid the groundwork for coming back with a proposal like this. Councilmember McClain said I just take issue with it when we're looking at all the things we have going on. You say it's not a cut, but, however you want to phrase it. Chairmember Hafner said phrase which part? Councilmember McClain said the cuts to budgets. Chairmember Hafner said I guess my question is, when you throw "cuts" out, is there specific areas where you think more funding should have been given that wasn't? Because when you say a "budget was cut," I have dealt with a bunch of budgets where the preliminary budget was cut. I mean if there's an area that should have been funded that wasn't, that's one issue. Just because a preliminary budget was cut doesn't mean something was done wrong.*

*Councilmember Coleman said I think we are having some moot discussion and let me explain why I say that. I really understand what Councilmember McClain is saying, but I think right now we're not talking about budgets for items, we are talking about raises, which is a different ball game, as far as I'm concerned. So, I agree with his statement that we need to look at a whole lot of issues going on, but I think the essence on the table right now has nothing to do with equipment, has nothing to do with budgets, and has nothing to do with streets. It has to do with people. If we forward it to full Council and let the full Council speak on this because initially all they talked about was the budget and what needed to be cut and what didn't need to be cut. I already voiced my opinion about the budget anyway because it wasn't done with Patrick, but at the same time, I can't lump Patrick with this. That's my point. This just needs to be forwarded to full council and let the full council talk about it. If we need to talk about budgets for our streets and other things and I think that's a different issue. That's not putting Councilmember McClain down. Chairmember Hafner said I'm not trying to put him down either. Councilmember McClain said I was just trying to make the point that we've cut money here, as you say preliminary, however you phrase it, but then we're going to turn around and maybe ask for additional money, and then go ahead and give our raises. I just take issue with that. If you guys feel this is needed, then by all means vote for it. For me, this is where I am at. It just doesn't make sense to me right now.*

*Mayor Harold Perrin said Councilmember McClain I can just tell you that there were no cuts that I know of that any department was cut that they needed it. When a department head sends a list in it's obviously a want and a need list. We look at the need list and then we come down to the want list and see if the revenue will be enough to justify that. I don't know of any department head that has had a cut that we took something away that they could not function, and in 2018 they'll get more than they had in 2017. Mr. Reznicek said we sent copies of the budgets to each of the department heads after it was approved and we have not had any significant pushback where people said I can't function in my department because I didn't get a certain line item. Councilmember McClain said I don't imagine they would. For instance, looking at IT, there was a cut there and IT Director Jason Ratliff and I talked about there was some product he didn't need. I understand that, but it was still a large number. It was \$250,000. If you look at that, in the world we live in, did he need that money? Are we going to have a breach? We discussed all that, and Jason made it clear that he did not need all that equipment and things like that that he had, but at the same time it was still funds that were removed.*

*Councilmember L.J. Bryant said Chairmember Hafner, I would say this, with elected officials, particularly as it relates to, the Council, city attorney, mayor and city clerk, it's difficult because it's hard to ever find the right time. It's a minimal impact in a \$60,000,000 budget and, for now, when we are particularly looking, back to what Councilmember McClain said, to the outside for potential other sources of revenue, if you do it after that fact, it seems bad. If you do it before the fact, it seems bad. I think to what Councilmember Coleman was saying that you just have to kind of consider it on the merit and it's difficult to put all the chips into place. What is the total impact of the three raises among the three people that we're talking about Mr. Reznicek? Mr. Reznicek said the total impact is about \$5,500 per year. Councilmember Bryant said out of our total budget? Mr. Reznicek said \$61,000,000. Chairmember Hafner said we would not be able to walk this on tonight because it has to be unanimous is my understanding. Mayor Perrin said that is correct. It will be on the next Council meeting.*

**A motion was made by Charles Coleman, seconded by John Street, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - John Street;LJ Bryant;Ann Williams and Charles Coleman

**Nay:** 1 - David McClain

**ORD-18:002**

**AN ORDINANCE AUTHORIZING 2% RAISE FOR THE MAYOR**

*Councilmember Charles Coleman asked if these can't be lumped into one and forwarded to full Council? Chairmember Joe Hafner said I think it's better to have them separated. That was one of the things we talked about last year when we voted down the 6% because everything was lumped together. We said moving forward it would probably be better to have them separated. Councilmember Coleman said but in our last council meeting we also lumped some things together. We need to be careful about one time we do one thing and then one time we do another thing. I'm going to either apply for the county license or attorney license, either one, because we do things one week and the next week we do another. Can we get a chalkboard or something, a checkoff list of what we didn't do or don't do because it's beginning to irritate me pretty much to say one thing one time and do another thing the next time. So, which is it the egg or the bacon? Which one?*

*Councilmember Street said I think he just wanted to highlight these because there was an issue before. That's probably why he's breaking them out like that. Mayor Harold Perrin said I think Mr. Reznicek called Legislative Audit because we always want to be totally clear and transparent on anything we do, and I think the Legislative Audit told him that it would be better to do it individually on each one of them, elected official, rather than lump them in together, and I think that's why it was that way. I agree with you Councilmember Coleman. A lot of issues are put together on that. Let me explain something to the new aldermen here. The Mayor sends out the proposed budget to the Council. The Council has 2 ½ to 3 weeks to look at everything in there and ask anybody anything they want to do. The budget was passed. If you have an issue with the budget, it's the Mayor's budget to present to the Council. The Council has to approve the budget, not the Mayor. So, if you have any questions about the budget or anything it would be at that time to come up and bring up any issue that you have. Somebody mentioned about IT. If you talk to a department head and the department head has told you they need this or they don't need that, let them come see me. I'm the CEO. Then you come with them if you want to and that's fine. I don't have any problem with that. Councilmember McClain said I get that and I would have discussed it. Mayor Perrin said I'm just saying to you that you have had 2 ½ weeks to look at the budget. Councilmember McClain said correct, but I can bring it up when I feel it's necessary. Mayor Perrin said sure you can. I'm just explaining the process Mr. Coleman just said. That's all I'm saying. Councilmember McClain said okay. Mayor Perrin said that we do it one way one time and one way another. We've done the budget the same way that we've always done it. That's what I was getting at.*

**A motion was made by Charles Coleman, seconded by John Street, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - John Street;LJ Bryant;Ann Williams and Charles Coleman

**Nay:** 1 - David McClain

**ORD-18:003**

AN ORDINANCE AUTHORIZING 2% RAISE FOR THE CITY CLERK

**A motion was made by John Street, seconded by Charles Coleman, that this matter be Recommended to Council . The motion PASSED with the following vote.**

**Aye:** 4 - John Street;LJ Bryant;Ann Williams and Charles Coleman

**Nay:** 1 - David McClain

**4. Adjournment**

**A motion was made by LJ Bryant, seconded by John Street, that this meeting be Adjourned . The motion PASSED with the following vote.**

**Aye:** 5 - John Street;LJ Bryant;David McClain;Ann Williams and Charles Coleman



## Legislation Details (With Text)

<b>File #:</b>	ORD-17:092	<b>Version:</b>	1	<b>Name:</b>	WAIVE COMPETITIVE BIDDING AND AUTHORIZE AGREEMENT WITH THYSSENKRUPP TO UPGRADE ELEVATORS IN THE MUNICIPAL BUILDING
<b>Type:</b>	Ordinance	<b>Status:</b>			To Be Introduced
<b>File created:</b>	12/12/2017	<b>In control:</b>			Finance & Administration Council Committee
<b>On agenda:</b>		<b>Final action:</b>			
<b>Title:</b>	AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE AGREEMENT WITH THYSSENKRUPP TO UPGRADE ELEVATORS IN THE MUNICIPAL BUILDING				
<b>Sponsors:</b>	Building Maintenance				
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	<a href="#">CityOfJonesboro_GoldContract.pdf</a> <a href="#">Modernization Proposal for ThyssenKrupp Elevators.pdf</a>				

Date	Ver.	Action By	Action	Result
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AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE AGREEMENT WITH THYSSENKRUPP TO UPGRADE ELEVATORS IN THE MUNICIPAL BUILDING  
BE IT ORDAINED by the City Council for the City of Jonesboro, Arkansas that:

SECTION ONE: That the elevators in the Municipal Building have not been upgraded since the City purchased the building. The City has a current service agreement that is in effect until 2019 with Thyssenkrupp to service the elevator equipment. Said contract is binding and requires the City to use Thyssenkrupp for any equipment upgrades or repairs.

SECTION TWO: That said equipment may be purchased from Thyssenkrupp for the sum of \$271,961.00. That this amount has already been included in the 2018 budget under capital improvements.

SECTION THREE: That the City Council in accord with the terms of A.C.A. Section 14-58-303 states that bidding in this matter is not practical and hereby waives the requirement of competitive bidding due to the existing contract obligation with Thyssenkrupp. A copy of the existing contractual agreement and the new Modernization Proposal is attached hereto.

## Embedded Secure Document

The file <http://jonesboro.legistar.com/View.ashx?M=F&ID=5691018&GUID=0A6C5567-EB08-447A-815D-D531482F8B49> is a secure document that has been embedded in this document. Double click the pushpin to view.





**MODERNIZATION PROPOSAL**  
**CITY OF JONESBORO HYPOWERS ON TWO UNITS**

December 06, 2017

**Purchaser:** City Of Jonesboro  
**Address:** Po Box 1845  
**City/State/Zip:** Jonesboro, AR 72403-1845

**Location:** CITY OF JONESBORO-  
300 S Church St  
Jonesboro, AR 72401

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On behalf of thyssenkrupp Elevator, I am pleased to provide this multi-page proposal (the "Proposal") to modernize the elevator equipment described herein (the "Equipment") at the above referenced location. This proposal is valid for 45 days.

Our modernization package is engineered specifically for your elevator system and will include the elevator mechanical and electrical components being replaced, refurbished or retained.

Benefits of Modernization include:

- Increased Durability and Reliability
- Improved Fire and Life Safety Features
- Decreased waiting times
- Reduced Energy Consumption
- Reduced Operational Cost
- Reduced Troubleshooting Time

If you have any questions or concerns, please do not hesitate to contact me. We appreciate your consideration.

Sincerely,



Robert Harp  
Account Manager  
bobby.harp@thyssenkrupp.com  
+1 501 4070459

**MODERNIZATION PROPOSAL**  
**CITY OF JONESBORO HYPOWERS ON TWO UNITS**

**SCOPE OF WORK**

**Grouping Name: #2 BACK**  
**\$181,231.00 per unit**

Equipment Type: Hydraulic	Speed: 100 fpm
5 Stops (5 Front /0 Rear)	Capacity: 1500 lbs.

**Description of Work**

**Controller**

- eMax Monitoring Device Provisions
- TAC 32 Controller (Includes Options listed below)
  - Solid State Starters (6 or 12 leads) 460 / 575 VAC
  - Battery Lowering in Controller
- Advanced technology, including digital controls, increases reliability
- Adjusts elevator dispatching to respond to building's traffic patterns
- Improved floor-to-floor wait times

**Power Unit**

- EP-125 Power Unit (Submersible)
- Seismic Requirements for EP units
- Overspeed Valve Kits for 2" (less than 150 GPM)
- 2" Shutoff Valve Kit

**Jack**

- Packing

**Car**

- Retainer Plates for Seismic (T Rails)
- Car Top Exit Switch
- Car Top Railing

**Hoistway**

- TAC 32 Field Friendly Wiring Package:
  - Includes single traveling cable
  - hoistway wiring
  - interlock wiring
  - interlock connectors
  - serial wiring
  - FIBER OPTIC CABLE, HOISTWAY PIPING & DUCT ARE NOT INCLUDED.
- Steel Tape with Mounting hardware, Selector and magnets (terminal limits included)
- HN Boxes (per each 2 cars, grouped)

**Pit**

- 2" Shutoff Valve Kit
- Pit Ladder 16" Wide (Part No. 6504AA3)
- Pit Stop Switch

**Door Equipment**

- HD-12 Door Operator with Complete carside equipment
- Micro Light
- Front Car Door and Hatch Side Restrictors (vaness) complete kit
- Hoistway Door Equipment complete (SSSS)

**MODERNIZATION PROPOSAL**  
**CITY OF JONESBORO HYPOWERS ON TWO UNITS**

**Car Fixtures**

- Car Station (Total Price) Includes Options Below
  - Main Car Station (COP)
  - Applied Panel
  - Vandal Resistant Floor Buttons
  - Tamperproof Screws
  - Cast Braille Plates for Car Features
  - Standard Key Switch Package
  - Fan
  - Light
  - Independent Stop
  - Inspection/Hoistway Enable)
  - Emergency Light mounted in COP
  - 2004 and later Fire Service Phase II Features (includes engraved instructions)
  - Handicap Signal (Passing signal)
  - Digital Position Indicators (CE Electronics)
  - ADA Phone System integral with COP (Rath)
  - Speaker Pattern for Intercom System/ADA Phone
  - No Smoking Symbol (Cast)
  - Locked Service Cabinet
  - Certificate Window
  - Special Engraving
  - GFI Outlet in COP
  - #4 Stainless Steel Finish (441)
  - Card Reader Provisions (Space only)
- TAC Serial Boards (Main)
- Car Riding Lantern (Standard)

**Hall Fixtures**

- Terminal Hall Stations (Surface Mounted) with
  - Appendix O (Polycarbonate insert flame with engraved verbiage)
  - Fusion (#4 S/S (441))
- Terminal Hall Stations (Surface Mounted) with
  - Appendix O (Polycarbonate insert flame with engraved verbiage)
  - Fusion (#4 S/S (441))
  - Fire Service Phase I Engraved Instructions
  - Fire Service Phase I Key Switch
- Hoistway Access Switch in Hall Stations
- Intermediate Hall Stations (Surface Mounted) with
  - Appendix O (Polycarbonate insert flame with engraved verbiage)
  - Fusion (#4 S/S (441))
- TAC Serial Boards
  - TAC Serial Boards
  - TAC Serial Boards
  - TAC Serial Boards
  - TAC Serial Boards
- Hoistway Jamb Braille (Standard) (# of Floors)
- Hall Position Indicator (Digital) (#4 S/S (441))

The following items will be completed by third party labor or suppliers through the coordination of thyssenkrupp:

**General Building -**



**MODERNIZATION PROPOSAL**  
**CITY OF JONESBORO HYPOWERS ON TWO UNITS**

**Grouping Name: #1 Front**

**\$90,730.00 per unit**

Equipment Type: Hydraulic	Speed: 100 fpm
5 Stops (5 Front /0 Rear)	Capacity: 1500 lbs.

**Description of Work**

**Controller**

- TAC 32 Controller (Includes Options listed below)
  - Solid State Starters (6 or 12 leads) 460 / 575 VAC
  - Battery Lowering in Controller
- Advanced technology, including digital controls, increases reliability
- Adjusts elevator dispatching to respond to building's traffic patterns
- Improved floor-to-floor wait times

**Power Unit**

- EP-125 Power Unit (Submersible)
- Seismic Requirements for EP units
- Overspeed Valve Kits for 2" (less than 150 GPM)
- 2" Shutoff Valve Kit

**Jack**

- Packing

**Car**

- Retainer Plates for Seismic (T Rails)
- Car Top Exit Switch
- Car Top Railing

**Hoistway**

- TAC 32 Field Friendly Wiring Package:
  - Includes single traveling cable
  - hoistway wiring
  - interlock wiring
  - interlock connectors
  - serial wiring
  - FIBER OPTIC CABLE, HOISTWAY PIPING & DUCT ARE NOT INCLUDED.
- Steel Tape with Mounting hardware, Selector and magnets (terminal limits included)
- HN Boxes (per each 2 cars, grouped)

**Pit**

- 2" Shutoff Valve Kit
- Pit Ladder 16" Wide (Part No. 6504AA3)
- Pit Stop Switch

**Door Equipment**

- HD-12 Door Operator with Complete carside equipment
- Micro Light
- Front Car Door and Hatch Side Restrictors (vaness) complete kit
- Hoistway Door Equipment complete (SSSS)

**Car Fixtures**

## MODERNIZATION PROPOSAL

### CITY OF JONESBORO HYPOWERS ON TWO UNITS

- Car Station (Total Price) Includes Options Below
  - Main Car Station (COP)
  - Applied Panel
  - Vandal Resistant Floor Buttons
  - Tamperproof Screws
  - Cast Braille Plates for Car Features
  - Standard Key Switch Package
  - Fan
  - Light
  - Independent Stop
  - Inspection/Hoistway Enable)
  - Emergency Light mounted in COP
  - 2004 and later Fire Service Phase II Features (includes engraved instructions)
  - Handicap Signal (Passing signal)
  - Digital Position Indicators (CE Electronics)
  - ADA Phone System integral with COP (Rath)
  - Speaker Pattern for Intercom System/ADA Phone
  - No Smoking Symbol (Cast)
  - Locked Service Cabinet
  - Certificate Window
  - Special Engraving
  - GFI Outlet in COP
  - #4 Stainless Steel Finish (441)
  - Card Reader Provisions (Space only)
- TAC Serial Boards (Main)
- Car Riding Lantern (Standard)

#### **Hall Fixtures**

- Hoistway Access Switch in Hall Stations
- Terminal Hall Stations (Surface Mounted) with
  - Appendix O (Polycarbonate insert flame with engraved verbiage)
  - Fusion (#4 S/S (441))
  - Fire Service Phase I Engraved Instructions
  - Fire Service Phase I Key Switch
- Intermediate Hall Stations (Surface Mounted) with
  - Appendix O (Polycarbonate insert flame with engraved verbiage)
  - Fusion (#4 S/S (441))
- TAC Serial Boards
  - TAC Serial Boards
  - TAC Serial Boards
  - TAC Serial Boards
  - TAC Serial Boards
- Hoistway Jamb Braille (Standard) (# of Floors)
- Surface Mounted Hall Lanterns Fusion (#4 S/S (441))
- Surface Mounted Hall Lanterns Fusion (#4 S/S (441))
- Hall Position Indicator (Digital) (#4 S/S (441))
- Surface Mounted Hall Position Indicator (Digital) Fusion #4 (S/S (441))



**MODERNIZATION PROPOSAL**  
**CITY OF JONESBORO HYPOWERS ON TWO UNITS**

**Value Engineering Opportunities & Alternates**

*(Initial next to the option below to indicate acceptance)*

**Work by Others:**

**We propose to furnish all labor, materials, supervision, drayage, taxes, insurances and permits, to complete the following scope of work and the following scope of work is on a budgetary basis:**

**General Conditions**

- 1: We will provide permits for our scope of work if required.
  - 2: We will provide submittals as required.
  - 3: We will provide supervision for our scope of work.
  - 4: We will provide a regularly scheduled written update of our work which will show progress and work yet to be completed for your records and for the owner's records.
  - 5: We will provide any barricades necessary to complete the work.
  - 6: We will haul away our debris and leave the area clean
- 2 – 5 Stop Hydraulic Elevators:

**Machine Room:**

1. We will remove existing mainline disconnects and install code compliant shunt trip disconnects with battery lowering and pipe to new elevator controllers
2. We will install new 120V code compliant car light disconnect and pipe to new elevator controller
3. We will install new code compliant LED lighting in the machine room
4. We will re-use existing equipment grounding (no new grounding to be installed)
5. We will install existing phone lines in conduit per code
6. We will fire all rate penetrations in the machine room
7. We will replace all existing ceiling tiles with fire rated ceiling tiles
8. We will install code compliant GFCI's
9. We will install new electrical circuit for shunt reley
10. We will install new flashing hat relay and program to FACP per code
11. We will install thermostatically controlled HVAC for equipment cooling

**Entrances:**

1. We will fire rate backs of call buttons and PI's per code
2. We will cut in new lobby call boxes on each floor as required

**Hoistway:**

1. We will fire rate any penetrations per code

**MODERNIZATION PROPOSAL**  
**CITY OF JONESBORO HYPOWERS ON TWO UNITS**

**Pit:**

1. We will install a new code compliant oil minders on existing sump pumps per code
2. We will install a new dedicated electrical sump circuit per code
3. We will install a new code compliant pit lights
4. We will install a new code compliant GFCIs
5. We will move light switches near pit ladder per code

**Fire Alarm:**

1. We will modify existing Fire Alarm control panel to support code compliant elevator recall (phase 1 , II, flash hat, shunt)
2. We will install the required devices and relays to support code compliant elevator recall
3. We will program existing fire alarm system and connect to elevator controller for recall

**Standby Time:**

Standby time, if necessary to complete our work, will be billed on a T&M basis.

**\*\*All work to meet required Arkansas State Elevator Code and National Building codes.**

**Exclusions**

- 1) Corrective measures to existing construction, building systems, or finish materials that were either improperly installed or installed and did not meet the code requirements of the installation are not included in this proposal unless specifically noted in the scope portion of the proposal.
- 2) We do not include and installation of emergency power generators, ATS switchgear or delay signal wiring
- 3) We do not include any line side electrical feeder wire size change, circuit size increase or replacement (existing line side power and circuits to be used)
- 4) We do not include any hazardous materials abatement or disposal
- 5) We do not include any non-elevator related work
- 6) We do not include any elevator cab work in our proposal
- 7) We do not include any overtime work
- 8) We do not include any new hoistway venting in this proposal
- 9) We do not include installation of any new dedicated elevator equipment grounding. Correction of inadequate building grounds are not included in our scope. Only using existing building supplied grounds for elevator equipment sized to meet NEC code are included in our proposal.



**MODERNIZATION PROPOSAL**  
**CITY OF JONESBORO HYPOWERS ON TWO UNITS**

**INSTALLATION SEQUENCE AND SCHEDULE**

The following is a list of some of the key tasks that comprise a typical modernization, along with their sequence and approximate durations or lead times for each such task:

Preparation of submittals upon receipt of subcontract and plans: (Additional Time Required for Cab, Signal, Entrance If Applicable)	4-6 Weeks
Approval of submittals by Purchaser	2 Weeks
Fabrication time from receipt of all approvals, fully executed contract, and payment of pre-production and engineering invoice:	9 Weeks
Modernization of elevator system (Per Unit) : (After completion of all required preparatory work by others)	5 to 7 Weeks

The durations or lead times listed above are strictly approximations that can vary due to factors both within and outside of thyssenkrupp Elevator's control, are subject to change without notice to Purchaser and shall not be binding on thyssenkrupp Elevator.

All work specified herein will be performed from 6:00 AM to 2:30 PM, except scheduled union holidays ("regular working hours of regular working days"). If, after the execution of this Proposal, overtime is mutually agreed upon, an additional charge at thyssenkrupp Elevator's usual rates for such work shall be added to the price of this Proposal.

One or more of the units described in this Proposal will be out of service and unavailable to move passengers and/or property during entire duration of the performance of the work described in this Proposal until re-certified by the applicable authority(ies) having jurisdiction and in good standing with payment schedules. Temporary use of the equipment is not included in this Proposal.

All work described in this Proposal will be performed in accordance with the version of all applicable state or local codes that deal exclusively with the installation and/or modernization of elevators that are in effect at the time that this Proposal is fully executed. In the event that either (A) those codes change or (B) rulings are made by the applicable authority having jurisdiction that extend the application of those codes following the complete execution of this Proposal, thyssenkrupp Elevator will provide Purchaser with a separate and additional proposal to comply with such changes at an additional cost. It is solely the Purchaser's responsibility to ensure that the work described in this Proposal meets all applicable Federal, state and/or local codes that do not deal exclusively with the installation and/or modernization of elevators and to secure any necessary permission and/or priority from all applicable governmental authorities to complete that work.

No permits or inspections by others are included in this work, unless otherwise indicated herein. The price of this Proposal only includes one (1) inspection by the applicable authority having jurisdiction. At the conclusion of its work described herein, thyssenkrupp Elevator will perform all tests required by the applicable authority having jurisdiction to ensure that the equipment that is the subject matter of this Proposal conforms to applicable codes and will provide Purchaser with copies of reports generated in conjunction with completed tests. Should the equipment fail any test due to reasons that are the responsibility of the Purchaser as set forth in this Proposal or are not specifically included in this Proposal, or should the applicable authority having jurisdiction refuse to issue written approval to Purchaser to use and operate the equipment due to items that are the responsibility of the Purchaser as set forth in this Proposal or are not specifically included in this Proposal the Purchaser shall bear sole financial responsibility for (A) addressing those items, (B) the cost of the performance of any re-tests or additional inspections and (C) the labor incurred by thyssenkrupp Elevator to re-test the equipment or to attend those additional inspections at thyssenkrupp Elevator's current billing rate as posted at its local office. thyssenkrupp Elevator shall not be liable for any damage to the building structure or the elevator resulting from the performance of any tests it shall perform at any time under this Proposal.

Should the Purchaser or the local authority having jurisdiction require thyssenkrupp Elevator's presence at the inspection of equipment installed by others in conjunction with the work described in this Proposal, Purchaser agrees to compensate thyssenkrupp Elevator for its time at thyssenkrupp Elevator's current billing rate as posted at its local office.



**MODERNIZATION PROPOSAL**  
**CITY OF JONESBORO HYPOWERS ON TWO UNITS**

Upon notice from thyssenkrupp Elevator that the work described herein has been completed, Purchaser will arrange to complete an inspection of the work with thyssenkrupp Elevator and will provide Purchaser's final acceptance thereof in writing by Purchaser's duly authorized representative at that time if the work is acceptable. The date and time for such an inspection shall be mutually agreed upon. In no event shall that inspection occur more than ten (10) business days after the date of thyssenkrupp Elevator's written notice to Purchaser that the work herein has been completed unless both parties agree otherwise in writing. Immediately following its inspection of the work, Purchaser's duly authorized representative shall execute thyssenkrupp Elevator's "Final Acceptance" form(s) prior to turnover and use of the equipment described in this Proposal. Purchaser shall not unreasonably delay or withhold such final inspection or its written acceptance of the work.

At the conclusion of its work, thyssenkrupp Elevator will remove all equipment and unused or removed materials from the project site and leave its work area in a condition that, in thyssenkrupp Elevator's sole opinion, is neat and clean.

**WORK NOT INCLUDED**

There are certain items that are not included in this Proposal, many of which must be completed by Purchaser prior to and as a condition precedent to thyssenkrupp Elevator's performance of its work as described in this Proposal. In order to ensure a successful completion of this project, it shall be solely Purchaser's responsibility to coordinate its own completion of those items with thyssenkrupp Elevator. The following is a list of those items that are not included in this Proposal:

1. Equipment Storage: the provision of a dry and secure area at the project site for storage of the elevator equipment at the time of delivery and the provision of adequate ingress and egress to this area. Any relocation of the equipment as directed by the Purchaser after its initial delivery will be at Purchaser's sole expense.
2. The hiring of a disposal company which MUST be discussed prior to any material being ordered or work being scheduled. thyssenkrupp will provide environmental services ONLY if this is specifically included under the "Scope of Work" section above. thyssenkrupp assumes no responsibility and/or liability in any way whatsoever for spoils or other contamination that may be present as a result of the cylinder breach and/or other conditions present on the work site.
3. Electrical:
  - a. suitable connections from the power main to each controller and signal equipment feeders as required, including necessary circuit breakers and fused mainline disconnect switches per N.E.C. Suitable power supply capable of operating the new elevator equipment under all conditions;
  - b. the wiring to the controller for car lighting per N.E.C. Articles 620-22 and 620-51;
  - c. a means to automatically disconnect the main line and the emergency power supply to the elevator prior to the application of water in the elevator machine room that shall not be self-resetting;
  - d. wiring and conduit from life safety panel or any other monitor station to the elevator machine room or a suitable connection point in hoistway;
  - e. a bonded ground wire, properly sized, from the elevator controller(s) to the primary building ground; and all remote wiring to the outside alarm bell as requested by all applicable code provisions
  - f. a dry set of contacts which close 20 seconds prior to the transfer from normal power to emergency power or from emergency power to normal power whether in test mode or normal operating conditions in the event that an emergency power supply will be provided for the elevator;
  - g. automatic time delay transfer switch and auxiliary contacts with wiring to the designated elevator controller and
  - h. electrical cross connections between elevator machine rooms for emergency power purposes
  - i. the following emergency power provisions are not included: interface in controller, pre-testing and testing, emergency power keyswitches;
  - j. emergency power operation is included as part of the design of the elevator control system and based on each car in the group only, to properly sequence, one at a time to the programmed landing, and park. The design requires that the generator, transfer switch, and related circuitry are sufficient to run this function or any other function for any building other system that is associated with this project. In the event that the generator, transfer switch, and related circuitry are not sufficient, thyssenkrupp Elevator will provide Purchaser with a written change order for Purchaser's execution.



## **MODERNIZATION PROPOSAL**

### **CITY OF JONESBORO HYPOWERS ON TWO UNITS**

4. Machine Room: a legal machine room, adequate for the elevator equipment, including floors, trap doors, gratings, foundations, lighting and a machine room temperature maintained between 50 and 90 degrees Fahrenheit, with a relative humidity less than 95% non-condensing;
5. Heat and Smoke Sensing Devices: heat and smoke sensing devices at elevator lobbies on each floor, machine room, and hoistways with normally open dry contacts terminating at a properly marked terminal in the elevator controller;
6. Dedicated Telephone Lines: a dedicated telephone line to elevator each controller recognizing that the elevator telephone is required by code to be monitored 24 hours a day, 7 days a week; one additional telephone line per group of elevators for diagnostic capability wired to designated controller;
7. Removal of Obstructions: the cutting and patching of walls, floors, etc. and removal of such obstructions as may be necessary for proper modernization of the elevator(s);
8. Fire Rating: the furnishing, installing and maintaining of the required fire rating of elevator hoistway walls, including the penetration of firewall by elevator fixture boxes;
9. Flooring: all work relating to the flooring including, but not limited to, the provision of materials and its installation to comply with all applicable codes;
10. Painting: all painting, except as otherwise specifically included herein;
11. Waterproofing: ensuring that the elevator hoistways and pits are dewatered, cleaned and properly waterproofed;
12. If entrances are replaced: adequate bracing of entrance frames to prevent distortion during wall construction and all sill supports, steel angles, sill recesses, and the grouting of doorsills;
13. Hydraulic jack replacement:
  - a. the excavation of the elevator cylinder well hole in the event drilling is necessary through soil that is not free from rock, sand, water, building construction members and obstructions. Should obstructions be encountered, thyssenkrupp Elevator will proceed only after written authorization has been received from the Purchaser. The contract price shall be increased by the amount of additional labor at thyssenkrupp Elevator's standard labor rates as per the local office along with any additional expenses and materials required;
  - b. adequate ingress and egress, including ramping, for rail-mounted or truck-mounted drill rig;
  - c. Purchaser is responsible for pumping truck contractor to remove and dispose of spoils from the site. In the event that unforeseen and unfavorable below ground conditions are encountered, including but not limited to concrete around the cylinder, construction debris, adverse water and/or soil conditions, erosion, cavitations, oil contamination, or circumstances necessitating increased hole depth, etc., which require the employment of specialized contractors, thyssenkrupp shall immediately advise the Purchaser and costs will be extra to the contract;
  - d. in ground protection systems other than thyssenkrupp Elevator's standard HDPE or PVC protection system with bottomless corrugated steel casing;
  - e. any required trenching and backfilling for underground piping or casings, and conduit as well as any compaction, grouting, and waterproofing of block-out;
  - f. engineering, provision and installation of methane barriers or coordination/access;
  - g. access to 2" pressurized water supply within 100'-0" of the jack hole location;
  - h. a safe, accessible storage area for placement of D.O.T. 55 gallon containers for the purpose of spoils containment; obtaining of local environmental or disposal permits
  - i. any spoils or water testing;

In the event another subcontractor requires pit access during the modernization process, upon a request from Purchaser, thyssenkrupp Elevator will park the elevator at an upper landing and lock and tag out the equipment at no additional cost in exchange for Purchaser's agreement to remain solely responsible for (A) providing its subcontractor with any and all means and methods to access the pit, (B) properly safeguarding and barricading all landings and hoistway openings and (C) providing all supervision of and control over that subcontractor, the landings, hoistway openings and pit. Upon notice



## **MODERNIZATION PROPOSAL**

### **CITY OF JONESBORO HYPOWERS ON TWO UNITS**

to thyssenkrupp Elevator from Purchaser that its subcontractor has completed its task and no longer requires pit access, thyssenkrupp Elevator will remove its lock and tag from the elevator.

In the event that thyssenkrupp Elevator, in its sole opinion, believes that asbestos is present in either the car or hoistway doors the drilling of any doors shall be expressly excluded from thyssenkrupp Elevator's scope of work and shall be performed by others at Owner's/Contractor's direction and solely at Owner's/Contractor's expense.

This Proposal does not include any maintenance, service, repair or replacement of the modernized equipment or any other work not expressly described herein. thyssenkrupp Elevator will submit a separate proposal to Purchaser covering the maintenance and repair of this equipment to be supplied to Purchaser at an additional cost.

## **WARRANTY**

*thyssenkrupp Elevator warrants the equipment it installs under this Proposal against defects in material and workmanship for a period of one (1) year from the date of Purchaser's execution of thyssenkrupp Elevator's "Final Acceptance" form(s) mentioned above on the express condition that all payments made under both this Proposal and any mutually agreed-to change orders have been made in full, or two (2) years from the date material ships from the manufacturer, whichever occurs first. This warranty is in lieu of any other warranty or liability for defects. thyssenkrupp Elevator makes no warranty of merchantability and no warranties which extend beyond the description in this Proposal, nor are there any other warranties, expressed or implied, by operation of law or otherwise. Like any piece of fine machinery, this equipment should be periodically inspected, lubricated, and adjusted by competent personnel. This warranty is not intended to supplant normal maintenance or service and shall not be construed to mean that thyssenkrupp Elevator will provide free service for periodic examination, lubrication, or adjustment, nor will thyssenkrupp Elevator correct, without a charge, breakage, maladjustments, or other trouble arising from normal wear and tear or abuse, misuse, improper or inadequate maintenance, or any other causes other than defective material or workmanship. In order to make a warranty claim, Purchaser must give thyssenkrupp Elevator prompt written notice at the address listed on the cover page of this Proposal and, provided all payments due under the terms of this Proposal and any mutually agreed to written change orders have been made in full, thyssenkrupp Elevator shall, at its own expense, correct any proven defect by repair or replacement. thyssenkrupp Elevator will not, under any circumstances, reimburse Purchaser for cost of work done by others, nor shall thyssenkrupp Elevator be responsible for the performance of any equipment that has been the subject of revisions or alterations by others. If there is more than one (1) unit which is the subject of work described in this Proposal, this section shall apply separately to each applicable unit.*

## **PAYMENT TERMS**

Purchaser agrees to pay the sum of Two Hundred Seventy One Thousand Nine Hundred Sixty One Dollars (\$271,961.00) for the work described in this Proposal. This price is expressly contingent on the completion of thyssenkrupp Elevator's work as described in this Proposal by December 31, 2018. In the event that such work is not completed by December 31, 2018 due in part to reasons outside of thyssenkrupp Elevator's control, Purchaser agrees that thyssenkrupp Elevator shall automatically be entitled to a change order addressing any increase in thyssenkrupp's cost of labor and materials.

Price includes shipping and delivery and material use tax or factor tax imposed on thyssenkrupp Elevator as of the date that thyssenkrupp Elevator first offers this Proposal for Purchaser's acceptance but does not include sales or gross receipts tax that may be billed in addition to the contract price. Purchaser agrees to pay any additional taxes, fees or other charges exacted from Purchaser or thyssenkrupp Elevator on account of the work described in this Proposal as a result of any law enacted after the date that thyssenkrupp Elevator first offered this Proposal for Purchaser's acceptance.

In the event Purchaser defaults on any payments due under this Proposal or breaches any of its obligations under this Proposal or any change orders, thyssenkrupp Elevator expressly reserves the right to declare the unpaid balance of the price of this Proposal (including any change orders) immediately due and payable along with the right to discontinue its work until such time as it has received written assurances from Purchaser to thyssenkrupp Elevator's satisfaction that the breach(es) will be immediately cured (and in the event of a delinquent payment that future payments will be made as they come due).

A service charge of 1½% per month, or the highest legal rate, whichever is less, shall apply to delinquent accounts.



**MODERNIZATION PROPOSAL**  
**CITY OF JONESBORO HYPOWERS ON TWO UNITS**

50% of the price set forth in this Proposal as modified by options selected from the section entitled "Value Engineering Opportunities & Alternates" (if applicable) will be due and payable as an initial progress payment within 30 days from thyssenkrupp Elevator's receipt of a fully executed copy of this Proposal. This initial progress payment will be applied to costs and fees associated with project management, permits, submittals, and raw material procurement, and its receipt will trigger the ordering of material to complete the scope of work description.

25% of the price set forth in this Proposal as modified by options selected from the section entitled "Value Engineering Opportunities & Alternates" (if applicable) shall be due and payable when the material described above has been furnished. Material is considered furnished when it has been received at the jobsite or thyssenkrupp Elevator staging facility. thyssenkrupp Elevator's receipt of payment is required prior to mobilization of its labor associated with the work description.

25% of the price set forth in this Proposal shall be made as progress payments and shall be due not later than the fifteenth (15th) day of each month for labor and materials furnished, as defined above and modified by any change orders that are created in a manner consistent with the process outlined in this proposal, through the last day of the preceding month.

It is agreed that there will be no withholding of Retainage from any billing and by the customer from any payment.

Proposal Price:		\$271,961.00
Engineering / Pre Prod / Shop	(50%)	\$135,980.50
Drawings / Submittals:		
Material Furnished:	(25%)	\$67,990.25
Labor:	(25%)	\$67,990.25

The remainder of the Proposal amount, including change orders that are created in a manner consistent with the process outlined in this proposal, is due at the time of completion and approval by the applicable authority having jurisdiction (if any), but prior to turnover of the equipment by thyssenkrupp Elevator to the Purchaser for use. If this Proposal includes more than one (1) unit, final payment shall be made separately as each unit is completed and approved by the applicable authority having jurisdiction (if any).

**TERMS AND CONDITIONS**

thyssenkrupp Elevator's performance of this Proposal is contingent upon Purchaser furnishing thyssenkrupp Elevator with any necessary permission or priority required under the terms and conditions of any and all government regulations affecting the acceptance of this Proposal or the manufacture, delivery or installation of any equipment described in this Proposal. It is agreed that thyssenkrupp Elevator's personnel shall be given a safe place in which to work and thyssenkrupp Elevator reserves the right to discontinue its work in the location above whenever, in its sole opinion, thyssenkrupp Elevator believes that any aspect of the location is in any way unsafe.

Purchaser agrees that in the event asbestos material is knowingly or unknowingly removed or disturbed in any manner at the job site by parties other than employees of thyssenkrupp Elevator or its subcontractors, the work place will be monitored, and prior to and during thyssenkrupp Elevator's presence on the job, Purchaser will certify that asbestos in the environment does not exceed .01 fibers per cc as tested by NIOSH 7400. In the event thyssenkrupp Elevator's employees, or those of its subcontractors, are exposed to an asbestos hazard, PCB's or other hazardous substances resulting from work of individuals other than thyssenkrupp Elevator or its subcontractors, Purchaser agrees to indemnify, defend, and hold thyssenkrupp Elevator harmless from any and all claims, demands, lawsuits, and proceedings brought against thyssenkrupp Elevator or its employees or subcontractors resulting from such exposure. Purchaser recognizes that its obligation to thyssenkrupp Elevator under this clause includes payment of all attorneys' fees, court costs, judgments, settlements, interest and any other expenses of litigation arising out of such claims or lawsuits. Removal and disposal of asbestos containing material is solely Purchaser's responsibility.

thyssenkrupp Elevator shall not be liable for any loss, damage or delay caused by acts of government, labor troubles, strikes, lockouts, fire, explosion, theft, floods, riot, civil commotion, war, malicious mischief, acts of God or any cause beyond its control.



**MODERNIZATION PROPOSAL**  
**CITY OF JONESBORO HYPOWERS ON TWO UNITS**

In the event a third party is retained to enforce, construe or defend any of the terms and conditions of this Work Order or to collect any monies due hereunder, either with or without litigation, the prevailing party shall be entitled to recover all costs and reasonable attorney's fees. Purchaser agrees that this Work Order shall be construed and enforced in accordance with the laws of the state where the vertical transportation equipment that is the subject of this Work Order is located and consents to jurisdiction of the courts, both state and Federal, of that as to all matters and disputes arising out of this Work Order. Purchaser further agrees to waive trial by jury for all such matters and disputes.

The rights of thyssenkrupp Elevator under this Proposal shall be cumulative and the failure on the part of the thyssenkrupp Elevator to exercise any rights given hereunder shall not operate to forfeit or waive any of said rights and any extension, indulgence or change by thyssenkrupp Elevator in the method, mode or manner of payment or any of its other rights shall not be construed as a waiver of any of its rights under this Proposal. In the event any portion of this Proposal is deemed invalid or unenforceable by a court of law, such finding shall not affect the validity or enforceability of any other portion of this Proposal.

In no event shall thyssenkrupp Elevator be responsible for liquidated, consequential, indirect, incidental, exemplary, and special damages.

This Proposal shall be considered as having been drafted jointly by Purchaser and thyssenkrupp Elevator and shall not be construed or interpreted against either Purchaser or thyssenkrupp Elevator by reason of either Purchaser or thyssenkrupp Elevator's role in drafting same.

Certificates of Workmen's Compensation, Bodily Injury and Property Damage liability Insurance coverage will be furnished to Purchaser upon request. thyssenkrupp Elevator complies with provisions of Executive Orders 11246, 11375, 11758, Section 503 of the Rehabilitation Act of 1993, Vietnam Era Veteran's Readjustment Act of 1974, 38 U.S.C. 4212 and 41 CFR Chapter 60. thyssenkrupp Elevator supports Equal Employment Opportunity and Affirmative Actions Compliance programs.

**MODERNIZATION PROPOSAL**  
**CITY OF JONESBORO HYPOWERS ON TWO UNITS**

## Acceptance

Purchaser's acceptance of this Proposal and its approval by an authorized manager of thyssenkrupp Elevator will constitute exclusively and entirely the agreement between the parties for the goods and services herein described and full payment of the sum of Two Hundred Seventy One Thousand Nine Hundred Sixty One Dollars (\$271,961.00).

All other prior representations or regarding this work, whether written or verbal, will be deemed to be merged herein and no other changes in or additions to this Proposal will be recognized unless made in writing and properly executed by both parties as a change order. Should Purchaser's acceptance be in the form of a purchase order or other similar document, the provisions of this Proposal will exclusively govern the relationship of the parties with respect to this transaction. No agent or employee shall have the authority to waive or modify any of the terms of this Proposal without the prior written approval of an authorized thyssenkrupp Elevator manager.

thyssenkrupp Elevator Corporation:	City Of Jonesboro (PURCHASER):
<p>By: <u>Robert W. Harp</u>          (Signature of thyssenkrupp Elevator Representative)</p> <p align="center">Robert Harp          Account Manager          bobby.harp@thyssenkrupp.com          +1 501 4070459</p> <p align="center">12-06-2017</p> <p>_____</p> <p align="center">(Date of Submission)</p>	<p>By: _____          (Signature of Authorized Individual)</p> <p>_____</p> <p align="center">(Print or Type Name)</p> <p>_____</p> <p align="center">(Print or Type Title)</p> <p>_____</p> <p align="center">(Date of Acceptance)</p>
<b><u>thyssenkrupp Elevator Corporation Approval</u></b>	
<div style="display: flex; justify-content: space-between;"> <div> <p>_____</p> <p align="center">(Date of Approval)</p> </div> <div> <p>_____</p> <p align="center">(Signature of Branch Representative)</p> <p align="center">Adam Evans Branch Manager</p> </div> </div>	





**SCHEDULING AND PRODUCTION  
REQUEST FOR PAYMENT**

Please Remit To: thyssenkrupp Elevator Corporation  
Attn: Accounts Receivable Dept.  
2801 Network Blvd Ste 700  
Frisco, TX 75034-1885

City Of Jonesboro  
Po Box 1845  
Jonesboro AR, 72403-1845

Date	Terms	Reference ID	Customer Reference # / PO
December 06, 2017	Immediate	ACIA-1CU7ON0	

Total Contract Price: \$271,961.00

Engineering / Pre Prod / Shop Drawings (50%) \$135,980.50  
/ Submittals:

Amount Due upon Acceptance: \$135,980.50

For inquiries regarding your contract or services provided by thyssenkrupp Elevator, please contact your local account manager at +1 501 4070459. To make a payment by phone, please call 469-535-2531 with the reference information provided below.

Thank you for choosing thyssenkrupp Elevator. We appreciate your business.

**Please detach the below section and provide along with payment.**

Customer Name: City Of Jonesboro  
Location Name: CITY OF JONESBORO-  
Customer Number: 48305

**Remit To:**  
thyssenkrupp Elevator  
Attn: Accounts Receivable Dept.  
2801 Network Blvd Ste 700,  
Frisco TX 75034-1885

Reference ID:	ACIA-1CU7ON0
Remittance Amount:	\$135,980.50



## Legislation Details (With Text)

<b>File #:</b>	ORD-18:004	<b>Version:</b>	2	<b>Name:</b>	WAIVE COMPETITIVE BIDDING AND AUTHORIZE PURCHASE OF A TIME AND ATTENDANCE MANAGEMENT SYSTEM
<b>Type:</b>	Ordinance	<b>Status:</b>			To Be Introduced
<b>File created:</b>	1/3/2018	<b>In control:</b>			Finance & Administration Council Committee
<b>On agenda:</b>		<b>Final action:</b>			
<b>Title:</b>	AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE PURCHASE OF A TIME AND ATTENDANCE MANAGEMENT SYSTEM				
<b>Sponsors:</b>	Finance				
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>					

Date	Ver.	Action By	Action	Result
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AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE PURCHASE OF A TIME AND ATTENDANCE MANAGEMENT SYSTEM

BE IT ORDAINED by the City Council for the City of Jonesboro, Arkansas that:

SECTION ONE: That the City of Jonesboro, Arkansas has a need for a Time and Attendance Management System to help efficiently and accurately process payroll.

SECTION TWO: The Human Resources department currently uses software from Paychex that can be expanded upon to grant Time and Attendance functionality for the sum of \$22,430.00, with implementation and training included.

SECTION THREE: That the City Council in accord with the terms of A.C.A. Section 14-58-303 hereby waives the requirement of competitive bidding since the purchase is an only source and directs the Purchasing Agent to purchase the above described for the price set forth in Section 2 above.





## Legislation Details (With Text)

<b>File #:</b>	ORD-18:005	<b>Version:</b>	1	<b>Name:</b>	AMEND THE 2018 GENERAL FUND BUDGET FOR ADDITIONAL PROFESSIONAL SERVICES AND TO PURCHASE A TIME AND ATTENDANCE MANAGEMENT SYSTEM
<b>Type:</b>	Ordinance	<b>Status:</b>			To Be Introduced
<b>File created:</b>	1/3/2018	<b>In control:</b>			Finance & Administration Council Committee
<b>On agenda:</b>		<b>Final action:</b>			
<b>Title:</b>	AN ORDINANCE AUTHORIZING THE CITY OF JONESBORO TO AMEND THE 2018 GENERAL FUND BUDGET FOR ADDITIONAL PROFESSIONAL SERVICES AND TO PURCHASE A TIME AND ATTENDANCE MANAGEMENT SYSTEM				
<b>Sponsors:</b>	Finance				
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>					

Date	Ver.	Action By	Action	Result
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AN ORDINANCE AUTHORIZING THE CITY OF JONESBORO TO AMEND THE 2018 GENERAL FUND BUDGET FOR ADDITIONAL PROFESSIONAL SERVICES AND TO PURCHASE A TIME AND ATTENDANCE MANAGEMENT SYSTEM

WHEREAS, the Finance Department has a need to hire a professional service to analyze franchise fees; and

WHEREAS, the City of Jonesboro has a need to purchase a Time and Attendance Management System; and

WHEREAS, the City of Jonesboro passed the 2018 Budget in Ordinance 17:087, which will need to be amended in order to effectuate said change in the General Fund Budget for Professional Services and a Time and Attendance Management System; and

WHEREAS, the budgeted expenditure increases will consist of the following:

01-110-0318-00	Maintenance Contracts	\$22,430.00
01-100-0217-00	Professional Services	\$25,000.00

WHEREAS, the total budgeted expenditure increase will be \$47,430.00 for the year 2018.

NOW, THEREFORE, BE IT ORDAINED by the City Council for the City of Jonesboro that:

SECTION 1. The 2018 General Fund Budget is hereby amended to provide for the an increase of \$47,430.00 for additional professional services and to purchase a Time and Attendance Management System. Said monies shall be transferred from the General Fund Reserve.



# City of Jonesboro

300 S. Church Street  
Jonesboro, AR 72401

## Legislation Details (With Text)

<b>File #:</b>	ORD-18:006	<b>Version:</b>	1	<b>Name:</b>	WAIVE COMPETITIVE BIDDING AND AUTHORIZE UPGRADE OF MICROSOFT EXCHANGE SERVER 2016 LICENSES
<b>Type:</b>	Ordinance	<b>Status:</b>			To Be Introduced
<b>File created:</b>	1/3/2018	<b>In control:</b>			Finance & Administration Council Committee
<b>On agenda:</b>		<b>Final action:</b>			
<b>Title:</b>	AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE UPGRADE OF MICROSOFT EXCHANGE SERVER 2016 LICENSES				
<b>Sponsors:</b>	Information Systems				
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>					

Date	Ver.	Action By	Action	Result
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AN ORDINANCE TO WAIVE COMPETITIVE BIDDING AND AUTHORIZE UPGRADE OF MICROSOFT EXCHANGE SERVER 2016 LICENSES

BE IT ORDAINED by the City Council for the City of Jonesboro, Arkansas that:

SECTION ONE: That the City of Jonesboro, Arkansas has a need to upgrade its Microsoft Exchange Server 2016 licenses.

SECTION TWO: The Information Systems department has been purchasing licenses from SHI International since 2014, and may upgrade the needed licenses from them for the sum of \$24,780.00 with monies previously appropriated in the 2018 General Fund Budget.

SECTION THREE: A change in vendor would necessitate the migration of all active Microsoft licenses to the new vendor.

SECTION FOUR: That the City Council in accord with the terms of A.C.A. Section 14-58-303 hereby waives the requirement of competitive bidding since the purchase is an only source and directs the Purchasing Agent to purchase the above described for the price set forth in Section 2 above.



## Legislation Details (With Text)

<b>File #:</b>	RES-17:201	<b>Version:</b>	1	<b>Name:</b>	AGREEMENT WITH THE ARKANSAS DEPARTMENT OF PARKS AND TOURISM FOR THE FY 2018 OUTDOOR RECREATION MATCHING GRANT
<b>Type:</b>	Resolution	<b>Status:</b>			To Be Introduced
<b>File created:</b>	12/29/2017	<b>In control:</b>			Finance & Administration Council Committee
<b>On agenda:</b>		<b>Final action:</b>			
<b>Title:</b>	RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE ARKANSAS DEPARTMENT OF PARKS AND TOURISM FOR THE FY 2018 OUTDOOR RECREATION MATCHING GRANT				
<b>Sponsors:</b>	Grants				
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>	<a href="#">Award Letter</a>				

Date	Ver.	Action By	Action	Result
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RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE ARKANSAS DEPARTMENT OF PARKS AND TOURISM FOR THE FY 2018 OUTDOOR RECREATION MATCHING GRANT

WHEREAS, the City of Jonesboro was awarded the FY 2018 Outdoor Recreation Matching Grant in the amount of \$197,930 of which \$98,965.00 are federal-aid funds (50%); and

WHEREAS, the City of Jonesboro will match the federal-aid funds with \$98,965 in local funds (50%); and

WHEREAS, the City of Jonesboro will accept all accounting, reporting, and project responsibilities for said grant; and

WHEREAS, the City of Jonesboro will use said funds install a pumptrack course at the Craighead Forest Park.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS THAT:

SECTION 1: The City of Jonesboro will enter into agreement with the Arkansas Department of Parks and Tourism for the FY 2018 Outdoor Recreation Matching Grant in the amount of \$197,930; and

SECTION 2: The Mayor, City Clerk, and the City Attorney are hereby authorized by the City Council for the City of Jonesboro to execute all documents necessary to effectuate this contractual agreement.



DEPARTMENT OF  
PARKS & TOURISM

1 Capitol Mall  
Little Rock, AR 72201  
501-682-7777

Central Administration  
Division  
501-682-2039

Great River Road Division  
870-295-2005  
Arkansas.com

Human Resources Section  
501-682-7742 (TDD)

Keep Arkansas  
Beautiful Division  
501-682-3507 (TDD)  
KeepArkansasBeautiful.com

State Parks Division  
501-682-1191 (TDD)  
ArkansasStateParks.com

Tourism Division  
501-682-7777 (TDD)  
Arkansas.com

Asa Hutchinson  
GOVERNOR

Kane Webb  
EXECUTIVE DIRECTOR

DIVISION DIRECTORS

Cynthia Dunlap  
ADMINISTRATION

Grady Spann  
STATE PARKS

Joe David Rice  
TOURISM

Kim Williams  
GREAT RIVER ROAD

Robert Phelps  
KEEP ARKANSAS  
BEAUTIFUL

AN EQUAL  
OPPORTUNITY/  
AFFIRMATIVE ACTION/  
AMERICANS WITH  
DISABILITIES ACT  
EMPLOYER



December 6, 2017

The Honorable Harold Perrin  
Mayor of Jonesboro  
300 South Church St  
Jonesboro, Arkansas 72401

RE: FY 2018 Matching Grant Project  
Craighead Forest Pump-Track  
Project Number A-10751-18-CG

Dear Mayor Perrin:

As a recipient of a Fiscal Year 2018 Matching Grant Award in the amount of \$98,965.00, the first step in moving forward will be the Project Management Workshop. This workshop should be scheduled at your earliest convenience and must take place before you can begin any work on your project. We require that the person who will handle paper work, prepare bid documents, purchase materials, and supervise the construction for this project attend this meeting. You or a representative from your office and the Project Engineer or Architect if applicable should also attend this meeting.

During the workshop, we will discuss federal and state regulations for barrier free access, bidding and purchasing procedures, record keeping, reimbursement procedures, and responsibilities after the project has been completed. Please prepare the following items for the meeting:

- (1) Project Budget (Revised if needed) Enclosed is a form for your use.
- (2) Site development plan including any revisions that have been made since your application.
- (3) It will be helpful to have complete plans and specifications that are ready for bid. If the City is unclear on our requirements, we will discuss them at the workshop.

After the Project Management meeting, I will review your plans and specifications as well as bid documentation and advertisements. If everything is in order, I will mail a State Contract Agreement for you to sign. After you sign the Contract and return it, the Executive Director of the Department of Parks and Tourism will sign it and return it to you along with an Official Notice To Proceed.

**PLEASE NOTE:** Any expenses associated with this grant project that are incurred prior to the official Notice-To-Proceed will not be eligible for reimbursement, except for architecture and engineering expenses.

I look forward to working with you on your project.

Sincerely,

Zach Foster, Project Officer  
Outdoor Recreation Grants Program  
Tel: 501-682-6947  
Email: zach.foster@arkansas.gov





## Legislation Details (With Text)

<b>File #:</b>	RES-17:202	<b>Version:</b>	1	<b>Name:</b>	AGREEMENT WITH THE DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE (BJA) AND ACCEPT THE FY 2017 BULLETPROOF VEST PARTNERSHIP GRANT
<b>Type:</b>	Resolution	<b>Status:</b>			To Be Introduced
<b>File created:</b>	12/29/2017	<b>In control:</b>			Finance & Administration Council Committee
<b>On agenda:</b>		<b>Final action:</b>			
<b>Title:</b>	RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE (BJA) AND ACCEPT THE FY 2017 BULLETPROOF VEST PARTNERSHIP GRANT.				
<b>Sponsors:</b>	Grants				
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>					

Date	Ver.	Action By	Action	Result
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RESOLUTION AUTHORIZING THE CITY OF JONESBORO TO ENTER INTO AGREEMENT WITH THE DEPARTMENT OF JUSTICE, BUREAU OF JUSTICE ASSISTANCE (BJA) AND ACCEPT THE FY 2017 BULLETPROOF VEST PARTNERSHIP GRANT.

Whereas, the City of Jonesboro was awarded 2017 Bulletproof Vest Partnership Grant in the amount of \$12,497.95 with a local match requirement of \$12,497.95 for a total award of \$24,995.90; and

Whereas, the FY 2017 Bulletproof Vest Grants award may be used for National Institute of Justice (NIJ) compliant armored vests; and

Whereas, this grant will purchase a total of 35 NIJ compliant armored vests.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS THAT:

SECTION 1: The City of Jonesboro will enter into agreement with the Department of Justice, Bureau of Justice Assistance to accept the 2017 Bulletproof Vest Grant for \$24,995.90 for 35 NIJ Compliant armored vest; and

SECTION 2: The Mayor and the City Clerk are hereby authorized by the City Council for the City of Jonesboro to execute all documents necessary to effectuate this application.





## Legislation Details (With Text)

<b>File #:</b>	RES-18:002	<b>Version:</b>	1	<b>Name:</b>	APPLY FOR THE 2017 ASSISTANCE TO FIRE FIGHTERS GRANT FROM THE DEPARTMENT OF HOMELAND SECURITY
<b>Type:</b>	Resolution	<b>Status:</b>			To Be Introduced
<b>File created:</b>	1/3/2018	<b>In control:</b>			Finance & Administration Council Committee
<b>On agenda:</b>		<b>Final action:</b>			
<b>Title:</b>	RESOLUTION AUTHORIZING THE CITY OF JONESBORO GRANTS AND COMMUNITY DEVELOPMENT DEPARTMENT TO APPLY FOR THE 2017 ASSISTANCE TO FIRE FIGHTERS GRANT FROM THE DEPARTMENT OF HOMELAND SECURITY.				
<b>Sponsors:</b>	Fire Department, Grants				
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>					

Date	Ver.	Action By	Action	Result
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RESOLUTION AUTHORIZING THE CITY OF JONESBORO GRANTS AND COMMUNITY DEVELOPMENT DEPARTMENT TO APPLY FOR THE 2017 ASSISTANCE TO FIRE FIGHTERS GRANT FROM THE DEPARTMENT OF HOMELAND SECURITY.

WHEREAS, applications are now being accepted for the FY 2017 Assistance to Firefighter Grant Program (AFG); and

WHEREAS, the AFG Program is funded at 90% by the U.S. Department of Homeland Security and a 10% local match is required; and

WHEREAS, the City of Jonesboro is seeking funding of \$250,000 for the purchase of fifty (50) airpaks for fire vehicles, of which \$225,000 is federally funded and \$25,000 is local match, this assistance will provide protection equipment that is critical in the daily operation of the Department.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL FOR THE CITY OF JONESBORO, ARKANSAS THAT:

SECTION 1: The Jonesboro City Council supports the submission of the 2017 application to the Assistance to Fire Fighters Grant for the purchase of fifty (50) airpaks for the aforementioned activities.

SECTION 2: The Mayor and the City Clerk are hereby authorized by the City Council for the City of Jonesboro to execute all necessary documents to effectuate the grant application.

SECTION 3: The Grants and Community Development Department is hereby authorized by the City Council for the City of Jonesboro to submit all necessary documents for this federal program.



## Legislation Details (With Text)

<b>File #:</b>	RES-18:003	<b>Version:</b>	1	<b>Name:</b>	ESTABLISHING THE ELECTED OFFICIALS COMPENSATION COMMITTEE FOR A PERIOD OF 6 MONTHS
<b>Type:</b>	Resolution	<b>Status:</b>			To Be Introduced
<b>File created:</b>	1/4/2018	<b>In control:</b>			Finance & Administration Council Committee
<b>On agenda:</b>		<b>Final action:</b>			
<b>Title:</b>	RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS ESTABLISHING THE ELECTED OFFICIALS COMPENSATION COMMITTEE FOR A PERIOD OF 6 MONTHS				
<b>Sponsors:</b>	Finance				
<b>Indexes:</b>					
<b>Code sections:</b>					
<b>Attachments:</b>					

Date	Ver.	Action By	Action	Result
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RESOLUTION BY THE CITY COUNCIL OF THE CITY OF JONESBORO, ARKANSAS ESTABLISHING THE ELECTED OFFICIALS COMPENSATION COMMITTEE FOR A PERIOD OF 6 MONTHS  
WHEREAS, a committee is to be formed to study and present recommendations for elected officials compensation; and

WHEREAS, the following members of this committee shall be as follows: Finance Committee Chairman Joe Hafner, Chief Financial Officer Bill Reznicek, and Human Resource Director Dewayne Douglas; and

NOW THEREFORE, BE IT RESOLVED by the City Council for the City of Jonesboro, Arkansas that:

SECTION 1: That the recommended appointments listed above are hereby confirmed to serve on the Elected Officials Compensation Committee.

SECTION 2: That the terms of these members will begin in January 2018 and will expire in July 2018, for a total of 6 months.